

**BUDGET & FINANCE COMMITTEE
PAYNESVILLE CITY HALL
FEBRUARY 8, 2010
5:30 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Township Police Contract (page 4)
 - B. Seminar/Training/Conference Expense Training Worksheet (page 7)
- IV. OLD BUSINESS
 - A. City Hall Furnace - Update
 - B. Liquor Store – Report
 - C. Investment Policy – to be distributed at the meeting
 - D. 2011 Budget
- V. INFORMATIONAL
 - A. 2009 Conference Breakdown Worksheet (page 8)
- VI. ADJOURN

*****Please contact Renee Eckerly if you can't attend the meeting.*****

Voting Members: Jean Soine, Belinda Ludwig, Dennis Zimmerman, Kirk Johnson, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Budget & Finance Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Budget & Finance Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Budget & Finance Committee

Committee/Council Meeting Date: February 8, 2010

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: III - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the January 11, 2010 Budget & Finance Committee and City Council meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the January 11, 2010 Budget & Finance Committee and City Council meeting.

**MINUTES
BUDGET & FINANCE COMMITTEE**

JANUARY 11, 2010

Jean Soine called the meeting to order at 5:15 p.m. Other members present were Dennis Zimmerman, Renee Eckerly, and Belinda Ludwig. Also present were Bill Ludwig and Pat Flanders.

Motion was made by Belinda Ludwig to approve the December 2, 2009 and Budget & Finance Committee Meeting minutes. Seconded by Zimmerman and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Zimmerman to elect Soine as Chairperson, Zimmerman as Vice Chairperson, and Eckerly as Secretary. Seconded by Soine and unanimously carried.

MEETING SCHEDULE

Motion was made by Zimmerman to set the meeting schedule for the Second Monday of each month at 5:30 p.m. Seconded by Eckerly and unanimously carried.

LIQUOR STORE PROPERTY

Flanders stated that he has a client interested in the Liquor Store property and the empty lot behind the store that the City owns. His client would like to be by the new bypass. Flanders explained that the County's market value is \$133,000.00 and the other lot is at \$42,900.00. In his experience, property usually sells for less than the county's value for businesses. The vacant building at 216 Washburne Ave. is vacant in the downtown district and is a possible option for moving the store. The vacant building owned by Roger Teal is valued at \$200,000.00 and the two lots behind the store are valued at \$25,400.00 each owned by Joel Burr. Mr. Burr is willing to negotiate if the lots stay parking lots as long as he is alive. A deed restriction would accomplish what Mr. Burr wants. Mr. Burr would be open to talking as long as the restriction was on. The Committee discussed leasing the parking lot with Mr. Burr as an option. The Liquor Store is no bigger than 1,600 square feet. Teal's are open to a triple net leasing option at \$1,500.00 to \$1,600.00 per month. The City would have to retro fit 216 Washburne Ave. to fit the City's needs. The Committee talked about leasing for a few years. Flanders explained the condition of the building at 216 Washburne Ave. The roof is rubber and would need maintenance. The main building is 9,000 square feet plus the 810 square foot addition.

Bill Ludwig expressed that location is important. There are opportunities with both locations. He would survey the customers to help find out why people come to the liquor store. What impact does the location have? The Committee discussed traffic

flow and access to the property. Leasing the property for three years with option to buy was discussed. The cost to renovate would have to be calculated.

Benefits of the downtown building:

- Help local business expand
- Fill vacant building in downtown
- Available parking
- Possible commercial incubator
- Leasing the store would give up front cash

Bill Ludwig stated that the more square footage may cause for the need of more staff for security reasons. The Committee discussed that the wine club could be done on site. Bill Ludwig will look at the building and get an estimate on the cost to renovate and call for a Special meeting of the Liquor Board.

CITY HALL FURNACE

Eckerly reported that the intent notice has to be filed by 1-15-10 and the final grant application due by 1-25-10. Eckerly asked if a match should be included. A match is not required, but the application will get more points. The Committee agreed on \$5,000.00. The furnace will cost \$36,170.00 plus. Staff is also looking at including lights at the fire hall.

NEW MEMBER

Kirk Johnson has been contacted and Thompson is waiting for a reply.

