REGULAR CITY COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
OCTOBER 24, 2016
6:00 P.M.
AGENDA

I. CALL TO ORDER
II. PLEDGE OF ALLEGIANCE
III. COUNCIL ACTIVITY REPORTS
IV. DEPARTMENT HEAD REPORT(S) – None
V. CONSENT AGENDA
   A. Minutes (page 1) – Planning Commission and Public Works Committee.
   B. Vouchers (page 2)
   C. Police - TZD Annual Conference (page 3)
   D. Committee Member Appointments To Park & Tree Board and Airport Zoning Board (page 4)

VI. NEW BUSINESS
   A. General Obligation Improvement Bonds, Series 2008A Payoff (page 5)

VII. OLD BUSINESS
   A. 2017 Budget - Recreational Program Funding Requests (page 15)
   B. Surplus Property Bids (page 23)
   C. Airport CIP (page 24)
   D. Variance Request – Sign - MN Annual Conf. UTD Methodist (GUM Church) (page 28)
   E. Certification Of Past-due Garbage, Water & Sewer, Snow Removal, and Mowing Bills (page 50)
   F. Conditional Use Permit – Sign - MN Annual Conf. UTD Methodist (GUM Church) (page 52)
   G. Re-Zoning – Bill & Hancy Fuchs (page 68)

VIII. INFORMATIONAL
   A. Morgan Stanley Investment Report (page 82)
   B. November & December Meeting Schedules (page 83)
   C. West Central Sanitation October Garbage Rates (page 85)

IX. CITY COUNCIL RECESS REGULAR CITY COUNCIL MEEETING AND OPEN CLOSED MEETING – The City Council will be meeting in closed session to discuss setting the price for approximately 11 acres of real property located across from McDonalds with parcel number 70.38646.0525 a portion of the following legal description: 20.29a P/O E2SW4 & W2SE4 Less Diekmann Business Park & Less Plat Two & Three Less That Part Taken For Hwy Purposes As Shown On Plats 73-104, 73-105 & 73-106 Less Part Platted As Opportunity Park.

X. ADJOURN CLOSED MEETING AND RE-OPEN REGULAR CITY COUNCIL MEETING

XI. ADJOURN

Reminder: ***6:15 p.m.*** ***Recreational Program Funding Requests***
6:30 p.m. ***Certifying Past Due Bills Public Hearing***
6:45 p.m. ***Grace United Methodist Church Variance Public Hearing***

The agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville City Council. This document does not claim to be complete and is subject to change. BARRIER FREE: All Paynesville City Council meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall at (320) 243-3714 early so that the necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: V – A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:
Please review the minutes from the following meetings:

Meeting	**Emailed**
September 12, 2016 Public Works Committee	9-28-16
September 19, 2016 Planning Commission	9-28-16

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the following meetings:

September 12, 2016 Public Works Committee	9-28-16
September 19, 2016 Planning Commission	9-28-16

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Originating Department: Administration

Agenda Section: Consent

Item Number: V-B

ITEM DESCRIPTION: Vouchers

Prepared by: Renee Eckerly

COMMENTS:

Vouchers were not available at the time of the agenda publication, they will be emailed out and/or distributed at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Council Meeting

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Consent

Originating Department: Police Department

Item Number: V - C

ITEM DESCRIPTION: Training Request- TZD Annual Conference

Prepared by: Paul Wegner

COMMENTS:

Chief Wegner is requesting to send Officer Elfering to the 2016 TZD Conference in Duluth, MN on November 16th & 17th. This is the annual conference that coincides with the TZD grant that the Police Department participates in. This is mandatory training for the department as part of the grant.

Registration costs and hotel accommodations are paid for through the grant. City costs include meals, mileage, and normal hours

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the training request for the TZD Annual Conference for Officer Elfering.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Council Meeting

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Consent

Originating Department: Administration

Item Number: V - D

ITEM DESCRIPTION: Committee Member Appointments For Park & Tree Board and Airport Zoning Board

Prepared by: Staff

COMMENTS:

Jerome Feigum is interested in serving on the Park & Tree Board and Dave Peschong is interested in serving on the Airport Zoning Board to fill the vacancies on each.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to appoint Jerome Feigum to the Park & Tree Board and Dave Peschong to the Airport Zoning Board, effective immediately.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: New Business

Originating Department: Administration

Item Number: VI - A

ITEM DESCRIPTION: General Obligation Improvement Bonds, Series 2008A Payoff

Prepared by: Belinda

COMMENTS:

$ 315,000.00 12/1/16 payoff
$ 1,500.00 12/1/16 payoff fees
$ 316,500.00 total due to payoff bond
$- 216,507.00 10/31/16 balance in funds 530 2008 Improvement Construction Fund & 535 2008 Improvement Debt Fund
$- 29,000.00 12/16 county settlement payment
$- 93,000.00 water/sewer transfers for 2017 and 2018 that we will do in 2016
$ 22,007.00 balance remaining in project.

Staff would like to transfer the balance of $22,007 to fund 520 2006 Improvement Debt Fund Bond Series 2012A (2006A) which would eliminate the need for the $10,000 bond payment in 2017 and $10,000 bond payment in 2018.

The City would also still receive $15,596 in special assessments in 2017 and $15,596 in special assessments in 2018 for a total of $31,192 that staff would also like authorization to put into fund 520.

The City would also have additional interest earned on the balance in funds 530 and 535 in September, October, and November of 2016 that staff would put in fund 520.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the payoff of the General Obligation Improvement Bonds, Series 2008A in the amount of $315,000 plus $1,500 in payoff fees.

Motion to approve Resolution 2016-27 Authorizing The Call Of The Outstanding General Obligation Improvement Bonds, Series 2008A.

Motion to approve the transfer of any remaining balance in Funds 530 and 535 plus any interest earned to Fund 520, transfer all future special or deferred assessments from Fund 535 to Fund 520 and eliminate the bond payment for Fund 520 of $10,000 in 2017 and $10,000 in 2018.

City of Paynesville, Minnesota

Full Redemption of Series 2008A Bonds

Sources & Uses

Redemption Date: 12/01/2016

Sources Of Funds	
City Funds	$316,500.00
Total Sources	**$316,500.00**
Uses Of Funds	
Deposit to Redemption Fund	315,000.00
Costs of Redemption	1,500.00
Total Uses	**$316,500.00**

$1,370,000

City of Paynesville, Minnesota

General Obligation Improvement Bonds, Series 2008A

Prior Original Debt Service

Date	Principal	Coupon	Interest	Total P+I
06/01/2008	-	-	-	-
12/01/2008	-	-	25,112.50	25,112.50
06/01/2009	-	-	21,525.00	21,525.00
12/01/2009	120,000.00	2.300%	21,525.00	141,525.00
06/01/2010	-	-	20,145.00	20,145.00
12/01/2010	120,000.00	2.500%	20,145.00	140,145.00
06/01/2011	-	-	18,645.00	18,645.00
12/01/2011	125,000.00	2.750%	18,645.00	143,645.00
06/01/2012	-	-	16,926.25	16,926.25
12/01/2012	130,000.00	2.900%	16,926.25	146,926.25
06/01/2013	-	-	15,041.25	15,041.25
12/01/2013	135,000.00	3.100%	15,041.25	150,041.25
06/01/2014	-	-	12,948.75	12,948.75
12/01/2014	135,000.00	3.250%	12,948.75	147,948.75
06/01/2015	-	-	10,755.00	10,755.00
12/01/2015	140,000.00	3.400%	10,755.00	150,755.00
06/01/2016	-	-	8,375.00	8,375.00
12/01/2016	150,000.00	3.500%	8,375.00	158,375.00
06/01/2017	-	-	5,750.00	5,750.00
12/01/2017	155,000.00	3.600%	5,750.00	160,750.00
06/01/2018	-	-	2,960.00	2,960.00
12/01/2018	160,000.00	3.700%	2,960.00	162,960.00
Total	$1,370,000.00	-	$291,255.00	$1,661,255.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/01/2016
Average Life	1.508 Years
Average Coupon	3.6673684%
Weighted Average Maturity (Par Basis)	1.508 Years
Weighted Average Maturity (Original Price Basis)	1.508 Years

$1,370,000

City of Paynesville, Minnesota

General Obligation Improvement Bonds, Series 2008A

Total Redeemed Debt Service

Date	Principal	Coupon	Interest	Total P+I
12/01/2017	155,000.00	3.600%	11,500.00	166,500.00
12/01/2018	160,000.00	3.700%	5,920.00	165,920.00
Total	$315,000.00	-	$17,420.00	$332,420.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/01/2016
Average Life	1.508 Years
Average Coupon	3.6673684%
Weighted Average Maturity (Par Basis)	1.508 Years
Weighted Average Maturity (Original Price Basis)	1.508 Years

$1,370,000

City of Paynesville, Minnesota

General Obligation Improvement Bonds, Series 2008A

Debt Service To Maturity And To Call

Date	Refunded Bonds	D/S To Call	Principal	Coupon	Interest	Refunded D/S
12/01/2016	315,000.00	315,000.00	-	3.500%	-	-
06/01/2017	-	-	-	-	5,750.00	5,750.00
12/01/2017	-	-	155,000.00	3.600%	5,750.00	160,750.00
06/01/2018	-	-	-	-	2,960.00	2,960.00
12/01/2018	-	-	160,000.00	3.700%	2,960.00	162,960.00
Total	$315,000.00	$315,000.00	$315,000.00	-	$17,420.00	$332,420.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	12/01/2016
Average Life	1.508 Years
Average Coupon	3.6673684%
Weighted Average Maturity (Par Basis)	1.508 Years
Weighted Average Maturity (Original Price Basis)	1.508 Years

City of Paynesville, Minnesota
Full Redemption of Series 2008A Bonds

Detail Costs Of Redemption

Redemption Date: 12/01/2016

COSTS OF REDEMPTION DETAIL

Municipal Advisor	$750.00
Registrar (Northland Trust)	$250.00
Bond Counsel (Briggs & Morgan)	$500.00
TOTAL	**$1,500.00**

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF PAYNESVILLE, MINNESOTA

HELD: October 24, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Paynesville, Stearns County, Minnesota, was duly held at City Hall on October 24, 2016, at 6:00 p.m. for the purpose, in part, of authorizing the call of certain outstanding General Obligation Improvement Bonds, Series 2008A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2016-27
AUTHORIZING THE CALL OF THE OUTSTANDING
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2008A

WHEREAS, by Resolution duly adopted on April 23, 2008 (the "Resolution"), the City issued $1,370,000 original principal amount of General Obligation Improvement Bonds, Series 2008A, dated May 1, 2008 (the "Bonds"). The City has sufficient funds on hand in the debt service account of the General Obligation Improvement Bonds, Series 2008A Fund (the "Debt Service Account") to call the remaining outstanding Bonds which are the 2017 and 2018 maturities and are in the principal amount of $315,000 (the "Outstanding Bonds") on December 1, 2016, at a price of par plus accrued interest.

NOW, THEREFORE, be it resolved by the City Council of the City of Paynesville, Minnesota, as follows:

1. The City Council hereby determines that there exists sufficient funds in the Debt Service Account to prepay on December 1, 2016, the Outstanding Bonds and the interest due thereon.

2. Northland Trust Services, Inc., in Minneapolis, Minnesota, the Bond Registrar at which the principal and interest on the Bonds are payable, is hereby authorized and directed to cause the Notice of Call for Redemption attached hereto as Exhibit A to be given in accordance with the provisions of the Resolution.

3. No further action shall be required of the City Council to complete prepayment of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

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STATE OF MINNESOTA
COUNTY OF STEARNS
CITY OF PAYNESVILLE

I, the undersigned, being the duly qualified and acting City Administrator of the City of Paynesville, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council duly called and held on the date therein indicated, insofar as such minutes relate to authorizing the call of the outstanding General Obligation Improvement Bonds, Series 2008A.

WITNESS my hand officially on October 24, 2016.

_____
City Administrator

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2008A
CITY OF PAYNESVILLE, STEARNS COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Paynesville, Stearns County, Minnesota, there have been called for redemption and prepayment on

December 1, 2016

those outstanding bonds of the City designated General Obligation Improvement Bonds, Series 2008A, dated May 1, 2008, having stated maturity dates in the years 2017 and 2018 and totaling $315,000 in principal amount and having CUSIP number listed below:

Year	Maturity Amount	CUSIP Number*
2017	$155,000	704488 UB9
2018	$160,000	704488 UC7

The bonds are being called at a price of par plus accrued interest to December 1, 2016, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at Northland Trust Services Inc., 45 South 7th Street, Suite 2000, Minneapolis, Minnesota.

Dated: October 24, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF PAYNESVILLE, MINNESOTA

/s/ Renee Eckerly, City Administrator

* The City shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to their correctness indicated in the notice. They are included solely for the convenience of the holder.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII – A

ITEM DESCRIPTION: 2017 Budget – Recreational Program Funding Requests

Prepared by: Staff

COMMENTS:

The following recreational programs have been invited to attend the meeting at 6:15 p.m. to request their funding for 2017:

Community Education
Paynesville Area Center
Paynesville Historical Society

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Paynesville Area Community Education
801 Business 23 West
Paynesville, MN 56362
320-243-7570

Paynesville Area Community Education

September 8, 2016

Renee Eckerly & City Council Members,

This letter is written to request the City of Paynesville's share of the summer recreation and enrichment expenses. The amount requested is $6,251 which is the same as last year's request. We appreciate your cooperation in this venture.

I am happy to report that our participation numbers were very strong again this year. Please review the enclosed report and let me know if you would like me to attend a council meeting to answer any questions.

Thank you very much for your support in providing the youth of our community healthy summer recreational and enrichment opportunities. Without your support, we would be unable to effectively meet the needs of our residents.

I also included a copy of the 2016 summer brochure for you to review all of the offerings you help make possible.

Sincerely,

RECEIVED
SEP 12 2016

Matt Dickhausen,
Paynesville Area Community Education Director
320-243-7570

Visit us online: www.PaynesvilleCE.com

Lifelong Learning . . . . . .

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Thank You For Your Support

2016 Program Overview

1,326 Participants

923 Sessions

5,652 Hours

City of Paynesville - Requested Amount - $6,251.00

Amount Requested Last Year - $6,251.00

Paynesville Township - Requested Amount - $6,251.00

Amount Requested Last Year - $6,251.00

City of Paynesville

&

Paynesville Township

Registration Report

334- City of Paynesville

203 - Paynesville Township

Not all classes/activities require registration where a current address can be verified.

Summer 2016 Participation

Recreation	
Gymnastics	71
Pickle Ball	8
Track & Field	45
Boy's Basketball	63
Girl's Basketball	45
T-Ball	39
Baseball	165
Softball	70
Soccer	66
Volleyball	81
Group Fitness	150
Fitness Camp	55
Football Camp	59
Water Ski Camp	6
Enrichment	
PAWS	83
(School Age Childcare Program)	
Summer Theater	17
Band Lessons	6
Band Camp	18
Cooking Camp	29
Swimming Lessons	55
Robotics Camp	20
Preschool Dance	12
Comm Bus Tour	30
Family Zoo Trip	68
RAD Zoo	65
Total - 1,326	

We also had over *900 people attend the Summer Concert in the Park Series. These numbers are not included in this report and no summer recreational funding from either entity went towards the concert series. * Two Concerts were rained out this year

SERVING THE COMMUNITY TOGETHER!

PAYNESVILLE AREA PACE Community Education

Paynesville Area Community Education

801 Business 23 South
Paynesville, MN 56362
320-243-7570
www.PaynesvilleCE.com

PAYNESVILLE AREA PACE Community Education

PAYNESVILLE AREA PACE Community Education

Paynesville Area Center

1105 W Main Street
Paynesville, MN 56362
PH: 320-243-4799
pareaccenter@gmail.com

AREA CENTER BOARD OF DIRECTORS

Chairman: Lloyd Eggert

Vice Chair: Roger Hess

Secretary: Dianne Mason

Treasurer: Jan Eggert

Members at Large:

George Davis

Pat Koski

Linda Musel

Bert Stanley

Ex-officio:

Matt Dickhausen

Renee Eckerly

Inez Jones

Darlene Stephens

October 1, 2016

Dear Members of the Paynesville City Council,

The Board of the Area Center is gearing up to celebrate the Center's 25th Anniversary on Saturday October 22. We will be hosting an Open House beginning at 3 pm. We will hold a short program at 4 pm with a Celebration of Thanks Meal from 4:30-6:30 pm. This event is open to the public and we truly hope that you will all be able to attend.

The Area Center Board of Directors continues to have some very dedicated leaders and volunteers. This group has been working very diligently to make the Center a place that the community can be proud of in regard to appearance as well as the activities that are provided for seniors and all ages. The revamping of the former pool table area, has given us an additional space to use for many activities. That area is now always ready for groups to stop in and play cards or have small social gatherings and is allowing for greater use of the facility on a daily basis.

