

**MINUTES
CITY COUNCIL MEETING**

AUGUST 25, 2014

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Donavan Mayer, Jean Soine, and Gene Beavers (6:02 p.m.). Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant; Bill Spooner, City Attorney; Ellarry Prentice, Press; Chuck DeWolf, Bolton & Menk, Inc.; JoLyn Lindquist, Social Media Specialist; Jake Depuydt, Building Official, Bill Ludwig, Liquor Store Manager; and Ed Tschida, Advanced Resources.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

CONSENT AGENDA

Motion to approve the minutes from the following meeting: June 16, 2014 Public Works Committee, June 30, 2014 Special Budget & Finance Committee, May 5, 2014 Planning Commission, June 12, 2014 Special Liquor Board, July 14, 2014 Public Works Committee, July 21, 2014 Special Budget & Finance Committee, July 1, 2014 Liquor Board, June 23, 2014 Special Planning Commission, July 21, 2014 Planning Commission, August 4, 2014 Planning Commission, and April 17, 2014 Board of Appeal & Equalization.

Motion to approve the following vouchers:

08/07/2014	Payroll	88788-88794	\$5,089.06
08/07/2014	Void Checks	88860	\$0.00
08/07/2014	Payroll Taxes	88861-88865	\$6,276.13
08/07/2014	Payroll Direct Deposit		\$24,099.31
08/07/2014	Payroll - Fed		\$9,031.21
08/07/2014	Payroll - State		\$1,687.58
08/07/2014	Payroll - ING		\$275.00
08/07/2014	Payroll - TASC		\$451.37
08/07/2014	Payroll - PERA		\$6,769.24
08/07/2014	Payroll - AFLAC		\$139.41
08/07/2014	Select - Health Saving Acct		\$453.85
08/08/2014	Payroll	88866-88867	\$2,539.54
08/08/2014	Payroll Direct Deposit		\$3,329.62
08/08/2014	Payroll - Fed		\$1,250.30
08/08/2014	Payroll - State		\$206.05
08/08/2014	Payroll - PERA		\$776.63
08/13/2014	Vouchers	88868-88872	\$300,498.96
08/19/2014	Vouchers	88883-88949	\$455,199.10
		TOTAL	\$818,072.36

Motion to approve the attendance of Brad Mehlhop to the MPCA Spray Irrigation Refresher Training on October 14, 2014.

Motion to accept the resignation of Jake Depuydt, Building Official effective August 31, 2014 and to start the hiring process and create an eligibility list.

Motion was made by Soine to approve the Consent Agenda. Seconded by Beavers and unanimously carried.

CONTRACT FOR ASSESSING SERVICES

The Agreement For Property Assessment Services Between The County Of Stearns And Paynesville City for the contracting of assessing services from the Stearns County Assessor's Office was presented. The previous agreement expired in 2008. This is a 5 year contract.

Motion was made by Beavers to approve the Agreement For Property Assessment Services Between the County of Stearns and Paynesville City. Seconded by Mayer and unanimously carried.

CONCEPT PLAN – OPPORTUNITY PARK PLAT 2

The Concept Plan for Opportunity Park Plat 2 submitted by the City of Paynesville to develop 4 lots was presented. This process needs to be redone as 1 year has lapsed since the approval of the previous Preliminary Plat. The Planning Commission has reviewed this and recommends approval.

Motion was made by Soine to approve the Opportunity Park Plat 2 Concept Plan. Seconded by McDaniel and unanimously carried.

2015 BUDGET

The proposed 2015 Budget is being presented to the Council as information only and to give the Council time to review. The current levy is a 1.4% increase, but will certify to the County at 8%. It was noted that the snow plowing expense will need to be increased by \$9,000.00 which equals a 3% increase in the levy. Recreational programming was also noted: the After Prom Party will not be supported this year, decrease the Historical Society contribution by \$1,000.00 and increase the Area Center contribution by \$500.00. No action was taken.

