

**MINUTES
POLICIES & PROCEDURES COMMITTEE**

JULY 22, 2013

The meeting was called to order by Gene Beavers at 6:00 p.m. Members present were Donavan Mayer and Renee Eckerly, City Administrator. Matt Dickhausen was also present.

Motion was made by Mayer to approve the minutes of the June 25, 2013 Policies & Procedures Committee meeting. Seconded by Beavers and unanimously carried.

SOCIAL MEDIA SPECIALIST INTERVIEWS

The Committee interviewed 3 applicants.

Motion was made by Beavers to hire Amber Young for the Part-Time Social Media Specialist position; pending background checks and recommend such to the City Council. Seconded by Mayer and unanimously carried.

PAY EQUITY

It was reported that Springsted is still working on this for the City.

PAYNESVILLE FIRE & RESCUE POLICY ON RECORDING DEVICES

The Committee questioned the paragraph regarding recording in the office. Eckerly will check with City Attorney Bill Spooner for clarification and bring this back to a future meeting for further discussion.

There being no further business, the meeting was adjourned 8:15 p.m.