



AGENDA  
FIRE BUDGET MEETING  
AT PAYNESVILLE FIRE HALL  
WEDNESDAY, SEPTEMBER 1, 2016  
6:00 P.M.

1. Welcome
2. Approve minutes of Fire Contract Meeting 5/18/16. (Page 1)
3. 2016 expenses and revenues thru June 30, 2016 (unaudited). (Page 3)
4. Fire Reserve Fund-Equipment and Building Recap (Page 5)
5. Donations (Page 9)
6. Jan – July (16) fire and rescue run recap sheets (informational)(Page 10)
7. Fire Department Replacement List (Page 14)
8. 2017 Proposed Budget (Page 15)
9. Other
10. Adjourn. Coffee and cookies will be served after the meeting.

\*\*\*\*\*PLEASE BRING THIS PACKET WITH YOU\*\*\*\*\*

\*\*\*\*\*AGENDA IS AVAILABLE TO VIEW OR DOWNLOAD ON  
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MINUTES  
FIRE CONTRACT MEEETING  
FIRE HALL  
MAY 18, 2016

Fire Chief Bob Liestman called the Fire Contract Meeting to order at 6:00 p.m. The following were present at the meeting: Renee Eckerly, City Administrator, Belinda Ludwig, Finance Specialist and Brad Mehlhop, Firefighter. Township/Cities represented were: Eden Lake Township, Irving Township, Munson Township, City of Paynesville, Paynesville Township, Roseville Township, Union Grove Township, and Zion Township. Absent: Regal and Roscoe.

Chief Liestman introduced himself, Eckerly and Ludwig. He reminded everyone to sign in and took roll call.

Chief Liestman asked if there were any additions or corrections to the minutes of the September 2, 2015 budget meeting.

**Motion was made by Eden Lake Township to approve the minutes as presented. Seconded by Union Grove Township and unanimously carried.**

The 2015 revenue and expense report through December 31, 2015 (audited) was reviewed.

The 2015 budget was reviewed. There was a question as to how the state aid money is determined. It is determined by a percentage of homeowners insurance on the homes in the Fire Department's jurisdiction.

The replacement list was reviewed. Liestman increased the replacement value by 3%.

The 2016 Fire Contract was reviewed. The 2015 shortfall will be billed in 2016. It was asked if valuations were part of the formula. It was stated, yes they are a third of the formula along with population and run hours.

**Motion was made by Roseville Township to approve the fire contracts. Seconded by Irving Township and unanimously carried.**

The Fire Run Recap was reviewed. It was asked what the numbers are behind the item. It was stated that they are the number of hours spent on that call. There was a question on a call in Roseville Township. It was confirmed that it was a grass fire.

The 2015 credits were reviewed. This year there was actually a shortage so the entities will need to pay the shortage in 2016 with their 2016 fire protection.

The Fire Reserve Fund Recap was reviewed. As of December 31, 2015 the undesignated donations were \$7,829.54, the small equipment reserve was \$120,738.73, the large equipment reserve was \$311,080.79 and the building reserve was \$230,043.57 totaling \$669,692.63. These amounts are all audited figures.

Liestman brought up the topic of purchasing a new pumper truck. It would be to replace truck #6. The fire department will be applying for a FEMA grant when they plan to purchase a new fire truck. New trucks can range from \$320,000 to \$340,000 depending on what is put on them. It was asked if there is a need for a ladder truck. Liestman responded that there isn't a real need as there are other entities nearby that have ladder trucks.

There being no further discussion,

**Motion was made by Paynesville Township to adjourn the meeting.  
Seconded by Munson Township and unanimously carried.**

The meeting was adjourned at 6:25 p.m.

