

**MINUTES
REGULAR CITY COUNCIL MEETING**

JULY 10, 2013

Mayor Jeff Thompson called the meeting to order at 6:00 p.m. Council members present were Kay McDaniel, Donovan Mayer, Jean Soine, and Gene Beavers. Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant; Chuck DeWolf, Bolton & Menk, Inc.; Ellarry Prentice, Press; Paul Wegner, Police Chief; Bob Liestman, Fire Chief; Neil Herzberg, John Swanson, Roger Rothstein, Mary Lou Lindeman, and Raymond Lindeman.

The Pledge of Allegiance was recited. Council members gave verbal activity reports.

Wegner reported the following:

- Attended MN Chief Association training
- BCA audit went well
- Grant has been submitted for a School Resource Officer
- The department received a grant for Cornerhouse officer training
- National Night Out event

CONSENT AGENDA

Motion to approve the minutes from the following meeting June 5, 2013 Policies & Procedures Committee.

Motion to approve the following vouchers:

06/24/2013	First Business Bank ,WI - Purchased		\$150,000.00
06/24/2013	Murcantile Bank, FL - Purchased		\$200,000.00
06/27/2013	Payroll	86431-86463	\$11,860.35
06/27/2013	Payroll Direct Deposit		\$20,864.26
06/27/2013	Payroll	86464-86470	\$4,996.45
06/27/2013	Payroll - Fed		\$7,581.97
06/27/2013	Payroll - State		\$1,007.88
06/27/2013	Payroll - ING		\$275.00
06/27/2013	Payroll - TASC		\$446.13
06/27/2013	Payroll - PERA		\$4,237.65
07/02/2013	Vouchers	86471-86525	\$86,779.53
07/03/2013	FirstBank Puerto Rico - CD Matured		\$96,000.00
		TOTAL	\$488,049.22 \$96,000.00

Motion to approve the training request for Cornerhouse Training for Officer Thompson and Officer Buggs.

Motion was made by Mayer to approve the Consent Agenda. Seconded by Beavers and unanimously carried.

CHAIN OF LAKES FIRE & RESCUE DISTRICT – APPORTIONMENT AGREEMENT MODIFICATIONS

Representatives from Paynesville Fire Department will be in attendance to discuss the attached letter dated June 18, 2013 regarding apportionment agreement modifications. Chain of Lakes Fire & Rescue District wants 7% of the 2% state aid money Paynesville gets for covering Munson Township. Renee Eckerly has contacted Larry Lahr, Chain of Lakes Administrator to encourage his attendance at this meeting. Liestman stated that the Chain of Lakes wants a portion Munson Township's state aid. Eckerly stated that the City is now getting more than it should and is being realigned due to population. Overlay of funds will be shifted and moved according to population. The Chain of Lakes is working with the Department of Revenue and Stearns County to realign and the percentages for population and assessed values of properties. The last agreement was in 1970. It was asked how this will affect the City. Eckerly stated that it depends on what the state does. This determination would not be made until this fall and should only be a few hundred dollars and not thousands of dollars. Eckerly interjected that she has talked to the State and Mr. Lahr; since the Chain of Lakes wants the change they must do the leg work. It was asked how the City can agree to something that not has been finalized. Eckerly stated that the State will do the final figuring. The State requires all signatures before they re-apportionment.

Motion was made by Soine to approve the Apportionment Agreement Modifications and authorize the fire chief to sign the document. Seconded by Mayer and passed 4:1 (Thompson, yes; Soine, yes; McDaniel, yes; Mayer, yes; and Beavers no).

STORM SHELTER/STADIUM

Persons representing the storm shelter/stadium project were unable to attend the meeting; however, the Lions' are interested in holding an event there next summer. Roger Rothstein a member of American Legion expressed the following:

- Would like permission to allow alcohol
- To host the event 4th of July weekend, next year on a Saturday
- A concert meet and greet to salute our heroes
- Invite 5,000 veterans and active duty personnel
- Checking on bands
- Community event; get all involved Chamber, Township, City, etc.

Thompson questioned the parking and noise issues. Rothstein requested that persons working the event attend liquor awareness training. The Council was supportive of the event and interested in proceeding.

GAMBLING – TRI COUNTY RBB MN DEER HUNTER ASSOC.

A MN Lawful Gambling LG220 Application for Exempt Permit to conduct a raffle on September 13, 2013 at Queen Bee's Bar & Grill, Inc., 121 James St. W., Paynesville, MN 56362 was presented.

Motion was made by Beavers to approve the MN Lawful Gambling LG220 Application for Exempt Permit for the Tri County RBB MN Deer Hunters Assoc. to conduct a raffle on September 13, 2013 at Queen Bee's Bar & Grill, Inc. Seconded Soine by and unanimously carried.

CITY COUNCIL WORKING SESSIONS

The Council discussed scheduling every other month City Council working sessions. This would be a time that staff could update or answer questions regarding projects. Council could share ideas with staff, review the status of projects on the goals and objectives list, have training sessions on topics, and/or discuss topics that are timely such as a possible EDAP revolving loan borrowing limit. There was some discussion on benefit of this and the possible extra work it could entail.

LINDEMAN VARIANCE PUBLIC HEARING

Thompson recessed the Regular City Council meeting at 6:30 p.m. and opened the Lindeman Variance Public Hearing.

