PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
SEPTEMBER 11, 2013
5:00 P.M.

AGENDA

I. CALL TO ORDER

II. CONSENT AGENDA
   A. Minutes (page 1)

III. NEW BUSINESS
   A. 2014 Water & Sewer Budgets (page 4)
   B. Irrigation Tile Line Request (page 25)
   C. Snowplowing Contract (page 27)
   D. Alley Between River St. & Lake Ave.

IV. OLD BUSINESS
   A. Water Plant Rehab Project – Bids (page 33)
   B. Wastewater Facility Re-Scoping Project – Update
   C. MPCA Former Mid Town Service Station – Update
   D. 2014 Street Improvement Project – Update
   E. Coakley Street Washout – Update

V. INFORMATIONAL

VI. ADJOURN

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Donavan Mayer, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.
Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: September 11, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the August 14, 2013 Public Works Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the August 14, 2013 Public Works Committee meeting.

MINUTES
PUBLIC WORKS COMMITTEE

AUGUST 14, 2013

The meeting was called to order by Chairperson Mel Schaefer at 5:00 p.m. Members present were Donavan Mayer, Matt Quade, Dave Peschong, and Keith Hemmesch. Advisory members present were Ron Mergen, Public Works Director; and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Quade to approve the minutes from the July 10, 2013 Public Works Committee meeting. Seconded by Peschong and unanimously carried.

MAZDA PICKUP

Members were informed that the Mazda pickup has mechanical issues including the engine and transmission. The estimated cost to repair it is more than what the vehicle is worth. Quotes received were as follows:

Koronis Motors	$21,866.00 with the trade in $20,866.00
Yarmon Ford	$21,541.00 with the trade in $20,541.00

There was a discussion on waiting until the 2014 budget, but pricing would go up by $2000.00. It was discussed to give the quote to Koronis Motors since the City has never worked with them in the past. Members questioned how to justify not taking the low price.

Motion was made by Quade to approve the quote from Yarmon Ford in the amount of $20,541.00 and recommend such to the City Council. Seconded by Peschong and unanimously carried.

MNDOT CONSENT

MnDOT is requesting the City's consent to cross the City easements on some of the irrigation properties; as the ponds they have constructed by the flyover are not draining properly. The ponds are designed to drain into the ditch going north which the City has an easement on and the City's tile line drains. It was also noted the owner can clean this ditch without the City's consent any time.

Motion was made by Quade to approve the MnDOT Consent Form and recommend such to the City Council. Seconded by Peschong and unanimously carried.

WATER PLANT REHAB

DeWolf reported that the bid date is August 20, 2013 which may be postponed due to conflicting with other bids.

WASTE WATER RE-SCOPING PROJECT

It was reported that the blowers and pumps are operational at the pretreatment and irrigation pump station. All the controls are being installed. The main lift is scheduled to go on line in mid September.

MPCA – FORMER MIDTOWN SERVICE STATION

Correspondence with MPCA was reviewed noting they are not intending to attend a meeting in Paynesville. MPCA can't pay for a monitoring well on private property. Members reviewed the sampling results and noted the plume has moved more to the east. There was discussion on how to proceed. It was suggested that the City compile a list of questions; DeWolf and Mergen would review past letters and bring them to the next meeting.

HWY. 55 & CO. RD. 181 INTERSECTION

DeWolf reported that the project is complete. Members all agreed that the changes have improved the safety of the intersection.

2014 STREET PROJECT

The public hearing is scheduled for later this evening and it is on the agenda to authorize Bolton & Menk, Inc. to proceed with the design.

SNOW BLOWER

Snow blower quotes were reviewed:

A & C Farm Service:

1.	Schulte SDX 102	$6,450.00 (does not meet the minimum specifications)
2.	Loftiness 1082	$8,800.00
3.	Schulte SDX 117	$11,450.00

Torborg Equipment:

1.	Lorenz	$6,900.00

Midwest Machinery John Deere:

1.	Loftness 1082	$7,350.00

Members discussed the prices and that the Schulte didn't meet the necessary specifications which are:

Width 108" minimum – unit is 102"
Cutting height 44" minimum – unit is 35"
Augers minimum of 2 this unit only has one

Motion was made by Quade to approve the quote from Torborg Equipment in the amount of $6,900.00 plus tax. Seconded by Peschong and unanimously carried.

COAKLEY ST. WASHOUTS

It was noted that the City will be meeting with Paynesville Township officials to discuss the matter on August 15, 2013.

There being no further business, the meeting was adjourned at 5:45 p.m.

)-WATER FUND

VENUES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
TER RECEIPTS								
)-4-3720-0450 WA CONNECTION/TRUNK FEES	18,697	4,279	4,397	0	4,258	0	0	0.00
0-4-3720-1170 GRANT MONIES	0	0	16,346	0	0	0	0	0.00
0-4-3720-2103 METERED CONSUMER SALES	413,627	422,508	473,452	529,660	226,759	543,032	13,372	2.52
0-4-3720-2110 WATER PURCHASED IN BULK	1,093	1,084	2,189	0	325	0	0	0.00
0-4-3720-2150 SALES TAX RECEIPTS	10,607	10,713	11,666	0	5,795	0	0	0.00
0-4-3720-2810 NEW WATER METERS	810	1,733	2,294	0	1,115	0	0	0.00
0-4-3720-3100 INTEREST INCOME ON INVESTMENTS	15,161	11,887	7,938	11,000	5,973	11,000	0	0.00
0-4-3720-3110 CHANGE IN FAIR MARKET VALUE	411	192	1,082	0	0	0	0	0.00
0-4-3720-4030 CONTRIBUTION REVENUE	0	0	0	0	0	0	0	0.00
0-4-3720-4031 WATER FESTIVAL DONATION	500	500	775	0	450	0	0	0.00
0-4-3720-4050 OTHER MISCELLANEOUS INCOME	143	4,346	1,385	0	133	0	0	0.00
0-4-3720-5110 SPECIAL ASSESSMENTS FROM MUNI	0	0	0	0	0	0	0	0.00
.0-4-3720-5320 SPECIAL ASSESSMENTS FROM COUNT	1,876	1,300	127	0	235	0	0	0.00
.0-4-3720-9600 PERMANENT TRANSFERS IN	0	24,000	0	0	0	0	0	0.00
.0-4-3720-9601 CAPITAL CONTRIBUTIONS FROM GEN	0	217,080	0	0	0	0	0	0.00
TOTAL WATER RECEIPTS	462,926	699,622	521,651	540,660	245,042	554,032	13,372	2.47
)TAL REVENUES	462,926	699,622	521,651	540,660	245,042	554,032	13,372	2.47

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10-WATER FUND
OURCE OF SUPPLIES - WELL

XPENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
10-5-4821-1320 PROFESSIONAL SERVICES (TESTING	225	0	30	200	0	200	0	0.00
10-5-4821-2200 UTILITIES	13,692	16,466	15,946	18,000	6,371	18,000	0	0.00
10-5-4821-2400 MAINTENANCE & REPAIR OF EQUIP	4,790	0	6,786	10,000	465	10,000	0	0.00
10-5-4821-2500 MAINTENANCE & REPAIR OF BLDG	38	62	507	0	0	0	0	0.00
10-5-4821-3000 GENERAL/OFFICE SUPPLIES	71	169	160	200	0	200	0	0.00
10-5-4821-4600 LICENSES & TAXES	0	0	0	0	0	0	0	0.00
TOTAL SOURCE OF SUPPLIES - WELL	18,815	16,697	23,429	28,400	6,836	28,400	0	0.00

-4821-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Sampling of Wells

-4821-2200 UTILITIES CURRENT YEAR NOTES:
Electric usage of the Wells

-4821-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
Well repairs

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)-WATER FUND
RIFICATION

PENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
)-5-4823-1320 PROFESSIONAL SERVICES (TESTING	310	288	0	300	0	300	0	0.00
)-5-4823-2200 UTILITIES	14,851	18,766	19,672	19,500	9,880	20,000	500	2.56
)-5-4823-2400 MAINTENANCE & REPAIR OF EQUIP	1,194	1,183	2,131	2,500	728	2,500	0	0.00
0-5-4823-3000 GENERAL/OFFICE SUPPLIES	209	187	(331)	350	30	350	0	0.00
0-5-4823-3010 PLANT CHEMICALS	9,105	8,256	7,946	9,000	5,057	9,500	500	5.56
0-5-4823-3811 UNIFORMS	75	0	0	0	0	0	0	0.00
0-5-4823-5200 NEW EQUIPMENT	257	0	1,969	2,000	0	2,000	0	0.00
TOTAL PURIFICATION	26,001	28,681	31,387	33,650	15,694	34,650	1,000	2.97

4823-2200 UTILITIES CURRENT YEAR NOTES:
Water plant power

·4823-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
Water plant repairs, chemical feed pumps, controls,
scale air compressor etc.

-4823-3010 PLANT CHEMICALS CURRENT YEAR NOTES:
Cl2, KmNo4, Flouride

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10-WATER FUND
ISTRIBUTION

XPENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
10-5-4824-1311 PROFESSIONAL SERVICES (GENERAL	0	0	48	0	0	0	0	0.00
10-5-4824-1320 PROFESSIONAL SERVICES (TESTING	306	564	720	720	1,301	720	0	0.00
10-5-4824-2400 MAINTENANCE & REPAIR OF EQUIP	5,352	11,842	2,993	11,000	9,183	12,000	1,000	9.09
10-5-4824-2900 CONTRACTUAL SERVICE	1,600	2,699	1,712	1,750	1,200	1,800	50	2.86
10-5-4824-3000 GENERAL/OFFICE SUPPLIES	1,311	1,159	1,066	1,500	390	1,200	(300)	20.00-
10-5-4824-5200 NEW EQUIPMENT	4,874	5,566	3,783	5,000	3,475	5,000	0	0.00
TOTAL DISTRIBUTION	13,442	21,830	10,322	19,970	15,549	20,720	750	3.76

-4824-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
Water leaks

-4824-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
Leak survey

-4824-3000 GENERAL/OFFICE SUPPLIESCURRENT YEAR NOTES:
Gopher State one call service

-4824-5200 NEW EQUIPMENT CURRENT YEAR NOTES:
Water meters, valves, hydrant supplies etc.

0-WATER FUND
MINISTRATION AND GENERA

:PENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
.0-5-4825-1000 SALARIES	47,483	47,416	53,333	55,741	28,858	56,025	284	0.51
.0-5-4825-1060 FICA WITHHOLDINGS	2,627	2,668	2,933	3,456	1,853	3,474	18	0.51
.0-5-4825-1070 PERA WITHHOLDINGS	3,212	3,378	3,520	3,960	2,181	3,982	22	0.56
.0-5-4825-1080 MEDICARE WITHHOLDINGS	614	623	686	808	433	812	4	0.51
.0-5-4825-1090 HEALTH INSURANCE	7,431	8,022	8,148	7,918	4,868	7,072	(846)	10.68-
.0-5-4825-1180 ENGINEERING	0	225	159	750	0	750	0	0.00
.0-5-4825-1290 PROFESSIONAL SERVICES (SAFETY)	1,250	1,250	1,100	1,250	1,250	1,300	50	4.00
.0-5-4825-1300 PROFESSIONAL SERVICES (LEGAL)	243	270	138	500	41	500	0	0.00
.0-5-4825-1310 PROFESSIONAL SERVICES (AUDIT)	4,630	3,903	4,953	5,200	5,625	5,800	600	11.54
.0-5-4825-1311 PROFESSIONAL SERVICES (GENERAL	85	281	92	0	90	150	150	0.00
10-5-4825-2000 POSTAGE	994	747	571	1,050	626	1,050	0	0.00
10-5-4825-2020 TELEPHONE	2,086	2,513	3,118	2,500	1,874	3,000	500	20.00
10-5-4825-2100 PRINTING & PUBLISHING	1,035	594	1,143	1,400	457	1,400	0	0.00
10-5-4825-2300 TRAVEL & SCHOOLS	234	370	287	1,250	557	1,250	0	0.00
10-5-4825-2400 MAINTENANCE & REPAIR OF EQUIP	4,314	4,827	3,941	4,750	3,345	4,800	50	1.05
10-5-4825-3000 GENERAL/OFFICE SUPPLIES	779	1,102	304	1,500	193	1,200	(300)	20.00-
10-5-4825-3300 MOTOR FUELS & LUBRICANTS	3,279	2,637	2,422	3,500	842	3,500	0	0.00
10-5-4825-3811 UNIFORMS	1,538	1,146	1,151	1,200	623	1,300	100	8.33
10-5-4825-4100 INSURANCE AND BONDS	5,580	4,959	4,811	7,150	0	6,607	(543)	7.59-
10-5-4825-4110 WORKERS' COMP INS	3,828	3,658	3,645	5,015	4,692	5,590	575	11.46
10-5-4825-4300 SUBSCRIPTIONS AND MEMBERSHIPS	0	740	420	600	730	750	150	25.00
10-5-4825-4590 LICENSES & PERMITS	29	1,495	2,840	2,000	150	1,500	(500)	25.00-
10-5-4825-5060 NEW BUILDINGS AND STRUCTURES	0	0	0	0	0	0	0	0.00
10-5-4825-5300 EQUIPMENT RENTAL/LEASE	493	714	516	600	166	600	0	0.00
10-5-4825-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00
TOTAL ADMINISTRATION AND GENERA	91,764	93,538	100,232	112,098	59,456	112,412	314	0.28

-4825-1290 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Safety Contract

-4825-1300 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Legal

-4825-1310 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Audit

-4825-1311 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
CDL drug testing

-4825-2020 TELEPHONE CURRENT YEAR NOTES:
phone lines to all the wells and water tower, this will
change to radio when the rehab is complete

-4825-2100 PRINTING & PUBLISHING CURRENT YEAR NOTES:
CCR, paper, etc.