Belinda Ludwig

**Expenditures/Revenues from 1/1/16 - 6/30/16 (audited)**

| Line Item #                  | Line Item Name                  | 2016 Budget   | 2016 Actual YTD |
|------------------------------|---------------------------------|---------------|-----------------|
| <b>Fund 100 General Fund</b> |                                 |               |                 |
| <b>Revenues</b>              |                                 |               |                 |
| 100-4-3522-2000              | Fire Runs                       | \$ 1,000.00   | \$ -            |
| 100-4-3522-2031              | Fire Dept. Training Reimb.      | \$ 5,000.00   | \$ 2,188.00     |
| 100-4-3522-2040              | Designated Donations to Fire    | \$ -          | \$ -            |
| 100-4-3522-2050              | Misc. Income to Fire Dept.      | \$ -          | \$ -            |
| 100-4-3522-2070              | Fire Contracts                  | \$ 81,000.00  | \$ 45,064.00    |
| 100-4-3522-2090              | Firemen's Relief, State Aid     | \$ 34,000.00  | \$ 1,000.00     |
| 100-4-3522-2091              | FD Relief Share of Contrib.     | \$ -          | \$ -            |
| 100-4-3522-2120              | Rescue Runs                     | \$ 1,050.00   | \$ 350.00       |
| 100-4-3522-2170              | Grant Monies                    | \$ -          | \$ -            |
| <i>Total</i>                 |                                 | \$ 122,050.00 | \$ 48,602.00    |
| <b>Expenditures</b>          |                                 |               |                 |
| 100-5-4120-1000              | Salaries                        | \$ 39,070.00  | \$ 13,507.00    |
| 100-5-4120-1060              | Fica Withholdings               | \$ 2,478.00   | \$ 840.00       |
| 100-5-4120-1070              | Pera Withholdings               | \$ 276.00     | \$ 32.00        |
| 100-5-4120-1080              | Medicare Withholdings           | \$ 579.00     | \$ 197.00       |
| 100-5-4120-1090              | Health Insurance                | \$ 834.00     | \$ 87.00        |
| 100-5-4120-1300              | Professional Services (legal)   | \$ 800.00     | \$ 166.00       |
| 100-5-4120-1310              | Professional Services (audit)   | \$ 1,000.00   | \$ 3,075.00     |
| 100-5-4120-1311              | Professional Services (general) | \$ -          | \$ -            |
| 100-5-4120-1330              | Relief Association              | \$ 34,000.00  | \$ 6,000.00     |
| 100-5-4120-1350              | Physicals                       | \$ -          | \$ 362.00       |
| 100-5-4120-1352              | Medical Supplies                | \$ 500.00     | \$ 166.00       |
| 100-5-4120-2000              | Postage                         | \$ 200.00     | \$ 35.00        |
| 100-5-4120-2010              | Radio Service                   | \$ 1,050.00   | \$ 714.00       |
| 100-5-4120-2020              | Telephone                       | \$ 1,000.00   | \$ 403.00       |
| 100-5-4120-2100              | Printing & Publishing           | \$ 200.00     | \$ 374.00       |
| 100-5-4120-2200              | Utilities                       | \$ 5,500.00   | \$ 2,287.00     |
| 100-5-4120-2300              | Travel & Schools                | \$ 2,000.00   | \$ 2,874.00     |
| 100-5-4120-2301              | Training                        | \$ 5,000.00   | \$ 3,738.00     |
| 100-5-4120-2400              | Maintenance & Repair of Equip   | \$ 5,000.00   | \$ 1,525.00     |
| 100-5-4120-2500              | Maintenance & Repair of Bldg    | \$ 1,000.00   | \$ 540.00       |
| 100-5-4120-2800              | Fire Contract Meeting           | \$ 50.00      | \$ 17.00        |
| 100-5-4120-3000              | General/Office Supplies         | \$ 1,000.00   | \$ 104.00       |
| 100-5-4120-3300              | Motor Fuels & Lubricants        | \$ 3,000.00   | \$ 442.00       |
| 100-5-4120-3811              | Uniforms                        | \$ 425.00     | \$ -            |
| 100-5-4120-4100              | Insurance & Bonds               | \$ 5,762.00   | \$ (372.00)     |
| 100-5-4120-4110              | Workers' Comp Ins               | \$ 6,895.00   | \$ -            |
| 100-5-4120-4300              | Subscriptions & Memberships     | \$ 600.00     | \$ 319.00       |
| 100-5-4120-4590              | Licenses & Permits              | \$ -          | \$ 561.00       |
| 100-5-4120-5200              | New Equipment                   | \$ 2,000.00   | \$ 1,717.00     |
| 100-5-4120-5300              | Equipment Rental/Lease          | \$ 775.00     | \$ 188.00       |
| 100-5-4120-5400              | TF to Capital Improvement       | \$ 5,000.00   | \$ -            |
| 100-5-4120-6100              | Reserve for bldg/equip          | \$ 35,000.00  | \$ -            |
| 100-5-4120-8020              | Miscellaneous                   | \$ -          | \$ -            |
| <i>Total</i>                 |                                 | \$ 160,994.00 | \$ 39,898.00    |

**Expenditures/Revenues from 1/1/16 - 6/30/16 (audited)**

| Line Item #                       | Line Item Name                  | 2016 Actual YTD |
|-----------------------------------|---------------------------------|-----------------|
| <b>Fund 225 Fire Reserve Fund</b> |                                 |                 |
| <b>Revenues</b>                   |                                 |                 |
| 225-4-4120-0990                   | Sale of Fixed Assets            |                 |
| 225-4-4120-1170                   | Grant Monies                    |                 |
| 225-4-4120-2031                   | Fire Dept. Reimbursement        |                 |
| 225-4-4120-2060                   | Undesignated Donation           | \$ -            |
| 225-4-4120-3100                   | Interest Income of Investments  | \$ 8,146.00     |
| 225-4-4120-3110                   | Change in Fair Market Value     |                 |
| 225-4-4120-9620                   | Transfer In For Building        | \$ -            |
| 225-4-4120-9630                   | Transfer In For Large Equipment | \$ -            |
| 225-4-4120-9640                   | Transfer In For Small Equipment | \$ -            |
| <i>Total</i>                      |                                 | \$ 8,146.00     |
| <b>Expenditures</b>               |                                 |                 |
| 225-5-4120-2500                   | Maint. & Repair of Bldg         | \$ 141.00       |
| 225-5-4120-5200                   | New Equipment                   |                 |
| 225-5-4120-7010                   | Permanent Transfers Out         |                 |
| <i>Total</i>                      |                                 | \$ 141.00       |

