

MINUTES CITY COUNCIL MEETING

FEBRUARY 25, 2019

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Shawn Reinke, Len Gilmore, Neil Herzberg, and Alicia LaBeau. Others present were Renee Eckerly, City Administrator; Jennifer Welling, Administrative Assistant/Zoning Specialist; Ron Mergen, Public Works Director; Bill Spooner, City Attorney with Spooner & Glenz; Chuck DeWolf, City Engineer with Bolton & Menk, Inc.; Andy Soine, Fire Chief, Paul Wegner, Police Chief; Mike Stern, and Brad Mehlhop.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

Paul Wegner, Police Chief reported on the following:

- Year-end report will be available at the next meeting
- Officer position posting closes on Thursday
- Officer Fread starts K-9 training on March 11, 2019
- Fire Truck bids end in 56 minutes on eBay

Andy Soine, Fire Chief reported on the following:

Calls for 2018:

46 medical assists
23 fires
11 alarms
2 vehicle fires
2 rescues
2 mutual aids
86 total calls

Last year's major purchases:

- 2018 International pumper truck
- Jaws of Life
- Replacement shed

Update on new hires:

- 5 firefighters taking firefighter 1 & 2, finishing in April
- 3 firefighter openings on the fire department

Some of last year's trainings:

- Auto extrication
- Pumper training
- Armer training (radios)
- ATV accident search and rescue
- Confined space rescue
- LP burn
- Life link training
- Rural Water supply/pump training

Upcoming events:

- Possible house burn
- Mock car accident for the high school
- Fire schools for firefighters are starting soon

- Grace United Methodist will be giving the fire department an appreciation dinner
- Chili cook off in Belgrade

CONSENT AGENDA

Motion to approve the minutes from the following meetings: February 11, 2019 Regular City Council, October 4, 2018 Park & Tree Board, January 14, 2019 Public Works Board, February 21, 2018 Wellhead Protection Committee, November 28, 2018 Special Liquor Board, September 5, 2018 Special EDAP Board, and August 21, 2018 EDAP Board.

Motion to approve the following vouchers:

2/14/2019	Payroll Checks	98583-98608	\$24,957.41
2/14/2019	Payroll Direct Deposit	none-all checks	\$0.00
2/14/2019	Payroll Taxes	98609-98611	\$1,709.59
2/14/2019	Payroll - Fed		\$7,049.91
2/14/2019	Payroll - State		\$1,358.66
2/14/2019	Payroll - TASC		\$377.24
2/14/2019	Payroll - PERA		\$6,314.77
2/14/2019	Payroll - SELECT		\$418.08
2/14/2019	Payroll - Health Partners		\$5,247.43
2/14/2019	Payroll - AFLAC		\$270.60
2/14/2019	Payroll - Delta Dental		\$221.11
2/17/2019	Vouchers (2018)	98612-98616	\$5,319.22
2/19/2019	Vouchers (2018)	98617	\$1,654.00
2/22/2019	Vouchers (2018)	98618	\$2,000.00
2/22/2019	Vouchers	98619-98680	\$175,107.55
		GRAND TOTAL	\$232,005.57

Motion was made by LaBeau to approve the Consent Agenda. Seconded by Herzberg and unanimously carried.

FIRE DEPARTMENT RELIEF ASSOCIATION – ANNUAL CONTRIBUTION REQUEST

Brad Mehlhop from the Paynesville Fire Department Relief Association was in attendance to request the annual municipal contribution of \$5,000.00. Eckerly stated that the requested amount is in the 2019 budget.

Motion was made by Gilmore to approve the Fire Department Relief Association annual municipal contribution of \$5,000.00. Seconded by Reinke and unanimously carried.

SUMMER CONCERT SERIES – VETERANS PARK SHELTER – PAYNESVILLE COMMUNITY EDUCATION

Paynesville Community Education is requesting the usage of the Veterans Park Shelter kitchen with outdoor seating again this year (at no cost; but the City would be listed as a Concert Series Sponsor) for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm

June 20, 2019 to July 11, 2019. The Park & Tree Board has reviewed this and recommends approval.

Motion was made by LaBeau to allow the Paynesville Community Education to use the Veterans Park Shelter kitchen and outdoor seating at no cost; however, the City would be listed as a Concert Series Sponsor for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm June 20, 2019 to July 11, 2019. Seconded by Herzberg and unanimously carried.

2019 STEARNS COUNTY SEALCOATING PROJECT

Stearns County plans to seal coat Business 23 (driving lanes and center lane only). Excerpt of Public Works Board Meeting Minutes are:

Stearns County plans to seal coat Business 23 (driving lanes and center lane only). If the City wants the shoulders or parking lanes seal coated the City would have to pay the cost for such. Members discussed the condition of the shoulders noting they are in good condition. It was mentioned that this is not the City's road and members were not in agreement with the County's policy.

Motion was made by Freilinger to not participate in the seal coating of the shoulders and to inform Stearns County that the City is not in agreement with their policy. Seconded by Quade and unanimously carried.

