

MINUTES
SPECIAL CITY COUNCIL - GOALS & OBJECTIVES & WORKING SESSION MEETING

OCTOBER 30, 2013

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Members present were Kay McDaniel, Jean Soine, Donovan Mayer, and Gene Beavers (6:05 p.m.). Also present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Bill Ludwig, Liquor Store Manager; Paul Wegner, Police Chief; Jennifer Welling Administrative Assistant; Chuck DeWolf, Bolton & Menk; and Paul Saffert, Bolton & Menk, Inc.; Linda Musel, Jennifer Mrozek, Inez Jones, Sally Clawson, Nancy Hoeft, Senator Michelle Fischbach, Brian Jones, Pat Flanders, and Representative Jeff Howe.

Motion was made by Mayer to approve the Consent Agenda which included the minutes of the June 4, 2013 Special City Council – Goals & Objectives meeting. Seconded by Soine and unanimously carried.

RECREATIONAL PROGRAMS

Community Education

Mrozek thanked the Council for their past contributions towards Community Education. The requested amount was \$6,251.00.

After Prom

Hoeft and Clawson explained that the After Prom party provides a safe and drug free environment for youth. The evening is filled with food, games, and prizes. The requested amount was \$450.00.

Paynesville Area Center

Jones and Musel thanked the Council for their past support and reviewed some of the programming. The requested amount was \$8,500.00.

Historical Society

There was no one in attendance on behalf of the Historical Society.

Hockey Association

Brian Jones reported on the activity at the compost site, hours, and the possibility of expanding the hours at the site for an additional \$500.00. Jones commented on the outdoor ice rink and 52 hours of public ice time. The requested amount was \$6,000.00 plus an additional amount for expanded hours.

Flanders addressed the Council stating he would like to be on a future working session to discuss Paynesville's downtown.

PARK/TREE/TRAILS

The Council discussed the trail along the river and adding a trail to the existing Koronis Recreational Trail. This was moved up to a priority and will be added to a future Trail agenda.

EMPLOYEE SERVICE AWARD LUNCHEON

It was reported that the City stopped doing the Employee Luncheon event and the Committee/Commission/Board member appreciation supper a number of years ago. It was suggested to do an event in December with both entities.

SOCCER FIELDS

There was discussion on the layout of the fields, watering of the fields, and the monies for such.

LIQUOR STORE

Ludwig gave a brief report on the Liquor Store.

WATER/SEWER BUDGET

The budget line items were reviewed along with the proposed rate increases, rate comparisons, WAC & SAC charges, trunk charges, water & sewer loss reports, projected revenues, cash balances and irrigation details. The proposed rate increases are as follows:

Water	base charge no increase	bulk rate \$.08
Sewer	base charge no increase	bulk rate \$.23
WAC & SAC	no increase	
Trunk charge	no increase	

MPCA – FORMER MID-TOWN SERVICE STATION

Fischbach and Howe were in attendance to receive information regarding the issue. It was explained that MPCA is seeking the City's permission to obtain access to the City's right of way to place additional monitoring wells on. MPCA also wants to place additional test wells on private property, but will offer no money to do such.

There was a lengthy discussion on the differences in what the Department of Health and MPCA says. The City's concern is it needs to be prepared to treat the water once it becomes contaminated. MPCA will not support installing measures to treat the water before it's contaminated. Treating the water is a major investment as well as the ongoing costs of such.

Mergen commented that in 2006 no homes would need to be excavated to extract the contaminants. In 2008, three homes would have been affected and in 2011, twelve homes would be affected.

There is further concern that all the test wells will devalue properties and present a contaminated image of the City. The City has volunteered to install cement pads, but this will not pass the Department of Health unless the sites are in a traffic way. There is also concern on the placement of test well on the City's boulevards due to snow plowing issues.

Three ideas were discussed:

1. Remediation and control – done and not going to work
2. Replace wells – already replaced 2

3. Treat the water

There was some discussion on biodegradation.

The City and Angie Arends are requesting legislative help with this issue. The Council discussed getting legal advice; someone that could come and answer questions and review the data. It was asked what rights does the City have.

GOALS & OBJECTIVES - SPREADSHEET

River Trail – added and increased to Medium and that this should be discussed with the Trail Guards.

There was some discussion on what the Goals & Objectives are for. It was stated that the goals are set so that staff knows what to spend their time on. It was further stated that it's not consistent. The Council should be using the Committees to do the work. There have been items on this list for numerous years. There should be a priority list of three things and get those three things done. The splash pad was never on the list and that's already done. The Council further discussed the goals and objectives and list of priorities.