## RECAP OF FIRE RESERVE FUND

|         |                                 |                   |
|---------|---------------------------------|-------------------|
|         | Undesignated Donations          | 7,829.54          |
|         | Small Equipment Reserve         | 122,205.02        |
|         | Large Equipment Reserve         | 314,909.42        |
|         | Building Reserve                | <u>232,753.74</u> |
| 6/30/16 | Total Fire Reserve Fund Balance | 677,697.72        |

|  |                      |            |
|--|----------------------|------------|
|  | Cash Balance 6/30/16 | 577,697.72 |
|--|----------------------|------------|

|  |                      |                   |
|--|----------------------|-------------------|
|  | Smith Barney CD 1.5% |                   |
|  | Federal Home Loan    |                   |
|  | CD Balance 6/30/16   | <u>100,000.00</u> |
|  |                      | 677,697.72        |

2016 Anticipated interest on CD's:

|  |  |          |
|--|--|----------|
|  | Anticipated interest at 1.5%-12 months |          |
|  | Matures (2/27/2020) (Smith Barney)     | 1,700.00 |

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FIRE RESERVE FUND  
SMALL EQUIPMENT

|      |  |                  |
|------|--|------------------|
| 2012 | Transfer From Fund 126 (close 126)       | 117,013.81       |
|      | Change in Fair Market Value (Jan-Dec 12) | <u>253.12</u>    |
|      | Balance 12/31/12                         | 117,266.93       |
| 2013 | File Cabinet                             | -990.99          |
|      | Interest (Jan-July 2013)                 | <u>1,318.49</u>  |
|      | Balance 7/31/13                          | 117,594.43       |
| 2013 | File Cabinet                             | -880.02          |
|      | Transfer from General Fund               | 5,000.00         |
|      | Interest (Aug-Dec 2013)                  | 1,082.79         |
|      | Change in Fair Market Value (Jan-Dec 13) | -2,550.02        |
|      | Quick Fill Hoses, Rescue Equip           | <u>-4,559.57</u> |
|      | Balance 12/31/13                         | 115,687.61       |
| 2014 | Transfer from General Fund               | 5,000.00         |
|      | Interest (Jan-Jul 2014)                  | <u>1,094.58</u>  |
|      | Balance 7/31/14                          | 121,782.19       |
| 2014 | Blood Pressure Cuff                      | 2,111.39         |
|      | Reimb BP Cuff (Relief Fund)              | -2,111.39        |
|      | Interest (Aug-Dec 2014)                  | 1,032.10         |
|      | Change in Fair Market Value (Jan-Dec 14) | <u>536.89</u>    |
|      | Balance 12/31/14                         | 123,351.18       |
| 2015 | Blood Pressure Cuff                      | -521.87          |
|      | Laser Pointer                            | -10,165.90       |
|      | Interest (Jan-Jun 2015)                  | <u>1,557.28</u>  |
|      | Balance 6/30/15                          | 114,220.69       |
| 2015 | Transfer from General Fund               | 5,000.00         |
|      | Relief Assn Reimb Blood Pressure Cuff    | 521.87           |
|      | Interest (July-Dec 2015)                 | 1,089.70         |
|      | Change in Fair Market Value (Jan-Dec 15) | <u>-93.53</u>    |
|      | Balance 12/31/15                         | 120,738.73       |
| 2016 | Interest (Jan-Jun 2016)                  | <u>1,466.29</u>  |
|      | Balance 6/30/16                          | 122,205.02       |

