

**EDAP BOARD MEETING
WISH'N WELL CAFÉ
SEPTEMBER 20, 2016
7:00 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Kwik Trip
- IV. OLD BUSINESS
 - A. Economic Status Of Community – Update
 - B. Past Due Loans – Update
 - C. Billboard Layout
 - D. Incubator Projects
- V. INFORMATIONAL
 - A. Revolving Loan Report (page 5)
- VI. ADJOURN

***** Please call or email Renee at 320-243-3714 ext. 227 or at renee@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Don Pietsch, Don Wiese, Bruce Stang, Chris Stanley, Wayne Nelson, Jean Soine, and Kay McDaniel. Advisory Member: Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the EDAP Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All EDAP Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: EDAP Board

Committee/Council Meeting Date: September 20, 2016

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the July 19, and August 16, 2016 EDAP Board meetings.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the July 19, and August 16, 2016 EDAP Board meetings.

**MINUTES
EDAP BOARD MEETING**

JULY 19, 2016

Chairperson, Jean Soine called the meeting to order at 7:00 a.m. Members present were Bruce Stang, Chris Stanley, Don Wiese, Don Pietsch, and Wayne Nelson. Renee Eckerly, City Administrator and Kay McDaniel were absent.

There were no minutes available for approval.

POSSIBLE EDAP PROJECT

Stang and Pietsch explained that Jeremy Nelson (City Incubator) and AraSearch move from the City to the Township incubator. These are two businesses interested in relocating to a new incubator.

EDAP would purchase a lot and build the building (\$300,000.00 from each the City and Township). The building would be rented out. There would be real estate taxes. The building could be leased for 5 years then the renter would have the option to buy it. It was suggested that one building be built for both businesses as the goal is to eventually sell it. The Board discussed the Midwest Cylinder building being remodeled with the Township, City, and Credit Union dividing the costs to remodel it. Splitting the building can be done with the purchase agreement. There was some discussion on splitting it for 1-4 tenants.

BILLBOARD

The Board reviewed the billboard design and agreed to use Paynesville pictures.

There being no further business the meeting was adjourned at 8:00 a.m.

**MINUTES
EDAP BOARD MEETING**

AUGUST 16, 2016

Chairperson, Jean Soine called the meeting to order at 7:00 a.m. Members present were Bruce Stang, Kay McDaniel, Don Pietsch, and Wayne Nelson. Also present was Renee Eckerly, City Administrator. Don Wiese and Chris Stanley were absent.

Motion was made by Pietsch to approve the minutes from the June 21, 2016 EDAP Board meeting. Seconded by McDaniel and unanimously carried.

SENIOR HOUSING – ST. FRANCIS HEALTH SERVICES

Eckerly reported on the presentation that was given to staff from St. Francis Health Services. They are interested in building a facility in Paynesville across from McDonalds (on the airport side). Eckerly has connected them with Ed Tschida regarding a TIF. They have conducted a feasibility study. Eckerly has contacted Dennis Miley, CentraCare Health Paynesville to find out CentraCare's plans. The EDAP Board does not want to hurt the current hospital system. The EDAP Board will wait for St. Francis to come with a presentation.

CLIFF VIESSMAN, INC.

Eckerly reported that she did contact Andy Viessman to see if there is anything that EDAP or the City could do to try to assist them after the fire. Stang will also contact Mr. Viessman.

ECONOMIC STATUS OF COMMUNITY

Heatherwood Plat connection to Heatherwood Street – It is dangerous for children to be biking on County Road 34. The history of this situation was explained to the Board by Pietsch. Pietsch also reported on a proposed trail from Heatherwood Street along the soccer field, but can't get two easements from private residents.

Eckerly reported that a purchase offer for 2 ¼ lots in Opportunity Park will be coming to the Council on August 22, 2016.

Eckerly has been working on moving the residential lots in Heatherwood Plat Three.

PAST DUE LOANS

Eckerly reported that Midwest Cylinder won't come off the past due list until the property is sold by the Credit Union. Eckerly has sent a letter to Eats & Treats regarding their loan.

BILLBOARD

The Board reviewed the layout and would like the City logo removed and wording condensed to Play, Shop, Live and the picture to be the hospitable place to be. Eckerly will get the revisions to Steve Anderson at Franklin Signs.