10-WATER FUND
DMINISTRATION AND GENERA

XPENDITURES		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
-4825-2400	MAINTENANCE & REPAIR OF	CURRENT YEAR NOTES: Support contracts and repairs							
-4825-4100	INSURANCE AND BONDS	CURRENT YEAR NOTES: 7/15/13 RENEE - 3% INC							
-4825-4110	WORKERS' COMP INS	CURRENT YEAR NOTES: 7/15/13 RENEE - 5.3% INC							
-4825-4300	SUBSCRIPTIONS AND MEMBE	CURRENT YEAR NOTES: Rural water, CMWA, AWWA							
-4825-4590	LICENSES & PERMITS	CURRENT YEAR NOTES: Annual permit fee							
-4825-5300	EQUIPMENT RENTAL/LEASE	CURRENT YEAR NOTES: Copier lease							

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-WATER FUND
-OPERATING EXPENSES

ENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
)-5-4826-4920 DEPRECIATION EXPENSE	78,182	160,782	80,740	160,782	0	160,782	0	0.00
)-5-4826-4930 GAIN/LOSS ON DISPOSAL	0	979	0	0	0	0	0	0.00
)-5-4826-5010 LAND	0	0	0	0	0	0	0	0.00
)-5-4826-5060 NEW BUILDINGS AND STRUCTURES	0	0	0	0	0	0	0	0.00
)-5-4826-5350 WELLHEAD PROTECTION	2,643	8,885	8,386	13,000	1,547	13,000	0	0.00
)-5-4826-5400 TF TO CAPITAL IMP	60,000	125,000	140,000	145,000	0	75,000	(70,000)	48.28-
)-5-4826-5450 TF TO WR EQUIP REPLACEMENT FUN	116,000	74,531	78,442	89,895	0	91,392	1,497	1.67
0-5-4826-7010 PERMANENT TRANSFER OUT	985	0	0	0	0	0	0	0.00
0-5-4826-7050 TF TO DOWNTOWN DEBT	0	0	0	0	0	0	0	0.00
0-5-4826-7080 TF TO FILTRATION PLANT DEBT	0	0	0	0	0	70,000	70,000	0.00
0-5-4826-7450 TF TO INFRASTRUCTURE DEBT	0	0	0	0	0	0	0	0.00
0-5-4826-7460 TF TO 1996 STREET DEBT	0	0	0	0	0	0	0	0.00
0-5-4826-7470 TF TO 1998 STREET DEBT	0	0	0	0	0	0	0	0.00
0-5-4826-7490 TF TO 1999 WELL PROJECT	0	0	0	0	0	0	0	0.00
0-5-4826-7500 TF TO 2000 STREET DEBT	0	0	0	0	0	0	0	0.00
.0-5-4826-7510 TF TO 2002 LAKE AVE DEBT	0	0	0	0	0	0	0	0.00
.0-5-4826-7520 TF TO 2004 DEBT FUND	17,500	17,500	20,000	20,000	0	20,000	0	0.00
.0-5-4826-7530 TF TO 2006 DEBT FUND	10,500	10,500	10,500	10,500	0	10,500	0	0.00
.0-5-4826-7540 TF TO 2008 DEBT FUND	25,500	25,500	25,500	25,500	0	25,500	0	0.00
.0-5-4826-7550 TF TO 2010 DEBT FUND	5,000	12,000	12,000	12,000	0	12,000	0	0.00
.0-5-4826-7560 TF TO HWY 23 DEBT	10,000	30,000	30,000	30,000	0	30,000	0	0.00
10-5-4826-7565 TF TO 2014 DEBT FUND	0	0	0	0	0	10,000	10,000	0.00
10-5-4826-8100 SALES TAX	13,265	10,776	11,681	0	5,797	0	0	0.00
10-5-4826-8110 SAFE WATER STATE FEE	(622)	(629)	(630)	0	(2,054)	0	0	0.00
10-5-4826-8200 REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0	0.00
TOTAL NON-OPERATING EXPENSES	338,953	475,824	416,619	506,677	5,290	518,174	11,497	2.27

-4826-5350 WELLHEAD PROTECTION CURRENT YEAR NOTES:
Wellhead grant

-4826-5400 TF TO CAPITAL IMP CURRENT YEAR NOTES:
70,000 transfer to filtration plant debt.

-4826-7080 TF TO FILTRATION PLANT CURRENT YEAR NOTES:
Water plant rehab

OTAL EXPENDITURES	488,976	636,570	581,989	700,795	102,826	714,356	13,561	1.94
EVENUE OVER/(UNDER) EXPENDITURES	(26,050)	63,052	(60,338)	(160,135)	142,217	(160,324)	(189)	

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CITY OF PAYNESVILLE
PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2013

.15-SEWER FUND

REVENUES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
SEWER RECEIPTS								
.15-4-3540-0450 SE CONNECTION/TRUNK FEES	15,526	1,131	678	0	3,500	0	0	0.00
.15-4-3540-0490 PERMIT FEES	140	0	100	0	0	0	0	0.00
.15-4-3540-0990 SALE OF FIXED ASSETS	0	0	3,690	0	0	0	0	0.00
.15-4-3540-1012 MASTERMARK SURCHARGE	28,570	40,018	25,820	0	0	0	0	0.00
.15-4-3540-2102 MONTHLY CONSUMER SALES	340,149	347,070	338,853	351,896	166,827	333,654	(18,242)	5.18-
.15-4-3540-2104 QUARTERLY CONSUMER SALES	169,783	180,990	204,847	269,544	103,435	319,034	49,490	18.36
.15-4-3540-3100 INTEREST INCOME ON INVESTMENTS	16,370	14,930	8,156	11,000	5,791	11,000	0	0.00
.15-4-3540-3110 CHANGE IN FAIR MARKET VALUE	443	242	1,103	0	0	0	0	0.00
.15-4-3540-4030 CONTRIBUTION REVENUE	0	0	0	0	0	0	0	0.00
.15-4-3540-4045 DONATIONS - RV DUMP	0	3,760	368	0	241	0	0	0.00
.15-4-3540-4050 OTHER MISCELLANEOUS INCOME	565	2,349	200	0	395	0	0	0.00
.15-4-3540-4060 UTILITY PAYMENTS FROM AMPI	56,117	60,032	61,080	74,800	37,658	92,400	17,600	23.53
.15-4-3540-4570 REIMBURSEMENTS	0	0	4,230	0	0	0	0	0.00
.15-4-3540-7700 ACREAGE PAYMENTS FROM FARMERS	75,529	88,359	77,346	80,620	0	81,350	730	0.91
.15-4-3540-9600 PERMANENT TRANSFERS IN	0	45,609	0	0	0	0	0	0.00
.15-4-3540-9601 CAPITAL CONTRIBUTIONS FROM GEN	0	607,681	0	0	0	0	0	0.00
.15-4-3540-9670 INSPECTION FEES/MILEAGE-RON ME	4,572	3,354	4,121	0	2,517	0	0	0.00
TOTAL SEWER RECEIPTS	707,764	1,395,525	730,592	787,860	320,363	837,438	49,578	6.29
TOTAL REVENUES	707,764	1,395,525	730,592	787,860	320,363	837,438	49,578	6.29