FIRE RESERVE FUND  
LARGE EQUIPMENT

|      |  |                  |
|------|--|------------------|
| 2010 | Interest (Jan. – June 2010)                | <u>1,465.71</u>  |
|      | Balance 6/30/10                            | 133,736.76       |
| 2010 | Transfer from General Fund                 | 30,000.00        |
|      | Interest (Jul-Dec 2010)                    | 1,508.42         |
|      | Change in Fair Market Value (Jan-Dec 2010) | <u>-199.04</u>   |
|      | Balance 12/31/10                           | 165,046.14       |
| 2011 | Transfer from General Fund                 | 25,000.00        |
|      | Interest (Jan-June 2011)                   | <u>2,640.69</u>  |
|      |  | 192,686.83       |
| 2011 | Interest (Jul-Dec 2011)                    | 3,121.47         |
|      | Change in Fair Market Value (Jan-Dec 2011) | <u>-1,314.90</u> |
|      | Balance 12/31/11                           | 194,493.40       |
| 2012 | Transfer from General Fund                 | 25,000.00        |
|      | Interest (Jan-Jul 2012)                    | <u>2,835.91</u>  |
|      | Balance 7/31/12                            | 222,329.31       |
| 2012 | Interest (Aug-Dec 2012)                    | 1,643.54         |
|      | Change in Fair Market Value (Jan-Dec 2012) | <u>483.23</u>    |
|      | Balance 12/31/12                           | 224,456.08       |
| 2013 | Interest (Jan-July 2013)                   | <u>2,517.11</u>  |
|      | Balance 7/31/13                            | 226,973.19       |
| 2013 | Transfer from General Fund                 | 25,000.00        |
|      | Interest (Aug-Dec 2013)                    | 2,067.15         |
|      | Change in Fair Market Value (Jan-Dec 13)   | <u>-4,868.23</u> |
|      | Balance 12/31/13                           | 249,172.11       |
| 2014 | Transfer from General Fund                 | 25,000.00        |
|      | Interest (Jan-July 2014)                   | <u>2,462.82</u>  |
|      | Balance 7/31/14                            | 276,634.93       |
| 2014 | Interest (Aug-Dec 2014)                    | 2,322.21         |
|      | Change in Fair Market Value (Jan-Dec 14)   | <u>1,208.00</u>  |
|      |  | 280,165.14       |
| 2015 | Interest (Jan-Jun 2015)                    | <u>3,503.87</u>  |
|      | Balance 6/30/15                            | 283,669.01       |
| 2015 | Transfer from General Fund                 | 25,000.00        |
|      | Interest (July-Dec 2015)                   | 2,638.22         |
|      | Change in Fair Market Value (Jan-Dec 15)   | <u>-226.44</u>   |
|      | Balance 12/31/15                           | 311,080.79       |
| 2016 | Interest (Jan-Jun 2016)                    | <u>3,828.63</u>  |
|      | Balance 6/30/16                            | 314,909.42       |

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FIRE RESERVE FUND  
BUILDING

|      |  |                  |
|------|--|------------------|
| 2010 | Transfer from General Fund                 | 15000.00         |
|      | Interest (July – Dec. 2010)                | 1,700.99         |
|      | Change in Fair Market Value (Jan-Dec 2010) | -224.46          |
|      | Fire Hall Lights                           | <u>-1,392.67</u> |
|      | Balance 12/31/10                           | 167,653.71       |
| 2011 | Transfer from General Fund                 | 10000.00         |
|      | Interest (Jan-June 2011)                   | <u>2,640.69</u>  |
|      |  | 180,294.40       |
| 2011 | Interest (July-Dec 2011)                   | 2,881.35         |
|      | Change in Fair Market Value (Jan-Dec 2011) | <u>-1,213.75</u> |
|      | Balance 12/31/11                           | 181,962.00       |
| 2012 | Transfer from General Fund                 | 10,000.00        |
|      | Interest (Jan-Jul 2012)                    | <u>2,514.87</u>  |
|      | Balance 7/31/12                            | 194,476.87       |
| 2012 | Interest (Aug-Dec 2012)                    | 1,457.48         |
|      | Change in Fair Market Value (Jan-Dec 2012) | <u>414.20</u>    |
|      | Balance 12/31/12                           | 196,348.55       |
| 2013 | Interest (Jan-July 2013)                   | <u>2,157.52</u>  |
|      | Balance 7/31/13                            | 198,506.07       |
| 2013 | Transfer from General Fund                 | 10,000.00        |
|      | Interest (Aug-Dec 2013)                    | 1,771.84         |
|      | Change in Fair Market Value (Jan-Dec 13)   | <u>-4,172.77</u> |
|      | Balance 12/31/13                           | 206,105.14       |
| 2014 | Transfer from General Fund                 | 10,000.00        |
|      | Interest (Jan-July 2014)                   | <u>1,915.52</u>  |
|      | Balance 7/31/14                            | 218,020.66       |
| 2014 | Flooring                                   | -5,283.11        |
|      | Interest (Aug-Dec 2014)                    | 1,806.17         |
|      | Change in Fair Market Value (Jan-Dec 14)   | <u>939.56</u>    |
|      | Balance 12/31/14                           | 215,483.28       |
| 2015 | Interest (Jan-Jun 2015)                    | <u>2,725.24</u>  |
|      | Balance 6/30/15                            | 218,208.52       |
| 2015 | Transfer from General Fund                 | 10,000.00        |
|      | Interest (July-Dec 2015)                   | 2,007.35         |
|      | Change in Fair Market Value (Jan-Dec 15)   | <u>-172.30</u>   |
|      | Balance 12/31/15                           | 230,043.57       |
| 2016 | Building Permit                            | -140.94          |
|      | Interest (Jan-Jun 2016)                    | <u>2,851.11</u>  |
|      | Balance 6/30/16                            | 232,753.74       |