Many of the changes at the center this past year again have to do with appearances as we prepare for our anniversary celebration but of course there was some equipment that needed updating as well. New tables and chairs are now in the lounge area. The entire building has been painted, inside and out, with the help of some awesome volunteers. The front door has been replaced thanks to the financial support of the Paynesville Lions. As items were moved for painting, there was lots of other small changes that needed to happen as well. We have partnered with Blessing Well Gallery and now have beautiful art work on all our walls. Overall the look and accessibility of the center has much improved this past year.

Please help us continue to serve the needs of this community by again supporting us financially. We would like to request support from the city for 2017 in the amount of $9,012.00 which is a 3% increase from last year.

Please find included our budget 2016-17, as well year end results from 2015-16.

Paynesville Area Center Board of Directors

Lloyd Eggert, Board Chair

Lloyd W. Eggert

Paynesville Area Center
2015-16 Year End Totals

PAC BUDGET Income	Proposed 2015-2016 12 MOS	Actual YTD	14-15 Actual 12 MOS
DONATIONS	9000.00	6708.15	8445.30
MEMORIALS	2000.00	1390.00	1343.00
GOV'T CONTRIBUT	12500.00	20500.00	6100.00
GRANTS	1500.00	1800.00	0.00
ALZHEIMERS	0.00	0.00	18000.00
GREEN ROOF	10000.00	9564.00	9330.00
AQUA FITNESS	4000.00	4679.00	4324.00
INTERNET REIMBURSEMENT	450.00	420.00	420.00
INTEREST	200.00	193.39	157.66
RENTALS	5000.00	5630.00	4735.00
SENIOR DINING	700.00	985.42	605.47
PROGRAMS	2500.00	3097.58	2767.56
QUILTS	1000.00	1177.00	975.00
FUND RAISER CD	2000.00	2155.01	1537.00
FUND RAISER FR BD	2400.00	2981.00	2265.25
SILENT AUCTION	800.00	766.00	766.00
HOLIDAY BAZAAR (CHILI COOKOFF)	400.00	553.45	368.00
FUND RAISER BKFST	2000.00	1354.50	1872.00
ATTIC SALE	1000.00	939.75	1297.71
FUND RAISER BKFST 2	1800.00	0.00	0.00
CONCESSIONS	750.00	1028.00	650.29
OTHER	400.00	7782.26	2347.37
TOTAL	60400.00	75435.53	68306.61

Expenses	2015-2016 Budget	Actual YTD	14-15 Actual 12 MOS
PAYROLL	13500.00	13287.61	13236.55
PAYROLL TAX	6000.00	5894.12	5585.53
ALZHEIMERS	0.00	15859.55	3720.09
INSURANCE	5200.00	5102.23	5264.15
UTILITIES	12000.00	9221.66	10078.74
OFFICE EQUIPMENT	200.00	85.47	0.00
INTERNET/TELEPHONE	1400.00	1398.05	1386.82
ADVERTISING	100.00	30.00	97.76
SUPPLIES	1700.00	1909.39	2009.42
CUSTODIAL	1000.00	354.45	840.34
REPAIRS	4000.00	4233.90	23888.96
BUILDING EXPENSE	7000.00	6328.80	6835.62
POSTAGE	300.00	294.00	296.80
SUBSCRIPTIONS	0.00	0.00	0.00
BANK CHARGES	0.00	0.00	8.25
SENIOR DINING	0.00	292.83	0.00
NEWSLETTER	0.00	0.00	0.00
AQUA FITNESS	3000.00	3013.64	3045.70
PROGRAMS	1200.00	429.94	1173.76
QUILTS	0.00	10.95	0.00
FUND RSR CHICK DI	1200.00	648.58	1072.31
FUND RSR FRY BRD	900.00	711.47	866.87
SILENT AUCTION	0.00	0.00	0.00
HOLIDAY BAZAAR (CHILI COOKOFF)	100.00	0.00	0.00
FUND RSR BKFST	800.00	520.63	695.67
ATTIC SALE	0.00	0.00	0.00
FUND RAISER BKFST 2	800.00	0.00	92.94
CONCESSIONS	500.00	445.63	451.48
OTHER	0.00	7105.19	405.00
TOTAL EXPENSES	60900.00	77178.09	81052.76
YTD NET REVENUE	-500.00	-1742.56	-12746.15

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2016-7 PAC BUDGET-PROPOSED

Income

	BUDGET	Last Year
DONATIONS	10000.00	9000.00
MEMORIALS	1500.00	2000.00
GOV'T CONTRIBUTION	12700.00	12500.00
GRANTS	1000.00	1500.00
ALZHEIMER'S	0.00	0.00
GREEN ROOF	10000.00	10000.00
AQUA FITNESS	4000.00	4000.00
INTERNET REIMBURSEMEN	450.00	450.00
INTEREST	200.00	200.00
RENTALS	5500.00	5000.00
SENIOR DINING	1000.00	700.00
PROGRAMS	3000.00	2500.00
QUILTS	1000.00	1000.00
FUND RAISER CD	2200.00	2000.00
FUND RAISER FR BD	2800.00	2400.00
SILENT AUCTION	750.00	800.00
CHILI COOK OFF	0.00	400.00
FUND RAISER BKFST	1200.00	2000.00
ATTIC SALE	1000.00	1000.00
FUND RAISER BKFST2	1200.00	1800.00
CONCESSIONS	1000.00	750.00
OTHER (Holiday Bazaar)	500.00	400.00
TOTAL	61000.00	60400.00

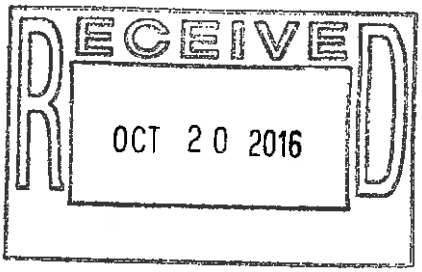
Expenses

	BUDGET	Last Year
PAYROLL	13500.00	13500.00
PAYROLL TAX	6300.00	6000.00
ACT/ALZHEIMER'S	0.00	0.00
INSURANCE	5200.00	5200.00
UTILITIES	12000.00	12000.00
OFFICE EQUIPMENT	200.00	200.00
INTERNET/TELEPHONE	1400.00	1400.00
ADVERTISING	50.00	100.00
SUPPLIES	2000.00	1700.00
CUSTODIAL	500.00	1000.00
REPAIRS	8000.00	4000.00
BUILDING EXPENSE	7000.00	7000.00
POSTAGE	300.00	300.00
SUBSCRIPTIONS	0.00	0.00
BANK CHARGES	0.00	0.00
SENIOR DINING	0.00	0.00
NEWSLETTER	0.00	0.00
AQUA FITNESS	3500.00	3000.00
PROGRAMS	1000.00	1200.00
QUILTS	0.00	0.00
FUND RSR CHICK DI	900.00	1200.00
FUND RSR FRY BRD	900.00	900.00
SILENT AUCTION	0.00	0.00
CHILI COOK OFF	0.00	100.00
FUND RAISER BKFST	800.00	800.00
ATTIC SALE	0.00	0.00
FUND RAISER BKFST2	800.00	800.00
CONCESSIONS	500.00	500.00
OTHER (tables & chairs)	3400.00	0.00
TOTAL EXPENSES	68250.00	60900.00
YTD NET REVENUE	-7250.00	-500.00

2/

Paynesville Historical Society

Established in 1969 251 Ampe Drive-Paynesville MN 56362



Wednesday October 19, 2016

Jeff Thompson, Mayor
City of Paynesville
221 Washburne Ave
Paynesville, MN 56362

Dear Mayor Thompson & City Councilors,

On behalf of the Paynesville Historical Society and its Board of Directors I would like to thank you again for your generous support of our Paynesville Museum. Your continued financial support for the past many years has allowed our Historical Society to grow in ways no one would have dreamed back in 1969.

We appreciate every dollar you can provide and do our very best to be responsible stewards of all donations. We have been sorry to see that in recent years your contribution to the Historical Society has declined annually from $10,000 down to $6,750 this past year due to budget restrictions. If the City budget allows, our request is that trend would be reversed and the level of donation again be $10,000.

Our single largest on-going expense is staffing followed by utilities and insurance. This fall marks the start of the third 'off-season' that we have continued to employ Brian Haines as director. His passion is history and in particular Paynesville history. We feel very fortunate to have him as an employee and he does a tremendous job in promoting Paynesville to the hundreds of people who walk through the doors each summer. In spite of the financial struggle to keep our director we know how important it is to have someone on staff year-round albeit part time.

Currently support from the City and area Townships account for approximately 30% of the museum's budget. The rest of our budget comes from membership dues, visitor donations, fundraising appeals, special events, civic organizations such as the Lions Club and various State Historical Society grants as well as Stearns & Meeker Co-op grants for specific projects. When there is a need (such as shingling the schoolhouse roof this year), people have responded with extra donations. This fall people from the Paynesville Lutheran Church painted the schoolhouse and even supplied the paint. These are the things that remind us how much people really care about the future of the museum.

This coming year, plans are in the works to remodel the front room, possible adding a pioneer house and/or a lake cabin. Our ultimate dream is to move in or build a barn for a much needed agricultural display.

We believe that with your support the Paynesville Museum will continue to be recognized as one that everyone just 'has to see' and one of the best in Minnesota! Thank you again for your continued interest in preserving Paynesville's history.

Sincerely,

Vicki Jenniges

Vicki Jenniges, President
Paynesville Historical Society

Board of Directors

Paul Bugbee Amy Erdmann Jo Flanders Mike Flanders Paul Gaebe Bill Haines

Tom Haines Mike Jacobson Peter Jacobson Vicki Jenniges Cecil Louis Carolyn Swyter

Director: Brian Haines

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII – B

ITEM DESCRIPTION: Surplus Property Bids

Prepared by: Staff

COMMENTS:

One bid was received and opened for the 1991 Ford Ranger in the amount of $361.00 from Neil Herzberg, Paynesville, MN. The other items did not receive a bid. It has been suggested to re-advertise for the snowflakes with no minimum bid or to lower the minimum bid and to either donate (through the Community Center) or recycle the other items.

Department	Item	Description
Public Works	1991 Ford Ranger	2 wheel drive with approximately 106,000.00 miles
Public Works	File Cabinet	Metal, 4 drawer, legal size
Public Works	33 Snow Flakes ***MINIMUM BID OF $50 EACH***	Metal snowflakes that were used for street decorations
Administration	2 Computers	1 – Opti Plex 360 with no hard drive
Administration	Podium	Portable wood podium on wheels
Administration	2 Information Racks	Metal, on wheels

The above items will be advertised and sold on sealed bids the City reserves the right to reject all bids and/or offers.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to accept the bid from Neil Herzberg in the amount of $361.00 for the 1991 Ford Ranger.

Motion to re-advertise for the snowflakes with no minimum bid OR with a _____ minimum bid and to donate (through the Community Center) or recycle the other items.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII – C

ITEM DESCRIPTION: Airport CIP

Prepared by: Staff

COMMENTS:

Chuck DeWolf will review the attached Airport CIP. The Airport Commission will also reviewing this prior to the Council meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the Airport CIP.

BOLTON & MENK

Real People. Real Solutions.

Prepared by Bolton & Menk, Inc. — 10/17/2016

ACIP, PAYNESVILLE (PEX) — FY 2017 - FY 2022 CIP — Preliminary

State FY	Fed FY	Description	Funding % Rates FAA %	State %	Local %	Project Cost	Federal Entitlement Funding	Federal Discretionary Funding	State Funding	Local Funding	Federal Entitlement Balance
	FY 2017								FY 2017 ENTITLEMENT BALANCE		$ 304,219.00
2018	2017	FARIBAULT ENTITLEMENT PAYBACK	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 250,000.00
2018	2017	ENVIRONMENTAL CATEX FOR HANGAR AREA TO EAST (CITY PROPERTY), ALP UPDATE (TERMINAL SHEET ONLY) AND LAND ACQUISITION	90%	5%	5%	$ 52,000.00	$ 46,800.00	$ -	$ 2,600.00	$ 2,600.00	$ 597,419.00
2018	2017	CONSTRUCT T-HANGAR SITE, TAXILANES, & APRON RECONSTRUCTION	90%	5%	5%	$ 286,000.00	$ 257,400.00	$ -	$ 14,300.00	$ 14,300.00	$ 340,019.00
					FY 2017 TOTALS	$ 338,000.00	$ 304,200.00	$ -	$ 16,900.00	$ 16,900.00	
	FY 2018								FY 2018 ENTITLEMENT BALANCE		$ 550,069.00
2019	2018	BORROW ENTITLEMENTS FROM AIRPORTS	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 550,069.00
2019	2018	CONSTRUCT 10 UNIT T-HANGAR BUILDING	90%	5%	5%	$ 1,155,500.00	$ 1,039,950.00	$ -	$ 57,775.00	$ 57,775.00	$ 69.00
					FY 2018 TOTALS	$ 1,155,500.00	$ 1,039,950.00	$ -	$ 57,775.00	$ 57,775.00	
	FY 2019								FY 2019 ENTITLEMENT BALANCE		$ 150,069.00
2020	2019	PAY BACK ENTITLEMENTS	0%	0%	0%	$ -	$ 150,000.00	$ -	$ -	$ -	$ 69.00
					FY 2019 TOTALS	$ -	$ 150,000.00	$ -	$ -	$ -	
	FY 2020								FY 2020 ENTITLEMENT BALANCE		$ 150,069.00
2021	2020	PAY BACK ENTITLEMENTS	0%	0%	0%	$ -	$ 150,000.00	$ -	$ -	$ -	$ 69.00
					FY 2020 TOTALS	$ -	$ 150,000.00	$ -	$ -	$ -	
	FY 2021								FY 2021 ENTITLEMENT BALANCE		$ 150,069.00
2022	2021	PAY BACK ENTITLEMENTS	0%	0%	0%	$ -	$ 150,000.00	$ -	$ -	$ -	$ 69.00
					FY 2021 TOTALS	$ -	$ 150,000.00	$ -	$ -	$ -	
	FY 2022								FY 2022 ENTITLEMENT BALANCE		$ 150,069.00
2023	2022	PAY BACK ENTITLEMENTS	0%	0%	0%	$ -	$ 100,000.00	$ -	$ -	$ -	$ 50,069.00
					FY 2022 TOTALS	$ -	$ 100,000.00	$ -	$ -	$ -	
	Summary for Paynesville Municipal Airport				FY 2017 - FY 2022 TOTAL:	$ 1,493,500.00	$ 1,694,150.00	$ -	$ 74,675.00	$ 74,675.00	

BOLTON & MENK

Real People. Real Solutions.

ACIP, PAYNESVILLE (PEX)

FY 2017 - FY 2022 CIP

Preliminary

State FY	Fed FY	Description	Funding % Rates FAA %	State %	Local %	Project Cost	Federal Entitlement Funding	Federal Discretionary Funding	State Funding	Local Funding	Federal Entitlement Balance
		LONG TERM NEEDS									
	FY 2023									**FY 2023 ENTITLEMENT BALANCE**	$ 200,069.00
2023	2023	ALP UPDATE INCLUDING RUNWAY LENGTH, CROSSWIND RUNWAY, GIS SURVEY & EXHIBIT A	90%	0%	10%	$ 165,000.00	$ 148,500.00	$ -	$ -	$ 16,500.00	$ 51,569.00
					FY 2023 TOTALS	$ 165,000.00	$ 148,500.00	$ -	$ -	$ 16,500.00	
	FY 2024									**FY 2024 ENTITLEMENT BALANCE**	$ 200,069.00
2024	2024	REHABILITATE RUNWAY 11/29 PAVEMENT (MILL & OVERLAY)	90%	0%	10%	$ 810,000.00	$ 200,069.00	$ 528,931.00	$ -	$ 81,000.00	$ -
2024	2024	REHABILITATE TAXIWAY & APRON PAVEMENT (MILL & OVERLAY)	90%	0%	10%	$ 310,000.00	$ -	$ 279,000.00	$ -	$ 31,000.00	$ -
2024	2024	REHABILITATE TAXILANE PAVEMENT - ELIGIBLE	90%	0%	10%	$ 140,000.00	$ -	$ 126,000.00	$ -	$ 14,000.00	$ -
2024	2024	REHABILITATE TAXILANE PAVEMENT - INELIGIBLE	0%	70%	30%	$ 90,000.00	$ -	$ -	$ 63,000.00	$ 27,000.00	$ -
					FY 2024 TOTALS	$ 1,350,000.00	$ 200,069.00	$ 933,931.00	$ 63,000.00	$ 153,000.00	
	FY 2025									**FY 2025 ENTITLEMENT BALANCE**	$ 150,000.00
2026	2025	NO PROJECT	90%	0%	10%	$ -	$ -	$ -	$ -	$ -	$ 150,000.00
					FY 2025 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2026									**FY 2026 ENTITLEMENT BALANCE**	$ 150,000.00
2025	2026	ENVIRONMENTAL ASSESSMENT FOR PARALLEL TAXIWAY & T-HANGAR	90%	0%	10%	$ 165,000.00	$ 148,500.00	$ -	$ -	$ 16,500.00	$ 1,500.00
					FY 2026 TOTALS	$ 165,000.00	$ 148,500.00	$ -	$ -	$ 16,500.00	
	FY 2027									**FY 2027 ENTITLEMENT BALANCE**	$ 151,500.00
2026	2027	CONSTRUCT PARALLEL TAXIWAY - PHASE I (GRADING)	90%	0%	10%	$ 910,000.00	$ 151,500.00	$ 667,500.00	$ -	$ 91,000.00	$ -
2026	2027	CONSTRUCT PARALLEL TAXIWAY - PHASE II (PAVING)	90%	0%	10%	$ 710,000.00	$ -	$ 639,000.00	$ -	$ 71,000.00	$ -
					FY 2027 TOTALS	$ 1,620,000.00	$ 151,500.00	$ 1,306,500.00	$ -	$ 162,000.00	
	FY 2026									**FY 2026 ENTITLEMENT BALANCE**	$ 150,000.00
2027	2026	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 150,000.00
					FY 2026 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2027									**FY 2027 ENTITLEMENT BALANCE**	$ 300,000.00
2028	2027	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 300,000.00
					FY 2027 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2028									**FY 2028 ENTITLEMENT BALANCE**	$ 450,000.00
2029	2028	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 450,000.00
					FY 2028 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2029									**FY 2029 ENTITLEMENT BALANCE**	$ 600,000.00
2030	2029	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 600,000.00
					FY 2029 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2030									**FY 2030 ENTITLEMENT BALANCE**	$ 750,000.00

BOLTON & MENK

Real People. Real Solutions.