.5-SEWER FUND
)LLECTIONS - CITY MAINS

(PENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
15-5-4841-2200 UTILITIES	3,307	4,740	4,168	4,750	1,853	4,750	0	0.00
15-5-4841-2400 MAINTENANCE & REPAIR OF EQUIP	4,846	11,980	2,723	7,500	3,360	7,500	0	0.00
15-5-4841-2450 M & R OF EQUIP-LIFT STATIONS	3,752	4,483	3,772	6,000	1,072	6,000	0	0.00
15-5-4841-2900 CONTRACTUAL SERVICE	0	0	9,991	10,000	0	11,000	1,000	10.00
15-5-4841-3000 GENERAL/OFFICE SUPPLIES	22	314	145	500	247	500	0	0.00
TOTAL COLLECTIONS - CITY MAINS	11,927	21,516	20,799	28,750	6,532	29,750	1,000	3.48

-4841-2200 UTILITIES CURRENT YEAR NOTES:
Utilities on all the small lift stations

-4841-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
collection system repairs

-4841-2450 M & R OF EQUIP-LIFT STACURRENT YEAR NOTES:
Small lift station repairs

-4841-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
Sewer jetting

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115-SEWER FUND
DISPOSAL - MAIN LIFT STAT

EXPENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
115-5-4842-1320 PROFESSIONAL SERVICES (TESTING	13,569	14,165	10,208	14,000	6,740	14,000	0	0.00
115-5-4842-2020 TELEPHONE	680	745	343	500	298	500	0	0.00
115-5-4842-2200 UTILITIES	9,561	12,126	10,268	12,000	7,214	13,000	1,000	8.33
115-5-4842-2440 M & R OF EQUIP-PONDS	3,225	3,718	4,780	5,000	911	5,000	0	0.00
115-5-4842-2450 M & R OF EQUIP-LIFT STATIONS	5,660	8,875	3,313	4,000	104	4,000	0	0.00
115-5-4842-2900 CONTRACTUAL SERVICE	2,159	0	1,270	1,000	300	1,000	0	0.00
115-5-4842-3000 GENERAL/OFFICE SUPPLIES	161	291	232	600	197	600	0	0.00
115-5-4842-3820 REFUSE COLLECTION	2,570	2,087	2,072	2,800	1,573	2,800	0	0.00
TOTAL DISPOSAL - MAIN LIFT STAT	37,586	42,009	32,485	39,900	17,337	40,900	1,000	2.51

5-4842-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
testing of wastewater

5-4842-2200 UTILITIES CURRENT YEAR NOTES:
New lift station

5-4842-2440 M & R OF EQUIP-PONDS CURRENT YEAR NOTES:
Maintenance on Ponds

5-4842-2450 M & R OF EQUIP-LIFT STACURRENT YEAR NOTES:
Main repair items, with the new lift station this should be stable for a few yesrs

5-4842-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
Meter calibrations

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15-SEWER FUND
DMINISTRATION AND GENERA

XPENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
15-5-4843-1000 SALARIES	51,906	51,007	60,915	62,536	30,287	63,065	529	0.85
15-5-4843-1060 FICA WITHHOLDINGS	2,809	2,852	3,276	3,877	2,127	3,910	33	0.85
15-5-4843-1070 PERA WITHHOLDINGS	3,428	3,606	3,927	4,452	2,494	4,492	40	0.90
15-5-4843-1080 MEDICARE WITHHOLDINGS	657	667	766	907	497	914	8	0.85
15-5-4843-1090 HEALTH INSURANCE	7,990	8,627	9,050	8,880	5,572	8,114	(766)	8.63-
15-5-4843-1180 ENGINEERING	0	425	159	2,000	0	1,000	(1,000)	50.00-
15-5-4843-1290 PROFESSIONAL SERVICES (SAFETY)	1,250	1,250	1,250	1,300	1,250	1,350	50	3.85
15-5-4843-1300 PROFESSIONAL SERVICES (LEGAL)	200	1,121	196	1,500	1,137	1,500	0	0.00
15-5-4843-1310 PROFESSIONAL SERVICES (AUDIT)	5,700	4,868	4,953	5,500	5,625	5,800	300	5.45
15-5-4843-1311 PROFESSIONAL SERVICES (GENERAL	85	281	92	250	214	250	0	0.00
15-5-4843-2000 POSTAGE	999	718	531	1,000	614	1,000	0	0.00
15-5-4843-2020 TELEPHONE	735	1,040	1,293	1,200	295	1,300	100	8.33
15-5-4843-2100 PRINTING & PUBLISHING	449	181	679	650	0	700	50	7.69
15-5-4843-2300 TRAVEL & SCHOOLS	450	824	1,266	1,500	1,138	1,500	0	0.00
.15-5-4843-2400 MAINTENANCE & REPAIR OF EQUIP	4,588	4,444	2,070	5,000	3,734	5,000	0	0.00
.15-5-4843-3000 GENERAL/OFFICE SUPPLIES	470	643	681	1,000	125	1,000	0	0.00
.15-5-4843-3300 MOTOR FUELS & LUBRICANTS	3,260	3,613	3,398	4,500	692	4,500	0	0.00
.15-5-4843-3811 UNIFORMS	1,253	1,159	1,481	1,300	562	1,500	200	15.38
.15-5-4843-4100 INSURANCE AND BONDS	3,928	3,871	2,892	4,000	0	4,189	189	4.73
.15-5-4843-4110 WORKERS' COMP INS	3,830	3,659	3,644	5,150	4,692	5,589	439	8.52
.15-5-4843-4590 LICENSES & PERMITS	1,739	2,111	1,582	2,500	3,038	2,000	(500)	20.00-
.15-5-4843-4920 DEPRECIATION EXPENSE	90,388	211,934	102,190	211,934	0	211,934	0	0.00
.15-5-4843-5200 NEW EQUIPMENT	2,802	1,392	2,597	3,500	925	3,500	0	0.00
.15-5-4843-5300 EQUIPMENT RENTAL/LEASE	389	363	445	450	157	450	0	0.00
:15-5-4843-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00
TOTAL ADMINISTRATION AND GENERA	189,308	310,654	209,334	334,887	65,176	334,558	(329)	0.10-

;-4843-1180 ENGINEERING CURRENT YEAR NOTES:
Engineering for mapping, any small project that is not project specific

;-4843-1290 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Safety contract, safe assure

;-4843-1310 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Audit

;-4843-2100 PRINTING & PUBLISHING CURRENT YEAR NOTES:
utility bills

;-4843-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
Support contract and repairs

-4843-4100 INSURANCE AND BONDS CURRENT YEAR NOTES:
7/15/13 RENEE - 3% INC

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.15-SEWER FUND
ADMINISTRATION AND GENERA

