

MINUTES CITY COUNCIL MEETING

AUGUST 11, 2014

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Donavan Mayer, Jean Soine, and Gene Beavers. Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant/Zoning Specialist; Bill Spooner, City Attorney; Ellarry Prentice, Press; Chuck DeWolf, Bolton & Menk, Inc.; JoLyn Lindquist, Social Media Specialist; Paul Wegner, Chief of Police; Neil Herzberg, John Derichs, and Bob Liestman, Fire Chief.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

Paul Wegner, Police Chief reported the following:

- MN Post Board Compliance Review was completed
- With school starting – reminded residents of school speed zones and bus traffic laws
- An animal control notice will be posted on the City's facebook

Ron Mergen, Public Works Director reported the following:

- Last week for lifeguards at Veterans Park beach
- Concert In The Park events have gone well
- New raft and dock is in
- Parking lot needs to be striped yet
- Old docks were resurfaced
- Gazebo park has seen an increase in users
- Ampe Park - soccer fields are in and the Soccer Association is running the irrigator
- Community Park – the shelter will start this fall
- Compost Site – Rotochopper has chopped at the site and there are wood chips available
- Curb Side Leaf Pick Up will be held late October, early November
- Fire Pit Survey – a lot are in favor of the fire pits
- Airport Fly In – 120 people were served for the breakfast
- Irrigation for the season is winding down
- Staff is out trimming trees
- Sewer jetting is being conducted this week

Wegner commented that CNN is in town this week to conduct filming in reference to the Jacob Wetterling case.

CONSENT AGENDA

Motion to approve the minutes from the following meeting: November 4, 2013 Paynesville Area Joint Trails Board, May 28, 2014 Special Airport Commission, April 7, 2014 Planning Commission, May 19, 2014 Planning Commission, July 7, 2014 Planning Commission, and June 4, 2014 Special Airport Commission.

Motion to approve the following vouchers:

07/25/2014	Voucher	88786	\$7,000.00
07/29/2014	Voucher	88787	\$214.20
08/06/2014	Vouchers	88795-88859	\$368,578.87
		TOTAL	\$375,793.07

Motion to approve the training request for Taser Instructor Re-Certification for Chief Wegner.

Motion to approve the attendance of Chief Wegner to the TZD Annual Conference.

Motion to approve the attendance of Alice McColley to the 2014 MDRA Annual Meeting on September 19, 2014.

Motion to approve the attendance of Renee Eckerly to the MCFOA Advanced Academy in Rochester on September 10-12, 2014.

Motion was made by Beavers to approve the Consent Agenda. Seconded by Soine and unanimously carried.

GAMBLING – TRI-COUNTY RBB

A MN Lawful Gambling LG220 Application For Exempt Permit from the Tri-County RBB Chapter of the MN Deer Hunters Association to conduct a raffle at Queen Bee’s Bar & Grill on September 12, 2014 was presented.

Motion was made by Beavers to approve the MN Lawful Gambling LG220 Application For Exempt Permit from the Tri-County RBB Chapter of the MN Deer Hunters Association to conduct a raffle at Queen Bee’s Bar & Grill on September 12, 2014. Seconded by Mayer and unanimously carried.

GAMBLING – PAYNESVILLE GOLDENEYES

A MN Lawful Gambling LG220 Application For Exempt Permit from the Ducks Unlimited Paynesville Goldeneyes to conduct a raffle at the American Legion Post 271 on September 25, 2014 was presented.

Motion was made by Soine to approve the MN Lawful Gambling LG220 Application For Exempt Permit from the Ducks Unlimited Paynesville Goldeneyes to conduct a raffle at the American Legion Post 271 on September 25, 2014. Seconded by Beavers and unanimously carried.

2014 SAFEASSURE CONTRACT RENEWAL

The 2014 SafeAssure Contract Proposal in the amount of \$4,533.00 to conduct all safety trainings and mock OSHA compliance inspections was presented. There is no increase in the amount. This is the same amount that was paid for the last two years.