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**UNDESIGNATED DONATIONS**

**2012 Donations**

|                          |              |
|--------------------------|--------------|
| Pville Area Charity Fund | 15.00        |
| Grages                   | 200.00       |
| Jacobson                 | <u>25.00</u> |
|                          | 4,749.75     |

**2013 Donations**

|  |                 |
|--|-----------------|
| Fischbach                                    | 200.00          |
| Miller                                       | 150.00          |
| Haase  | 100.00          |
| Quick Fill hose                              | -949.27         |
| Quick Fill hose                              | -1149.11        |
| Rescue Equip                                 | -2,461.19       |
| Fire Equip 50% share relief fund             | 2,279.79        |
| West Central Sanitation                      | 100.00          |
| MidMinnesota Insurance                       | 100.00          |
| Transfer equipment to expense code per audit | <u>4,559.57</u> |
|  | 7,679.54        |

**2014 Donations**

|        |               |
|--------|---------------|
| Miller | <u>150.00</u> |
|        | 7,829.54      |

**2016  
RUNS**

| <u>DATE</u> | <u>TWP/CITY</u><br>PAYNESVILLE<br>CITY | <u>PARTY NAME &amp; ADDRESS</u>         | <u>TYPE</u>  |
|-------------|--|---|--------------|
| 2/9/2016    |  | MEDICAL ASSIST                          | MEDICAL      |
| 2/27/2016   |  | MEDICAL ASSIST                          | MEDICAL      |
| 3/6/2016    |  | 420 MINNIE ST #1                        | FIRE         |
| 3/17/2016   |  | 615 SOUTH ST                            | ALARM        |
| 3/21/2016   |  | MEDICAL ASSIST                          | MEDICAL      |
| 4/19/2016   |  | 180 LAKE AVE N                          | FIRE (2)     |
| 5/4/16      |  | 203 MILL ST W                           | FIRE         |
| 5/6/16      |  | MEDICAL ASSIST                          | MEDICAL      |
| 5/17/16     |  | MEDICAL ASSIST                          | MEDICAL      |
| 5/25/16     |  | MEDICAL ASSIST                          | MEDICAL      |
| 5/25/16     |  | MEDICAL ASSIST                          | MEDICAL      |
| 6/3/16      |  | 318 SPRUCE ST                           | FIRE (2)     |
| 6/5/16      |  | MEDICAL ASSIST                          | MEDICAL      |
| 6/5/16      |  | MEDICAL ASSIST                          | MEDICAL      |
| 6/6/16      |  | MEDICAL ASSIST                          | MEDICAL      |
| 6/7/16      |  | 970 HWY 23 W                            | ALARM        |
| 6/11/16     |  | JOHN GOLTZ JR<br>200 1 <sup>ST</sup> ST | VEHICLE FIRE |
| 6/19/16     |  | INTERSECTION OF 55 & 23                 | FIRE         |
| 6/21/16     |  | 700 DIEKMANN DR                         | ALARM        |
| 6/22/16     |  | 308 BUSINESS ST W                       | FIRE         |
| 6/23/16     |  | MEDICAL ASSIST                          | MEDICAL      |
| 6/27/16     |  | 103 INDUSTRIAL LOOP E                   | FIRE         |
| 7/6/16      |  | 200 FIRST ST                            | FIRE (2)     |
| 7/9/16      |  | MEDICAL ASSIST                          | MEDICAL (2)  |
| 7/11/16     |  | BURR ST                                 | FIRE         |
| 7/14/16     |  | MEDICAL ASSIST                          | MEDICAL      |
| 7/16/16     |  | 128 JAMES ST                            | ALARM        |

|         |                   |          |
|---------|-------------------|----------|
| 7/17/16 | 531 MINNIE ST     | FIRE (7) |
| 7/18/19 | MEDICAL ASSIST    | MEDICAL  |
| 7/20/16 | 603 WASHBURNE AVE | FIRE     |
| 7/21/16 | MEDICAL ASSIST    | MEDICAL  |
| 7/25/16 | MEDICAL ASSIST    | MEDICAL  |
| 7/26/16 | 508 MAPLE ST      | ALARM    |