ACIP, PAYNESVILLE (PEX)

FY 2017 - FY 2022 CIP

Preliminary

State FY	Fed FY	Description	Funding % Rates FAA %	State %	Local %	Project Cost	Federal Entitlement Funding	Federal Discretionary Funding	State Funding	Local Funding	Federal Entitlement Balance
2031	2030	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 750,000.00
					FY 2030 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2031									FY 2031 ENTITLEMENT BALANCE	$ 900,000.00
2032	2031	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 900,000.00
					FY 2031 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2032									FY 2032 ENTITLEMENT BALANCE	$ 1,050,000.00
2033	2032	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,050,000.00
					FY 2032 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2033									FY 2033 ENTITLEMENT BALANCE	$ 1,200,000.00
2033	2033	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,200,000.00
					FY 2033 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2034									FY 2034 ENTITLEMENT BALANCE	$ 1,350,000.00
2033	2034	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,350,000.00
					FY 2034 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2035									FY 2035 ENTITLEMENT BALANCE	$ 1,500,000.00
2033	2035	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,500,000.00
					FY 2035 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2036									FY 2036 ENTITLEMENT BALANCE	$ 1,650,000.00
2033	2036	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,650,000.00
					FY 2036 TOTALS	$ -	$ -	$ -	$ -	$ -	
	FY 2037									FY 2037 ENTITLEMENT BALANCE	$ 1,800,000.00
2033	2037	NO PROJECT	0%	0%	0%	$ -	$ -	$ -	$ -	$ -	$ 1,800,000.00
					FY 2037 TOTALS	$ -	$ -	$ -	$ -	$ -	

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII – D

ITEM DESCRIPTION: **Variance Request – Sign - MN Annual Conf. UTD Methodist (GUM Church)**

Prepared by: Staff

COMMENTS:

Please review the attached Sign Variance Application submitted by the MN Annual Conf. UTD Methodist (GUM Church), 500 Business 23 W, Lot 10, Block 1, Gilberts Addition; Parcel Number 70.38994.0000. The property in question is zoned "R-1" – Single Family Residential District, and the actual use of the property is a church which is a conditional use allowed under City Code, Chapter 11, Section 11.30, Subd. 4e, within a residential district. They are seeking a three-part variance:

1. The new sign will exceed up to 10' in height regulation, being 16' in height
2. They wish to keep their two existing signs and erect a new sign for a total of 3 signs; ordinance allows for only one sign
3. The new sign (any part of the sign and the sign structure) must meet the 5' setback off the road right of way; the proposed sign is only 1' off the road right of way; therefore, seeking at 4' variance

Items to note and think about:

- This will be their third sign on their property; they currently have a back lit sign next to the church building on (east side) and a prayer garden sign next to the new proposed sign
- New sign will exceed the total allowable square footage; therefore, needing conditional use permit
- They will meet the necessary 30' setback from the intersection of Oak Park Ave. and Business 23 W
- They will meet the 50' setback from the adjacent residential property (Paul Thielen's property)

The Planning Commission has reviewed this and recommends approval. Please see the attached Report & Recommendation and Variance Determination.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to APPROVE/DENY the Variance Determination.

CITY OF PAYNESVILLE ~ VARIANCE APPLICATION

221 Washburne Ave. ~ Paynesville, MN 56362
Phone: 320-243-3714 ~ Fax: 320-243-3713

List All Property Owners: MN Annual Conf-Uto Methodist

Contact Person: Jim Freilinger Email Address: Jim.Freilinger@state.mn.us

Cell: 320,905,5526

Mailing Address: 500 Business 23 West, Paynesville, MN 56362

Telephone No.: 320-243-7382 Parcel No.: 70.38994.0000

Property Address: 500 River St. West, Paynesville, MN 56362

Legal Description: Lot: 010 Block: 001 Addition: Gibson 5th

ZONE: Residential

Application Fee: $250.00
(non-refundable) These are the fees incurred per document: Advertising $48.00 (average), Recording $46.00 (actual), Postage $33.00 (average), Legal $123.00 (average), totaling $250.00.

EXISTING USE OF PROPERTY:
Non-Residential Use (Church)

IS THE VARIANCE NEEDED TO REPLACE AN EXISTING STRUCTURE OR ADD AN ADDITIONAL STRUCTURE? Addition of a new sign

IF REPLACING, IS THE EXISTING STRUCTURE NON-CONFORMING? _____

DESCRIPTION OF REQUEST: (use separate sheet if needed)

See Attached

DRAWING OF PROPOSED VARIANCE: (use separate sheet)

Application Must Include:
- ☐ A site plan showing existing lot lines and dimensions as well as lot area, all easements, all public streets, and private right of ways bordering and adjacent to the site, the use and location of all adjacent property.
- ☐ The specific feature or features of the proposed use, construction, or development that requires a variance.
- ☐ Specific provisions of Ordinance from which a variance is sought and the precise variance there from being sought.
- ☐ Statement of characteristics of the property that prevent compliance with the provisions of the Ordinance.
- ☐ Legal description from abstract.
- ☐ Any written or graphic data required by the City Administrator.

Richard Bergstrom (Chair/Trustees) 9-6-16

All Property Owners Must Sign This Application — Date

For office use only:
Application Fee: $250.00 (non-refundable)
For office use only: Cash _____ Check No. 23409 Date Paid 9.7.16

Present To Planning Commission Date: 9.19.16
Board of Adjustment Public Hearing Date: 10.24.16 6:45pm
Board of Adjustment Set Public Hearing Date: 9.26.16
Board of Adjustment Makes Determination Date: 10.24.16

PLANNING COMMISSION ACTION:
Recommended to Board of Adjustment Approved Denied Date: _____
BOARD OF ADJUSTMENT ACTION: Approved Denied Date: _____

Date Received In Office:
(Stamp)

RECEIVED
SEP - 7 2016

3/1/2016

GRACE UNITED METHODIST CHURCH

PAYNESVILLE, MN

REQUEST FOR HEIGHT VARIANCE

Request to exceed the height of 10 feet for the purpose of promoting in a residential use area:

1. Actual height of sign 16 feet.
2. Safety;
    a. Extend the large portion of the sign over 8 feet to provide motorist an unobstructed view of Business 23 and side walk in all directions when leaving the church parking lot.
    b. Extend the large portion of the sign high enough not interfere with any pedestrians walking around the sign
3. Visibility;
    a. Extend the large portion of the sign high enough above grade to ensure clear visibility during winter months when snow that is accumulated on the road right of way by snow removal equipment will provide an unobstructed view for motorist entering and leaving the church parking lot.
4. Damage to the sign;
    a. Extend the large portion of the sign high enough above grade to remove the temptation for easy access to vandalize the changeable copy portion of the sign.
    b. Extend the large portion of the sign high enough above grade to eliminate the possibility of the changeable copy sign being damaged by compacted snow or ice chunks inadvertently hurled toward the sign by snow removal equipment.
    c. Extend the large portion of the sign high enough above grade to ensure the sign will not be damaged by normal sized vehicles parking in the parking lot.
5. Sign height;
    a. Meet or exceed the minimum height requirements for state, county and city traffic signs.
6. The changeable copy sign contains a photo cell which detects changes in ambient lighting, changing the brightness of the sign, making it more neighborhood friendly and appeasing to the surrounding residences.
7. All other setback requirements for this sign are met, it meets and exceeds residential, road right of way and distance from the closest curb.
8. The changeable copy sign shall not be lit between 10:00 pm and 7:00 am.

9. Needs a Variance for more than 1 Sign on the property they are proposing 3 total, of which 2 are already existing.

10. Needs a Variance for the 5' set back from the road right of way they are only 1'; Seeking a 30

INDIGO
SIGNWORKS

Grace United Methodist Church

Paynesville, MN
Quote # 39198 FINAL

Date: 05/16/2016
Revised Date: 08/29/2016

Sales Representative:
Bob Wolfe

Drawn by: GAN

Page Scale: 3/8" = 1'-0"
Page Size: 11x17

X

Illuminated Double Sided Pylon Sign
Cabinet: Aluminum (painted PMS 4625)
Face: White Polycarbonate
Graphics: 3M film
Deep Mahogany Brown 7725-19

Electronic message center
Model: Daktronics
GS6-32X120-19.8-RGB-2V
Matrix: 32 x 120
Pixel Pitch: 19.8mm
LED Color: Full Color RGB

Non-Illuminated Logo
Material: 1/4" & 1" PVC
Color: 1/4" is Red, 1" is Black
Mounting: Stud Mount to cladding

File location: G:\G\Grace United Methodist\Working Sketch Files\Paynesville_Pylon_39198
The ideas and design contained in this original and unpublished drawing are the property of Indigo Signworks, Inc. and may not be used or reproduced in whole or part without written permission from Indigo Signworks, Inc.

INDIGO SIGNWORKS

Grace United Methodist Church

Paynesville, MN
Quote # 39198-1

Date: 05/16/2016
Revised Date: 09/06/2016

Sales Representative:
Bob Wolfe

Drawn by: GAN

Page Scale: 3/8" = 1'-0"
Page Size: 11x17

X

Illuminated Double Sided Pylon Sign

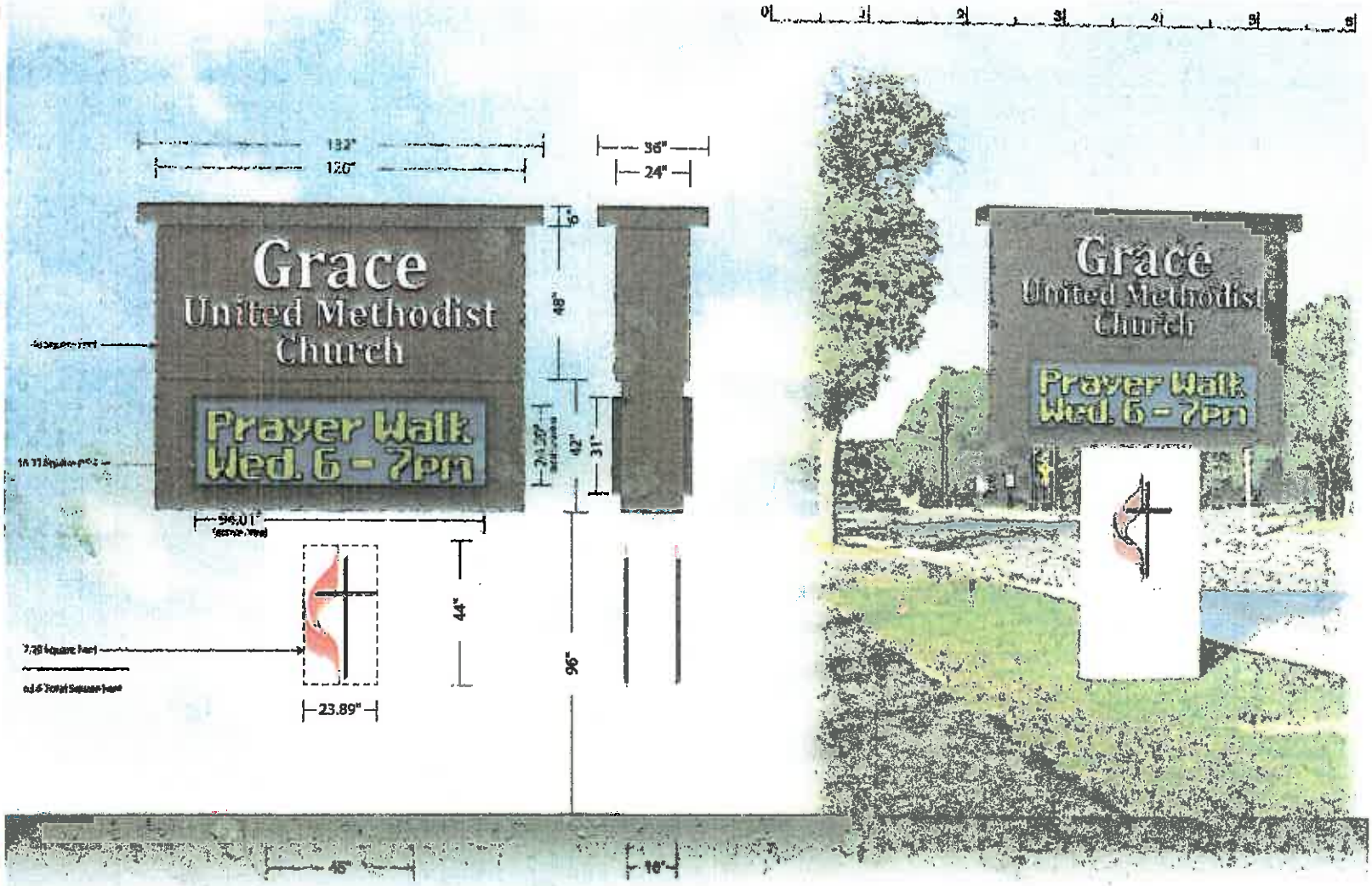
Cabinet: Aluminum (painted PMS 4625)
Face: White Polycarbonate
Graphics: 3M film
Deep Mahogany Brown 7725-19

Electronic message center

Model: Daktronics
GS6-32X120-19.8-RGB-2V
Matrix: 32 x 120
Pixel Pitch: 19.8mm
LED Color: Full Color RGB

Non-illuminated sign

Material: 1/4" & 1" PVC
Color: 1/4" is Red, 1" is Black
Mounting: Stud Mount to cladding



File location: G:\G\Grace United Methodist\Working Sketch Files\Paynesville_Pylon_39198