			2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
XPENDITURES										
-4843-4110	WORKERS' COMP INS	CURRENT YEAR NOTES: 7/15/13 RENEE - 5.3% INC								
-4843-4590	LICENSES & PERMITS	CURRENT YEAR NOTES: Annual permit fee and renewals								
-4843-5300	EQUIPMENT RENTAL/LEASE	CURRENT YEAR NOTES: Copier lease								

15-SEWER FUND
ON-OPERATING EXPENSES

				(---------- 2013	----------)	(---------- 2014	----------)	
(PENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
15-5-4844-4400 INTEREST EXPENSE	0	0	0	0	0	0	0	0.00
15-5-4844-4920 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0.00
15-5-4844-4930 GAIN/LOSS ON DISPOSAL	0	9,098	0	0	0	0	0	0.00
15-5-4844-5010 LAND	13,378	15,596	15,496	16,000	12,540	16,000	0	0.00
15-5-4844-5200 NEW EQUIPMENT	0	0	0	0	0	0	0	0.00
15-5-4844-5400 TF TO CAPITAL IMP	60,000	74,500	80,000	80,000	0	80,000	0	0.00
15-5-4844-5500 TF TO SE EQUIP REPLACEMENT FUN	124,000	138,000	152,900	156,200	0	159,500	3,300	2.11
15-5-4844-7010 PERMANENT TRANSFER OUT	1,054	617	200,000	0	0	0	0	0.00
15-5-4844-7050 TF TO DOWNTOWN DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7450 TF TO INFRASTRUCTURE DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7460 TF TO 1996 STREET DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7470 TF TO 1998 STREET DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7500 TF TO 2000 STREET DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7510 TF TO 2002 LAKE AVE DEBT	0	0	0	0	0	0	0	0.00
15-5-4844-7520 TF TO 2004 DEBT FUND	11,500	11,500	14,000	14,000	0	14,000	0	0.00
15-5-4844-7530 TF TO 2006 DEBT FUND	12,500	12,000	12,000	12,000	0	12,000	0	0.00
15-5-4844-7540 TF TO 2008 DEBT FUND	21,000	21,000	21,000	21,000	0	21,000	0	0.00
15-5-4844-7550 TF TO 2010 DEBT FUND	7,500	15,250	15,250	15,250	0	15,250	0	0.00
15-5-4844-7560 TF TO HWY 23 DEBT FUND	10,000	20,000	20,000	20,000	0	20,000	0	0.00
15-5-4844-7565 TF TO 2014 DEBT FUND	0	0	0	0	0	5,000	5,000	0.00
15-5-4844-7570 TF TO WW FACILITY PLAN DEBT	0	0	0	70,000	0	90,000	20,000	28.57
TOTAL NON-OPERATING EXPENSES	260,932	317,561	530,646	404,450	12,540	432,750	28,300	7.00

-4844-5010 LAND CURRENT YEAR NOTES:
Property taxes

-4844-5400 TF TO CAPITAL IMP CURRENT YEAR NOTES:
Future improvements

-4844-5500 TF TO SE EQUIP REPLACEMCURRENT YEAR NOTES:
Replacement list items

-4844-7570 TF TO WW FACILITY PLAN CURRENT YEAR NOTES:
Wastewater rescoping project debt

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115-SEWER FUND
IRRIGATION

EXPENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
115-5-4845-1000 SALARIES	32,698	33,233	32,373	30,060	19,993	30,845	785	2.61
115-5-4845-1060 FICA WITHHOLDINGS	1,852	1,879	1,826	1,864	1,138	1,912	49	2.61
115-5-4845-1070 PERA WITHHOLDINGS	2,278	2,390	2,148	2,179	1,311	2,236	57	2.61
115-5-4845-1080 MEDICARE WITHHOLDINGS	433	440	427	436	266	447	11	2.61
115-5-4845-1090 HEALTH INSURANCE	5,168	5,478	4,915	4,406	2,838	4,179	(226)	5.14-
115-5-4845-1180 ENGINEERING	0	0	0	1,000	0	500	(500)	50.00-
115-5-4845-1300 PROFESSIONAL SERVICES (LEGAL)	40	987	253	1,000	48	1,000	0	0.00
115-5-4845-1320 PROFESSIONAL SERVICES (TESTING	0	780	1,130	1,000	800	1,000	0	0.00
115-5-4845-2000 POSTAGE	0	50	50	50	0	50	0	0.00
115-5-4845-2100 PRINTING & PUBLISHING	0	37	0	0	0	0	0	0.00
115-5-4845-2200 UTILITIES	5,331	3,468	4,787	7,000	2,663	6,000	(1,000)	14.29-
115-5-4845-2210 UTILITIES-ELEC, HEAT (PUMPING)	22,266	29,754	19,842	24,000	4,935	23,500	(500)	2.08-
115-5-4845-2300 TRAVEL & SCHOOLS	125	189	0	400	0	400	0	0.00
115-5-4845-2400 MAINTENANCE & REPAIR OF EQUIP	12,815	10,619	5,096	12,000	1,381	11,500	(500)	4.17-
115-5-4845-2900 CONTRACTUAL SERVICE	0	0	0	0	0	0	0	0.00
115-5-4845-3000 GENERAL/OFFICE SUPPLIES	238	411	129	750	54	750	0	0.00
115-5-4845-3300 MOTOR FUELS & LUBRICANTS	1,768	1,693	1,133	3,000	907	3,000	0	0.00
115-5-4845-3811 UNIFORMS	240	0	198	200	220	250	50	25.00
115-5-4845-4100 INSURANCE AND BONDS	10,816	9,507	11,051	13,000	0	15,004	2,004	15.42
115-5-4845-4920 DEPRECIATION EXPENSE	26,150	26,150	26,460	26,150	0	26,150	0	0.00
115-5-4845-5200 NEW EQUIPMENT	194	158	942	1,500	0	1,500	0	0.00
115-5-4845-7010 PERMANENT TRANSFER OUT	731	0	0	0	0	0	0	0.00
115-5-4845-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00
TOTAL IRRIGATION	123,141	127,223	112,759	129,995	36,555	130,224	229	0.18

5-4845-1300 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Irrigation contracts

5-4845-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Soil and water sampling

5-4845-2200 UTILITIES CURRENT YEAR NOTES:
Center pivots electric

5-4845-2210 UTILITIES-ELEC, HEAT (PCURRENT YEAR NOTES:
Irrigation pump station

-4845-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
Pivot repairs

-4845-4100 INSURANCE AND BONDS CURRENT YEAR NOTES:
7/15/13 RENEE - 3% INC

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.5-SEWER FUND
:RIATION POND

(PENDITURES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 CURRENT BUDGET	2013 Y-T-D ACTUAL	2014 PROPOSED BUDGET	2014 VARIANCE	2014 PERCENT VARIANCE
15-5-4846-2200 UTILITIES	63,292	75,046	72,594	85,000	49,596	105,000	20,000	23.53
15-5-4846-2400 MAINTENANCE & REPAIR OF EQUIP	1,467	1,313	13	2,000	3	1,000	(1,000)	50.00-
15-5-4846-3000 GENERAL/OFFICE SUPPLIES	0	36	77	100	0	100	0	0.00
15-5-4846-5200 NEW EQUIPMENT	0	0	0	0	97	0	0	0.00
15-5-4846-5400 TF TO CAPITAL IMP	0	35,000	45,000	0	0	0	0	0.00
15-5-4846-7480 TF TO PRETREATMENT POND DEBT	0	0	0	0	0	0	0	0.00
TOTAL AERIATION POND	64,759	111,395	117,684	87,100	49,695	106,100	19,000	21.81