**TOTALS: FIRE-20, MED ASSIST-17, RESCUE-, FALSE ALARM-5, VEHICLE FIRES-1, INVESTIGATE ONLY-**

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| <u>DATE</u> | <u>TWP/CITY</u><br>PAYNESVILLE<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u>               | <u>TYPE</u>      |
|-------------|--|---|------------------|
| 1/2016      |  | 15752 CO RD 181                               | FIRE             |
| 2/8/2016    |  | TIM WHETSTON<br>28601 HWY 55 (KORONIS MOTORS) | VEHICLE FIRE (2) |
| 2/17/2016   |  | RANDY FLANDERS<br>16205 CEDAR CREST DR        | FIRE             |
| 4/11/2016   |  | 27136 COPPERFIELD RD                          | FIRE             |
| 4/19/2016   |  | MEDICAL ASSIST                                | MEDICAL          |
| 6/19/16     |  | 27494 HWY 55                                  | FIRE (2)         |
| 6/20/16     |  | MEDICAL ASSIST                                | MEDICAL          |
| 6/25/16     |  | MEDICAL ASSIST                                | MEDICAL          |
| 7/1/16      |  | 15888 OLD LAKE RD                             | FIRE (2)         |
| 7/3/16      |  | 26056 CO RD 34                                | FIRE             |
| 7/5/16      |  | LAKE KORONIS RD                               | FIRE (7)         |
| 7/5/16      |  | HWY 55 WAYSIDE REST                           | FIRE             |
| 7/5/16      |  | DORCHESTER LANE                               | FIRE (5)         |
| 7/6/16      |  | 29188 CO RD 181                               | FIRE (2)         |
| 7/18/16     |  | MEDICAL ASSIST                                | MEDICAL          |
| 7/20/16     |  | 17003 CO RD 181                               | ALARM            |

**TOTALS: FIRE-23, MED ASSIST-4, RESCUE-, FALSE ALARM-1, VEHICLE FIRES-2, INVESTIGATE ONLY-**

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| <u>DATE</u>  | <u>TWP/CITY</u><br>ROSEVILLE<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u>      |
|--|--|---------------------------------|------------------|
| 2/14/16  |  | MEDICAL ASSIST                  | MEDICAL (2)      |
| 4/10/2016  |  | 175 <sup>TH</sup> & HWY 23      | FIRE             |
| 5/17/16  |  | MEDICAL ASSIST                  | MEDICAL          |
| 6/6/16   |  | 13284 HWY 55 NE                 | FIRE             |
| 6/15/16  |  | 21163 160 <sup>TH</sup> ST      | FIRE             |
| 7/3/16   |  | HWY 23 & CO RD 2                | VEHICLE FIRE (2) |
| <b>TOTALS: FIRE-3, MED ASSIST-3, RESCUE-, FALSE ALARM-, VEHICLE FIRES-2, INVESTIGATE ONLY-</b> |  |                                 |                  |

| <u>DATE</u>   | <u>TWP/CITY</u><br>EDEN LAKE<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u>               | <u>TYPE</u> |
|---|--|---|-------------|
| 1/23/16   |  | MEDICAL ASSIST                                | MEDICAL     |
| 3/12/016  |  | MARY JANE KANE<br>19476 244 <sup>TH</sup> AVE | FIRE        |
| 3/13/2016   |  | 25129 CAROSEL RD                              | ALARM (2)   |
| 5/9/16  |  | MEDICAL ASSIST                                | MEDICAL     |
| 7/5/16  |  | CO RD 123 & 253 <sup>RD</sup> AVE             | FIRE        |
| <b>TOTALS: FIRE-2, MED ASSIST-2, RESCUE-, FALSE ALARM-2, VEHICLE FIRES- INVESTIGATE ONLY-</b> |  |   |             |

| <u>DATE</u>  | <u>TWP/CITY</u><br>IRVING<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|--|---------------------------------------|---------------------------------|-------------|
| <b>TOTALS: FIRE-, MED ASSIST-, RESCUE-, FALSE ALARM-, VEHICLE FIRES- INVESTIGATE ONLY-</b> |                                       |                                 |             |

| <u>DATE</u>   | <u>TWP/CITY</u><br>ZION<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|---|-------------------------------------|---------------------------------|-------------|
| 5/14/16   |                                     | MEDICAL ASSIST                  | MEDICAL     |
| <b>TOTALS: FIRE-, MED ASSIST-1, RESCUE-, FALSE ALARM-, VEHICLE FIRES- INVESTIGATE ONLY-</b> |                                     |                                 |             |

| <u>DATE</u>  | <u>TWP/CITY</u><br>UNION GROVE<br>TOWNSHIP | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u>  |
|--|--|---------------------------------|--------------|
| 1/10/16  |  | JIM GABRIELSON                  | FIRE (2)     |
| 3/12/2016  |  | 51941 CO RD 20                  | FIRE (2)     |
| 5/23/16  |  | MEDICAL ASSIST                  | MEDICAL      |
| 6/12/16  |  | 55043 395 <sup>TH</sup> ST      | FIRE         |
| 7/26/16  |  | HWY 4 & 356 ST                  | VEHICLE FIRE |
| <b>TOTALS: FIRE-5, MED ASSIST-1, RESCUE-, FALSE ALARM-, VEHICLE FIRES-1, INVESTIGATE ONLY-</b> |  |                                 |              |

