

**MINUTES
PUBLIC SAFETY COMMITTEE**

OCTOBER 28, 2014

The meeting was called to order by Chairperson, Paul Wegner at 5:30 p.m. Members present were Renee Eckerly, City Administrator; Mary Matthews, Brady Klingfus, Police Officer, Emergency Management Director; Jeff Thompson, Bob Liestman, Fire Chief; Donnie Mayer, and Harry Thielen. Doris Wendlandt was absent.

Motion was made by Matthews to approve the minutes from the May 27, 2014 Public Safety Committee meeting. Seconded by Liestman and unanimously carried.

CODE RED

There was a web presentation by Brian Choyka, Code RED Regional Sales for an Emergency Communications Network (ECN). The following was outlined:

- City of St. Paul is their longest customer since 2004
- There are 16 entities in MN listed; 50 counties in MN
- Use for multi-use emergency and non-emergency situations
- Automatically notifies residents on weather advisories
- System is 100% web based
- Can be used from any computer that has an internet connection
- Speed of notification is the max number of the City's phone threshold. They will test this to see what the threshold is. Within minutes, notifications should be received.
- System will accept multiple area codes
- The link will be on the website and citizens can sign up themselves
- Alert types can be customized to the City's needs
- All long distance and text messages are built into the annual fee; no additional fees
- Can use the mapping features to highlight areas that need to be notified
- Team Builder – can be used to set up meetings and verify quorum for meetings
- Report - shows all jobs launched and who was/was not notified
- 24/7/365 support
- \$2,500.00 is the annual cost for just the City with weather
- \$3,500.00 is the annual cost to include the Township and weather – it will stay at this rate unless population increases 10%
- There would be no charge from now to January 1, 2015. Not the \$625.00 in the proposal

It was asked how the system stays clean. Phone number side = inactive/disconnected number in data pool. ECN will validate the phone numbers to see if the numbers are real and if not, will automatically remove them. Citizens can go back in and removed themselves if they no longer want to receive notifications. A do not contact list is also available in the system.

- Use 30 second to 1 minute messages to keep delivery time fast
- Database – CodeRED has information
- School has a similar system called School Reach
- Township has their last meeting of the year on November 19; Klingfus and Wegner will attend to present the program

- Township's cost is \$1,750.00
- The hospital may also be interested; Matthews will invite Klingfus to their next safety meeting

Motion was made by Thompson to approve the purchase of CodeRED up to \$3,500.00 a year for the City and invite Paynesville Township and CentraCare Health Paynesville and divide the cost appropriately and recommend such to the City Council. Seconded by Mayer and unanimously carried.

GOLF CARTS

On permits; there is a need to be careful on the wording of physical handicap. The Committee discussed the pro and cons of this ordinance; especially 4 wheelers. ATV's are being driven currently in areas such as sidewalks.

Enforcement is the issue. If the police can't reasonably enforce it, then don't need it.

This ordinance will allow them with restrictions. For tourism, this may not be friendly. It was suggested to contact McGregor, Deerwood, Baxter, and Bemidji to see how they handle it. It was also discussed doing designated routes for ATV's.

Motion was made by Liestman to approve the golf card ordinance and recommend such to the City Council. Seconded by Mayer and unanimously carried.

Motion was made by Liestman to withdraw the previous motion. Seconded by Mayer and unanimously carried.

The major changes in the ordinance are to address golf carts and mini-trucks. This issue will be on the next agenda; including fees and designated roadways.

EMERGENCY OPERATION PLAN

This item was not discussed.

NEXT MEETING

The next meeting will be held on November 25, 2014 at 5:30 p.m. There will be no meeting in December.

There being no further business, the meeting was adjourned at 7:42 p.m.