-4846-2200 UTILITIES CURRENT YEAR NOTES:
New blowers, oold units 100 hp new units 200hp

-4846-2400 MAINTENANCE & REPAIR OFCURRENT YEAR NOTES:
All new equip. repairs should be down

)TAL EXPENDITURES	687,653	930,357	1,023,707	1,025,082	187,835	1,074,282	49,200	4.80
EVENUE OVER/(UNDER) EXPENDITURES	20,112	465,168	(293,116)	(237,222)	132,528	(236,844)	378	

2014 PROPOSED WATER & SEWER RATES

WATER RATES		
	2013	2014
Flat	$ 19.00	$ 19.00
Multi Units	$ 14.25	$ 14.25
Bulk 2,001-99,999	$ 2.57	$ 2.65
Bulk 100,000-500,000	$ 2.52	$ 2.60
Bulk over 500,000	$ 2.51	$ 2.59

We are proposing a $.08 increase in the bulk water rate for 2014.

Projected 2014 Water Plant rehab and 2014 st project

SEWER RATES		
	2013	2013
Flat	$ 21.00	$ 21.00
Multi User	$ 15.75	$ 15.75
Bulk	$ 2.62	$ 2.75

We are proposing a $.23 increase in the bulk sewer rate for 2014.

Wasterwater Facility upgrade and 2014 project.

Homeowner Based on 17,000 gallons

Old Actual Bills		Proposed-$.08 increase in bulk water rate $.23 increase in bulk sewer rate
Water	$ 57.55	$ 58.75
Sewer	$ 60.30	$ 62.25
Total	$ 117.85	$ 121.00

Difference: $3.15 per quarter or $1.05 per month

Industry Based on 500,000 gallons

Old Actual Bills		Proposed-$.08 increase in bulk water rate $.23 increase in bulk sewer rate
Water	$ 1,278.86	1318.70
Sewer	$ 1,325.76	1390.50
Total	$ 2,604.62	2709.20

Difference: $104.58 per quarter or $34.86 per month

AMPI Based on 6.0 MG Water/10.0 MG Sewer

Old Actual Bills		Proposed-$.08 increase in bulk water rate $.23 increase in bulk sewer rate
Water	$ 15,420.00	15900.00
Sewer	$ 26,200.00	27500.00
Total	$ 41,620.00	43400.00

Difference: $1,780.00 per month

RATE COMPARISONS				
	WATER		SEWER	
	QUARTERLY		QUARTERLY	
CITY	FLAT RATE	BULK	FLAT RATE	BULK
Avon	$ 30.00	$ 2.59	$ 32.10	$ 4.25
Cold Spring	$ 12.00	$ 1.50	$ 33.00	$ 5.50
Melrose	$ 30.00	$ 1.19	$ 58.95	$ 2.03
Paynesville	$ 19.00	$ 2.57	$ 21.00	$ 2.62
Sauk Centre	$ 34.50	$ 3.08	$ 20.73	$ 6.89
New London	$ 40.80	$ 5.90	$ 61.20	$ 11.30
Eden Valley	$ 21.00	$ 7.50	$ 21.00	$ 4.25
Richmond	$ 70.50	$ 3.36	$ 21.75	$ 8.58
Watkins	$ 21.00	$ 7.05	$ 30.00	$ 11.83

WATER/SEWER CONNECT FEE COMPARISON					
CITY	CONNECT FEE			TRUNK FEE	
	WATER	METER FEE	SEWER	WATER	SEWER
Avon	$ 1,140.00	$ 350.00	$ 4,260.00	Do Not Charge	
Cold Spring	$ 1,500.00	$ 245.00	$ 4,500.00	Do Not Charge	
Melrose	$ 1,153.00	$ 248.00	$ 1,141.00	Do Not Charge	
Paynesville	$ 800.00	$ 215.00	$ 1,000.00	$1,390/acre	$1,270/acre
Sauk Centre	$ 1,160.00		$ 1,739.00	Do Not Charge	
New London	$ 1,500.00	$ 200.00	$ 1,500.00	Do Not Charge	
Eden Valley	$ 1,000.00		$ 1,000.00	Do Not Charge	
Richmond	$ 2,465.00		$ 4,950.00	Do Not Charge	
Watkins	$ 1,000.00		$ 1,000.00	Do Not Charge	

CITY OF PAYNESVILLE RATE INCREASE HISTORY				
YEAR	WATER		SEWER	
	flat rate	bulk rate	flat rate	bulk rate
2013		$ 0.09		$ 0.15
2012	$ 2.00	$ 0.14	$ 3.00	$ 0.20
2011	$ 2.00	$ 0.17	$ 2.00	$ 0.10
2010	$ 0.50	$ 0.08		$ 0.05
2009		$ 0.06		$ 0.03
2008		$ 0.10		$ 0.10
2007		$ 0.10		$ 0.10
2006	$ 0.87	$ 0.10	$ 0.02	$ -
2005		$ 0.11		$ 0.08
2004		$ 0.11		$ -
2003		$ 0.05		$ 0.02

1 Gallon of gas	$3.45
1 Gallon of milk	$3.49
Average monthly elec bill	$110.00
Average monthly gas bill	$75.00
Average monthly cable bill	$50.00

WATER LOSS REPORT						
Quarter	City Water Sold		City Water Pumped		% Loss	
1st	$ 34,719,000		$ 41,684,000		16.7%	
2nd	$ 40,383,000		$ 44,842,000		9.9%	
2 qtrs/2012	$ 75,102,000		$ 86,526,000		13.3%	
Previous Years Totals						
2012	$ 165,084,000		$ 185,966,000		11.2%	
2011	$ 156,930,000		$ 183,339,000		14.4%	
2010	$ 169,329,000		$ 191,288,000		11.5%	
2009	$ 169,119,000		$ 186,094,000		9.1%	
2008	$ 160,667,000		$ 174,154,000		7.7%	
2007	$ 174,309,000		$ 188,067,000		7.3%	
2006	$ 167,632,000		$ 183,376,000		8.6%	
2005	$ 177,680,000		$ 192,445,000		7.7%	
2004	$ 173,812,000		$ 195,327,000		11.0%	
2003	$ 164,485,000		$ 198,328,000		17.1%	**
2002	$ 178,910,000		$ 196,881,000		9.1%	
2001	$ 186,846,000		$ 210,719,000		11.3%	
** Not accurate due to tower being down						