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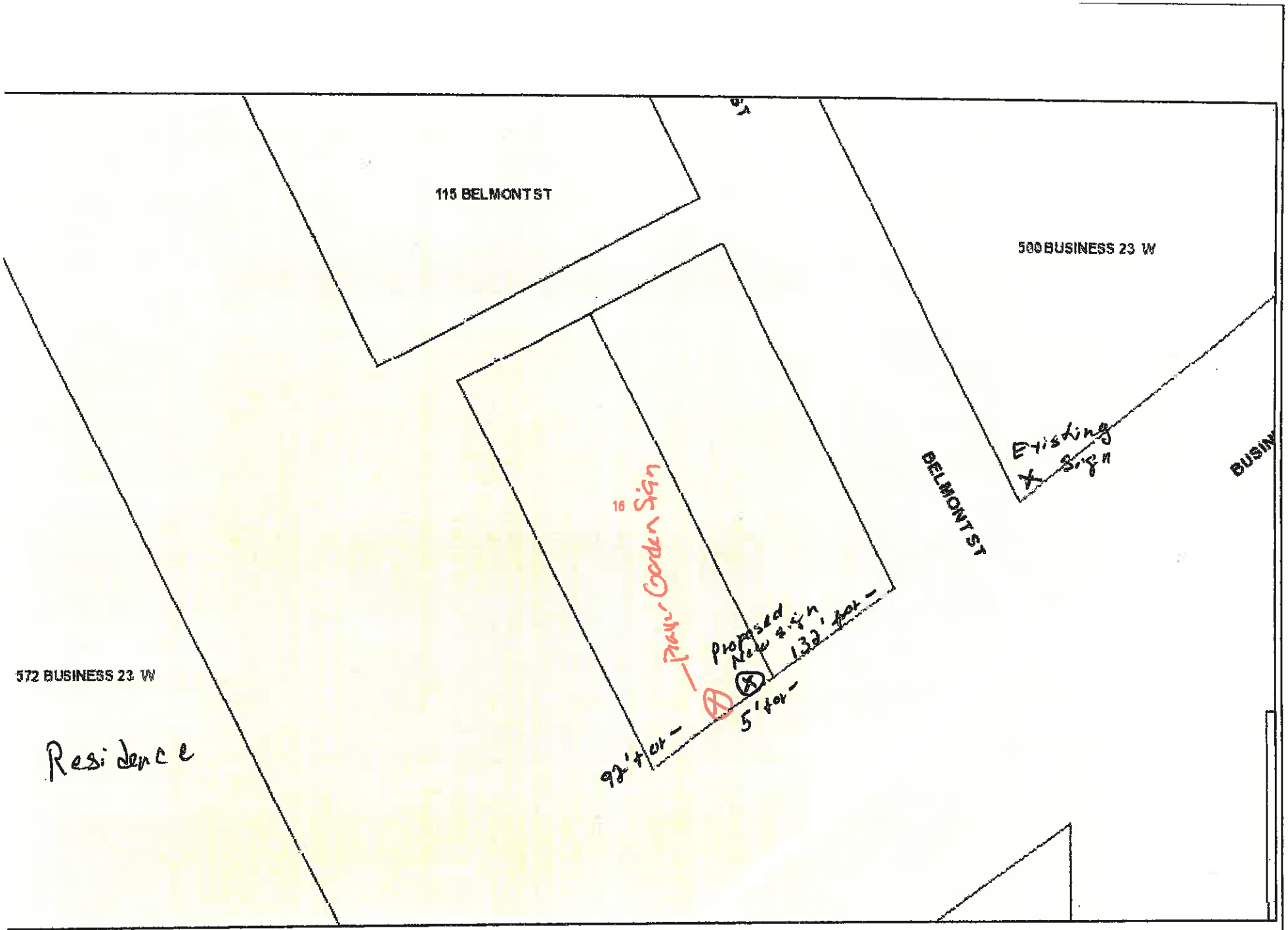
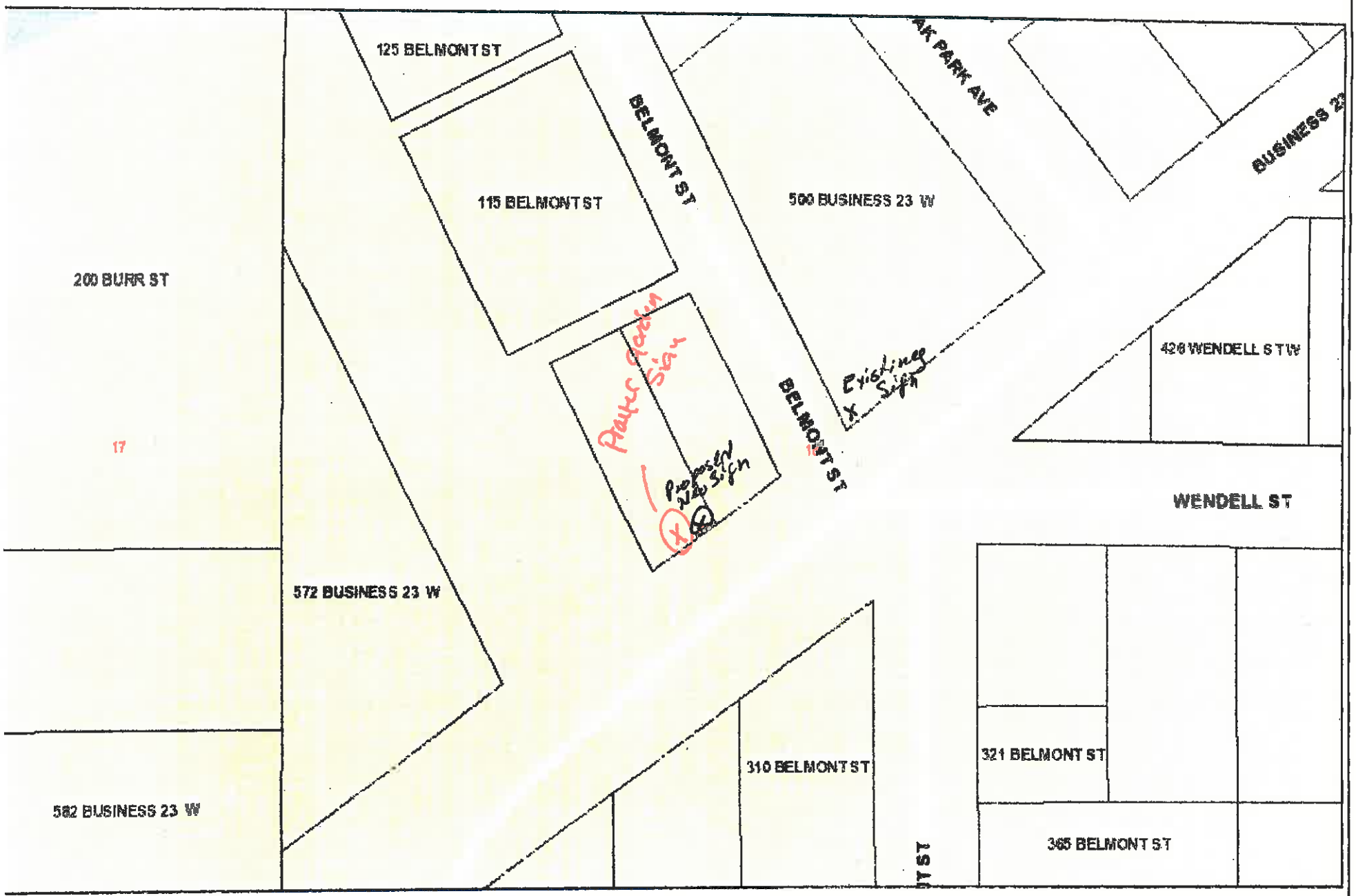
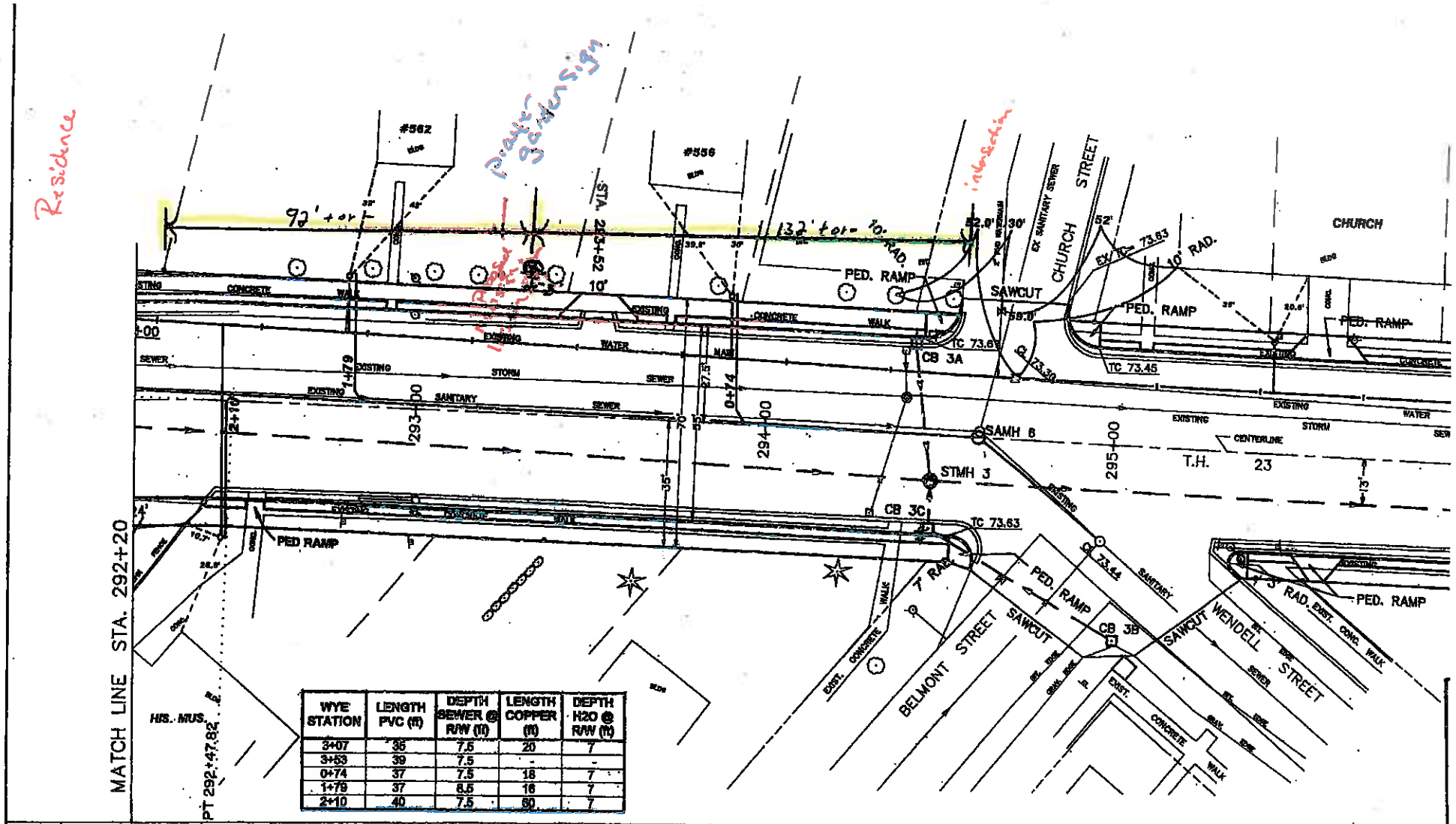


Auditor/Treasurer
Division of Land Management
Date: 9/5/2016



a is as represented in Stearns County
ances, It is NOT Intended for
ational Use and Stearns County
es all liability from this product.

Auditor/Treasurer
Division of Land Management
Date: 9/5/2016



WYE STATION	LENGTH PVC (ft)	DEPTH SEWER @ R/W (ft)	LENGTH COPPER (ft)	DEPTH H2O @ R/W (ft)
3+07	35	7.5	20	7
3+53	39	7.5	-	-
0+74	37	7.5	18	7
1+79	37	8.5	16	7
2+10	40	7.5	60	7

1190

BENCHMARK ELEV. = 1176.74
TOP OF HYDRANT, SW QUAD.,
RIVER ST. & BELMONT ST.

CITY OF PAYNESVILLE

RECH: 00047400 9/07/2016 11:37 AM
OPER: FRONT TERM: 001
REF#: 23409

TRAN: 10.0100 VARIANCE FEE
Grace Church variance
VARIANCE FEES 250.00CR

TRAN: 10.0300 CONDITIONAL USE
grace church CUP
CONDITIONAL USE FEE 225.00CR

TENDERED: 475.00 CHECK
APPLIED: 475.00-

CHANGE: 0.00

REPORT & RECOMMENDATION OF PLANNING COMMISSION ON APPLICATION FOR VARIANCE

WHEREAS, the City Administrator has received from MN Annual Conf-UTD Methodist, (Grace United Methodist Church) a Variance Application to allow the following:

1) A third sign on the church property which is a permitted non-residential use. City Code, Chapter 11, Section 11.14(I)(ii), permits one sign for each permitted non-residential use within an agricultural or residential district. A Variance is required for more than one sign and this application seeks permission to place a third sign on the property.

2) The applicant proposes to construct a sign which will be 16 feet in height. City Code, Chapter 11, Section 11.14(I)(iv), provides that the sign shall not exceed six (6) feet in height above the average grade except for the purpose of selling or promoting, which shall not exceed ten (10) feet. In this case the sign would qualify as promoting the purposes of the permitted use, but a Variance is required as the sign will exceed by six (6) feet the maximum sign height allowed.

3) The applicant proposes to construct the sign so that the base of the sign is setback five (5) feet from the road right-of-way, but the sign will only be setback one (1) foot from the road right-of-way, and City Code, Chapter 11, Section 11.14(G)(v), provides that all signs and sign structures shall be outside of the road right-of-way of public roads and setback five (5) feet from the front road right-of-way, except as otherwise permitted in the

Central Business District. This sign as proposed would require a four (4) foot Variance from the front road right-of-way setback requirement; and

WHEREAS, MN Annual Conf-UTD Methodist is the owner of property located at 500 Business 23 West, Paynesville, MN 56362; and

WHEREAS, the property is also identified as Parcel No. 70.38994.0000, which parcel is legally described in relevant part as follows:

Lot 10, Block 1, Gilberts 5th Addition, according to the plat and survey thereof on file and of record in the Office of the County Recorder in and for Stearns County, Minnesota; and

WHEREAS, the property in question is zoned "R-1" – Single Family Residential District; and.

WHEREAS, the Planning Commission believes that the owner's use of the property as proposed would be:

a) _____ Unreasonable; or

b) __X__ Reasonable

because the church has done their research and kept their changes to adopt to the surrounding environment; and

WHEREAS, the Planning Commission believes that the landowner's need for a Variance is:

a) __X__ Due to circumstances unique to the property and not caused by the landowner; or

b) _____ Is not due to circumstances which are unique to the property or was caused by the landowner;

because the church is concerned about the sign being in the driving lane within the parking lot; and

WHEREAS, The Planning Commission finds that the Variance, if granted:

a) __X__ Will not alter the essential character of the locality; or

b) _____ Will alter the essential character of the locality;

because it is to promote the church on the church property; and

WHEREAS, the Planning Commission finds that the Variance, if granted:

a) __X__ Will be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan; or

b) _____ Will not be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan;

because the church already has signs on the property and they do not negatively impact the property or neighborhood.

THEREFORE, the Planning Commission recommends that the request for Variance be:

1) As to the request for three (3) signs on the property:

   a) __X__ Granted; or

   b) _____ Denied.

2) As to the requested height Variance:

   a) __X__ Granted; or

   b) _____ Denied.

3) As to the setback Variance:

a) ___X___ Granted; or

b) _____ Denied.

PAYNESVILLE PLANNING COMMISSION

Date: 9.19.16

By: _____
Ron Mehr, Chairperson

ATTEST:

Renee Eckerly
Renee Eckerly, City Administrator

VARIANCE DETERMINATION

WHEREAS, the City Council of the City of Paynesville, acting as the Board of Adjustment, has received a report and recommendation from the Planning Commission with regard to a Variance request from MN Annual Conf-UTD Methodist, (Grace United Methodist Church) which application for Variance was completed by the applicant on September 7, 2016; and

WHEREAS, the Planning Commission has recommended:

1) That as to the Variance to allow three (3) signs on the premises:
    a) _____ Approval of the requested Variance; or
    b) _____ Denial of the requested Variance.
2) As to the height Variance:
    a) _____ Approval of the requested Variance; or
    b) _____ Denial of the requested Variance.
3) As to the setback Variance:
    a) _____ Approval of the requested Variance; or
    b) _____ Denial of the requested Variance; and

WHEREAS, MN Annual Conf-UTD Methodist is the owner of property located at 500 Business 23 West, Paynesville, MN 56362; and

WHEREAS, a public hearing on the Variance application was held on October 24, 2016, at 6:45 p.m., Paynesville City Hall, 221 Washburne Avenue, Paynesville, MN 56362, before the full Council sitting as the Board of Adjustment;

NOW, THEREFORE, the Board of Adjustment makes the following:

REPORT/FINDINGS

1. The property in question is located at 500 Business 23 West, Paynesville, MN 56362.

2. The property in question is currently zoned "R-1" – Single Family Residential District, and a church is a use which is permitted by the Conditional Use Permit within this zoning district.

3. The property in question is Tax Parcel No. 70.38994.0000, and is legally described in relevant part as follows, to-wit:

Lot 10, Block 1, Gilberts 5th Addition, according to the plat and survey thereof on file and of record in the Office of the County Recorder in and for Stearns County, Minnesota; and

4. The owner of the property described above is MN Annual Conf-UTD Methodist (Grace United Methodist Church).

5. An appropriate Variance application has been filed and the required fee has been paid.

6. The applicant proposes to place a sign on the above-described premises which will be setback 2 feet from the road right-of-way, which does

not meet the five (5) foot setback requirement of Chapter 11, Section 11.14(g)(v), requiring a five (5) foot setback. Therefore, the applicant seeks a Variance of 3 feet from the strict requirements of Chapter 11, Section 11.14(g)(v).

7. The applicant proposes to erect the sign to be 16 feet in height, which exceeds the height limitation of Chapter 11, Section 11.14(i)(iv), limiting the height of the sign in this case to 10 feet, thereby requiring a Variance of six (6) feet from the strict height limitation of Chapter 11, Section 11.14(i)(iv).

8. The applicant further proposes the placement of a sign which will constitute the third sign for the permitted non-residential use or use which by a Conditional Use Permit may be allowed. Chapter 11, Section 11.14(i)(ii), allows one sign for each permitted non-residential use or use allowed by Conditional Use Permit. Therefore, the applicant seeks a Variance to allow three (3) signs for the non-residential use allowed by Conditional Use Permit within this zone granting them a Variance from the limitation of Chapter 11, Section 11.14(i)(ii).

9. The Planning Commission has reviewed the request for Variance and recommends that the requested Variance:

1) As to the number of signs be:

a) _____ Granted; or

b) _____ Denied.

2) From the limitation on the height of the sign be:

a) _____ Granted; or

b) _____ Denied.

3) For the location of the sign in relation to the road right-of-way be:

a) _____ Granted; or

b) _____ Denied.

