

**MINUTES  
PLANNING COMMISSION**

**JULY 15, 2013**

Chairman Dan Roberts called the meeting to order at 6:30 p.m. Members present were, Ron Mehr and Bob McDaniel. Also present was Advisory Member Renee Eckerly, City Administrator. Darlene Loven and Donovan Mayer were absent.

**Motion was made by McDaniel to approve the minutes of the June 17, 2013 and May 6, 2013 Planning Commission meetings. Seconded by Mehr and unanimously carried.**

**VARIANCE REQUEST – CITY OF PAYNESVILLE**

A Variance Application submitted by the City of Paynesville for the property located at 271 Ampe Drive was presented. The City of Paynesville is modifying and rehabilitating the existing Water Treatment Facility on Ampe Drive. In an effort to meet the water needs of the community, including addressing the low pressures in the water distribution system due to activities at the water treatment plant site, the City has designed a 460,000 gallon concrete reservoir on the northeast portion of the water treatment plant site. It is necessary to have this tank be above ground due to Minnesota Department of Health rules for tanks holding treated drinking water. The dimensions and location of the tank are designed to make the site workable given existing conditions and comply with as many ordinances and rules as possible. The request is to encroach on the backyard setback requirement of 25' by approximately 12.11' leaving a setback of 12.89'. This encroachment is on the T.H. 23 side of the lot and is due to the double frontage of this lot.

This was tabled from the May 6, 2013 Planning Commission meeting.

**Motion was made by McDaniel to approve the Report & Recommendation Of The Planning Commission On Application For Variance and recommend such to the City Council. Seconded by Mehr and unanimously carried.**

**INFORMATIONAL**

The informational items were reviewed.

There being no further business the meeting was adjourned at 6:37 p.m.