The Council reviewed the spreadsheet and made the following adjustments:

- Lake Koronis Recreational Trail – increase to medium, add river trail
- Hwy 23 Bypass Project – still working on, put on Enhancement Agenda
- MPCA Cleanup of Old Gas Station – on going
- Wastewater Re-Scope & Main Lift Station – 95% complete
- Airport Zoning – this is currently being worked on
- Water Plant Replacement – currently being done
- 2014 Street Project, Hwy 23 turn back (Maple - Hwy 55), Veterans Park parking lot – Jodi Teich, Stearns County is not happy with the City wanting to retain the stop light.
- Reconstruction of Lake Avenue to the Hwy 23 - Combine and title Lake Ave.
- Research Reconstructing of Council Chambers - #5 - REMOVE 3-29-11 – Remove and put on Budget & Finance Committee Agenda
- Annexation - Gerry Mehr was appointed as the At Large Member of the Joint Planning Board. There was a lengthy discussion on annexing properties, the Joint Orderly Annexation Agreement between the City and Township, and getting out of the Agreement.
- Codification of the Ordinance book – being planned for 2014
- Comprehensive Plan Review/Update - this will be done as soon as the maps are finalized - Remove and put on Planning Commission Agenda
- Old Airport Property Land Use Plan – preliminary Plat is done, final plat remains – Renee will contact interested parties - Remove
- Industrial Park Expansion – Remove and put on EDAP Agenda
- Airport Taxiway Expansion – in the budget for 2020 - Remove and put on Airport Commission Agenda
- Develop Airport Plan for Additional Private Hangers /FBO Operator – Remove and put on Airport Commission Agenda
- Phase 2 -Storm Water Management Plan (SWMP) - Implementation – Remove and put

on Public Works Committee agenda

- Review Performance Evaluation Forms & Process of Reviewing City Administrator – the new form will be used for all employees next year – put on Policies & Procedures Committee agenda
- Community Events/Outreach - Police Department will work on
- Opportunity Park – Streetlights – Remove and put on Enhancement Committee agenda
- RFP for Engineering & Building Inspector – Remove and put on Budget & Finance Committee agenda to conduct contract reviews on an annual basis
- Fiber Optic Cable – Remove and put on Cable agenda to be researched if it can be done and costs the associated with such.
- Aesthetics of Compost Site – Remove – put on Park & Tree Board and Environmental Committee agendas
- Laserfiche Storage - #47 - REMOVED 3-29-11 – Remove – Renee will work on for 2014
- Solicitors Ordinance – this will be done with the ordinance codification - Remove
- Visiting Businesses – Remove – on going
- Cross Training Staff - Remove – on going
- Ferche Development - Phase 1 - Remove
- Update Kennel Ordinance – Remove – will be done with ordinance codification
- Red Flag Policy - Federal Regulation – must have this policy in place if going to take credit cards, must be adopted without seeing the document
- Research contracting for services in all areas of the City for cost savings – Remove, but look at it as needed – on going
- Union negotiations – Remove – ongoing – pay equity should be done by the end of the month
- Redesign of County Road 181 & Hwy 55 Intersection (new 2-1-12) – Remove only punch list items remain
- 2014 Budget (new 2-7-13) – Remove – on going
- City Councils Goal & Objectives for City Administrators position (new 2-1-12) - Remove
- Aesthetics of the Community (new 2-1-12) – Remove – working on the hazardous properties on Minnie Street
- Staffing - Liquor and Administration - Remove
- Ampe Park - Soccer fields – Remove and put on Park & Tree Board Agenda
- Update Park Land Dedication - #43 - COMBINED WITH #13 ZONING 3-29-11 - Remove
- Ordinance Codification was added and is a high priority

Human Rights Commission Essay Contest – Welling asked if the Council was interested in hosting this and offering chamber buck awards. The Council consented to doing the essay contest.

Thompson recessed the Special Council meeting at 8:52 p.m. Thompson opened the Closed Session at 8:54 p.m. to discuss real property as described as: Lot Seven (7), Block Two (2) of Project 55 First Addition, according to the plat and survey thereof, now on file and of record in the office of the Stearns County Recorder, Stearns County, Minnesota;

except that part thereof conveyed to the City of Paynesville in Document No. 951676, recorded November 7, 2000, and described therein as follows: That part of Lot 7, Block 2, PROJECT 55

FIRST ADDITION, according to the recorded plat thereof, Stearns County, Minnesota described as follows: Beginning on the West line of said Lot 7, a distant 55.88 feet South of the Northwest corner of said Lot 7; thence along an assumed bearing of South 63 degrees 07 minutes 54 seconds East, parallel with and distant 50 feet South of the South right-of-way line of T.H. #55 a distance of 72.63 feet; thence South 00 degrees 17 minutes 56 seconds West 151.41 feet; thence North 89 degrees 42 minutes 04 seconds West 65.00 feet to the West line of said Lot 7; thence North 00 degrees 17 minutes 56 seconds East, along said West line, 183.84 feet to the point of beginning. Subject to an existing 30.00 foot drainage and utility easement over the West 30.00 feet thereof.

Containing 0.25 acres, more or less.

Thompson closed the Closed Session at 9:35 p.m. and re-opened the Special City Council meeting.

Thompson summarized that the Council met in Closed Session to discuss offer on real property and directed the City Attorney to prepare an offer and report back to the City Council.

There being no further business the meeting was adjourned at 9:36 p.m.

Renee Eckerly, City Administrator