Motion was made by Beavers to approve the 2014 SafeAssure Contract in the amount of \$4,533.00. Seconded by Mayer and unanimously carried.

HIRING OF FIRE FIGHTERS

Fire Chief, Bob Liestman was in attendance to request authorization to hire 3 additional firefighters due to the fact that ten are eligible to retire. There are currently 24 firefighters.

Motion was made by Mayer to proceed with the hiring process for three (3) additional firefighters. Seconded by Soine and unanimously carried.

MINNESOTA STATE COLLEGES & UNIVERSITIES CUSTOMIZED TRAINING INCOME CONTRACT – RIDGEWATER COLLEGE – CPR/FIRST AID

The Minnesota State Colleges & Universities Customized Training Income Contract in the amount of \$520.00; payable to Ridgewater College for CPR/First Aid Training as a part of the annual Employee Safety Training Day was presented for consideration. This is a \$40.00 increase from 2012.

Motion was made by Beavers to approve the Minnesota State Colleges & Universities Customized Training Income Contract in the amount of \$520.00; payable to Ridgewater College for CPR/First Aid Training. Seconded by Soine and unanimously carried.

ELECTION JUDGES

Eckerly reported that the last increase in wages for the Election Judges was in 2004. Presently, the City pays the elections judges \$8.50 per hour and purchase meals/drinks during the day. Eckerly would like to propose an increase to \$11.50 per hour and provide no meals. The Budget & Finance Committee has reviewed this and recommends approval. Eckerly thought this was already approved by the City, but had not been.

History of Election Judge Wages & Food:

	<u>Wages</u>	<u>Food</u>	<u>Hours Worked</u>
2008	\$1,912.52	\$275.14	225.00
2010	\$1,636.28	\$280.76	192.50
2012	\$1,646.90	\$235.67	193.75
Totals	\$5,195.70	\$791.57	

Proposal for 2014

	<u>Wages</u>	<u>Food</u>	<u>Hours Worked</u>
2014	2219.5	0	193.00

Effect on 2014 Budget

	<u>Wages</u>	<u>Food</u>	<u>Subtotal</u>	<u>Appr. Over Budget</u>
2014	\$2,000.00	\$200.00	\$2,200.00	\$19.50

Paynesville Township pays \$12.00 per hour for Election Judges with no meals.

Motion was made by Mayer to approve a wage increase for Election Judges from \$8.50 to \$11.50 per hour, retroactive to June 1, 2014. Seconded by Soine and unanimously carried.

2014 STREET IMPROVEMENT PROJECT

DeWolf reported the following:

- Continue to work on Minnesota Street including top soil and seeding
- Directional drilling/opening cutting has been DNR approved
- County portion – water and sewer is complete, storm sewer will be done soon, and the City is seeking an updated schedule from the County

Payment Estimate No. 3 in the amount of \$52,801.95; payable to Kuechle Underground for work completed through July 30, 2014 was presented.

Motion was made by Beavers to approve Payment Estimate No. 3 in the amount of \$52,801.95; payable to Kuechle Underground. Seconded by Soine and unanimously carried.

DeWolf commented on the outfall on Richmond St. and the need for rip rap. It was suggested to pursue funding through the Clean Water Fund. Voss has agreed to do the project not to exceed \$15,000.00. The City would then pursue grant funding in the amount of \$75,000.00. It was suggested to ask the County to provide the rip rap.

Motion was made by Mayer to authorize Voss Plumbing & Heating to repair the storm water outlet in the amount not to exceed \$15,000.00. Seconded by Soine and unanimously carried.

WASTEWATER TREATMENT RE-SCOPE PROJECT

DeWolf stated that the project is complete and a final walk through will be done before the open house that is scheduled for Saturday, September 6, 2014 from 9 a.m. – noon.

