

**MINUTES
PARK & TREE BOARD MEETING**

JANUARY 7, 2016

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were John Wimmer, Neil Herzberg, and Jonathan Truwe. Len Gilmore, Ron Mergen, Public Works Director, and Nancy Ellis were absent. Advisory Members present were Renee Eckerly, City Administrator and Lee Schleper, Maintenance Worker.

Motion was made by Wimmer to approve the minutes of the October 1, 2015 Park & Tree Board meeting. Seconded by Truwe and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Wimmer to elect Dickhausen as Chair, Herzberg as Vice Chair, and Mergen as Secretary. Seconded by Herzberg and unanimously carried.

MEETING SCHEDULE

Motion was made by Wimmer to set the meetings for quarterly (January, April, July, October) and additional if necessary on the first Thursday of each month at 12:00 noon. Seconded by Truwe and unanimously carried.

NEW MEMBER

There is one vacancy on the Board. The Board discussed the vacancy and will research for someone that has an interest in parks or kids. Wimmer said at a time in which there are multiple people interested in serving on the Board he would be willing to go to an advisory member.

VETERANS PARK – SUMMER CONCERT SERIES

Paynesville Community Education is requesting the usage of the Veterans Park Shelter kitchen with outdoor seating again this year (at no cost; but the City would be listed as a Concert Series Sponsor) for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm June 16, 2016 to July 14, 2016.

Motion was made by Herzberg to allow the Paynesville Community Education to use the Veterans Park Shelter kitchen and outdoor seating at no cost; however, the City would be listed as a Concert Series Sponsor for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm June 16, 2016 to July 14, 2016 and recommend such to the City Council. Seconded by Truwe and unanimously carried.

TREE LIST

The Board reviewed the tree list, but was not sure why it was being presented. Wimmer added more trees to the list and will provide the City with a brief description of each.

SPLASH PAD

The Board discussed the Splash Pad. Dickhausen reported that the application to Bernick's has made it to the final round. The City should be notified by the end of the month.

There is a two month lead needed prior to construction. The Board suggested meeting in February to touch base on donations. A special meeting was set for February 11, 2016 at noon. Agenda items will include:

- Community Park – amenities and parking lot
- Splash pad fundraising and status of Bernick's foundation application

Eckerly informed the Board that the City Council has already passed a motion that the property taxes that are collected from the apartments will go back into the Park Capital Improvement until the \$80,000.00 is paid back.

COMMUNITY PARK SHELTER RENTAL

The Board discussed this and for 2016 no Rental Agreement is necessary. The Board will see how it goes this year and it will be put back on next year's agenda to review. There is two shelters at the park; therefore, there is no reason to charge (no gazebo or kitchen). The building is all done and ready to go. There is a need to place a sign near the chiropractor business stating no park parking and mark where park goers should park. The Board would like to see more parking and need to determine where that parking could be.

There being no further business, the meeting was adjourned at 1:05 p.m.