| <u>DATE</u>   | <u>TWP/CITY</u>    | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|---|--------------------|---------------------------------|-------------|
|   | MUNSON<br>TOWNSHIP |                                 |             |
| TOTALS: FIRE-, MED ASSIST-, RESCUE-, FALSE ALARM-, VEHICLE FIRES- INVESTIGATE ONLY- |                    |                                 |             |
| *****   |                    |                                 |             |

| <u>DATE</u>   | <u>TWP/CITY</u> | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|---|-----------------|---------------------------------|-------------|
|   | REGAL           |                                 |             |
| TOTALS: FIRE-, MED ASSIST-, RESCUE-, FALSE ALARM-, VEHICLE FIRES- INVESTIGATE ONLY- |                 |                                 |             |
| *****   |                 |                                 |             |

| <u>DATE</u>  | <u>TWP/CITY</u> | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|--|-----------------|---------------------------------|-------------|
|  | ROSCOE          |                                 |             |
| 2/27/2016  |                 | MEDICAL ASSIST                  | MEDICAL (2) |
| TOTALS: FIRE-, MED ASSIST-2, RESCUE-, FALSE ALARM-, VEHICLE FIRES- INVESTIGATE ONLY- |                 |                                 |             |
| *****  |                 |                                 |             |

| <u>DATE</u>              | <u>TWP/CITY</u> | <u>PARTY NAME &amp; ADDRESS</u> | <u>TYPE</u> |
|--------------------------|-----------------|---------------------------------|-------------|
|                          | MUTUAL AID      |                                 |             |
| 4/1/2016                 |                 | LAKE HENRY                      | FIRE        |
| TOTALS: MUTUAL AID FIRE- |                 |                                 |             |
| *****                    |                 |                                 |             |

2015 YTD  
**GRAND TOTALS:**  
 FIRE- 71  
 MED ASSIST- 57  
 RESCUE- 4  
 FALSE ALARM- 13  
 VEHICLE FIRES- 4  
 INVESTIGATE ONLY-  
 MUTUAL AID FIRE- 5  
 MUTUAL AID RESCUE

2016 YTD  
**GRAND TOTALS:**  
 FIRE- 53  
 MED ASSIST- 30  
 RESCUE-  
 FALSE ALARM- 8  
 VEHICLE FIRES- 6  
 INVESTIGATE ONLY-  
 MUTUAL AID FIRE- 2  
 MUTUAL AID RESCUE



