

**MINUTES
SPECIAL PLANNING COMMISSION**

SEPTEMBER 23, 2013

Chairman Dan Roberts called the meeting to order at 6:30 p.m. Members present were Ron Mehr, Darlene Loven, and Bob McDaniel. Also present was Advisory Member Renee Eckerly, City Administrator; Amber Young, Social Media Specialist; and Tom Kotten. Donavan Mayer was absent.

**Motion was made by McDaniel to approve the minutes of the July 15, 2013
Planning Commission meeting. Seconded by Loven and unanimously carried.**

VARIANCE REQUEST – KOTTEN

A Variance Application has been submitted by Tom & Roberta Kotten for the property located at 700 Koronis Ave. They wish to construct a 28'x32' detached garage. They do not meet the front setback of 30' off their front property line (First St.) or 63' from the center of First St.; they need an 18' variance. They will meet all other zoning regulations.

McDaniel had visited the property and did not see any issues. It was questioned if any of the neighbors had any issues. Kotten stated that the neighbors do not have an issue with the proposed garage. Kotten further noted that the proposed garage will sit back further than the neighbor's garage. The dead tree is also on the neighbor's property and the property line has been staked.

**Motion was made by McDaniel to approve the Report & Recommendation Of The
Planning Commission On Application For Variance and recommend such to the
City Council. Seconded by Mehr and unanimously carried.**

NEXT MEETING

The next meeting is scheduled for Monday, October 7, 2013 at 6:30 p.m.

INFORMATIONAL

The Commission discussed Inspectron's services and status. It was commented that Gary Utsch, Building Inspector is very good at what he does. The Commission further discussed their responsibility and recommendation in regards to the RFP process.

There being no further business the meeting was adjourned at 6:48 p.m.