

**MINUTES
PARK & TREE BOARD MEETING**

APRIL 3, 2014

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were Kay McDaniel, John Wimmer, and Neil Herzberg. Advisory Members present were Ron Mergen, Public Works Director; Renee Eckerly, City Administrator; and Lee Schleper. Christy Schlangen, Lee Gilmore, and Nancy Ellis were absent.

Motion was made by McDaniel to approve the minutes of the February 13, 2014 Park & Tree Board Meeting. Seconded by Herzberg and unanimously carried.

GIRL SCOUT LETTER

A letter was reviewed. The scout noted she would like to see more toddler equipment at the playgrounds. A response letter will be sent.

SKATE PARK LETTER

A letter requesting a skate park was reviewed noting that there is no good place to ride. Members discussed this and suggested a response letter asking them to draft a concept proposal and asking if they can assist in funding.

AMPE PARK SOCCER FIELD

Information concerning the Chain of Lakes Soccer was discussed noting that they will likely not receive the \$6,000.00 the organization committed to the City for the sprinkler system. It was noted that the cost for the system was approved by the Council and the traveling gun has been delivered.

SPLASH PAD

Samples of signage were reviewed and a few additions were suggested. A cost for the sidewalk around the splash pad and over to the restrooms was presented. It is for a 5' walk from the restrooms to the splash pad and a 10' area around the pad, with an estimated cost of \$7,875.00. The phase two draft was also presented with the planned expansion just to the north of the existing pad. Members suggested planning accordingly. The Board discussed a donation box with the phase two layout displayed.

Motion was made by Herzberg to approve the sidewalk and pad extension and recommend such to the City Council. Seconded by McDaniel and unanimously carried.

COMMUNITY PARK

Plans were presented for the restroom/shelter with the total estimated cost of approximately \$50,000.00 – 60,000.00. It was suggested to add a storage room and additional stalls in the ladies room and a urinal in the men's room. It was suggested to wrap the 6 x 6 poles with cedar. It was also noted that Mergen will be contacting the County to check if they will contribute any funding.

Motion was made by McDaniel to authorize advertisement for bids and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

RAFT/DOCK

The raft plans and costs were presented to the Board to run the dock from the shore to the raft 90' and a 12 x 16 raft area at an estimated cost of \$18,387.00. This would allow swimmers; and more importantly, the lifeguards' access to the raft. The cost estimate was discounted 10%. Paynesville Township has agreed to pay \$9,000.00 and the Lake Association is also being contacted for a contribution.

Motion was made by McDaniel to approve the purchase of a new raft/dock combination in the amount of \$18,387.00 and recommend such to the City Council. Seconded by Wimmer and unanimously carried.

PARK COMPREHENSIVE PLAN

The Plan was reviewed with several changes and corrections noted.

Motion was made by McDaniel to approve the Park Comprehensive Plan with the noted changes and recommend such to the City Council. Seconded by Wimmer and unanimously carried.

VETERANS PARK

The Veterans Park parking lot assessment and proposed project costs were reviewed.

There being no further business, the meeting was adjourned.