

**PUBLIC SAFETY COMMITTEE MEETING
PAYNESVILLE CITY HALL
AUGUST 27, 2013
5:30 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Oklahoma School Tornado
 - B. Golf Cars & Tandem Bikes
 - C. Hospital & Siren
- IV. OLD BUSINESS
 - A. Emergency Operations Plan
 - B. Xcel Energy – Substation Fencing
 - C. Emergency Management Director Report
 - D. Police Department – Transcription & Records Management - this is from April meeting to be put back on May/June agendas, but they were canceled.
- V. INFORMATIONAL
 - A. CenterPoint Energy Spring Flood Plan (page 3)
- VI. ADJOURN

Please contact Renee Eckerly at 320-243-3714 ext. 227 or at renee@paynesvillemn.com if you can't attend the meeting.

Members: Jeff Thompson, Bob Liestman, Paul Wegner, Mary Matthews, Denise Czech-Schwandt, Donnie Mayer, Harry Thielen, Doris Wendlandt & Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Public Safety Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Public Safety Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Safety Committee

Committee/Council Meeting Date: August 27, 2013

Agenda Section: Consent Agenda

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the April 23, 2013 Public Safety Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the April 23, 2013 Public Safety Committee meeting.

**MINUTES
JOINT PUBLIC SAFETY COMMITTEE**

APRIL 23, 2013

The meeting was called to order by Jeff Thompson at 6:30 p.m. Members present were Bob Liestman, Fire Chief; Donnie Mayer, Renee Eckerly, City Administrator; Donovan Mayer, Harry Thielen, Paul Wegner, Police Chief; Doris Wendlandt, Mary Matthews, and Denise Czech – Schwandt, Emergency Management Director.

**Motion was made by Wendlandt to approve the minutes from the July 24, 2012, January 22, 2013, and March 26, 2013 Public Safety Committee meetings.
Seconded by Donnie Mayer and unanimously carried.**

EMERGENCY MANAGEMENT DIRECTOR

Denise Czech-Schwandt was introduced as the Emergency Management Director.

VORTEX ANEMOMETER

Schwandt reviewed the anemometer that will be used during storm watching to determine wind speeds.

EMERGENCY OPERATION PLAN

Paul Wegner's name was misspelled throughout the document. Thompson will give Eckerly his suggested changes. Other changes to the Plan were discussed. The Planning "P" was suggested to be added to the Plan, but be customized to Paynesville. Eckerly will make the revisions and bring this back to the next meeting including tasks to be completed and each step and outcome.

WARNING SIRENS

Paynesville Township wants to put a siren on First Island.

REPORTS

There were no updates from the School or Hospital.

INFORMATIONAL

MnDOT has contacted Schwandt regarding a preplanned fire along Hwy. 55. Schwandt will contact them and find out the details and email the information to the Committee members.

There being no further business, the meeting was adjourned at 6:10 p.m.



800 LaSalle Avenue
PO Box 59038
Minneapolis, MN 55459-0038

April 19, 2013

APR 25 2013

Ms. Renee Eckerly
Paynesville - City Administrator
221 Washburn Ave
Paynesville, MN 56362

Dear Ms. Eckerly:

Re: CenterPoint Energy Spring Flood Plan

The National Weather Service is predicting significant flooding this spring dependent upon above average rainfall.

In anticipation of possible spring flooding, CenterPoint Energy is prepared with an Emergency Response Plan to maintain safe and reliable natural gas service in the communities we serve. CenterPoint Energy's highest priority is the safety of its natural gas distribution system. We operate more than 13,200 miles of natural gas pipelines in Minnesota, providing safe and reliable natural gas service to over 806,000 customers. We are committed to the safe and reliable operation of our pipelines in your community and we monitor the operations of our pipelines on a consistent basis, which are designed, installed, tested, operated and maintained in accordance with all applicable federal and state requirements.

We would like to coordinate our efforts with your community's response plans in the event of significant flooding. Our plans include outreach to community leaders in our service territories in an effort to provide early and direct communication about our plans for the timely optimization of our resources and assistance in minimizing the risk to the communities we serve during and after an emergency.

Please contact me to coordinate our emergency response efforts.

Sincerely,

A handwritten signature in cursive script, appearing to read "Scott".

Scott Lehner
Area Manager
763-754-4148
scott.lehner@CenterPointEnergy.com

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