WATER TREATMENT PLANT EXPANSION PROJECT

DeWolf reported the following:

- Contractor continues to work
- Finishing the concrete for the clear well
- Electrical and chemical feeds will be completed prior to the filter work being started
- The water capacity of the clear well is 500,000 gallons

Chuck DeWolf will give a verbal report on the project. Please review the attached Payment Estimate No. 7 in the amount of \$296,457.48; payable to Magney Construction for work completed through July 31, 2014.

Motion was made by Beavers to approve Payment Estimate No. 7 in the amount of \$296,457.48; payable to Magney Construction. Seconded by Soine and unanimously carried.

HWY. 23

Eckerly reported on the August 6th meeting she attended regarding MN Trunk Highway 23. It was suggested to authorize the attendance of staff or City Council members to attend future meetings and reimburse time and mileage.

Motion was made by Beavers to authorize participation by staff or City Council members to attend Hwy. 23 meetings and reimburse time and mileage. Seconded by Soine and unanimously carried.

Thompson recessed the Regular City Council meeting at 6:32 p.m. for the Stang Lot Split Public Hearing.

Thompson re-opened the Regular City Council meeting at 6:34 p.m.

LOT SPLIT - STANG

An application for two lot splits submitted by Bruce and Bernie Stang, Stang Precision were presented. They wish to split Lot 2, Block 1, of Ranch View Addition in half and also split the south 50' off of Lot 3, Block 1, of Ranch View Addition, which would be combined to their lot with their existing building on it. They wish to construct an additional building just to the south of their existing building. Their existing building is in a TIF District and they do not want to lose any increments and must meet the lot coverage of 50%; therefore, a split is necessary. The Planning Commission has reviewed this and recommends approval.

Motion was made by Beavers to approve Resolution 2014-21 Granting Lot Split. Seconded by Mayer and unanimously carried.

RE-ZONE REQUEST – BRUCE & BERNIE STANG

An application for a Re-Zone submitted by Bruce and Bernie Stang, Stang Precision was presented. They wish to re-zone the south 50' off of Lot 3, Block 1, of Ranch View Addition from "A-1" Agriculture to "I-1" Light Industrial. This 50' will be added to the lot their existing building sits on. They needed the additional 50' to meet the lot coverage criteria. The Planning Commission has reviewed this and recommends approval.

Motion was made by Soine to approve the Resolution 2014-22 Granting Request For Re-Zoning. Seconded by McDaniel and unanimously carried.

LIQUOR STORE PROPOSAL

Eckerly reported the following:

- Reviewed the building proposal and how to cash flow it and if it would at 10% or 15% above 2013 sales
- It would cash flow at 10%
- The Liquor Board met and consented to continue at the existing location; however, the current location allows for no growth or expansion, freight, loading and storage are still issues

- Eckerly and 2 Council members met with Derichs to work on a solid proposal to move forward
- There is no new proposal from Derichs; the recommendation from the Ad Hoc Committee is to adjust the 2015 budget to 10% to cash flow
- There was some concern with the ability to meet the 10% and how it would be accomplished
- There is confidence with the new store due to the increased space, more display area, new products, and more products the increase in sales could be met
- There was some concern with other locations due to their visibility, parking, and safety
- There would also still be costs to remodel an existing structure
- Depreciation
- Profits given back to the City
- Common wall structure
- Common area
- Lot split

It was suggested to create an Ad Hoc Committee to meet with Derichs Properties, LLC to come with hard numbers, purchase details, and agreement language. The Committee would include: Spooner, Thompson, Ludwig, Beavers and Eckerly.

Derichs stated that he wants to do something this fall!

INFORMATIONAL

Thompson reviewed the following informational items: West Central Sanitation July Garbage Rates, June Investments, Liquor Revenue & Expenses, Incode Financial Reports, City Attorney Report, and Capital Improvement Breakdown Report – all reports can be found on the City's website. July Police Department Reports, Minnesota Board Of Peace Officer Standards & Training Compliance Review, and 2014 LMC Regional Meetings.

There being no further business, the meeting was adjourned at 7:03 p.m.

Renee Eckerly, City Administrator