

**MINUTES
SPECIAL CITY COUNCIL MEETING**

AUGUST 10, 2015

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Jean Soine, Neil Herzberg, and Donovan Mayer. Others present were Renee Eckerly, City Administrator; Jennifer Welling, Administrative Assistant/Zoning Specialist; Chuck DeWolf, Bolton & Menk, Inc.; Bill Ludwig, Liquor Store Manager; and JoLyn Lindquist, Social Media Specialist.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

CONSENT AGENDA

Motion to approve the following vouchers:

8/6/2015	Payroll	90901-90909	\$5,632.14
8/6/2015	Payroll Taxes	90910-90914	\$1,556.12
8/6/2015	Payroll Direct Deposit		\$17,809.39
8/6/2015	Payroll - Fed		\$6,362.80
8/6/2015	Payroll - State		\$1,120.02
8/6/2015	Payroll - Blue Cross		\$4,966.25
8/6/2015	Payroll - TASC		\$392.28
8/6/2015	Payroll - PERA		\$5,783.46
8/6/2015	Payroll - AFLAC		\$139.41
8/6/2015	Payroll - SELECT		\$207.70
8/6/2015	Vouchers	90915-90978	\$440,364.41
		TOTAL	\$484,333.98

Motion was made by Soine to approve the Consent Agenda. Seconded by Herzberg and unanimously carried.

GAMBLING – PAYNESVILLE BASEBALL CLUB, INC.

Please review the attached MN Lawful Gambling LG220 Application For Exempt Permit for the Paynesville Baseball Club, Inc. to conduct a raffle on October 2, 2015 at Paynesville High School, 795 Business 23 West, Paynesville, MN 56362.

Motion was made by Mayer to approve the MN Lawful Gambling LG220 Application For Exempt Permit for the Paynesville Baseball Club, Inc. to conduct a raffle on October 2, 2015. Seconded by Herzberg and unanimously carried.

TEMPORARY STREET CLOSING – PEP COMMITTEE – CAR SHOW

A Temporary Street Closing Application from the PEP Committee was reviewed to close James St. from Washburne Ave. to Stearns Ave. on Saturday, August 22, 2015 from 7:00 a.m. to 2:00 p.m. for a car show. The Police Chief and Fire Chief have approved the application with the

understanding that the Committee will need to work with the Public Works Department for signage and barricades.

Motion was made by Herzberg to approve the Temporary Street Closing Application from the PEP Committee to close James St. from Washburne Ave. to Stearns Ave. on Saturday, August 22, 2015 from 7:00 a.m. to 2:00 p.m. for a car show. Seconded by McDaniel and unanimously carried.

PURCHASE OF LIQUOR STORE COMPUTER EQUIPMENT

Bill Ludwig, Liquor Store Manager reported that the Liquor Store is in need of upgrading their POS Tower and card reader (law change as of 10-1-15). The Liquor Board has reviewed this and recommends spending up to \$4,217.29; plus shipping if applicable for two new towers and a new card reader.

Motion was made by Soine to approve the purchase of two new towers and a new card reader for the Liquor Store in the amount of \$4,217.29; plus shipping if applicable. Seconded by Mayer and unanimously carried.

APARTMENT PROPERTY ON HWY. 55 – COMMUNITY PARK LUXURY APARTMENTS

Eckerly reviewed the First Amendment To Purchase Agreement. The amendment included the address and legal description changes.

Motion was made by Soine to approve the First Amendment To Purchase Agreement. Seconded by Herzberg and unanimously carried.

2015 GENERAL FUND BUDGETED TRANSFERS

The following are the 2015 General Fund Budgeted Transfers:

Transfer \$5,000 from General Fund to the General Fund Capital Improvement for Election.

Transfer \$1,000 from General Fund to the General Fund Capital Improvement for Administration.

Transfer \$2,500 from General Fund to the General Fund Capital Improvement for Municipal Building.

Transfer \$11,500 from the General Fund to the Police Capital Improvement Fund.

Transfer \$5,000 from the General Fund to the Fire Reserve Fund for small equipment depreciation

Transfer \$10,000 from General Fund Fire to the Fire Reserve Fund for building depreciation.

Transfer \$25,000 from General Fund Fire to the Fire Reserve Fund for large equipment depreciation.

Transfer \$1,000 from General Fund to the Emergency Services Capital Improvement Fund.