CITY OF PAYNESVILLE  
PROPOSED BUDGET REPORT  
AS OF: JUNE 30TH, 2016

100-GENERAL FUND  
FIRE PROTECTION

| EXPENDITURES                                    | 2013 ACTUAL    | 2014 ACTUAL    | 2015 ACTUAL    | CURRENT BUDGET | Y-T-D ACTUAL  | PROPOSED BUDGET | VARIANCE      | PERCENT VARIANCE |
|---|----------------|----------------|----------------|----------------|---------------|-----------------|---------------|------------------|
| 100-5-4120-1000 SALARIES                        | 35,608         | 35,405         | 37,719         | 39,070         | 13,507        | 40,304          | 1,234         | 3.16             |
| 100-5-4120-1060 FICA WITHHOLDINGS               | 2,205          | 2,194          | 2,309          | 2,478          | 840           | 2,499           | 21            | 0.85             |
| 100-5-4120-1070 PERA WITHHOLDINGS               | 88             | 90             | 64             | 276            | 32            | 284             | 8             | 2.90             |
| 100-5-4120-1080 MEDICARE WITHHOLDINGS           | 516            | 513            | 540            | 579            | 197           | 584             | 5             | 0.86             |
| 100-5-4120-1090 HEALTH INSURANCE                | 155            | 157            | 158            | 834            | 87            | 834             | 0             | 0.00             |
| 100-5-4120-1300 PROFESSIONAL SERVICES (LEGAL)   | 1,141          | 691            | 818            | 800            | 166           | 800             | 0             | 0.00             |
| 100-5-4120-1310 PROFESSIONAL SERVICES (AUDIT)   | 627            | 696            | 717            | 1,000          | 3,075         | 2,000           | 1,000         | 100.00           |
| 100-5-4120-1311 PROFESSIONAL SERVICES (GENERAL) | 0              | 0              | 0              | 0              | 0             | 0               | 0             | 0.00             |
| 100-5-4120-1330 RELIEF ASSOCIATION              | 44,258         | 43,081         | 44,489         | 34,000         | 6,000         | 43,000          | 9,000         | 26.47            |
| 100-5-4120-1350 PHYSICALS                       | 2,340          | 7              | 5,844          | 0              | 362           | 6,000           | 6,000         | 0.00             |
| 100-5-4120-1352 MEDICAL SUPPLIES                | 0              | 360            | 134            | 500            | 166           | 350             | (150)         | 30.00-           |
| 100-5-4120-2000 POSTAGE                         | 60             | 129            | 115            | 200            | 35            | 100             | (100)         | 50.00-           |
| 100-5-4120-2010 RADIO SERVICE                   | 859            | 1,436          | 1,844          | 1,050          | 714           | 1,000           | (50)          | 4.76-            |
| 100-5-4120-2020 TELEPHONE                       | 1,156          | 940            | 957            | 1,000          | 403           | 950             | (50)          | 5.00-            |
| 100-5-4120-2100 PRINTING & PUBLISHING           | 75             | 355            | 443            | 200            | 374           | 400             | 200           | 100.00           |
| 100-5-4120-2200 UTILITIES                       | 3,634          | 5,103          | 4,289          | 5,500          | 2,287         | 5,072           | (428)         | 7.78-            |
| 100-5-4120-2300 TRAVEL & SCHOOLS                | 840            | 1,133          | 2,117          | 2,000          | 2,874         | 2,500           | 500           | 25.00            |
| 100-5-4120-2301 TRAINING                        | 4,191          | 3,728          | 6,120          | 5,000          | 3,738         | 6,000           | 1,000         | 20.00            |
| 100-5-4120-2400 MAINTENANCE & REPAIR OF EQUIP   | 4,198          | 4,166          | 12,962         | 5,000          | 1,525         | 5,000           | 0             | 0.00             |
| 100-5-4120-2500 MAINTENANCE & REPAIR OF BLDG    | 976            | 793            | 30             | 1,000          | 540           | 1,000           | 0             | 0.00             |
| 100-5-4120-2800 FIRE CONTRACT MEETING           | 30             | 30             | 32             | 50             | 17            | 30              | (20)          | 40.00-           |
| 100-5-4120-3000 GENERAL/OFFICE SUPPLIES         | 1,100          | 1,905          | 320            | 1,000          | 104           | 1,000           | 0             | 0.00             |
| 100-5-4120-3300 MOTOR FUELS & LUBRICANTS        | 3,880          | 2,631          | 2,169          | 3,000          | 442           | 2,200           | (800)         | 26.67-           |
| 100-5-4120-3811 UNIFORMS                        | 135            | 384            | 0              | 425            | 0             | 425             | 0             | 0.00             |
| 100-5-4120-4100 INSURANCE AND BONDS             | 5,549          | 5,316          | 5,448          | 5,762          | 372)          | 4,650           | (1,112)       | 19.30-           |
| 100-5-4120-4110 WORKERS' COMP INS               | 7,511          | 9,681          | 8,502          | 6,895          | 0             | 6,895           | 0             | 0.00             |
| 100-5-4120-4300 SUBSCRIPTIONS & MEMBERSHIPS     | 941            | 690            | 567            | 600            | 319           | 600             | 0             | 0.00             |
| 100-5-4120-4590 LICENSES & PERMITS              | 0              | 68             | 0              | 0              | 561           | 0               | 0             | 0.00             |
| 100-5-4120-5200 NEW EQUIPMENT                   | 3,614          | 1,056          | 1,699          | 2,000          | 1,717         | 2,000           | 0             | 0.00             |
| 100-5-4120-5300 EQUIPMENT RENTAL/LEASE          | 864            | 488            | 477            | 775            | 188           | 500             | (275)         | 35.48-           |
| 100-5-4120-5400 TF TO CAPITAL IMP               | 5,000          | 5,000          | 5,000          | 5,000          | 0             | 5,000           | 0             | 0.00             |
| 100-5-4120-6100 RESERVE FOR BLDG/EQUIP          | 35,000         | 35,000         | 35,000         | 35,000         | 0             | 35,000          | 0             | 0.00             |
| 100-5-4120-8020 MISCELLANEOUS                   | 0              | 0              | 0              | 0              | 0             | 0               | 0             | 0.00             |
| <b>TOTAL FIRE PROTECTION</b>                    | <b>166,530</b> | <b>163,227</b> | <b>180,882</b> | <b>160,994</b> | <b>39,897</b> | <b>176,977</b>  | <b>15,983</b> | <b>9.93</b>      |

7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016  
6MOS PAID TO XCEL OF 871.89 X 2 FOR FULL YEAR AND INCREASED  
BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE ITEM SO FAR  
FOR THE 6 MONTHS AT \$1649.23 X 2 FOR FULL YEAR. TOTAL IS  
\$5072

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