SEWER LOSS REPORT						
Quarter	City Sewer Sold		City Sewer Pumped		% Loss	
1st	$ 50,014,000		$ 51,269,000		2.4%	
2nd	$ 50,424,000		$ 59,849,000		15.7%	
2 qtrs/2012	$ 100,438,000		$ 111,118,000		9.0%	
Previous Years Totals						
2012	$ 208,387,000		$ 220,897,000		5.7%	
2011	$ 212,216,000		$ 280,041,000		24.2%	
2010	$ 208,899,000		$ 279,093,000		25.1%	
2009	$ 208,877,000		$ 270,674,000		22.8%	
2008	$ 202,626,000		$ 252,363,000		19.7%	
2007	$ 199,518,000		$ 238,460,000		16.3%	
2006	$ 195,688,000		$ 233,496,000		16.2%	
2005	$ 205,837,000		$ 236,474,000		13.0%	
2004	$ 199,635,000		$ 216,942,000		8.0%	
2003	$ 190,584,000		$ 223,715,000		14.8%	
2002	$ 206,277,000		$ 244,044,000		15.5%	
2001	$ 203,226,000		$ 231,043,000		12.0%	

PROJECTED REVENUE WATER				
Proposed			Budgeted	
Flat Rate	$ 19.00	$ 72,200.00	Expenses	
Multi Users	$ 14.25	$ 15,732.00		
Bulk 75MG @	$ 2.65	$ 198,750.00		
Bulk 100,000-500,000 30MG	$ 2.60	$ 78,000.00	$ 714,356.00	
Bulk over 500,000 65MG @	$ 2.59	$ 168,350.00	$ (160,782.00)	depreciation
Grant funds		$ 10,000.00		
Interest Income		$ 11,000.00		
Total		$ 554,032.00	$ 553,574.00	

PROJECTED REVENUE SEWER				
Proposed			Budgeted	
Flat Rate	$ 21.00	$ 79,800.00	Expenses	
Multi Users	$ 15.75	$ 17,388.00		
Bulk 202MG @	$ 2.75	$ 555,500.00		
Irrigation		$ 81,350.00		
Interest Income		$ 11,000.00	$ 1,074,282.00	
Master Mark				
Pretreatment Utility Charge		$ 8,400.00		
AMPI			$ (238,084.00)	depreciation
Pretreatment Utility Charge		$ 84,000.00		
Total		$ 837,438.00	$ 836,198.00	

Cash Balances as of July 2013

Water Fund	$ 672,215.46
Water Equipment Replacement Fund	$ 615,163.57
Sewer Fund	$ 664,100.07
Sewer Equipment Replacement Fund	$ 684,760.85
Biosolids Removal Charge (AMPI)	$ (42,500.00)
Water Capital Improvement	$ 653,249.73
Sewer Capital Improvement	$ 297,782.10
Preareation Replacement Fund	$ 112,952.24

TOTAL IRRIGATION PER YEAR						
IN FLOW OF .887 - 323.76 MG PER YEAR						
ACTUAL INCHES						
					4 Year	Running
Pivot #	2010	2011	2012	2013	Average	Average
2	7.26	5.50	9.53	4.88	6.79	6.12
3	2.63	0.62	5.02	1.47	2.44	3.90
6	11.57	7.16	13.01	6.15	9.47	7.51
8	18.75	13.49	8.61	6.14	11.75	9.65
11	5.91	7.58	7.63	2.34	5.87	6.05
12	12.62	18.43	14.37	7.57	13.25	10.59
14	9.42	6.53	8.97	4.28	7.30	11.48
15	9.16	4.38	8.94	5.01	6.87	8.22
15C	2.65	5.95	0.00	0.00	2.15	7.20
17C	13.71	37.19	0.00	10.47	15.34	14.09
19A	9.72	12.02	7.05	5.28	8.52	8.52
19B	25.07	37.37	0.00	0.00	15.61	15.61
20	9.84	9.64	6.39	3.65	7.38	9.25
20	6.66	6.90	5.31	3.73	5.65	7.02
21	6.23	2.72	10.09	7.75	6.70	6.70

	Total		
	Gallons	Yearly	
Year	Irrigated	Rainfall	
1993	307.50*	36.86	
1994	252.90	23.51	
1995	278.11	33.27	*40 m.g. discharged
1996	225.36	14.28	
1997	251.05	25.81	
1998	202.29	24.67	
1999	225.18	21.65	
2000	161.84	17.02	
2001	259.94	21.01	
2002	258.12	34.22	
2003	223.22	21.96	
2004	215.89	27.62	
2005	275.57	31.98	
2006	79.87	17.62	
2007	250.66	11.84	
2008	272.35	20.57	
2009	296.40	23.35	
2010	283.49	24.30	
2011	321.95	29.21	
2012	222.58	15.30	
2013	155.45	15.91	AS OF JULY 2013

2013 AGREEMENTS FOR IRRIGATION				
		# OF		TOTAL $
NAME	PIVOT #	ACRES	CHARGE/ACRE	AMOUNT
Larry Rien	2	22	$ 33.00	$ 726.00
City of Paynesville				
Renter: Dave Ampe	2*	40	$ 231.00	$ 9,240.00
Renter: Dave Ampe	3*	39	$ 231.00	$ 9,009.00
Bill Pflipsen	3	105	$ 33.00	$ 3,465.00
Bill Phlipsen	11	65	$ 33.00	$ 2,145.00
Bill Pflipsen	6	69	$ 33.00	$ 2,277.00
Ken Jarcho / Richard Lahr	8	85	$ 33.00	$ 2,805.00
Art Voss	11	33	$ 33.00	$ 1,089.00
Art Voss	12	40	$ 33.00	$ 1,320.00
City of Paynesville				
Renter: Dave Ampe	2	33.5	$ 231.00	$ 7,738.50
City of Paynesville				
Renter: Jack Hennen	17N	140	$ 35.00	$ 4,900.00
City of Paynesville				
Renter: Steve Gottwald	14N*	70	$ 165.00	$ 11,550.00
City of Paynesville				
Renter: Steve Gottwald	15N	80	$ 35.00	$ 2,800.00
City of Paynesville				
Renter: Jack Hennen	20N	78	$ 155.00	$ 12,090.00
Jack Hennen	20N	45	$ 33.00	$ 1,485.00
Stephen Gottwald	14N	65	$ 33.00	$ 2,145.00
Stephen Gottwald	15N	52	$ 33.00	$ 1,716.00
Miller/Stanis	19A	18	$ -	$ -
Miller/Stanis	19B	20	$ -	$ -
Miller/Stanis	21	57	$ 33.00	$ 1,881.00
Wettels	19A	26	$ 33.00	$ 858.00
Buermann	21	64	$ 33.00	$ 2,112.00
TOTALS				$ 81,351.50

Bill Pflipsen
30469 Uhlenkolts Lake Road
Melrose, MN 56352

August 23, 2013

To Whom it may concern:

MNDOT would like to drain their ponds on the new HWY 23 project into the ditch on my land. Bill Pflipsen would like to add new 12" drainage tile from the ditch to the pond, by placing drainage tile from the ditch to the pond this would assist with the water drainage in the ditch and would also not flood the field where I plant crops. Bill Pflipsen would pay for the drainage tile and the installation of the tile.

