

**MINUTES
REGULAR CITY COUNCIL MEETING**

NOVEMBER 9, 2015

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Jean Soine, Neil Herzberg, and Donovan Mayer. Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant/Zoning Specialist; Chuck DeWolf, Bolton & Menk, Inc.; Bill Spooner, City Attorney; Ellarry Prentice, Press (6:03 p.m.); and JoLyn Lindquist, Social Media Specialist.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

CONSENT AGENDA

Motion to approve the minutes from the following meetings: September 28, 2015 Airport Commission, October 26, 2015 Past Due Bill Public Hearing, and October 26, 2015 Regular City Council.

Motion to approve the following vouchers:

10/29/2015	Payroll	91413-91417	\$4,483.53
10/29/2015	Payroll Taxes	91418-91421	\$1,476.62
10/29/2015	Payroll Direct Deposit		\$18,255.70
10/29/2015	Payroll - Fed		\$6,106.98
10/29/2015	Payroll - State		\$1,067.44
10/29/2015	Payroll - TASC		\$392.28
10/29/2015	Payroll - PERA		\$5,780.89
10/29/2015	Payroll - SELECT		\$207.70
11/4/2015	Vouchers	91422-91485	\$86,093.74
	Void checks within run	91479-91482	
		TOTAL	\$123,864.88

Motion to approve the attendance of Brad Mehlhop to the 2015 MN Building & Commercial Energy Codes Seminar.

Motion was made by Soine to approve the Consent Agenda. Seconded by Herzberg and unanimously carried.

2016 PAYNESVILLE CHAMBER OF COMMERCE BOARD MEMBER

Eckerly reported on recommending an employee to serve on the 2016 Paynesville Chamber of Commerce Board. Eckerly is not sure who would be the best candidate. The Chamber wanted Bill Ludwig, but he has declined at this time as he is serving on the MMBA Board. It was consented to wait a year before recommending someone.

EDAP LOAN – LAMB LABOR SERVICES – LEN GILMORE

Eckerly reviewed the EDAP Loan documents for Len Gilmore, Lamb Labor Services. The loan is for \$2,182.50 at 3.5% interest for 24 months with a payment of approximately \$94.31 per month. This is a Small Cities Revolving Loan. The EDAP Board has reviewed this and recommends approval.

Motion was made by Soine to approve the EDAP Loan in the amount of \$2,182.50 at 3.5% interest for 24 months for Len Gilmore, Lamb Labor Services. Seconded by Herzberg and unanimously carried.

SET DATE FOR CITY ADMINISTRATOR PERFORMANCE APPRAISAL

The Council discussed setting a date for a closed session to conduct the City Administrator's Performance Appraisal. All evaluations are to be returned to Mayer by November 30, 2015. The Closed Session will be held on December 14, 2015.

MPCA – FORMER MID-TOWN SERVICE STATION

DeWolf reported that the revised work plan has been resubmitted to MPCA.

PROPOSED 2016 BUDGET

Eckerly reviewed the budget and reported the following:

- Preliminary budget was at 18%
- Certified 8% to the County
- The presented budget is at 8%
- Short about \$15,900.00
- Options include:
 - Take \$15,900.00 out of reserves
 - Cut \$15,900.00 from CIP transfers
 - Fill administration position in June

The Council discussed the compost site and its issues and the need to fill the administration position.

KORONIS LAKE ASSOCIATION - STARRY STONEWORT INFESTATION

Eckerly went to a Starry Stonewort infestation meeting on November 3, 2015 which included persons from the DNR and watershed districts. Eckerly reported the following:

- 331 samples were taken from the lake
- Most AIS was found in 10-15 feet of water
- Some has been found near the Regional Park & Bug Bee
- The treatment had no effect on the AIS
- The treatment is supposed to give it a haircut, but the DNR does not know if it will come back bigger/stronger
- DNR does not do research; research is done by scientists and colleges

INFORMATIONAL

Thompson reviewed the following informational items: Initiative Foundation Thank You, Stearns Co Environmental Services, After the Fact Conditional Use, Morgan Stanley Investment Report – October 2015, and October Police Reports.

There being no further business, the meeting was adjourned at 6:49 p.m.

Renee Eckerly, City Administrator