10. That notice of the public hearing on this Variance application before the full Council, sitting as a Board of Adjustment, was given to all interested parties notifying them of a hearing scheduled for October 24, 2016, at 6:45 p.m., at City Hall, 221 Washburne Avenue, Paynesville, MN 56362, said notice having been given in accordance with the requirements of the laws of the State of Minnesota and Chapter 11 of the City Code of the City of Paynesville, by publication and by mailing of individual notices to owners of property according to the assessment records located within 350 feet of the parcel described in the application for Variance.

11. The Board of Adjustment concludes based on the facts presented that the owner's use of the property as proposed would be:

1) With respect to the proposed height Variance:

a) _____ Unreasonable; or

b) _____ Reasonable,

because _____;

2) With respect to the proposed setback Variance:

a) _____ Unreasonable; or

b) _____ Reasonable,

because _____;

3) With respect to the number of signs for the use permitted pursuant to a Conditional Use Permit:

a) _____ Unreasonable; or

b) _____ Reasonable,

because _____; and

12. The Board of Adjustment concludes that the landowner's problem with its property and the reason for the necessity of a Variance is:

1) With respect to the proposed height Variance:

a) _____ Due to circumstances unique to the property and not caused by the landowner; or

b) _____ Is not due to circumstances which are unique to the property or was caused by the landowner;

because _____; and

2) With respect to the proposed setback Variance:

a) _____ Due to circumstances unique to the property and not caused by the landowner; or

b) _____ Is not due to circumstances which are unique to the property or was caused by the landowner;

because _____; and

3) With respect to the number of signs for the use permitted pursuant to a Conditional Use Permit:

a) _____ Due to circumstances unique to the property and not

caused by the landowner; or

b) _____ Is not due to circumstances which are unique to the property or was caused by the landowner;

because _____.

13. The Board of Adjustment concludes based on the facts presented that if the Variance is granted:

1) With respect to the proposed height Variance:

a) _____ Will not alter the essential character of the locality; or

b) _____ Will alter the essential character of the locality;

because _____; and

2) With respect to the proposed setback Variance:

a) _____ Will not alter the essential character of the locality; or

b) _____ Will alter the essential character of the locality;

because _____; and

3) With respect to the number of signs for the use permitted pursuant to a Conditional Use Permit:

a) _____ Will not alter the essential character of the locality; or

b) _____ Will alter the essential character of the locality;

because _____.

14. The Board of Adjustment concludes based on the facts presented that if the Variance is permitted:

1) With respect to the proposed height Variance:

a) _____ Will be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan; or

b) _____ Will not be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan;

because _____.

2) With respect to the proposed setback Variance:

a) _____ Will be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan; or

b) _____ Will not be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan;

because _____.

3) With respect to the number of signs for the use permitted pursuant to a Conditional Use Permit:

a) _____ Will be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan; or

b) _____ Will not be in harmony with the general purpose and intent of the zoning ordinance and the Comprehensive Plan;

because _____.

VARIANCE

The Board of Adjustment, having received and reviewed the application for Variance, and having taken public comment thereon, and having reviewed the recommendation of the Planning Commission, and being fully advised, hereby:

1) With respect to the proposed height Variance:

a) _____ Grants; or

b) _____ Denies.

2) With respect to the proposed setback Variance:

a) _____ Grants; or

b) _____ Denies.

3) With respect to the number of signs for the use permitted pursuant to a Conditional Use Permit:

a) _____ Grants; or

b) _____ Denies.

DATED: October 24, 2016

_____
Jeff Thompson, Mayor

ATTEST:

_____
Renee Eckerly, City Administrator

THIS INSTRUMENT DRAFTED BY:

William Spooner
SPOONER & GLENZ LAW OFFICES, PLLC
113 Washburne Avenue
Paynesville, MN 56362
(320) 243-3748
Atty. Regn. No. 0131088

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII - E

ITEM DESCRIPTION: **Certification of Past-due Garbage, Water & Sewer, Snow Removal, and Mowing Bills**

Prepared by: Belinda Ludwig

COMMENTS:

To be discussed following the public hearing. Please review the attached list of people with delinquent refuse, water & sewer, snow removal, & mowing accounts to be certified to the County Auditor to be put on real estate taxes. An updated list will be provided at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to certify the delinquent refuse, water & sewer, snow removal, and mowing accounts to the County Auditor to be put on the real estate taxes.

PUBLIC HEARING ON DELINQUENT UTILITY ACCOUNTS

Monday, October 24, 2016

Account #	Name	Address	Mailing Address if different	Parcel #	Amount	Amount + 10%
Refuse						$ -
8754100	Dahl House Rentals	619 Washburne Ave.	31163 El Mar Circle, Paynesville MN 56362	70.39285.0000		$ -
	Tenant: Rae Kohnen				$ 25.35	$ 27.89
10559100	Tenant: Paul Poster				$ 157.06	$ 172.77
7082500	Dahl House Rentals	378 Genesee St.	31163 El Mar Circle, Paynesville MN 56362	70.38890.0000	$ 165.31	$ 181.84
	Tenant: Ryan Smith					
9280500	James Getzkow	209 Garfield Ave.	21392 Co Rd 34, Eden Valley MN 55329	70.38608.0000	$156.42	$ 172.06
	Tenant: Corey Walker					$ -
1278600	Federal National Mortgage Assoc	308 Business 23 W	Paul Ryan, 155 Access Dr., Spicer, MN 56288	70.39238.0000	$157.18	$ 172.90
	New Owner: Tommie Matthews	308 Business 23 W				$ -
1288600	Bob Cole	603 Stearns Ave.		70.39317.0000	$164.68	$ 181.15
6150100	Greg Herding	340 Pomeroy Ave.		70.38951.0000	$107.90	$ 118.69
1305800	Arleigh Lorentzen	523 Mill St. W	Kent Thomas, 12108 Drake St. NW, Coon Rapids MN 55448	70.38777.0000	$95.18	$ 104.70
5865700	Dustin Utsch	513 South St.		70.38981.0000	$158.68	$ 174.55
1270300	Michael Weber	423 Koronis Ave.		70.39256.0000	$164.68	$ 181.15
						$ -
Total Refuse to be certified					**$ 1,352.44**	**$ 1,487.68**
Water & Sewer						
01-031000-00	George Paetznick	311 Stearns Ave.	Marilyn Anding, 4260 Oak Drive Lane, Minnetonka, MN 55343	70.39116.0000	$ 22.78	$ 25.06
	County Record: William Anding		2362 132nd Ave NW, Coon Rapids, MN 55448			
01-033200-00	Federal National Mortgage Assoc	308 Business 23 W	Paul Ryan, 155 Access Dr., Spicer, MN 56288	70.39238.0000	$35.46	$ 39.01
	New Owner: Tommie Matthews	308 Business 23 W				$ -
01-043710-02	Jay & Tami Pederson	501 Morningside Ave	PO Box 352, Pennock, MN 56279	70.38649.0314	$ 161.88	$ 178.07
01-088600-01	William & Randy Gale	113 Lake Ave. N		70.38756.0000	$ 554.32	$ 609.75
04-090700-02	Paynesville Park	420 Minnie St.	PO Box 48264, Minneapolis, MN 55448	70.38875.0000	$ 88.28	$ 97.11
	New Owner: EJE Management	420 Minnie St.	3155 Blue Stem Dr., Ste 102, West Fargo, ND 58078			$ -
Total Water/Sewer to be certified					**$ 862.72**	**$ 948.99**
Mowing						
	Rutwald divided up	Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0513	$ 42.85	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0514	$ 42.85	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0515	$ 42.85	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0516	$ 42.85	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0523	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0524	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0525	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0526	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0527	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0528	$ 42.86	$ 47.14
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0529	$ 42.86	$ 47.15
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0530	$ 42.86	$ 47.15
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0531	$ 42.86	$ 47.15
		Heatherwood Plat 3	Greg Rutten, 12097 Meadow View Dr., Little Falls MN 56345	70.39118.0532	$ 42.86	$ 47.15
	Jay & Tami Pederson	501 Morningside Ave	PO Box 352, Pennock, MN 56279	70.38649.0314	$ 300.00	$ 330.00
	Matt Larson	314 Washburne Ave.	18809 Quiet Lane, Paynesville MN 56362	70.39101.0000	$75.00	$ 82.50
	County Record: Carrington Mortgage Services		1600 Douglass Rd S #200-A, Anaheim, CA 92806			
	Edward Schmitz	417 Minnie St.	Jay Liestman, 910 N Armstrong, Litchfield, MN 55355	70.39169.0000	$150.00	$ 165.00
	Doug Ackerman Construction	Heatherwood Plat 3	5584 110th Ave., Royalton MN 56373	70.39118.0509	$25.00	$ 27.50
		Heatherwood Plat 3	5584 110th Ave., Royalton MN 56373	70.39118.0510	$25.00	$ 27.50
		Heatherwood Plat 3	5584 110th Ave., Royalton MN 56373	70.39118.0511	$25.00	$ 27.50
Total Mowing to be certified					**$ 1,200.00**	**$ 1,319.97**
Snow Removal						$ -
	Judi Johnson	509 Mill St. W		70.38774.0000	$75.00	$ 82.50
Total Snow Removal to be certified					**$75.00**	**$82.50**

5.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council

Committee/Council Meeting Date: October 24, 2016

Agenda Section: Old Business

Originating Department: Administration

Item Number: VII – F

ITEM DESCRIPTION: **Conditional Use Permit – Sign - MN Annual Conf. UTD Methodist (GUM Church)**

Prepared by: Staff

COMMENTS:

Please review the Conditional Use Permit Application submitted by MN Annual Conf. UTD Methodist (GUM Church) at 500 Business 23 W, Paynesville, MN. Lot 10, Block 1, Gilberts Addition; Parcel Number 70.38994.0000. The property in question is zoned "R-1" – Single Family Residential District, and the actual use of the property is a church which is a conditional use allowed under City Code, Chapter 11, Section 11.30, Subd. 4e, within a residential district. They are seeking permission for a changeable copy sign to be in excess of 32 square feet per surface with no more than two (2) surfaces, the proposed sign to have two (2) surfaces with total sign area of 127.2 square feet, which may be allowed under a Conditional Use Permit under the provisions of City Code, Chapter 11, Section 11.14(I) (ii).

Items to note and think about:

- They meet the 50' setback from the property line of the adjoining residence
- They are willing to turn off the changeable copy sign between 10:00 p.m. and 7:00 a.m.
- They meet the 30' setback from the intersection of Oak Park Ave. and Business 23 W

The Planning Commission has reviewed this, held a public hearing, and recommends approval, please review the attached Report & Recommendation and Conditional Use Permit.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to APPORVE/DENY the MN Annual Conf. UTD Methodist (GUM Church) Conditional Use Permit.

52

CITY OF PAYNESVILLE ~ CONDITIONAL USE APPLICATION

221 Washburne Ave. ~ Paynesville, MN 56362
Phone: 320-243-3714 ~ Fax: 320-243-3713

List All Property Owners: MN Annual Conf~UTD Methodist

Contact Person: ~~Jim~~ Jim Freilinger Email Address: Jim.Freilinger@state.mn.us

Cell: 320.905.5526

Mailing Address: 500 Business 23 West, Paynesville, MN 56362

Telephone No.: 320-243-7382 Parcel No.: 70.38994.0000

Property Address: 500 River St. West, Paynesville, MN 56362

Legal Description: Lot: 010 Block: 001 Addition: Gilbert 5th

ZONE: Residential

Application Fee: $225.00
(non-refundable) These are the fees incurred per document: Advertising $48.00 (average), Recording $46.00 (actual), Postage $33.00 (average), Legal $123.00 (average), totaling $250.00.

EXISTING USE OF PROPERTY:
Non-Residential Use (Church)

WILL THIS CONDITIONAL USE REQUIRE A VARIANCE ALSO? Yes

DESCRIPTION OF REQUEST: (use separate sheet if needed)

See Attached

DRAWING OF PROPOSED CONDITIONAL USE: (use separate sheet)

Application Must Include:
- ☐ Legal description from abstract.
- ☐ Any written or graphic data required by the City Administrator.

Roland Bergstrom (Chair of Trustees)
All Property Owners Must Sign This Application

9-6-16
Date

For office use only:

Application Fee: $225.00 (non-refundable)
For office use only: Cash ____ Check No. 23409 Date Paid 9/7/16

Present To Planning Commission Date: 9.19.16
Planning Public Hearing Date: 10.17.16 6:15pm
Planning Set Public Hearing Date: 9.19.16
Council Makes Determination Date: 10.24.16

PLANNING COMMISSION ACTION:
Recommended to Council Approved Denied Date: ____

CITY COUNCIL ACTION:
Approved Denied Date: ____

Date Received In Office:
(Stamp)

RECEIVED
SEP - 7 2016

3/1/2016

53

GRACE UNITED METHODIST CHURCH

PAYNESVILLE, MN

REQUEST FOR CONDITIONAL USE PERMIT

Request for a conditional use permit in a residential area for a non-residential use:

1. One electronic and changeable copy sign;
    a. Changeable copy sign shall not be lit up between 10:00 p.m. and 7:00 a.m.
    b. Shall be located in excess of 50 feet from the property line with any adjoining residential use.
2. Sign will not extend or project over a sidewalk or street right-of-way
3. Sign will be installed in accordance with the current electrical code and a separated sign permit will be obtained as required.
4. The changeable copy sign will meet or exceed the required display for each image as required.

INDIGO
SIGNWORKS

Grace United Methodist Church

Paynesville, MN
Quote # 39198 FINAL

Date: 05/16/2016
Revised Date: 08/29/2016

Sales Representative:
Bob Wolfe

Drawn by: GAN

Page Scale: 3/8" = 1'-0"
Page Size: 11x17

Illuminated Double Sided Pylon Sign
Cabinet: Aluminum (painted PMS 4625)
Face: White Polycarbonate
Graphics: 3M film
Deep Mahogany Brown 7725-19

Electronic message center
Model: Daktronics
GS6-32X120-19.8-RGB-2V
Matrix: 32 x 120
Pixel Pitch: 19.8mm
LED Color: Full Color RGB

Non-Illuminated Logo
Material: 1/4" & 1" PVC
Color: 1/4" is Red, 1" is Black
Mounting: Stud Mount to cladding

File location: G:\G\Grace United Methodist\Working Sketch Files\Paynesville_Pylon_39198

The ideas and design contained in this original and unpublished drawing are the property of Indigo Signworks, Inc. and may not be used or reproduced in whole or part without written permission from Indigo Signworks, Inc.

SC

INDIGO SIGNWORKS

Grace United Methodist Church

Paynesville, MN
Quote # 39198-1

Date: 05/16/2016
Revised Date: 09/06/2016

Sales Representative:
Bob Wolfe

Drawn by: GAN

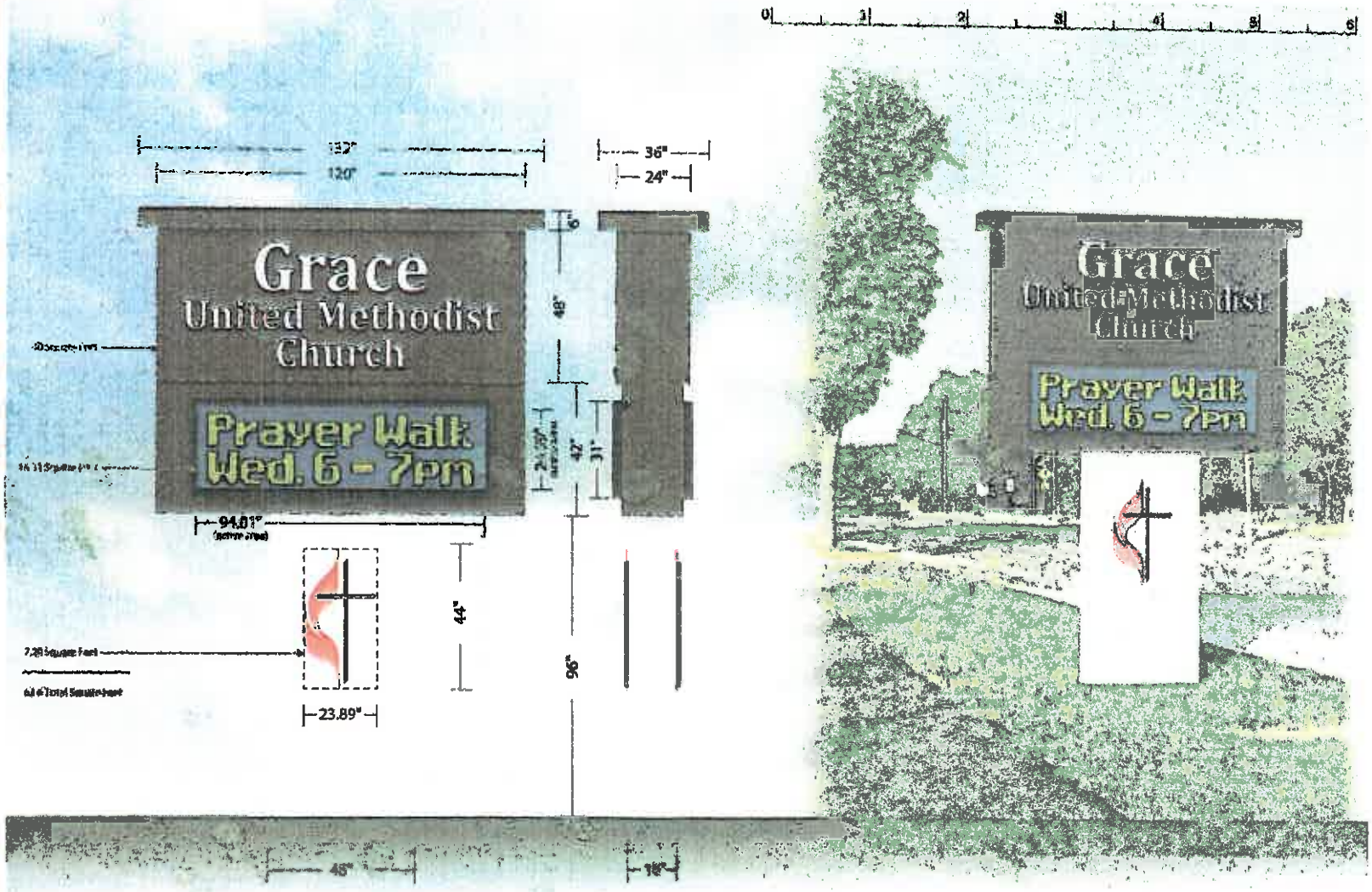
Page Scale: 3/8" = 1'-0"
Page Size: 11x17