Should you have any questions you may reach Bill at 320-256-7320.

Sincerely

Bill Pflipsen

THE NEW
12" Tile

20

SNOWPLOWING CONTRACT

THIS AGREEMENT, is made and entered into by and between the City of Paynesville, a municipal corporation under the laws of the State of Minnesota, hereinafter "the City", and D & D Snowplowing, a Minnesota Corporation, hereinafter "the Contractor".

WHEREAS, the City is desirous of contracting for snowplowing services on the public streets and airport within the City of Paynesville; and

WHEREAS, the City has advertised for bids for winter snowplowing and provided a general description and specifications for the requirements of the job; and

WHEREAS, the Contractor represents that they have sufficient manpower and equipment to provide the services specified; and

WHEREAS, the Contractor was the successful bidder for the providing of these services;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1) Term of Agreement. This Agreement shall be for a term of one (1) years commencing October 15, 2013 and terminating October 14, 2014.

2) Services to be Provided. The Contractor shall provide the services as outlined in the general description and specifications, a copy of which are attached hereto, labeled Contract Exhibit A and incorporated herein by reference.

3) Payment for Services. The City shall pay the Contractor as and for snow removal services as follows:

a) For road grader time, $115.00/hour
b) For plow truck time, $115.00/hour
c) For 4 cu/yd Payloader time, $115.00/hour

Starting on November 1, 2013, and on the first day of each month thereafter, through and including March 1, 2014, the City shall pay to the Contractor a retainer of $1,000.00 a month which shall be earned on payment regardless of whether any snowplowing is required during those months. To the extent that snowplowing is required, the retainer shall pay for the first 10.0 hours of road grader, plow truck or 4 cu/yd Payloader time expended during each of these months.

The Contractor shall submit monthly invoices for services showing hours of use of each of the various types of equipment and crediting against those hours the retainer referenced above.

4) Indemnity & Insurance. a) Indemnity. The Contractor does hereby agree that it will defend, indemnify and hold harmless the City against any and all liability, loss, damages, costs and expenses, which the City may sustain, incur, or be required to pay by reason of bodily injury, death, property loss or damage caused by the Contractor furnishing the snow removal services provided for under the terms of this Agreement, or caused by any negligent act, omission or intentional act of the Contractor, its agents, officers or employees.

b) Insurance. The Contractor agrees that in order to protect itself, as well as the City under the indemnity provision hereinabove set forth, it will at all times during the term of this Agreement have and keep in full force and effect the liability insurance as set forth on the certificate of liability insurance which is attached hereto and incorporated herein by reference.

5) Independent Contractor. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners as between the parties hereto, or as constituting the Contractor as the agent, representative or employee of the City, for any purpose or in any manner whatsoever. The Contractor is to be and shall remain an independent Contractor with respect to all services performed under this Agreement. The Contractor represents that the Contractor has or will or secure at its own expense, all personnel required to perform the services under this Agreement. Any and all personnel of the Contractor, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall have no contractual relationship with the City and shall not be considered employees of the City, and any and all claims that may or might arise under the Unemployment Compensation Act or Workers Compensation Act to the State of Minnesota, on behalf of said personnel arising out of employment or alleged employment including, without limitation, claims of discrimination, shall in no way be the responsibility of the City; and the Contractor shall defend,

indemnify and hold the City, its officers, agents and employees harmless from any and all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission or Court. Such personnel or other persons shall neither be required nor entitled to any compensation, rights or benefits of any kind whatsoever from the City, including without limitation 10 year rights, medical and hospital care, sick or vacation leave, workers compensation, unemployment compensation, disability, severance pay or retirement benefits.

6) Subcontracting & Assignment. Contractor shall not enter into any subcontract for performance of any of the services contemplated under this contract, nor assign any interest in the contract without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. The Contractor shall be responsible for the performance of all subcontractors.

7) Cancellation. This contract may be cancelled by either party at any time with or without cause, upon 90 days written notice delivered by mail or in person.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

CITY OF PAYNESVILLE:	CONTRACTOR:
By:_____	By:_____
Its:	Its:
By:_____	By:_____
Its:	Its:

Contract Exhibit A

General Conditions

1. The downtown business district will be plowed beginning no earlier than 2 a.m. and be completed no later than 6 a.m. These streets will be plowed and piled into a wind row in the center of the street to be removed by others. Due to the compacted snow in the downtown it is required to have a motor grader or a machine which can exert down pressure in order to cut compacted snow and ice.

   Note: City crews will clean the sidewalks in these areas and make one pass along the curb.

2. All other streets will generally be plowed from 1 a.m. to 6 a.m. and are to be cleaned from curb to curb. Other starting times may occur, depending on the snow event and time of day.

3. The City of Paynesville will determine when to commence snow plowing operations.

4. The contractor will be required to have two units plowing within 1 hour of being notified and have another unit available in cases of heavy snow or equipment break downs. It was the practice of the previous contractor to plow with three units.

5. All plowing trucks or plows must be able to maneuver and clear snow from intersections. Any wind rows or piles of snow requiring city crews to clean up will be billed back to the contractor.

6. Contractors are required to make one pass through the cul-de-sacs and the city crew will finish the clean up.

7. During a snow storm the contractor must be able to respond and clean all designated emergency vehicle routes within 1 hour.

8. The Paynesville Municipal Airport has a runway of 3,300' x 75', a tie down area of 300' x 300', an access road ¼ mile long and parking and taxi lanes of approximately 1,500' x 60'.

9. The snow in Taxi lane B must be completely removed and piled to the east or west of the hangars.

10. The contractor will be required to plow within 18" of the hangars.

11. FAA guidelines require the airport be plowed within 6 hours after a snow fall.

12. Any damages (i.e.: sod, mailboxes, etc) caused by the contractor will be repaired and/or replaced at the contractor's expense.

BID TABULATION

Water Treatment Improvements
Paynesville, MN
BMI Project No. M21.103118

Bids Taken: Tuesday, August 27, 2013
Time: 2:00 p.m.

Addendum(s): #1 – 8/15/2013
#2 – 8/23/2013
#3 – 8/26/2013

	BIDDERS	AMOUNT BID	BID BOND	ADDEND. (S)
1	Magney Construction	$3,128,700.00	Yes	Yes
2	Rice Lake Construction	$3,340,600.00	Yes	Yes
3	Gridor	$3,457,400.00	Yes	Yes
4	Di-Mar Construction	$3,497,000.00	Yes	Yes
5	KHC Construction	$3,630,000.00	Yes	Yes
6				
7				
8				
9				
10				
11				
12				

BOLTON & MENK
Engineers & Surveyors