2011 BUDGET

Fire Department may need three sets of turn out gear yet, but Winter is waiting to see if the department gets a FEMA grant. There is money in capital improvement if needed. Kortlever needs to replace the squad car and computers for Doreen and him at the estimated cost of \$1,200.00 each. Money for these items will come from capital improvement. Mergen needs to replace the F250 pickup; he will take \$25,000.00 from sewer/water capital improvement. The street sweeper also needs to be replaced; he will take \$50,000.00 from street capital improvement. Eckerly needs a scanning system for all the papers since the storage room is full and staff is now using the EDAP office. It was suggested to plan for the above items and use the capital improvement funds for those items that can be utilized. With all the cuts; only items that are desperately needed should be purchased.

Department heads are to plan for a zero increase in 2011 and have department heads come to a Committee meeting to explain any increases. The MAPE contract needs to be negotiated for 2011. All department heads are to start reviewing their budgets now. It was noted that the final numbers for 2009 will not be completed until after the auditors are here in February.

There being no further business, the meeting was adjourned at 6:45 p.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Budget & Finance Committee

Committee/Council Meeting Date: February 8, 2010

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

ITEM DESCRIPTION: Township Police Contract Cost Calculations

Prepared by: Staff

COMMENTS:

Please review the attached Township Police Contract Cost Calculations for 2009 and 2010. Kent Kortlever will be in attendance to discuss this with the Committee.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the Township Police Contract Cost Calculations for 2010 and recommend such to the City Council.

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EXHIBIT A

**PAYNESVILLE POLICE DEPARTMENT
TOWNSHIP COST CALCULATIONS
FOR 2009 CONTRACT
APRIL 11, 2009 THROUGH APRIL 10, 2010**

HOURS

TOTAL REGULAR POLICE HOURS 2008	8,611.00
CITY OVER TIME HOURS FOR 2008	144.75
TOWNSHIP OVERTIME HOURS FOR 2008	15.00
DATA ENTRY PERSONNEL	2,080.00
TOTAL DEPARTMENT HOURS	10,850.75

TOTAL TOWNSHIP HOURS CONTRACTED 2009	1,080.00
% OF TOTAL	10.00%

EXPENSES

ACTUAL 2008 EXPENSES (SEE BUDGET SHEET)	410,975.00
MINUS CITY ATTORNEY FEES	- 28,739.00
MINUS STATE AID	- 23,764.00
MINUS TRAINING REIMBURSEMENTS	- 1,702.00
MINUS MISCELLANEOUS INCOME TO PD	- 1,386.00
TOTAL CREDITS	-55,591.00
2008 TOTAL POLICE BUDGET	410,975.00
LESS CREDITS	(55,591.00)
ADJUSTED TOTAL POLICE BUDGET	355,384.00
ADJUSTED COST x 10 %	\$35,538.00

CONTRACT PRICE

2009 CONTRACT —1080 HOURS / HR. RATE OF \$32.91 \$35,538.00

EXHIBIT A

**PAYNESVILLE POLICE DEPARTMENT
TOWNSHIP COST CALCULATIONS
FOR 2010 CONTRACT
APRIL 11, 2010 THROUGH APRIL 10, 2011**

HOURS

TOTAL REGULAR POLICE HOURS 2008	8,601.00
CITY OVER TIME HOURS FOR 2008	92.25
TOWNSHIP OVERTIME HOURS FOR 2008	11.00
DATA ENTRY PERSONNEL	2,080.00
TOTAL DEPARTMENT HOURS	10,784.25

TOTAL TOWNSHIP HOURS CONTRACTED 2009	1,080.00
% OF TOTAL	10.00%

EXPENSES

ACTUAL 2008 EXPENSES (SEE BUDGET SHEET)	404,021.00
MINUS CITY ATTORNEY FEES	- 21,772.00
MINUS STATE AID	- 27,005.00
MINUS TRAINING REIMBURSEMENTS	- 1,982.00
MINUS MISCELLANEOUS INCOME TO PD	- 1,632.00
TOTAL CREDITS	-52,391.00
2008 TOTAL POLICE BUDGET	404,021.00
LESS CREDITS	(52,391.00)
ADJUSTED TOTAL POLICE BUDGET	351,630.00
ADJUSTED COST x 10 %	\$35,163.00