X

Illuminated Double Sided Pylon Sign
Cabinet: Aluminum (painted PMS 4625)
Face: White Polycarbonate
Graphics: 3M film
Deep Mahogany Brown 7725-19

Electronic message center
Model: Daktronics
GS8-32X120-19.8-RGB-2V
Matrix: 32 x 120
Pixel Pitch: 19.8mm
LED Color: Full Color RGB

Non-illuminated Logo
Material: 1/4" & 1" PVC
Color: 1/4" is Red, 1" is Black
Mounting: Stud Mount to cladding



File location: G:\G\Grace United Methodist\Working Sketch Files\Paynesville_Pylon_39198
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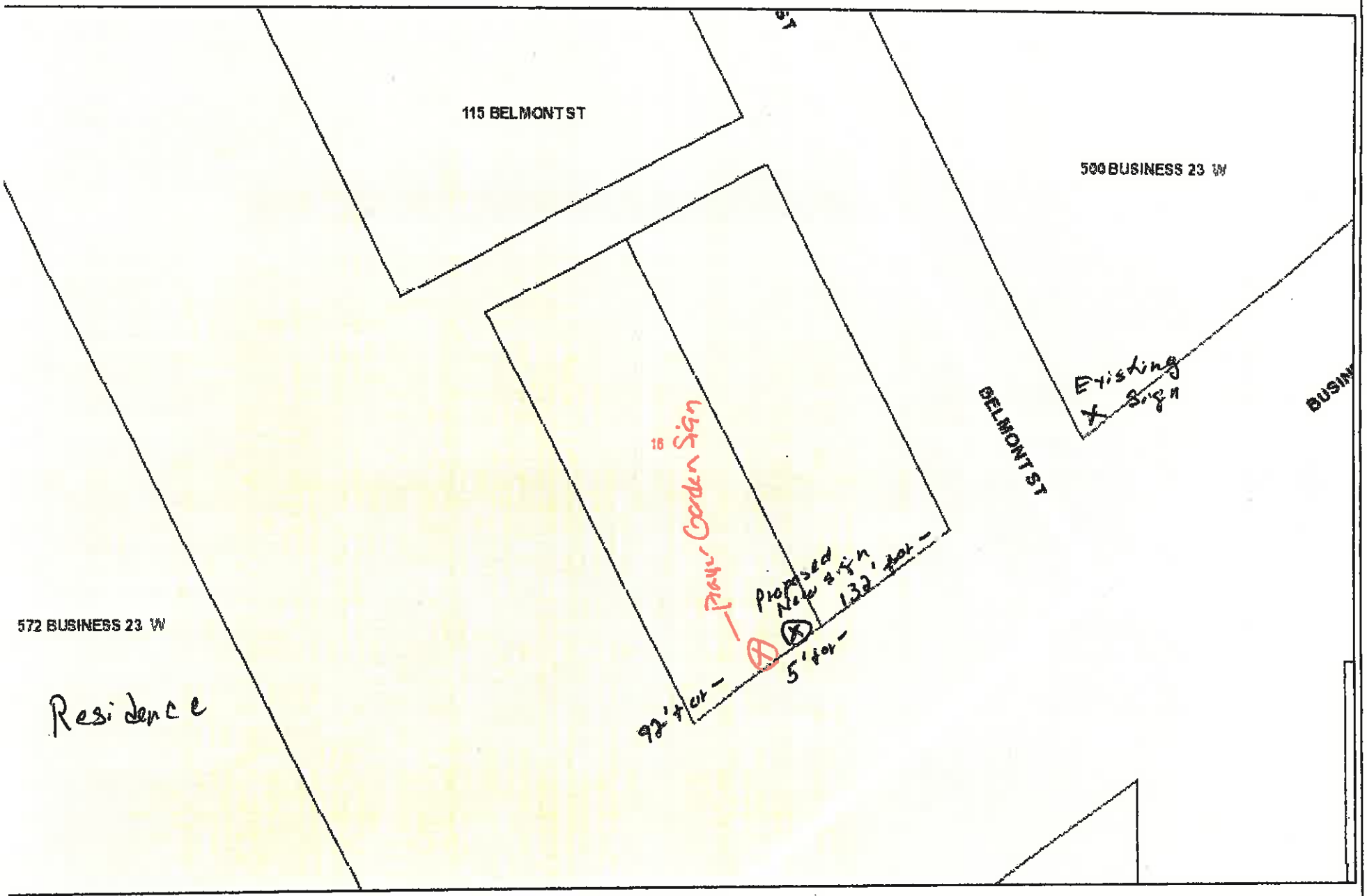
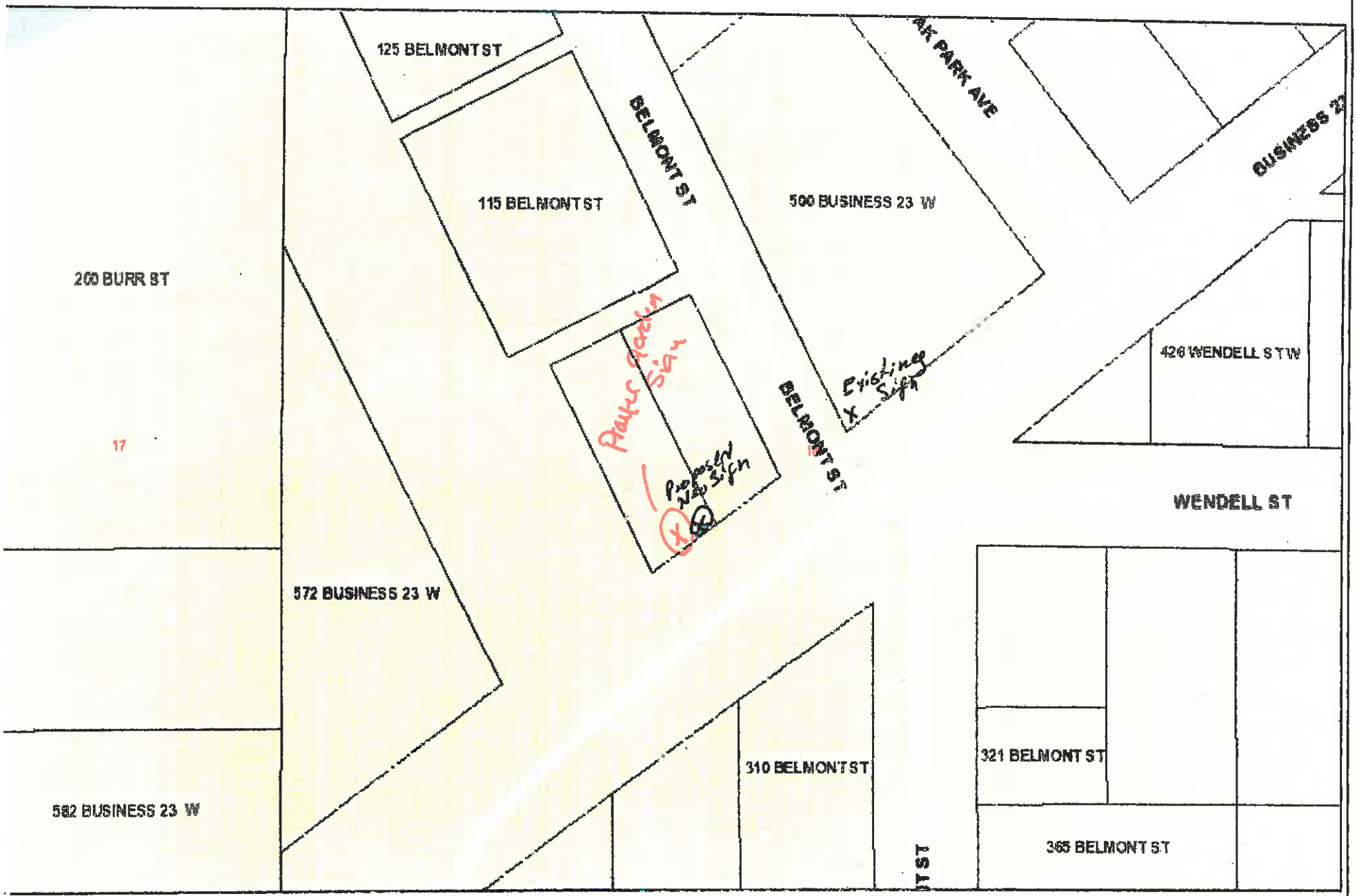
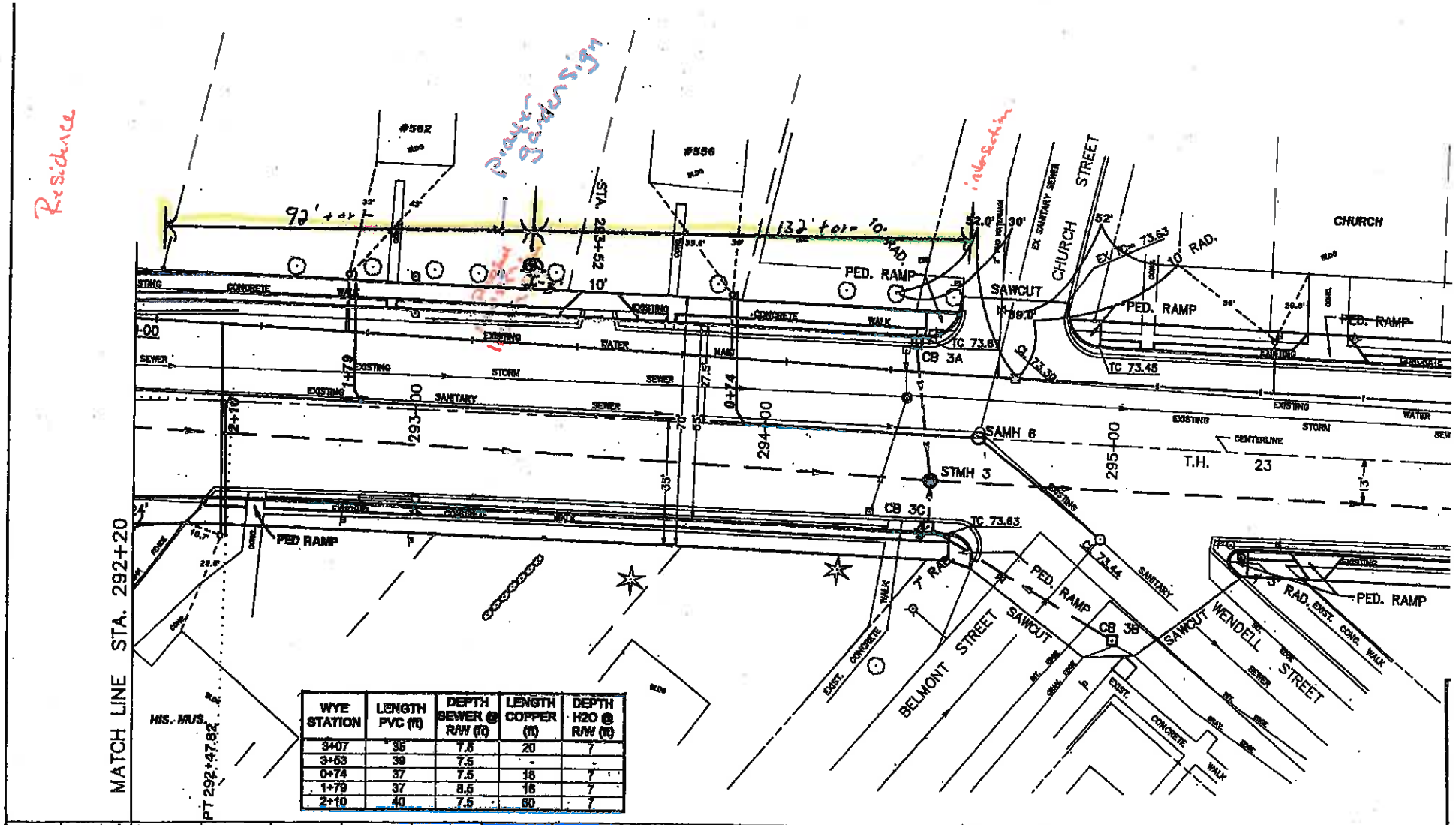


Auditor/Treasurer
Division of Land Management
Date: 9/5/2016


125 BELMONT ST
115 BELMONT ST
BELMONT ST
500 BUSINESS 23 W
OAK PARK AVE
BUSINESS 23
200 BURR ST
17
Proposed Garden Sign
Proposed Wall Sign
Existing Sign
BELMONT ST
426 WENDELL ST W
WENDELL ST
572 BUSINESS 23 W
582 BUSINESS 23 W
310 BELMONT ST
321 BELMONT ST
365 BELMONT ST
0 20 40 80 120 160
Feet
N
Auditor/Treasurer
Division of Land Management
Date: 9/5/2016



WYE STATION	LENGTH PVC (ft)	DEPTH SEWER @ R/W (ft)	LENGTH COPPER (ft)	DEPTH H2O @ R/W (ft)
3+07	35	7.5	20	7
3+53	39	7.5	-	-
0+74	37	7.5	18	7
1+79	37	8.5	18	7
2+10	40	7.5	60	7

1190

BENCHMARK ELEV. = 1176.74
TOP OF HYDRANT, SW QUAD., RIVER ST. & BELMONT ST.

CITY OF PAYNESVILLE

REC#: 00047400 9/07/2016 11:37 AM
OPER: FRONT TERM: 001
REF#: 23409

TRAN: 10.0100 VARIANCE FEE
Grace Church variance
VARIANCE FEES 250.00CR

TRAN: 10.0300 CONDITIONAL USE
grace church CUP
CONDITIONAL USE FEE 225.00CR

TENDERED: 475.00 CHECK
APPLIED: 475.00-

CHANGE: 0.00

REPORT & RECOMMENDATION OF PLANNING COMMISSION ON APPLICATION FOR CONDITIONAL USE PERMIT

WHEREAS, an application for a Conditional Use Permit was submitted to the City of Paynesville and received September 7, 2016; and

WHEREAS, the application for a Conditional Use Permit was presented to the Planning Commission on September 19, 2016; and

WHEREAS, the Planning Commission did, on September 19, 2016, set a public hearing on the application for a Conditional Use Permit for October 17, 2016, at 6:15 p.m., at Paynesville City Hall, 221 Washburne Avenue, Paynesville, MN 56362; and

WHEREAS, notice of such hearing was published in the official newspaper of the City of Paynesville, posted and mailed to individual property owners within 350 feet of the parcel in accordance with the requirements of Chapter 11, Section 11.80, Subd. 3B, of the City Code of the City of Paynesville, and the laws of the State of Minnesota; and

WHEREAS, the Planning Commission has considered possible adverse effects of the proposed conditional use and has reviewed the application in accordance with the standards set forth in City Code, Chapter 11, Section 11.80, Subd. 4;

NOW, THEREFORE, the Planning Commission makes the following:

REPORT/FINDINGS

1) The property in question is located at 500 Business 23 West, Paynesville, MN 56362.

2) The property in question is zoned "R-1" – Single Family Residential District, and the actual use of the property is a church which is a conditional use allowed under City Code, Chapter 11, Section 11.30, Subd. 4e, within a residential district.

3) The parcel of land in question is Tax Parcel No. 70.38994.0000, the legal description of which is, in relevant part, the following, to-wit:

Lot 10, Block 1, Gilbert's 5th Addition, according to the plat and survey thereof on file and of record in the Office of the County Recorder in and for Stearns County, Minnesota.

4) MN Annual Conf-UTD Methodist, is the owner of said property.