INCUBATOR

New Structure In Township – Don Pietsch met with Deed regarding building an incubator. The Township has turned over their research to their attorney to research using their Revolving Loan money for an incubator. HUD standard wages have to be 80% of Stearns County moderate to low income and become 51% for payroll. Creating a high-tech campus is the Township's desire. The Township Hall would also move into the structure along with ArcaSearch.

The Board briefly discussed remodeling the former Dennis Wilson building. Board members felt that the building will sell as is and is not a good option for putting a lot of money into.

MN INVESTMENT FUND – LOUIS INDUSTRIES

Eckerly reported that Louis Industries has satisfied the loan criteria and DEED has come and conducted the audit; therefore, the \$20,000.00 of the MIF money from the State of MN can be forgiven.

Motion was made by Nelson to accept DEED's audit and take action to forgive the 20,000.00 in MIF Funds to Louis Industries and recommend such to the City Council. Seconded by Stang and unanimously carried.

There being no further business the meeting was adjourned at 8:25 a.m.

REVOLVING LOAN STATUS REPORT

Date of Update:

9/12/2016

Business Name	Outstanding Balance	Date of last Payment	Amount of Last Payment	Current/Next Due Date
---------------	---------------------	----------------------	------------------------	-----------------------

Eats & Treats	\$ 13,836.38	8/19/2016	\$ 358.98	9/3/2016
---------------	--------------	-----------	-----------	----------

William Fuchs	\$ 9,215.27	9/8/2016	\$ 98.89	10/13/2016
---------------	-------------	----------	----------	------------

Koronis Lanes	\$ 4,313.03	3/2/2016	\$ 197.79	10/1/2016
---------------	-------------	----------	-----------	-----------

Koronis Living LLC	\$ 20,127.57	8/16/2016	\$ 284.63	9/13/2016
--------------------	--------------	-----------	-----------	-----------

Lamb Labor Services	\$ 9,005.07	8/29/2016	\$ 98.89	10/1/2016
---------------------	-------------	-----------	----------	-----------

Lamb Labor Services #2	\$ 1,584.76	8/29/2016	\$ 108.16	10/1/2016
------------------------	-------------	-----------	-----------	-----------

Midwest Cylinder #2	\$ 171,906.33	6/12/2014	\$ 2,115.64	7/22/2014
---------------------	---------------	-----------	-------------	-----------

* Queen Bee's Bar & Grill	\$ 75,153.95	7/7/2016	\$ 1,019.64	8/20/2016
---------------------------	--------------	----------	-------------	-----------

* Skinz #4	\$ 85,846.42	8/17/2016	\$ 637.96	9/15/2016
------------	--------------	-----------	-----------	-----------

* Skinz #5	\$ 65,874.41	8/17/2016	\$ 969.08	9/30/2016
------------	--------------	-----------	-----------	-----------

* Savage Land Partnership	\$ 298,466.40	8/29/2016	\$ 1,957.36	11/3/2016
---------------------------	---------------	-----------	-------------	-----------

<u>Sweet Nook Bakery</u>	<u>\$ 5,812.33</u>	<u>8/17/2016</u>	<u>\$ 272.88</u>	<u>9/17/2016</u>
--------------------------	--------------------	------------------	------------------	------------------

* Joint Loans w/Township

Joint Loans w/State

TOTAL OUTSTANDING BALANCE \$ 761,141.92

LATE PAYMENTS:

Midwest Cylinder #2	\$ 12,693.84	Due: 2014
---------------------	--------------	-----------

Midwest Cylinder #2	\$ 25,387.68	Due: 2015
---------------------	--------------	-----------

Midwest Cylinder #2	\$ 2,115.64	Due: 1/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 2/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 3/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 4/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 5/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 6/22/16
---------------------	-------------	--------------

Midwest Cylinder #2	\$ 2,115.64	Due: 7/22/16
---------------------	-------------	--------------

Queen Bee's Bar & Grill	\$ 509.82	Due: 8/20/16
-------------------------	-----------	--------------

Eats & Treats	\$ 177.99	Due: 9/3/16
---------------	-----------	-------------

5

TOTAL DELINQUENT	\$	53,578.81		
CITY REVOLVING LOAN BALANCE (available)		\$ 316,667.04	6/30/2016	<i>(unaudited)</i>
CITY EDAP BALANCE		\$ 44,507.12	6/30/2016	<i>(unaudited)</i>
TOWNSHIP LOAN BALANCE (available)				