CONTRACT PRICE

2010 CONTRACT —1080 HOURS / HR. RATE OF \$32.56 \$35,163.00

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SEMINAR/TRAINING/CONFERENCE EXPENSE WORKSHEET

(This must be submitted with every event that you attend)

Attendee Name: _____

Event Attended: _____

Location: _____

Date(s): _____

Conference Fee: _____

Motel Costs: _____

Nights _____

Mileage Cost: _____

_____ Not claiming

_____ City Vehicle

_____ Reimbursed by another entity

Hours Attended: (Include travel time) _____

*Ex: 8 am – 5:30 with ½ hour lunch = 9

Overtime: _____

Per Diem: _____

Meal(s) Cost: _____

*Breakdown costs by Breakfast-Lunch-Supper and date(s)

_____ Meals Included w/event

_____ Not claiming

Parking: _____

Total Cost: _____

2009 CONFERENCE BREAKDOWN WORK SHEET

NAME	CONFERENCE	LOCATION	DATE	AMOUNT	REIMBURSEMENT	NET	TRAVEL	MEALS	OTHER	TOTAL			
										\$ 620.45			
Beavers, Gene	09 Leadership Conference	Nisswa, MN	1/9-10/09	\$ 220.00	\$ 149.95	1	\$ 115.50	\$ -	\$ 135.00	\$ -	\$ 5.00	\$ 188.00	
Beavers, Gene	CERTS Conference	St. Cloud, MN	02/11/2009	\$ 60.00	\$ -	0	\$ 33.00	\$ -	\$ 90.00	\$ -	\$ 14.00	\$ 319.07	
Beavers, Gene	09 Joint Leg. Conference	St. Paul, MN	04/29/2009	\$ 80.00	\$ 180.07	1	?	\$ -	\$ 45.00	?		\$ 1,067.87	
Beavers, Gene	09 LMC Annual Conference	St. Paul, MN	6/24-25/09	\$ 350.00	\$ 370.32	2	\$ 110.00	\$ -	\$ 225.00	\$ 12.55	L	?	\$ 1,953.99
BEAVERS TOTAL													\$ 73.60
Bertram, Jeff	Stearns Co. League of Cities Mtg	Freeport, MN	01/20/2009	\$ -	\$ -	0	\$ 28.60	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	02/19/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	09 Leadership Conference	Minneapolis, MN	2/20-21/09	\$ 220.00	\$ 135.54	1	\$ 120.45	\$ -	\$ 180.00	\$ 15.36	B	\$ -	\$ 690.81
	Same								\$ 19.46	L	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	04/16/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 85.70
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	04/28/2009	\$ -	\$ -	0	\$ 40.70	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ 45.00
Bertram, Jeff	Stearns Co. Comm. Mtg.-Park	St. Cloud, MN	05/19/2009	\$ -	\$ -	0	Not Claiming	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ 225.00
Bertram, Jeff	Stearns County Municipal League	Cold Spring, MN	05/19/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 225.00	\$ -	\$ -	\$ -	\$ 563.32
Bertram, Jeff	MN LMC Board Retreat	Red Wing, MN	5/20-21/09	\$ -	\$ -	0	\$ -	\$ -	\$ 135.00	\$ 23.37	S	\$ 17.00	\$ 90.00
Bertram, Jeff	09 Joint Leg. Conference	St. Paul, MN	4/28-29/2009	\$ 80.00	\$ 180.07	1	\$ 116.60	\$ -	\$ 90.00	\$ 11.28	S	\$ -	\$ 1,169.71
	Same								\$ 17.67	B	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	06/23/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 270.00	\$ 13.74	B	\$ -	\$ 90.00
Bertram, Jeff	09 LMC Annual Conference	St. Paul, MN	6/24-25/09	\$ 350.00	\$ 370.32	1	\$ 119.90	\$ -	\$ 90.00	\$ 9.56	B	\$ -	\$ 1,169.71
	Same								\$ 18.52	S	\$ -	\$ -	\$ 90.00
	Same								\$ -	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	07/16/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC - Sub Committee Meeting	St. Paul, MN	08/05/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	08/20/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	09/17/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 120.20
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	10/08/2009	\$ 40.00	\$ -	0	\$ 35.20	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	LMC Regional Meeting	Willmar, MN	10/08/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	10/15/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	11/19/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC Board Meeting	St. Paul, MN	12/15/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
Bertram, Jeff	MN LMC - Sub Committee Meeting	St. Paul, MN	12/15/2009	\$ -	\$ -	0	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
BERTRAM TOTAL													\$ 251.49
Buggs, Chuck	1st Responder Refresher	St. Cloud, MN	01/06/2009	\$ 150.00	\$ -	0	\$ -	\$ 101.49	\$ -	\$ -	\$ -	\$ -	\$ 133.83
Buggs, Chuck	Mandatory In-Service	Melrose, MN	3/18-19/09	\$ 100.00	\$ -	0	\$ -	\$ 33.83	\$ -	All Provided	\$ -	\$ -	\$ 388.55
Buggs, Chuck	Defensive Driving Course	St. Cloud, MN	08/06/2009	\$ 366.00	\$ -	0	\$ -	\$ 22.55	\$ -	Not Claiming	\$ -	\$ -	\$ 773.88
BUGGS TOTAL													\$ 773.88

