

MINUTES
SPECIAL CITY COUNCIL MEETING JOINT WITH BUDGET & FINANCE

MAY 11, 2015

Mayor Jeff Thompson called the meeting to order at 5:01 p.m. Council members present were Kay McDaniel, Jean Soine, Neil Herzberg, and Donovan Mayer. Others present were Renee Eckerly, City Administrator; Ron Mergen, Public Works Director; Jennifer Welling, Administrative Assistant/Zoning Specialist; JoLyn Lindquist, Social Media Specialist; Belinda Ludwig, Finance Specialist; Bill Ludwig, Liquor Store Manager; Elliot LaBeau, Doug Host, CliftonLarsonAllen, and Sarah Utsch, CliftonLarsonAllen.

2014 AUDIT

Sarah Utsch and Doug Host from CliftonLarsonAllen were in attendance to present and review the 2014 Audit which included the following:

- Required communications was clean which is the best a city can receive
- Internal Controls:
 - Lack of segregation of duties
 - Material audit adjustments
 - Financial statement preparation
- A 25 page check list was completed and found no findings
- One federal single audit was performed
- City has 15 months of expenditures in reserves; the State Auditor wants 5 months of expenditures in reserves
- Debt Service
- Capital Projects
- Water/Sewer
- Liquor Store – 21.85% in gross profit; transferred \$43,000.00 into the general fund which is the largest amount is 6 years
- Increase in reserves of \$13,437.00

LaBeau questioned the single audits and when they are needed. Currently the threshold is \$500,000.00, but will increase to \$750,000.00 to 2015.

The pension standard was questioned for 2015. The #68 Account Standard was briefly addressed regarding liabilities and pension benefits.

Utsch and Host thanked the City for allowing them to serve as the City's Auditor.

There being no further business, the meeting was adjourned at 5:31 p.m.

Renee Eckerly, City Administrator