

**MINUTES
REGULAR CITY COUNCIL MEETING**

OCTOBER 12, 2015

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Jean Soine, Neil Herzberg, and Donovan Mayer. Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant/Zoning Specialist; Chuck DeWolf, Bolton & Menk, Inc.; Bill Spooner, City Attorney; Ellarry Prentice, Press (6:04 p.m.); JoLyn Lindquist, Social Media Specialist; Bill Ludwig, Liquor Store Manager, Paul Wegner, Police Chief; and Bill Fuchs.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

Bill Ludwig, Liquor Store Manager reported the following:

- Sales and profits are up, credited to good weather
- Store is fully staffed
- Getting ready for the holidays
- Power buying with the City of Litchfield
- October Wine Club will feature Millner Winery

Ron Mergen, Public Works Director reported the following:

- Airport beacon has been installed
- Fuel purchases have been active
- Compost Site will close after November 14, 2015
- Curbside Leaf Pick Up will be Saturday, October 24, 2015
- Parks are closing for the season
- Still seeking Splash Pad donations
- Hydrant Flushing was held last week
- Streets will continue to be swept
- Water Radio Reads will start to be installed
- Irrigation system is shut down for the season

Paul Wegner, Police Chief reported the following:

- Department has been busy
- Providing liaison services in the school to build relationships with the students
- School has implemented a new parking policy
- Winter parking restrictions go into effect on November 1, 2015
- Holiday shop with a cop
- Seat belt enforcement

CONSENT AGENDA

Motion to approve the minutes from the following meetings: August 3, 2015 Airport Commission, August 20, 2015 Special Park & Tree Board, and April 21, 2014 Airport Commission

Motion to approve the following vouchers:

9/29/2015	Void ck	91256	\$0.00
10/1/2015	Payroll	91257-91261	\$4,224.21
10/1/2015	Payroll Taxes	91262-91266	\$1,610.14
10/1/2015	Payroll Direct Deposit		\$17,077.20
10/1/2015	Payroll - Fed		\$5,747.28
10/1/2015	Payroll - State		\$999.05
10/1/2015	Payroll - Blue Cross		\$5,286.89
10/1/2015	Payroll - TASC		\$392.28
10/1/2015	Payroll - PERA		\$5,761.84
10/1/2015	Payroll - AFLAC		\$139.41
10/1/2015	Payroll - SELECT		\$207.70
10/7/2015	Vouchers	91267-91335	\$107,858.89
		TOTAL	\$149,304.89

Motion to approve the attendance of Ron Mergen to the MN Section AWWA Central District 34th Annual Water Operator Training on Wednesday, October 21, 2015.

Motion to refund Amy Kantorowicz \$26.00 for police report copy charges.

Motion was made by Mayer to approve the Consent Agenda. Seconded by Soine and unanimously carried.

ORDINANCE NO. 151, 2ND SERIES – REGULATING BIO-FUEL BURNERS

Mergen reviewed Ordinance No. 151, 2nd Series Regulating Bio-Fuel Burners. The Environmental Committee has reviewed this and recommends approval.

Motion was made by Soine to approve Ordinance No. 151, 2nd Series Regulating Bio-Fuel Burners. Seconded by Herzberg and unanimously carried.

EDAP LOAN – BFM (BILL FUCHS MOTOR SPORTS)

Eckerly reported on the Economic Development Loan Agreement, Promissory Note, and Mortgage. This is a \$10,000.00 loan for 10 years at 3.5% interest. The EDAP Board has reviewed this and recommends approval. Spooner noted that he has not received the title insurance policy to date.

Motion was made by Soine to approve the Economic Development Loan and Promissory Note between the City of Paynesville and William M. Fuchs. Seconded by Herzberg and unanimously carried.

TRAIL MAINTENANCE & REPAIR EXPENSES

Mergen reported that the total trail maintenance and repair expenses are \$64,504.21 with half to be paid for by the City equaling \$32,252.11. Seal coat, fog seal and striping was completed on Old Lake Road (Phase 1 & 2) for \$45,984.21. Old Lake Road section is the most expensive

section and the upcoming year's maintenance will be less. Eckerly commented that monies for this have been budgeted for.

Motion was made by Mayer to approve the trail maintenance and repair expenses equaling \$32,252.11; payable to Paynesville Township. Seconded by McDaniel and unanimously carried.

AIRPORT CIP

DeWolf reviewed the revised Airport CIP. The loaning of entitlements is becoming more popular to keep balances low. Mergen commented that the number one priority at the airport is to add additional hangars.

Motion was made by Soine to approve the Airport CIP. Seconded by Herzberg and unanimously carried.

MPCA – FORMER MID-TOWN SERVICE STATION

The Draft Grant Agreement, Work Plan, Timeline, and Project Budget were presented. Eckerly stated that these documents have been forwarded to DeWolf, Attorney Spooner, and Barr Engineering for comments and suggestions. The work plan needs clarification. A conference call will be set up with MPCA to review the documents.

INFORMATIONAL

Thompson reviewed the following informational items: October & November Meeting Schedules, September Police Reports, West Central Sanitation September Garbage Rates, Investment Report, and Municipal Liquor Store Reports.

There being no further business, the meeting was adjourned at 6:23 p.m.

Renee Eckerly, City Administrator