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Name	Event/Training/Conference	Location	Date	Cost	Local	State	Federal	Other	Notes	Local	State	Federal	Other	Total	
Eckerly, Renee	MCFOA Conference	St. Cloud, MN	3/17-20/09	\$ 200.00	\$ -	0	0	Not Claiming	\$ -	\$ -	\$ -	\$ -	All Provided	Not Claiming	\$ 200.00
Eckerly, Renee	Employment Law Seminar	St. Cloud	04/29/2009	N/C	\$ -	0	0	Not Claiming	\$ -	\$ -	\$ -	\$ -	All Provided	Not Claiming	\$ -
Eckerly, Renee	MCFOA Advance Academy	Brainerd, MN	7/30-31/09	\$ 80.00	\$ 155.04	2	0	Not Claiming	\$ -	\$ -	\$ -	\$ -	Not Claiming	Not Claiming	\$ 235.04
Eckerly, Renee	MCFOA Region III Meeting	Paynesville, MN	05/29/2009	\$ 15.00	\$ -	0	0	All Provided	\$ -	\$ -	\$ -	\$ -	All Provided	\$ -	\$ 15.00
Eckerly, Renee	2010 Census Meeting	Alexandria	07/28/2009	\$ -	\$ -	0	0	\$ 61.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.60
Eckerly, Renee	H1N1 Virus Meeting	St. Cloud	08/10/2009	\$ -	\$ -	0	0	\$ 35.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.20
Eckerly, Renee	H1N1 Virus Meeting	St. Cloud	08/23/2009	\$ -	\$ -	0	0	\$ 35.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.20
Eckerly, Renee	H1N1 Virus Meeting	St. Cloud	09/14/2009	\$ -	\$ -	0	0	\$ 35.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.20
ECKERLY TOTAL															\$ 617.24
Elfering, Bruce	Mandatory In-Service	St. Joseph, MN	2/3-4/09	\$ 100.00	\$ -	0	0	\$ 67.66	\$ -	\$ -	\$ -	\$ 8.22	L	\$ -	\$ 183.87
Elfering, Bruce	Same	Alexandria	09/26/2009	\$ -	\$ -	0	0	\$ 45.10	\$ -	\$ -	\$ -	\$ 7.99	L	\$ -	\$ 52.36
Elfering, Bruce	Firearms Instructor Training	Alexandria	09/26/2009	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ 7.26	L	\$ -	\$ 7.26
ELFERING TOTAL								\$ 276.21	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 276.21
Ellefson, Matt	Firefighter 1 Training	New London/Eden Valley	12/09-3/10	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275.00
ELLEFSON TOTAL								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275.00
Fire Dept	SCBA Training	Paynesville FD	07/20/2009	\$ 1,275.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275.00
FIRE DEPT TOTAL								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275.00
Gulbranson, James	Defensive Driving Course	St. Cloud, Mn	06/05/2009	\$ 366.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366.00
GULBRANSON TOTAL								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366.00
Hennen, Adam	1st Responder Refresher	St. Cloud, MN	01/06/2009	\$ 150.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Hennen, Adam	Mandatory In-Service	St. Joseph, MN	2/3-4/09	\$ 100.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	None Claimed	\$ -	\$ 100.00
HENNEN TOTAL								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00
Hormann, Steph	MACTA Annual Conference	Lake Elmo, MN	10/23/2009	\$ 145.00	\$ 106.05	1	0	\$ 121.00	\$ -	\$ -	\$ -	\$ 14.98	S	\$ -	\$ 387.03
HORMANN TOTAL								\$ 121.00	\$ -	\$ -	\$ -	\$ 14.98		\$ -	\$ 387.03
Kortlever, Kent	Mandatory In-Service	Melrose, MN	3/18-19/09	\$ 100.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ 15.00	L	\$ -	\$ 115.00
Kortlever, Kent	Chief's Meeting	Little Falls, Mn	09/10/2009	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	Not Claiming	\$ -	\$ -
Kortlever, Kent	Defensive Driving Course	St. Cloud, MN	09/21/2009	\$ 366.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 366.00
KORTLEVER TOTAL								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 781.00
Ludwig, Belinda	Basics of Planning & Zoning	Little Falls, Mn	04/08/2009	\$ 125.00	\$ -	0	0	\$ 69.85	Comp	\$ -	\$ -	\$ -	All Provided	\$ -	\$ 194.85
LUDWIG TOTAL								\$ 69.85	Comp	\$ -	\$ -	\$ -		\$ -	\$ 194.85