5) A Conditional Use Permit application has been filed and the required fee has been paid.

6) The application for a Conditional Use Permit seeks permission to do the following:

a) To install a changeable copy sign which, in an agricultural or residential district, may be allowed by a Conditional Use Permit under the provisions of City Code, Chapter 11, Section 11.14(i)(viii), provided that the changeable copy sign is not lit up between 10:00 p.m. and 7:00 a.m., and is located at least 50 feet from the property line with any adjoining residential use.

b) To permit the changeable copy sign to be in excess of 32 square feet per surface with no more than two (2) surfaces, the proposed sign to have two (2) surfaces with total sign area of 127.2 square feet, which may be allowed under a Conditional Use Permit under the provisions of City Code, Chapter 11, Section 11.14(l)(ii).

7) At a public hearing on October 17, 2016, the applicant was given an opportunity to describe their plans, and members of the public wishing to express their opinions regarding the proposed Conditional Use Permit were given an opportunity to do so.

8) The Planning Commission, having reviewed the application for the Conditional Use Permit and having heard the request to the applicant, along with the public comment offered at the public hearing, finds that:

1) That:

__X__ a) The conditional use will not be injurious to the use and enjoyment of other properties in the immediate vicinity; or

_____ b) The conditional use will be injurious to the use and enjoyment of other properties in the immediate vicinity.

2) That:

___X___ a) The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for predominant uses in the area; or

_____ b) The establishment of the conditional use will impede the normal and orderly development and improvement of the surrounding property for predominant uses in the area.

3) That:

___X___ a) Adequate utilities, access, drainage and other necessary facilities have been or are being provided for the proposed conditional use; or

_____ b) Adequate utilities, access, drainage and other necessary facilities have not been or are not being provided for the proposed conditional use.

4) That:

___X___ a) Adequate measures have been taken to prevent the conditional use from constituting a nuisance and to control light in such a manner that no disturbance to neighboring properties will result; or

_____ b) Adequate measures have not been taken to prevent the conditional use from constituting a nuisance and to control light in such a manner that no disturbance to neighboring properties will result.

5) That:

___X___ a) The proposed conditional use provides adequate facilities are provided to eliminate any traffic congestion or hazard to traffic which may result from the proposed use; or

_____ b) The proposed conditional use provides inadequate facilities to eliminate any traffic congestion or hazard to traffic which may result from the proposed use.

6) That:

__X__ a) There is a demonstrated need for the proposed use; or

_____ b) There is not a demonstrated need for the proposed use.

7) That:

__X__ a) The proposed use is in compliance with any land use plan adopted by the City; or

_____ b) The proposed use is not in compliance with any land use plan adopted by the City.

Based on the foregoing findings of act, the Planning Commission makes the following:

RECOMMENDATION

The Planning Commission hereby recommends that:

__X__ a) That the Conditional Use Permit to allow one (1) electronic changeable copy sign which would otherwise meet all the requirements of City Code, Chapter 11, Section 11.14, be granted;

_____ b) That the Conditional Use Permit to allow one (1) electronic changeable copy sign which would otherwise meet all the requirements of City Code, Chapter 11, Section 11.14, be denied;

__X__ c) That the Conditional Use Permit to allow a sign for a permitted non-residential use within a residential district to exceed 32 square feet per surface area, but not to exceed 64 square feet per surface under City Code, Chapter 11, Section 11.14, be granted; or

_____ d) That the Conditional Use Permit to allow a sign for a permitted non-residential use within a residential district to exceed 32 square feet per surface area, but not to exceed 64 square feet per surface under City Code, Chapter 11, Section 11.14, be denied.

PAYNESVILLE PLANNING COMMISSION

Date: October 17, 2016

By: _____
Ron Mehr, Chairperson

ATTEST:

_____
Renee Eckerly, City Administrator

CONDITIONAL USE PERMIT

The City Council of the City of Paynesville, having received and considered the Report and Recommendation of the Paynesville Planning Commission with respect to the application for a Conditional Use Permit with regard to real estate located at 500 Business 23 West, Paynesville, MN 56362, and legally described in relevant part as follows, to-wit:

> *Lot 10, Block 1, Gilberts 5th Addition, according to the plat and survey thereof on file and of record in the Office of the County Recorder in and for Stearns County, Minnesota,*

which report and recommendation are adopted by the City Council, attached hereto and incorporated herein by reference.

Based upon said report and recommendation and the findings of fact contained therein, the City Council hereby:

_____ a) Grants the Conditional Use Permit to allow the installation of one (1) electronic changeable copy sign otherwise complying with all of the conditions of City Code, Chapter 11, Section 11.14;

_____ b) Denies the Conditional Use Permit to allow the installation of one (1) electronic changeable copy sign otherwise complying with all of the conditions of City Code, Chapter 11, Section 11.14;

_____ c) That the Conditional Use Permit to allow a sign for a permitted non-residential use within a residential district to exceed 32 square feet per surface area, but not to exceed 64 square feet per surface under City Code, Chapter 11, Section 11.14, be granted; or

_____ d) That the Conditional Use Permit to allow a sign for a permitted non-residential use within a residential district to exceed 32 square feet per surface area, but not to exceed 64 square feet per surface under City Code, Chapter 11, Section 11.14, be denied.

DATED:_____

CITY OF PAYNESVILLE

By:_____
Jeff Thompson, Mayor

Attest:_____
Renee Eckerly, City Administrator

DATED:_____

MN ANNUAL CONF-UTD METHODIST

By:_____
Richard Bergstrom, Chair

THIS INSTRUMENT DRAFTED BY:

William Spooner
SPOONER & GLENZ LAW OFFICES, PLLC
113 Washburne Avenue
Paynesville, MN 56362
(320) 243-3748
Atty. Regn. No. 0131088

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: City Council
Committee/Council Meeting Date: October 24, 2016
Agenda Section: Old Business
Originating Department: Administration
Item Number: VII – G
ITEM DESCRIPTION: Re-Zoning Request – Bill & Hancy Fuchs
Prepared by: Staff
COMMENTS:
Please review the attached Re-Zoning Application submitted by Bill & Hancy Fuchs, owners of the property located at 201 Minnie St. (former Credit Union) Lots 1, 2, 3, 4 of Gales Addition; Parcel Numbers 70.38752.0000 and 70.38751.0000 from C-1 Central Business District to I-1 Light Industrial to conduct an auto repair shop – machine shop which is a conditional use permit in C-1, but a permitted use in I-1.

Items to think about if Re-zoned:

- Would make existing conforming structure non-conforming; would not meet the front set back of 25' in I1
- Is re-zoning consistent with the City's Comprehensive Plan and a good location for industrial use
- Does the City want an industrial lot sandwiched between residential to the east and west
- In all Commercial and Industrial Districts adjacent to Residential Districts and not divided by streets there shall be provided along the property line, a twenty (20) foot wide planting strip composed of grass, trees and shrubs. A screening fence may be utilized when approved by the Planning Commission. Such fence shall not exceed eight (8) feet in height nor be less than six (6) feet in height and shall screen up to eighty (80) percent per square yard of area
- Future Comprehensive Plan map shows this area to remain Commercial – see attached map

Items to think about if it was permitted by a Conditional Use Permit:

- Existing structure would remain conforming and meet setbacks
- Complies with the City's Comprehensive Plan
- City would have some control over outside storage, how much, and for how long, etc. that could be outlined in a conditional use permit

Mr. Fuchs provides accurate items to think about that are included in his application.

The Planning Commission as reviewed this, held a public hearing, and denied the Re-Zoning request, please review the attached Report & Recommendation and Resolution 2016-28 Granting Re-Zoning.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to APPROVE/DENY Resolution 2016-28 Granting Re-Zoning.

CITY OF PAYNESVILLE ~ RE-ZONING APPLICATION

221 Washburne Ave. ~ Paynesville, MN 56362
Phone: 320-243-3714 ~ Fax: 320-243-3713

List All Property Owners: WILLIAM + HANCY FUCHS

Contact Person: BILL FUCHS Email Address: BILL@BILLFUCHSMOTORSPORT CO.

Mailing Address: 372 GENESEE ST. P-VILLE MN. 56362

Telephone No.: 320-237-3510 Parcel No.: 70.38752.0000 + 70.38751.0000

Property Address: 201 MINNIE ST

Legal Description: Lot: 1, 2, 3, 4 Block: Addition: GALES ADD.

CURENT ZONE: C-1
EXISTING USE: NOT USED SINCE 2012

PROPOSED ZONE: I-1 - Light Industrial
PROPOSED USE: AUTO REPAIR - MACHINE SHOP

Application Fee: $200.00
(non-refundable) These are the fees incurred per document: Advertising $48.00 (average), Recording $46.00 (actual), Postage $33.00 (average), Legal $123.00 (average), totaling $250.00.

WILL THIS RE-ZONE REQUIRE A CONDITIONAL USE? NO
WILL THIS RE-ZONE REQUIRE A VARIANCE? YES - FRONT SETBACK - Existing Building would become non-conforming as it would not meet the 25' front set back.
DESCRIPTION OF REQUEST: (use separate sheet if needed)

SEE ATTACHED

Application Must Include:

- ☑ Legal description from abstract.
- ☐ Statement containing all the circumstances, factors, and arguments that the applicant offers in support of the proposed re-zone.
- ☐ Any written or graphic data required by the City Administrator.

9-4-16
9-4-16

All Property Owners Must Sign This Application — Date

For office use only:

Application Fee: $200.00 (non-refundable)
For office use only: Cash _____ Check No. 9490 Date Paid 9/6/16

Present To Planning Commission Date: 9/19/16
Planning Public Hearing Date: 10/17/16 6:05 pm

Planning Set Public Hearing Date: 9/19/16
Council Makes Determination Date: 10/24/16

PLANNING COMMISSION ACTION:
Recommended to Council Approved Denied Date:

CITY COUNCIL ACTION:
Approved Denied Date:

PAID
SEP 06 2016

Date Received In Office:
(Stamp) CITY OF PAYNESVILLE

To: City of Paynesville

Date: 9-4-16

From: Bill & Hancy Fuchs

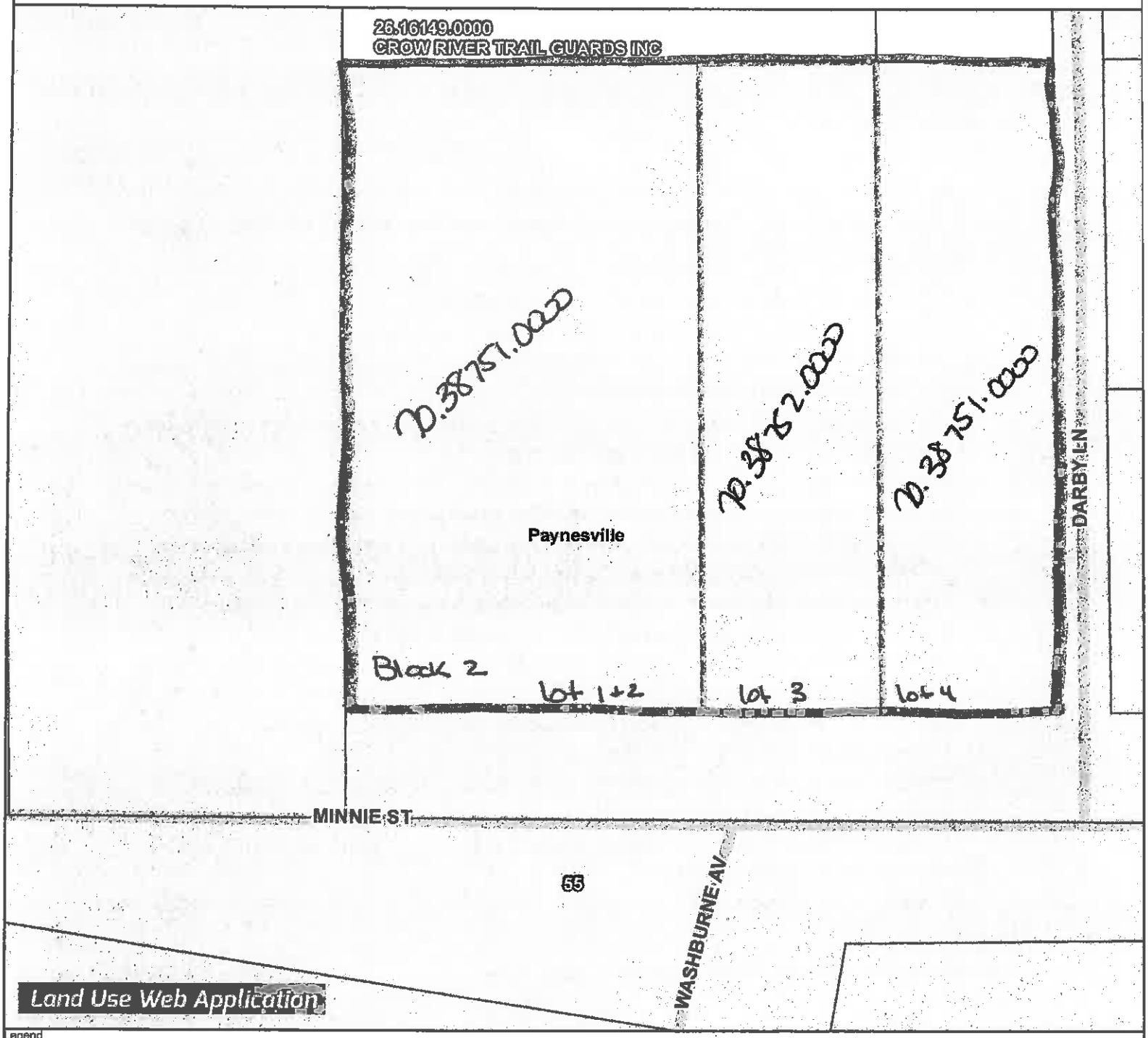
This document is to support my request for re-zoning of my four lots in the city limits from C-1 to I-1. Please see my comments below.

- This property is geographically "cut off" and separated from ALL other "Central Business District" property by the railroad tracks and well over 20 trains per day.
- The other two lots zoned C-1 north of the tracks are now owned by the city and were used for the 2016 Lake Street realignment project.
- This property is also separated and "cut off" from ALL other "Central Business District" property by both Light and Heavy Industrial district property.
- This property did not have sidewalks prior to 2016 and is apparently not "commercial" enough to warrant sidewalks or street lights from the 2016 street project.
- This property was FOR SALE for over two and a half years. It did not sell even thought it was priced at 25% of its accessed value due to the reasons stated above.
- I purchased this property with the intent of opening an auto repair and machine shop. This would require a conditional use permit under the current zoning.
- Zoning this property I-1 would match the intended future usage (opening November 1st 2016).
- This property abuts R-1 property to the West. That area of my property is currently a 50' wide undeveloped lot with grass and trees. This is double the "buffer zone" required.
- This property abuts "Darby Lane" on the East.
- When discussing this rezone request with Jennifer Welling she stated that one possible issue could be the "future potential" for an adult business due to the I-1 zoning. After additional research this has proven to be a "non-issue" due to the lot size in relation to the R-1 setback requirements for adult businesses.

Thank you for your time and consideration, Bill & Hancy Fuchs

10

Title


26.16149.0000
CROW RIVER TRAIL GUARDS INC
20.38751.0000
20.38752.0000
20.38751.0000
Paynesville
Block 2
lot 1+2
lot 3
lot 4
DARBY LN
MINNIE ST
55
WASHBURNE AV
Land Use Web Application
Legend
Parcels
0 10 20 40
Feet
N
Data is as represented in Stearns County Databases, It is NOT intended for Locational Use and Stearns County waives all liability from this product.
Auditor/Treasurer
Division of Land Management
September 9, 2016

71

Abstract of Title

To the following described Real Estate situated in

STEARNS COUNTY

1

Lots One (1), Two (2), Three (3) and Four (4) of Gale's Addition to the Village (now City) of Paynesville, according to the plat and survey thereof on file and of record with the County Recorder in and for Stearns County, Minnesota.

