

**MINUTES
SPECIAL PLANNING COMMISSION**

OCTOBER 6, 2014

Chairman Dan Roberts called the meeting to order at 6:30 p.m. Members present were Donovan Mayer, Bob McDaniel, Ron Mehr and Darlene Loven. Also present was Renee Eckerly, City Administrator.

Motion was made by Mayer to approve the minutes from the September 15, 2014. Planning Commission meeting. Seconded by McDaniel and unanimously carried.

SIGN VARIANCE – RSBR INVESTMENTS, LLC

A Sign Variance Application has been submitted by RSBR Investments, LLC. They wish to construct a pylon sign at 950 Business 23 W for a retail business; however, they do not meet the 30' setback from the intersection of Business 23 W and Cedar St. The applicant is requesting a 15' variance off of Cedar St. right of way and an 8' variance off of Business 23 W right of way. The Commission discussed the location of the sign to the overhead wiring. The sign height is 20'. A Report & Recommendation Of Planning Commission On Application For Variance was reviewed for consideration. Furthermore, the original application and applicable fee was received on September 11, 2014; however, they did not have the right owner of record on the application nor did they include a legal description. It wasn't until October 2, 2014 that the applicant submitted the requested information; therefore, the need for an extension as the City will not have the variance processed within 60 days from the original date of the application.

Motion was made by Loven to approve the Report & Recommendation Of Planning Commission On Application For Variance and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

Motion was made by Loven to acknowledge the letter from The Overland Group allowing the City of Paynesville until December 1, 2014 to process the Sign Variance application and recommend such to the City Council. Seconded by Mayer and unanimously carried.

HOUSING STUDY

Eckerly reported that Community Partnership is in town doing interviews. Roberts and McDaniel reported on their interviews with Community Partnership.

INFORMATIONAL

The Building Permit Reports were reviewed.

The next meeting is Monday, November 3, 2014 at 6:30 p.m.

There being no further business the meeting was adjourned at 6:40 p.m.