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Attendee Name	Event/Training/Conference	Location	Date	Original	Revised	Mileage	Travel	Meals	Other	Total
				\$ -	\$ -	0	\$ 53.90	\$ -	\$ -	\$ 53.90
Ludwig, William	Training at Hutchinson LS	Hutchinson, MN	08/12/1990	\$ -	\$ -	0	\$ 99.27	\$ -	\$ -	\$ 99.27
Ludwig, William	Open House at Johnson Liquor	Mpls., MN	09/24/2009	\$ -	\$ -	0	\$ 84.70	\$ -	\$ -	\$ 84.70
Ludwig, William	MMBA Regional Meeting	Morton, MN	10/27/2009	\$ 15.00	\$ -	0	\$ 45.10	\$ -	\$ -	\$ 60.10
Ludwig, William	Hutchinson Wine Class	Hutchinson, MN	11/09/2009	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -
LUDWIG TOTAL										\$ 297.97
Lundgren, Christine	Liquor License Training	Waite Park, MN	05/21/2009	N/C	\$ -	0	\$ 35.20	\$ -	\$ 9.79	\$ 44.99
Lundgren, Christine	PERA Seminar	St. Cloud, MN	06/16/2009	N/C	\$ -	0	\$ 36.30	\$ -	\$ 10.12	\$ 46.42
Lundgren, Christine	Unemployment Ins. Seminar	St. Cloud, MN	05/19/2009	N/C	\$ -	0	\$ 36.85	\$ -	\$ 5.71	\$ 42.56
LUNDGREN TOTAL										\$ 133.97
McColey, Alice	MDRA Annual Meeting	St. Cloud, MN	09/02/2009	\$ 20.00	\$ -	0	\$ -	\$ -	\$ -	\$ 20.00
	**Unable to attend									\$ -
MCCOLEY TOTAL										\$ 20.00
Mehr, Gerry	Lake Region Meeting	Albany, Mn	10/19/2009	\$ -	\$ -	0	None Claimed	\$ -	\$ 20.00	\$ 20.00
MEHR TOTAL										\$ 20.00
Mergen, Ron	09 Reducing Energy Costs	St. Cloud	01/22/2009	\$ 40.00	\$ -	0	\$ -	\$ -	All Provided	\$ 40.00
Mergen, Ron	Spray Irrigation Training	Rochester, MN	05/19/2009	\$ 100.00	\$ 83.24	1	\$ 192.50	\$ -	\$ -	\$ 375.74
Mergen, Ron	MWOA 33rd Annual Conference	Grand Rapids, MN	7/28-31/09	\$ 225.00	\$ 293.37	3	\$ 82.50	\$ -	\$ 9.49	\$ 610.36
Mergen, Ron	2009 Airtap Fall Forum	Mankato, MN	9/28-29/09	\$ 140.00	\$ 115.88	1	Not Claiming	\$ -	\$ 8.79	\$ 264.67
Mergen, Ron	Water Rates For Your System	St. Cloud, MN	10/27/2009	\$ 100.00	\$ -	0	City Truck	\$ -	All Provided	\$ 100.00
MERGEI TOTAL										\$ 1,390.77
Schleper, Lee	2009 Certification Workshop	Morris, MN	10/28/2009	\$ 45.00	\$ -	0	City Truck	\$ -	\$ -	\$ 45.00
SCHLEPER TOTAL										\$ 45.00
Schmitz, Joe	1st Responder Refresher	St. Cloud, MN	01/06/2009	\$ 150.00	\$ -	0	\$ -	\$ 109.95	\$ -	\$ 259.95
Schmitz, Joe	Mandatory In-Service	St. Joseph, MN	2/3-4/09	\$ 100.00	\$ -	0	\$ -	\$ 67.66	\$ 7.59	\$ 183.24
	Same							\$ 7.99	\$ -	\$ 493.19
SCHMITZ TOTAL										\$ 493.19
Spooner, Bill	MN City Attorneys Education Conf.	Brooklyn Park, MN	2/6-7/09	\$ 230.00	\$ -	0	\$ -	\$ -	\$ -	\$ 230.00
Spooner, Bill	Mn City Attorneys Conference	Unknown	11/09/2010	\$ 198.00	\$ -	0	\$ -	\$ -	\$ -	\$ 198.00
SPOONER TOTAL										\$ 428.00
Thompson, Jeff	09 Leadership Conference	Minneapolis, MN	2/20-21/09	\$ 220.00	\$ 135.54	1	Not Claiming	\$ -	\$ 135.00	\$ 490.54
Thompson, Jeff	Stearns Co. League of Cities Mtg	Freeport, MN	01/20/2009	\$ -	\$ -	0	Rode w/Bertram	\$ -	None Claimed	\$ -
Thompson, Jeff	09 Joint Leg. Conference	St. Paul, MN	04/29/2009	\$ 80.00	\$ 180.07	1	Not Claiming	\$ -	\$ 45.00	\$ 305.07
Thompson, Jeff	09 LMC Annual Conference	St. Paul, MN	6/24-25/09	\$ 350.00	\$ 370.32	2	Not Claiming	\$ -	\$ 270.00	\$ 990.32
Thompson, Jeff	LMC Regional Meeting	Willmar, MN	10/08/2009	\$ 40.00	\$ -	0	None Claimed	\$ -	None Claimed	\$ 40.00
THOMPSON TOTAL										\$ 1,825.93