A & J Abstract & Title
Ross M. Amundson, Licensed Abstractor
David T. Johnson, Licensed Abstractor
217 West James Street
P. O. Box 241
Paynesville, MN 56362
Phone: (320) 243-6020

72

CITY OF PAYNESVILLE

RCC#: 00047389 9/06/2016 9:52 AM
OPER: FRONT TERM: 001
REF#: 9490

TRAN: 10.0020 REZONING FEE
fuchs rezone
ZONING FEES 200.00CR

TENDERED: 200.00 CHECK
APPLIED: 200.00-

CHANGE: 0.00

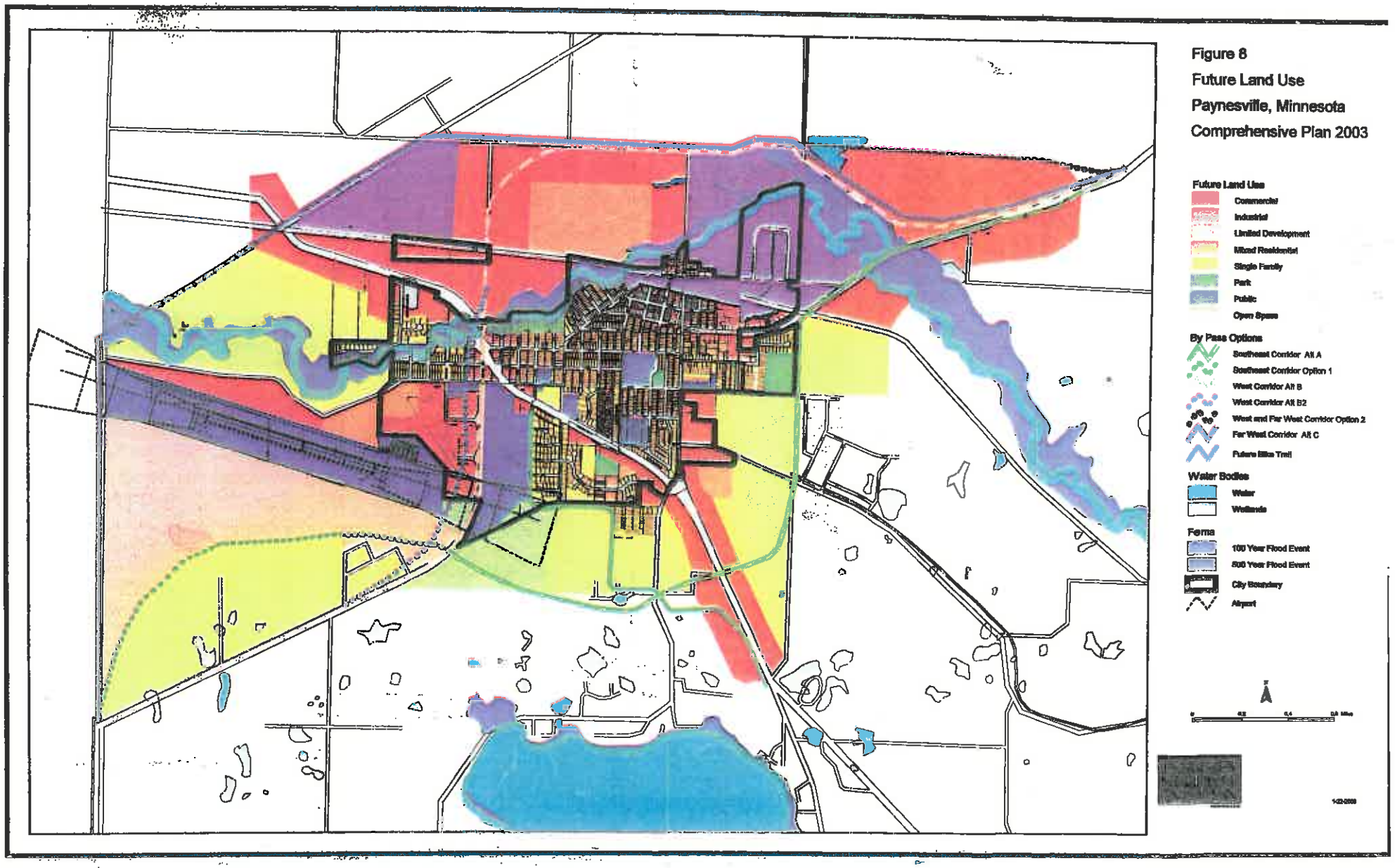


Figure 8
Future Land Use
Paynesville, Minnesota
Comprehensive Plan 2003
Future Land Use
Commercial
Industrial
Limited Development
Mixed Residential
Single Family
Park
Public
Open Space
By Pass Options
Southeast Corridor Alt A
Southeast Corridor Option 1
West Corridor Alt B
West Corridor Alt B2
West and Far West Corridor Option 2
Far West Corridor Alt C
Future Bike Trail
Water Bodies
Water
Wetlands
Ferns
100 Year Flood Event
500 Year Flood Event
City Boundary
Airport
N
0
0.2
0.4
0.8 Miles
1-22-2003

REPORT & RECOMMENDATION OF PLANNING COMMISSION REGARDING REQUEST FOR RE-ZONING

REPORT

William Fuchs and Hancy Fuchs, are the owners of property in the City of Paynesville, County of Stearns, State of Minnesota, located at 201 Minnie Street, identified as Tax Parcel Nos. 70.38752.0000 and 70.38751.0000, and legally described as follows, to-wit:

Lots 1, 2, 3 and 4, Gales Addition to the City of Paynesville, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Stearns County, Minnesota;

and said owners have requested that said property be re-zoned from its current status as "C-1" – Central Business District, to "I-1" – Light Industrial District.

All required information was provided with the request for re-zoning and the required fee was paid.

The City Administrator referred the request for re-zoning to the Planning Commission for its report and recommendation to the City Council.

The Planning Commission set a hearing on the request for re-zoning for October 17, 2016 at 6:05 p.m., at Paynesville City Hall, Council Chambers, Paynesville, Minnesota. Proper notices were posted, published and mailed to affected property owners in accordance with the requirements of the laws of the State of Minnesota and the City Code of the City of Paynesville.

At the public hearing members of the public were given an opportunity to present their views regarding the request for re-zoning. The public comment included the following:

The Planning Commission, having considered the request for re-zoning, together with public comments, concludes that the property:

_____ a) Should be re-zoned as requested by the property owner so that the property legally described above would be re-zoned from its current zoning of "C-1" – Central Business District, to "I-1" – Light Industrial District; or

__X__ b) That the property should not be re-zoned.

RECOMMENDATION

The Planning Commission recommends that the request for re-zoning of the property, legally described as follows, to-wit:

Lots 1, 2, 3 and 4, Gales Addition to the City of Paynesville, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Stearns County, Minnesota;

should:

_____ a) Be granted so that the property is re-zoned from its current zoning status as "C-1" – Central Business District, to "I-1" – Light Industrial District; or

__X__ b) Denied so that the property remains zoned as it currently is as "C-1" – Central Business District.

PAYNESVILLE PLANNING COMMISSION

Date: October 17, 2016

By: _____
Ron Mehr, Chairperson

ATTEST:

Renee Eckerly
Renee Eckerly, City Administrator

RESOLUTION 2016-28
GRANTING RE-ZONING

WHEREAS, the City of Paynesville has received a request for re-zoning from the owners of real estate located within the City limits of the City of Paynesville; and

WHEREAS, the owners of the property in question are William Fuchs and Hancy Fuchs; and

WHEREAS, the property in question is located at 201 Minnie Street, Paynesville, Minnesota, the parcels there being identified as Tax Parcel Nos. 70.38752.0000 and 70.38751.0000, which parcels are legally described as follows, to-wit:

> *Lots 1, 2, 3 and 4, Gales Addition to the City of Paynesville, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Stearns County, Minnesota;*

WHEREAS, the request for re-zoning was properly submitted to the City of Paynesville on September 6, 2016, and all the required information was provided with the application and the required fee was paid; and

WHEREAS, the request was duly submitted by the City Administrator to the Planning Commission for its consideration, for a public hearing, and for its Report and Recommendation by the Planning Commission to the City Council; and

WHEREAS, at its September 19, 2016 meeting, the Planning Commission set a public hearing on the request for re-zoning for October 17, 2016, at 6:05 p.m., at Paynesville City Hall, Council Chambers, Paynesville, Minnesota; and

WHEREAS, notice of the public hearing on October 17, 2016, at 6:05 p.m., was post, published and mailed in conformity with State Law and the requirements of the City Code of the City of Paynesville and individual notices were sent to property owners within 350 feet of the subject premises in accordance with State Law and requirements of the City Code, and notice of the hearing was properly posted; and

WHEREAS, the Planning Commission made its report and recommendation to the City Council recommending that the request for re-zoning be:

_____ a) Granted; or

_____ b) Denied;

WHEREAS, the Planning Commission's report and recommendation is hereby adopted by reference and incorporated herein by reference as though repeated verbatim herein;

WHEREAS, the City Council is satisfied that no further public hearing is necessary to allow the City Council to reach an informed decision on this request for re-zoning; and

WHEREAS, a majority of the full City Council is:

_____ a) In favor of granting the request for re-zoning as requested by the property owner; or

_____ b) Not in favor of granting the request for re-zoning as requested by the property owner; and

WHEREAS, the Council finds that re-zoning of this property:

_____ a) The proposed re-zoning is consistent with the City's Comprehensive Plan and it will not adversely affect abutting properties; or

_____ b) That the requested re-zoning is not consistent with the City's Comprehensive Plan or will adversely affect abutting properties;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PAYNESVILLE, MINNESOTA:

1) That the request for re-zoning of the real estate legally described as follows, to-wit:

Lots 1, 2, 3 and 4, Gales Addition to the City of Paynesville, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Stearns County, Minnesota;

_____ a) Is hereby granted and said property is hereby re-zoned from "C-1" – Central Business District, to "I-1" – Light Industrial District; or

_____ b) Is hereby denied and the property shall remain zoned as it currently is, "C-1" – Central Business District.

2) The City Administrator is directed to notify the originators of the request for re-zoning, William Fuchs and Hancy Fuchs, of this decision by sending a copy of this Resolution to them at 372 Genesee Street, Paynesville, MN 56362.

Adopted by the City Council this _____ day of _____, 2016.

_____
Jeff Thompson, Mayor

ATTEST:

_____
Renee Eckerly, City Administrator

THIS INSTRUMENT DRAFTED BY:

William Spooner
SPOONER & GLENZ LAW OFFICES, PLLC
113 Washburne Avenue
Paynesville, MN 56362
(320) 243-3748
Atty. Regn. No. 0131088

80

To City Council

I would hope you would vote Against Bill Fuchs changing his C1 lots to I1. Because I believe we the owners of the residential homes in the neighborhood will have to put up with A messy business and this will be At the end of Washburne Ave.
He says he wants to be A good neighbor but he seems only want to be A good neigbor if gets what he wants He has had run-ins with most of residents of the neigborhood Already

So please vote Againts the changing of lots from C1 to I1

Robert A Meyer

OCT 18 2016

INFORMATIONAL

Account Summary

Basic Securities Account
364-109931-089

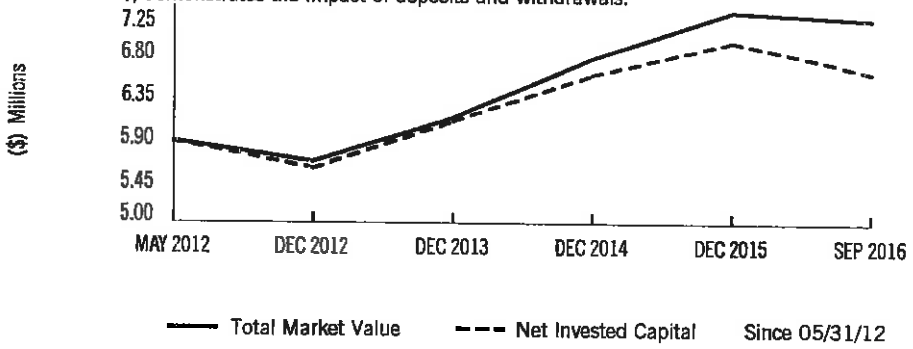
CITY OF PAYNESVILLE
ATTN: RENEE ECKERLY

CHANGE IN VALUE OF YOUR ACCOUNTS (Includes accrued interest)

	This Period (9/1/16-9/30/16)	This Year (1/1/16-9/30/16)
TOTAL BEGINNING VALUE	**$7,276,772.27**	**$7,208,697.48**
Credits	—	1,577,419.72
Debits	(154,520.87)	(1,895,439.37)
Security Transfers	—	—
Net Credits/Debits/Transfers	**$(154,520.87)**	**$(318,019.65)**
Change in Value	**9,021.83**	**240,595.40**
TOTAL ENDING VALUE	**$7,131,273.23**	**$7,131,273.23**

CHANGE IN VALUE OVER TIME

The display of market value (total account value) and net invested capital (total amount invested minus total withdrawn), demonstrates the impact of deposits and withdrawals.

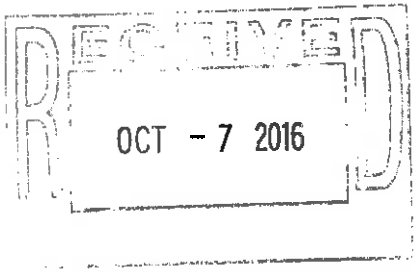


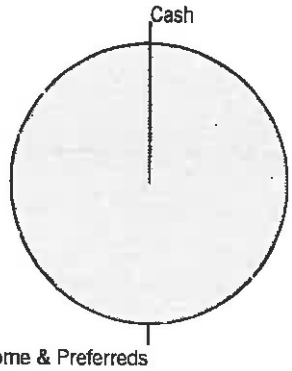
This graph does not reflect corrections to Net Invested Capital or Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value or affect the Net Invested Capital.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	$2,425.39	0.03
Fixed Income & Preferreds	7,128,847.84	99.97
TOTAL VALUE	**$7,131,273.23**	**100.00%**

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures.
Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.





This asset allocation represents holdings on a trade date basis, and projected settled Cash/ BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

002380 MSADD311 015886

Account Summary

Basic Securities Account
364-109931-089

CITY OF PAYNESVILLE
ATTN: RENEE ECKERLY

BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 8/31/16)	This Period (as of 9/30/16)
Cash, BDP, MMFs	—	$2,425.39
Government Securities ^	301,315.00	301,665.49
Certificates of Deposit ^	6,975,457.27	6,827,182.35
Total Assets	**$7,276,772.27**	**$7,131,273.23**
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	**$7,276,772.27**	**$7,131,273.23**

CASH FLOW

	This Period (9/1/16-9/30/16)	This Year (1/1/16-9/30/16)
OPENING CASH, BDP, MMFs	—	—
Purchases	—	(1,575,000.00)
Sales and Redemptions	145,000.00	1,795,000.00
Income and Distributions	11,946.26	100,445.04
Total Investment Related Activity	**$156,946.26**	**$320,445.04**
Checks Deposited	—	2,419.72
Electronic Transfers-Credits	—	1,575,000.00
Electronic Transfers-Debits	(154,520.87)	(1,895,439.37)
Total Cash Related Activity	**$(154,520.87)**	**$(318,019.65)**
CLOSING CASH, BDP, MMFs	**$2,425.39**	**$2,425.39**

INCOME AND DISTRIBUTION SUMMARY

	This Period (9/1/16-9/30/16)	This Year (1/1/16-9/30/16)
Interest	$11,946.26	$100,445.04
Total Taxable Income And Distributions	**$11,946.26**	**$100,445.04**
Total Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	**$11,946.26**	**$100,445.04**

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

GAIN/(LOSS) SUMMARY

	Realized This Period (9/1/16-9/30/16)	Realized This Year (1/1/16-9/30/16)	Unrealized Inception to Date (as of 9/30/16)
Short-Term Gain	—	—	$8,674.45
Short-Term (Loss)	—	—	(815.85)
Total Short-Term	—	—	**$7,858.60**
Long-Term Gain	—	—	108,708.68
TOTAL GAIN/(LOSS)	—	—	**$116,567.28**

The Gain/(Loss) Summary, which may change due to basis adjustments, is provided for informational purposes and should not be used for tax preparation. Refer to Gain/(Loss) in the Expanded Disclosures.

$2R

Security Mark at Right

November 2016 Meeting Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Budget – 4:45 pm Liquor – 6:15 pm	2	3 Wine Club – 7 pm	4	5
6	7 Planning – 6 pm	8 No Meetings Election Day	9	10	11 City Hall Closed Veterans Day Holiday	12
13	14 Public Works – 5 pm Council – 6 pm	15 EDAP – 7 am	16	17	18	19
20	21	22	23	24 City Hall Closed Thanksgiving Day Holiday	25 City Hall Closed Day After Thanksgiving	26
27	28 Council – 6 pm	29	30			

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December 2016 Meeting Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Planning – 6 pm	6 Budget – 4:45 pm Liquor – 6:15 pm	7 Service Recognition Luncheon City Hall Closed 11 – 1:30 pm	8 Wine Club – 7 pm	9	10
11	12 Public Works – 5 pm Council – 6 pm	13	14	15	16	17
18	19	20 EDAP – 7 am	21	22	23	24
25 Christmas Day	26 Christmas Holiday City Hall Closed	27 Public Safety – 5:30 pm	28 Sp. Council – 6 pm	29	30	31

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WEST CENTRAL SANITATION

4089 ABBOTT DRIVE • P.O. BOX 796 • WILLMAR, MINNESOTA 56201 • (320) 235-7630 • FAX (320) 235-5715

October 11, 2016

Ms. Renee Eckerly
City of Paynesville
221 Washburne Avenue
Paynesville, MN 56362

Dear Renee:

This is the number of households on each of the separate garbage rates for the month of October.

35-gallon cart	once per month	60
35-gallon cart	every-other-week	124
35-gallon cart	once per week	294
64-gallon cart	once per week	222
95-gallon cart	once per week	76

Enclosed is payment of $413.50 for surcharges and vacancies.

Sincerely,

Carol Williamson

Carol Williamson

Enclosure

We help keep America beautiful.
With *your* help.

This paper contains 50% rec content.