2014 STREET IMPROVEMENT PROJECT

DeWolf reported the following:

- The City's portion of the project is complete except for the pipe under the ground, under Hwy. 55 and the river.
- On the County's portion of the project the sewer, water and underground work is complete. Milling has started and paving is to start on Friday.
- There has been phase adjustments made – the schedule has been very fluid.

WASTEWATER TREATMENT RE-SCOPE PROJECT

The Open House is scheduled for Saturday, September 6, 2014 from 9:00 a.m. to noon.

WATER TREATMENT PLANT EXPANSION PROJECT

DeWolf reported the following:

- Contractor continues to work
- Concrete and testing is complete
- Filter work will start next week

Mayor Thompson recessed the Regular City Council meeting at 6:15 p.m. for the Stang TIF Public Hearing.

Mayor Thompson re-opened the Regular City Council meeting at 6:24 p.m.

TIF DISTRICT NO. 1-12 – REMOVAL OF PORTION OF PARCEL – STANG

Ed Tschida, Advanced Resources was in attendance to explain and present the removal of a portion of a parcel from Tax Increment Financing District No. 1-12. Resolution 2014-24 Removing A Portion Of A Parcel From Tax Increment Financing District No. 1-12 Paynesville, MN was also presented for consideration.

Motion was made by Beavers to approve Resolution 2014-24 Removing A Portion Of A Parcel From Tax Increment Financing District No. 1-12 Paynesville, MN. Seconded by Mayer and unanimously carried.

TIF DISTRICT NO. 1-15 – STANG PRECISION

Motion was made by Soine to approve Resolution 2014-25 Of The City Council Of The City Of Paynesville Approving Tax Increment Financing District No. 1-15 And The Use Of Tax Increment Financing. Seconded by Beavers and unanimously carried.

LIQUOR STORE PROPOSAL

Ludwig reported the following:

- The Ad Hoc Committee toured three vacant buildings
- Two of the three were not adequate
- One is a possibility (former Credit Union building)
- Spent time with measuring, layout, and design for a remodel
- Remodel is estimated at under \$500,000.00
- Other structures would require extensive work and money

McDaniel reported on the condition of the buildings in her eyes and the locations for access.

Mayer questioned the access for the Hwy. 55 building. There is no frontage road, the road there is a private road.

Thompson stated that the Liquor Board had reservations about the locations due to safety.

Remodeling figures will be obtained from Ron Mehr.

Ludwig is obtaining costs to move the cooler or buy new.

Eckerly reported that Attorney Spooner is working on the Agreement with Derichs Properties.

AIRPORT

DeWolf reported on the Airport Rotating Beacon Grant. The grant documents were presented for consideration. As a part of the grant execution process the City is required to pass Resolution 2014-23 Authorizing The Acceptance & Signing Of Documents Related To The Airport Improvement Project Grant 3-27-0152-08-14. 90% of the project will be covered by FAA funds, 5% will be covered by MnDOT, and 5% will be the City's portion.

Motion was made by Soine to approve the Airport Grant Agreement. Seconded by McDaniel and unanimously carried.

Motion was made by Beavers to approve Resolution 2014-23 Authorizing The Acceptance & Signing Of Documents Related To The Airport Improvement Project Grant 3-27-0152-08-14. Seconded by Mayer and unanimously carried.

INFORMATIONAL

Thompson reviewed the following informational items: July Investments, Liquor Revenue & Expenses, Incode Financial Reports, City Attorney Report, and Capital Improvement Breakdown Reports – all reports can be found on the City's website. Morgan Stanley Investment Report, September & October Meeting Schedules, July Liquor Store Reports, and MNDOT – Rail Safety Regulations. Paynesville Area Center Appreciation Supper – Thursday, September 18, 2014 Social Hour at 5:30 with dinner at 6:00 p.m. Please let Renee know if you are planning to attend so that she can RSVP.

There being no further business, the meeting was adjourned at 6:36 p.m.

Renee Eckerly, City Administrator