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Attendee Name	Event/Training/Conference	Location	Date(s)	Expenses	Per Diem	Mileage	Other	Per Diem	Meals	Other	Total
			09/01/2009	\$ -	\$ -	0	\$ 25.47	\$ -	\$ -	\$ -	\$ 25.47
Veldkamp, Dusty	Stearns County Emergency Mtg.	St. Cloud									
VELDKAMP TOTAL											\$ 132.17
			02/24/2009	\$ 55.00	\$ -	0	\$ 69.85	Comp	\$ -	\$ 7.32	\$ 132.17
Welling, Jennifer	Home Occupations	Little Falls, MN									
WELLING TOTAL									None Claimed		No Cost
			05/20/2009	N/C	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ 45.00
Wander, Bob	MRWA "Hands-On" Training	Albany, MN									
Wander, Bob	2009 Fall Certification Workshop	Morris, MN	10/28/2009	\$ 45.00	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ 45.00
WANDER TOTAL											\$ 26.40
			03/17/2009	\$ -	\$ -	0	\$ 26.40	\$ -	Not Claiming	Provided	\$ -
Winter, Jack	CAER Pipeline Safety Mtg	Willmar, MN									
Winter, Jack	Stearns Co Chiefs Meeting	Lake Henry, MN	10/13/2009	\$ -	\$ -	0	\$ 9.35	\$ -	\$ -	\$ 16.00	\$ 25.35
WINTER TOTAL											\$ 51.75
			2/20-21/09	\$ 220.00	\$ 135.54	1	Not Claiming	\$ -	\$ 135.00	None Claimed	\$ -
Zimmerman, Dennis	09 Leadership Conference	Minneapolis, MN									
Zimmerman, Dennis	LMC Regional Meeting	Willmar, MN	10/08/2009	\$ 40.00	\$ -	0	None Claimed	\$ -	None Claimed	None Claimed	\$ 40.00
ZIMMERMAN TOTAL											\$ 590.54

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