Transfer \$15,000 from General Fund Street & Alleys to the Street/Sidewalk Capital Improvement Fund for Street Construction.

Transfer \$67,882 from General Fund Street & Alleys to the Street/Sidewalk Capital Improvement Fund for Street Equipment.

Transfer \$18,000 from General Fund Municipal Parks to the Park Capital Improvement Fund.

Transfer \$7,500 from General Fund Recreational Trail to the Lake Koronis Trail Fund.

Transfer \$15,000 from General Fund Airport to the Airport Capital Improvement Fund.

Transfer \$500 from General Fund Cable to the General Capital Improvement Fund for Cable.
Transfer \$28,899 from General Fund to the EDAP Fund.

The above transfers were included in the budget process and are part of the 2015 General Fund Budget.

Motion was made by Soine to approve the 2015 General Fund Budgeted Transfers. Seconded by Mayer and unanimously carried.

2015 LIQUOR FUND BUDGETED TRANSFERS

The following is the 2015 Liquor Fund Budgeted Transfer:
Transfer \$9,000 from the Liquor Fund to the Liquor Fund Capital Improvement Fund.

The above transfer was included in the budget process and is part of the approved 2015 Budget for the Liquor Fund.

Motion was made by Herzberg to approve the 2015 Liquor Fund Budgeted Transfer. Seconded by McDaniel and unanimously carried.

2015 BOND LEVY TRANSFER

The following are the bonds:

G. O. Imp Bonds of 2008	83,000
G. O. Imp Bonds of 2010 Series A	54,000
G. O. Imp Bonds of 2010 Series B	34,500
G. O. Imp Bonds of 2010 Series C	7,800
G. O. Imp Bonds of 2014 Series A	<u>29,500</u>
	\$208,800

This transfer is based on the Debt Management Study draft dated 12/8/14 from Northland Securities.

Motion was made by Mayer to approve the 2015 Budgeted Bond Levy Transfer of \$208,800.00. Seconded by Soine and unanimously carried.

2015 WATER AND SEWER FUNDS BUDGETED TRANSFERS

The following are the 2015 Water and Sewer Funds Budgeted Transfers:
Transfer \$15,000 from the Water Fund to the Water Capital Improvement Fund.
Transfer \$30,000 from the Water Fund to the Water Equipment Replacement Fund.
Transfer \$20,000 from the Water Fund to the 2004 Improvement Debt Fund.
Transfer \$10,500 from the Water Fund to the 2006 Improvement Debt Fund.
Transfer \$25,500 from the Water Fund to the 2008 Improvement Debt Fund.
Transfer \$12,000 from the Water Fund to the 2010 Improvement Debt Fund.
Transfer \$30,000 from the Water Fund to the 2010 Hwy 23 Improvement Debt Fund.
Transfer \$10,000 from the Water Fund to the 2014 Improvement Debt Fund.
Transfer \$214,500 from the Water Fund to the Water Plant Rehab Debt Fund.
Transfer \$40,000 from the Sewer Fund to the Sewer Capital Improvement Fund.

Transfer \$100,000 from the Sewer Fund to the Sewer Equipment Replacement Fund.
Transfer \$14,000 from the Sewer Fund to the 2004 Improvement Debt Fund.
Transfer \$12,000 from the Sewer Fund to the 2006 Improvement Debt Fund.
Transfer \$21,000 from the Sewer Fund to the 2008 Improvement Debt Fund.
Transfer \$15,250 from the Sewer Fund to the 2010 Improvement Debt Fund.
Transfer \$20,000 from the Sewer Fund to the 2010 Hwy 23 Improvement Debt Fund.
Transfer \$14,500 from the Sewer Fund to the 2014 Improvement Debt Fund.
Transfer \$192,000 from the Sewer Fund to the WW Facility Plan Debt Fund.

The above transfers were all included in the budget process and are part of the approved 2015 Budgets for the Water and Sewer Funds.

Motion was made by Herzberg to approve the 2015 Water and Sewer Funds Budgeted Transfers. Seconded by Soine and unanimously carried.

INFORMATIONAL

Thompson reviewed the following informational items: July Police Reports, July Liquor Store Reports, Aurora Solar Luncheon & Tour – Wednesday, August 19, 2015, and CenterPoint Energy – Rate Increase.

There being no further business, the meeting was adjourned at 6:11 p.m.

Renee Eckerly, City Administrator