A Variance Application was submitted by Ray and Mary Lou Lindeman for the property located at 508 Maple St. The Lindeman's are adding on to their existing attached garage. The existing garage is non-conforming as it does not meet the side set back of 5' from the overhang. They wish to add onto the rear of their existing garage for a woodworking shop. The new addition will need a 1.33' side variance. The addition will meet all other zoning regulations. The Planning Commission has reviewed this and recommends approval.

Ray Lindeman stated that the existing fence will be removed and the wall will replace the fence. The removal of the fence will open up the back yard. Mayer stated that the variance applies to the overhang.

There being no further comments or questions, Thompson closed the Public Hearing and re-opened the Regular City Council meeting at 6:35 p.m.

Motion was made by Soine to approve the Lindeman Grant of Variance. Seconded by McDaniel and unanimously carried.

CITY COUNCIL WORKING SESSIONS CONTINUED

It was suggested that staff send out possible dates to meet in August.

CITY CREDIT CARD LIMIT INCREASE

The Council discussed increasing the City credit card limit from \$4,000.00 to \$5,000.00. The existing Credit Card Policy was approved by Council on January 9, 2013. Eckerly stated that the Fire Department purchased equipment and at same time the LMC hotel conference reservations were made. The card was maxed out; that is why the request.

Motion was made by Soine to increase the limit from four to five thousand dollars. Seconded by Mayer and unanimously carried.

WATER TREATMENT PLANT REHAB PROJECT

DeWolf reported that the water system report has been presented that included clear well sizes, locations, costs, and a phase approach concept. DeWolf would like to move forward and

bid the project. It was asked what the advantage of a larger storage unit is. DeWolf stated that the increase in water is more cost effective. There was some discussion on phasing in a booster station at the Lake Ave. intersection that would help out the Project 55 Addition water pressure problems. Mergen interjected that the City is good for now and in the future without building a water tower; however, this would not eliminate the need for an elevated tower.

Motion was made by Mayer to proceed with the Water Treatment Plant Rehab Project and authorize advertisement of bid and authorize Bolton & Menk, Inc. to look at a booster station and study and costs. Seconded by McDaniel and unanimously carried.

It was questioned where the money would come from for this project. Eckerly said the Public Facilities Authority (PFA).

WASTEWATER TREATMENT FACILITY RE-SCOPING PROJECT

DeWolf reported that the project continues to move forward and the electrical equipment and controls are arriving.

Application For Payment No. 9 in the amount of \$399,665.87; payable to Magney Construction, Inc. for work completed through June 26, 2013 was presented.

Motion was made by Soine to approve Application For Payment No. 9 in the amount of \$399,665.87; payable to Magney Construction, Inc. for work completed through June 26, 2013. Seconded by Beavers and unanimously carried.

MPCA – FORMER MIDTOWN SERVICE STATION

Mergen reported the following:

- MPCA sent access request letters to David & Katherine Vig, Nolene Stanger and Jay & Tami Pederson
- No indication on reimbursement
- The City has not contacted these individuals to date

CO. RD. 181 & HWY. 55 INTERSECTION

DeWolf reported that the project is complete and a pay request will be on the next agenda; less the retainage.

TRAIL

DeWolf reported that the project is essentially complete. It has been seeded for the third time today due to washing issues. A few punch list items remain.

Payment Estimate No. 3 in the amount of 21,453.37; payable to Duininck, Inc. for work completed through May 31, 2013 was presented.

Motion was made by Mayer to approve Payment Estimate No. 3 in the amount of 21,453.37; payable to Duininck, Inc. to be paid for by Stearns County. Seconded by Beavers and unanimously carried.

2014 STREET IMPROVEMENT PROJECT

Resolution 2013-19 Dispensing With The Requirement For Review Of The 2014 Street Improvement Project By Planning Commission was presented. This is a 429 process requirement.

Motion was made by Beavers to approve Resolution 2013-19 Dispensing With The Requirement For Review Of The 2014 Street Improvement Project By Planning Commission. Seconded by Soine and unanimously carried.

LEASE AGREEMENTS – PAHCS

The Lease Agreement between the City of Paynesville ad PAHCS to have non-exclusive use of the City's shed located on the City's water tower property for storage and operation of radio equipment and the right to locate and maintain a radio antenna at no fee was presented.

Motion was made by Beavers to approve the Lease Agreement between the City of Paynesville and PAHCS. Seconded by Soine and unanimously carried.

SURPLUS PROPERTY ELGIN STREET SWEEPER - BIDS

One bid was received and opened for the 1976 Elgin Street Sweeper. There was a minimum bid of \$2,000.00 and to be sold "as is". The bid was in the amount of \$2,005.00 from Caldwell Asphalt Co. Inc.

Motion was made by Beavers to accept the bid in the amount of \$2,005.00 from Caldwell Asphalt Co. Inc. for the 1976 Elgin Street Sweeper. Seconded by Mayer and unanimously carried.

INFORMATIONAL

Thompson reviewed the following informational items: PAHCS – Letter, West Central Sanitation June Garbage Rates, 2001 & 2012 Employee Wage & Benefit Report, June Police Reports, Windstream – Channel Schedule Adjustments, and Stearns County – Ordinance No.489 Public Hearing Notice. Failed 3:1. It was reported that the splash pad parts are all in and construction start will start this week and will be ready in a week or two.

There being no further business, the meeting was adjourned at 7:07 p.m.

Renee Eckerly, City Administrator