Motion was made by Herzberg to not participate in the seal coating of the shoulders and to inform Stearns County that the City is not in agreement with their policy. Seconded by Gilmore and unanimously carried.

2019 STREET & STORM WATER DRAINAGE PROJECT

The plans for the project are complete and the next step would be to advertise for bids. DeWolf reviewed the locations and the mobile home park is no longer needed for the pond. The pond will be built on the other two properties. Bid opening for the project is scheduled for March 20, 2019. Eckerly reported that she has been in contact with the realtor for the Shopko building and would like the City to consider postponing the extension of the Second Street for 2 years so that they may try to sell the property. The \$20,000.00 assessment puts a damper on a prospective sale. It was suggested to postpone it and put it on the next project and hang on to the design until then. There was some general discussion on the safety of the current intersection. Wegner said one or two accidents have occurred, but that doesn't include the near misses. Teal's is in favor of the new design.

DeWolf stated that the project could be bid with this included and if necessary, could be taken out of the project after the bids are received. Eckerly stated that they could dispute the assessment as they don't need the entry. There was further discussion on the assessment and redistributing the amount to be assessed between the City, Teal's and the Shopko property. It was consented to bid the project with the revised intersection in it as it can always be pulled after the bids are received.

Resolution 2019-10 Approving Plans & Specifications And Ordering Advertisement For Bids was presented. Excerpt of Public Works Board Meeting Minutes are:

DeWolf presented the plans; highlighting all the areas that are included in the project and the schedule for bidding. Bids are scheduled to be opened on March 20, 2019. It was reported that the City will not need the mobile home park property for the pond. The size of the pond was questioned. DeWolf responded that previously it was based on an estimate and now staff is basing the pond size of an actual design.

It was also questioned as to the freezing up of service lines. It was reported that the minimum bury depth is 8.5 ft.; however, years back it was 6.5 ft.

Motion was made by Peschong to approve the plans and specifications and authorize advertisement for bids and recommend such to the City Council.
Seconded by Quade and unanimously carried.

Motion was made by Reinke to approve Resolution 2019-10 Approving Plans & Specifications And Ordering Advertisement For Bids. Seconded by LaBeau and unanimously carried.

AMPI EXPANSION PROJECT

The plans for the project are complete and the next step would be to advertise for bids Excerpt of Public Works Board Meeting Minutes are:

DeWolf presented the plans for the AMPI project and reviewed the gravity line from AMPI to the proposed lift station on the former Credit Union parking lot; then the force main out to the aeration basin. A Pretreatment building will also be constructed to handle AMPI waste separately. It was noted that this is really setting AMPI up for a phase two where the City would add a clarifier and handle bio solids. Phase two will allow AMPI to double their organic loading.

Motion was made by Herzberg to approve the plans and specifications and authorize advertisement for bids and recommend such to the City Council.
Seconded by Peschong and unanimously carried (Quade abstained).

The Municipal Advisory Services Agreement between the City of Paynesville and Northland Securities, Inc. to provide services to the City related to the issuance of the Taxable General Obligation Sewer Revenue Bonds, Series 2019A was presented.

The Minnesota Public Facilities Authority Application, MN Public Facilities Authority Credit Enhancement Program Agreement, and Resolution 2019-11 Relating To The Issuance Of Taxable General Obligation Sewer Revenue Bonds, Series 2019A; Covenanting And Obligating The City To Be Bound By And To Use The Provisions Of Minnesota Statutes, Section 446A.086 To Guarantee The Payment Of The Principal And Interest On The Bonds were also presented for consideration.

Motion was made by Gilmore to approve the plans and specifications and authorize advertisement for bids. Seconded by Herzberg and unanimously carried.

Motion was made by LaBeau to approve the Municipal Advisory Services Agreement between the City of Paynesville and Northland Securities and authorize the Mayor to sign the document. Seconded by Reinke and unanimously carried.

Motion was made by Gilmore to approve the Minnesota Public Facilities Authority Application, MN Public Facilities Authority Credit Enhancement Program Agreement, and Resolution 2019-11 Relating To The Issuance Of Taxable General Obligation Sewer Revenue Bonds, Series 2019A; Covenanting And Obligating The City To Be Bound By And To Use The Provisions Of Minnesota Statutes, Section 446A.086 To Guarantee The Payment Of The Principal And Interest On The Bonds and authorize the Mayor and City Administrator to sign all necessary documents. Seconded by LaBeau and unanimously carried.

INFORMATIONAL

LaBeau reviewed the following informational items: NFCRWD - 2018 AIS Boat Inspection Report, West Central Sanitation February Garbage Rates, December 2018 Investments, Liquor Revenue & Expenses, Incode Financial Reports, City Attorney Report, and Capital Improvement Breakdown Report – all reports can be found on the City's website. Fire Department Report, January Liquor Store Report, and March & April Meeting Schedules.

There being no further business, the meeting was adjourned at 6:34 p.m.

Renee Eckerly, City Administrator