

**MINUTES  
PLANNING COMMISSION**

**APRIL 2, 2012**

Chairman Dan Roberts called the meeting to order at 6:30 p.m. Members present were Darlene Loven, Jeff Bertram, Donovan Mayer, and Bob McDaniel. Also present was Renee Eckerly, City Administrator; and Mike Wensmann.

**Motion was made by Mayer to approve the minutes of the February 6, 2012 Planning Commission Meeting. Seconded by McDaniel and unanimously carried.**

**VARIANCE- WENSMANN**

A Variance application has been submitted by Mike Wensmann & Ruth Hopfer Wensmann, 624 Hudson St. They wish to move their existing 10'x12' storage shed from off the north property line to a new location on their property. This property is double fronted; therefore, the shed would have to be 30' off of Hudson St. right of way and 30' off of Belmont Dr. right of way. They wish to move the structure adjacent to their driveway. The shed would be 1' off of their rear property line; therefore, seeking a 29' variance. Mike Wensmann was in attendance and answered questions regarding the size of the shed. The shed would be 34 feet from center of the road to the overhang. The Commission members had visited the property prior to the meeting.

**Motion was made by Bertram to approve the Report & Recommendation of Planning Commission On Application For Variance. Seconded by Loven and unanimously carried.**

**OPPORTUNITY PARK PLAT – FINAL PLAT**

Eckerly gave a report that no major changes have been made since the Preliminary Plat was presented. Eckerly and Chuck DeWolf, City Engineer will be attending the Area Center meeting on April 18, 2012 to give an update and present the Final Plat for approval. Bill Spooner, City Attorney is working on the Development Agreement.

**Motion was made by Loven to set the Opportunity park Final Plat Public Hearing for April 23, 2012 at 6:45 p.m. Seconded by Mayer and unanimously carried.**

**VACATION- ALLEY BEHIND QUEEN BEES**

Eckerly gave a report on the action taken at the City Council meeting on March 14, 2012.

**BUILDING PERMIT REPORT**

Eckerly reported that Inspectron installed a new software update which deleted the Open Permit Report. Inspectron is working on getting the report reconstructed.

The Commission requested the list of inspections from February and March that should be with the invoices mailed out to them for review. The Commission inquired if the City staff assisted

Inspectron with getting the Open Permits closed. Eckerly reported there was no assistance from City staff.

The Commission further requested since they are holding a special meeting on April 23, 2012 that the May 7, 2012 meeting only be held if needed.

There being no further business the meeting was adjourned at 6:45 p.m.