

MINUTES AIRPORT COMMISSION MEETING

OCTOBER 23, 2013

Steve Brown called the meeting to order at 5:05 p.m. Commission members present were Bob McDaniel, Larry Bollman, and Gene Beavers. Phil Bailey was absent. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc. Also present was Matt Larson.

Motion was made by McDaniel to approve the minutes of the July 24, 2013 Airport Commission meeting. Seconded by Bollman and unanimously carried.

MEMBER RESIGNATION

Members discussed the resignation of Phil Bailey and a possible replacement. Matt Larson was suggested. It was also discussed to keep non-pilots on the Commission.

Motion was made by Bollman to accept the resignation from Phil Bailey and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

FBO – PILOT TRAINING

Members discussed how to bring a FBO – pilot training facility/airplane rental service here. It was reported the members visited a FBO in Benson. It was questioned does the City construct a building first or find a renter first. It was stated that a FBO building will be State grant eligible at 50% grant; however, not National Plan of Integrated Airport Systems (NPIAS) eligible. The size of a building was discussed; possibly large enough to hold 3 – 4 planes. Brown will bring a sketch to the next meeting and DeWolf will obtain a cost estimate.

2013 FLY IN

The 2013 Fly In was briefly discussed noting the event did cover the costs. Items to change for next year include:

- move the show times up
- the need for someone to direct/park cars

LAND ACQUISITION

It was reported that a City Committee has been set up; however, there has not been a meeting with the land owner.

AIRPORT ZONING

DeWolf reported that the zoning ordinance update process has started with the draft ordinance being reviewed.

FUEL SYSTEM

It was reported that this is being brought back from a previous meeting. Members discussed the upgrade to the existing system at a cost of \$4,767.00 and replacement of the entire unit was quoted at:

Zahl Petroleum	\$12,518.00
Minnesota Petroleum	\$12,367.30

There was some discussion on if the upgrade would be grant eligible or not. After a short discussion,

Motion was made by Bollman to approve the upgrade to the system if it is grant eligible, if not, purchase a new system from Minnesota Petroleum in the amount of \$12,367.30 and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

There being no further business, the meeting was adjourned at 5:35 p.m.