

**MINUTES
SPECIAL PLANNING COMMISSION**

SEPTEMBER 15, 2014

Vice Chairman Bob McDaniel called the meeting to order at 6:30 p.m. Members present were Donavan Mayer, Ron Mehr and Darlene Loven. Dan Roberts was absent. Also present was Renee Eckerly, City Administrator.

Motion was made by Mayer to approve the minutes from the August 19, 2014. Planning Commission meeting. Seconded by Loven and unanimously carried.

BUILDING INSPECTOR

Eckerly reported that the candidate from the previous interviews has declined the position so Council will take action whether to post the position or not. The City is currently contracting with the City of Litchfield.

McDaniel recessed the Planning Commission meeting at 6:35 p.m. and opened the Preliminary Plat Public Hearing.

A Preliminary Plat for Opportunity Park Plat 2 has been submitted by the City. This is being re-submitted for approval as one year has lapsed since the passage of the previous Opportunity Park Plat 2 Preliminary Plat. The only change to the plat from a year ago is now it is 4 lots instead of 5 lots.

There being no further comments or questions, the Public Hearing was closed at 6:37 p.m.

PRELIMINARY PLAT – OPPORTUNITY PARK PLAT 2

Motion was made by Loven to approve the Report & Recommendation Of Planning Commission Regarding Application For Approval Of Preliminary Plat Of Opportunity Park Second Addition. Seconded by Mehr and unanimously carried.

HOUSING STUDY

Eckerly reported that the demographic section of the study is complete. The rental survey will be conducted next with additional surveys to follow. The first draft of findings and recommendations will be complete the first two weeks of October. A final draft will be available for review in mid-October.

INFORMATIONAL

The Commission reviewed the Building Permit Report and discussed the former Building Officials' duties.

The next meeting is Monday, September 29, 2014 at 6:30 p.m.

There being no further business the meeting was adjourned at 6:55 p.m.