

**PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
SEPTEMBER 12, 2016
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Water & Sewer Budgets (page 4)
 - B. Irrigation Agreement/Contract Discussion (page 27)
 - C. Snow Plowing Contract (page 28)
- IV. OLD BUSINESS
 - A. VOC Water Treatment Plant Project
 - B. 2016 Street Project – Update
 - C. 2017 Street Project – Update
- V. INFORMATIONAL
- VI. ADJOURN

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Neil Herzberg, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: September 12, 2016

Agenda Section: Consent

Originating Department: Public Works

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the August 8, 2016 Public Works Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the August 8, 2016 Public Works Committee meeting.

**MINUTES
PUBLIC WORKS COMMITTEE**

AUGUST 8, 2016

The meeting was called to order by Chairperson Mel Schaefer at 5:00 p.m. Members present were Matt Quade, Dave Peschong, Keith Hemmesch, and Neil Herzberg. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Herzberg to approve the minutes from the June 13 and July 11, 2016 Public Works Committee meetings. Seconded by Peschong and unanimously carried.

VEHICLE PURCHASE

Brad Mehlhop is now the part-time building inspector and part-time public works employee. The City has also hired a new Full-time Public Works Employee, Jason Ruhoff and the department is in need of another vehicle. The cost of the unit would be split between the Building Inspector and Public Works departments. Members reviewed the cost of several used vehicles and noted that with the Government discounts the City can purchase new for almost the same cost and have a new vehicle with warranty.

Motion was made by Quade to authorize the advertisement for bids for a new vehicle and recommend such to the City Council. Seconded by Quade and unanimously carried.

GENERATOR SERVICE CONTRACT

Members were presented with two quotes for service contracts for annual servicing of the City's stand by power units. The City currently has five units:

- Main lift 175 kW
- Pretreatment pond 550 kW
- Water plant 150 kW
- Chladek lift 40 kW
- Portable unit 60 kW

The service will include:

- Pre run inspection
- Load run
- Battery charging system
- Cooling system
- Electronics field reports
- Fuel & oil filter changes
- Oil analysis
- Transfer switch
- Safety switch operation
- Phase matching

Quade noted that AMPI has a service contract for their generator and felt this is a good deal. The prices were reviewed on each quote with the low being from Power system Service for a five year contract with the following costs; 1st year \$2,824.00 to the fifth year \$3,177.00. This includes all

five units. The cost savings to go with the five year contract would be \$169.00 for the first year. There was discussion on the need for a service contract noting no one local works on generators and transfer switches.

Motion was made by Peschong to approve the five year service contract with Power System Service, Inc. and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

2017 PROPOSED BUDGET

The 2017 street, snow and ice, equipment replacement lists, and budgets were all reviewed. The noted changes are in the transfer to CIP. Other proposed purchases for next year are the lift truck aerial unit and the added vehicle. Other items noted were a decrease in fuel, insurance, utilities, snow plowing, and hauling.

Motion was made by Hemmesch to approve the 2017 proposed budget and recommend such to the City Council. Seconded by Peschong and unanimously carried.

VOC TREATMENT PLANT

DeWolf presented the bid results from the bid opening for the air stripping tower. The City received five bids with the low bid from Rice Lake Construction in the amount of \$1,507,000.00. The engineer's estimate was \$1.8 million. The schedule is to approve the bids at the next Council meeting and proceed as soon as possible as the work needs to be completed by June of 2017.

Also reviewed was the variance application. The structure will be five feet off the rear lot line and 6.8 feet off the side lot line. Knowing that the County has excess road right of way; the County was contacted about selling a portion of road right of way. The County indicated they can sell this at 90% of assessed value which would be .85 to .95 cents per square ft. The County would sell a strip 55 feet in width. The Historical Society was also contacted with the same offer from the County. The Historical society would like to purchase the Right of Way from the County, but since they have such a large parcel; sell at the same price a pie shape piece of property back to the City. These property purchases would bring the proposed building into compliance less the height variance. The City would request that grant money be utilized for the property purchase.

Motion was made by Quade to pursue the property purchases with Stearns County and the Historical Society and use grant funding for such and recommend such to the City Council. Seconded by Hemmesch and unanimously carried.

2016 STREET PROJECT

DeWolf reported on the 2016 project progress noting the pipe work is nearing completion and the road reconstruction is taking place. The mill and overlay portion will also be starting this week.

2017 STREET PROJECT

There was no report for this project.

There being no further business, the meeting was adjourned at 5:42 p.m.

2017 PROPOSED WATER & SEWER RATES

WATER RATES		
	2016	2017
Flat	\$ 21.00	\$ 21.00
Multi Units	\$ 15.75	\$ 15.75
Bulk 2,001-99,999	\$ 2.87	\$ 2.97
Bulk 100,000-500,000	\$ 2.82	\$ 2.92
Bulk over 500,000	\$ 2.81	\$ 2.91
Consevation Rate	\$2.92	\$3.02
New Meter Charge	\$325.00	\$325.00

We are proposing a \$.10 increase in the bulk water rate for 2017.

SEWER RATES		
	2016	2017
Flat	\$ 21.00	\$ 21.00
Multi User	\$ 15.75	\$ 15.75
Bulk	\$ 3.36	\$ 3.48

We are proposing a \$.12 increase in the bulk sewer rate for 2017.

Homeowner Based on 10,000 gallons

Old Actual Bills

Water	\$ 43.96
Sewer	\$ 47.88
Total	\$ 91.84

Difference: \$1.76 per quarter or \$.59 per month

Proposed-\$.10 increase in bulk water rate

\$.12 increase in bulk sewer rate

\$ 44.76
\$ 48.84
\$ 93.60

Homeowner Based on 20,000 gallons

Old Actual Bills

Water	\$ 72.66
Sewer	\$ 81.48
Total	\$ 154.14

Difference: \$3.96 per quarter or \$1.32 per month

Proposed-\$.10 increase in bulk water rate

\$.12 increase in bulk sewer rate

\$ 74.46
\$ 83.64
\$ 158.10

Industry Based on 500,000 gallons

Old Actual Bills

Water	1430.26
Sewer	1694.28
Total	3124.54

Difference: \$88.56 per quarter or \$29.52 per month

Proposed- \$.10 increase in bulk water rate

\$.12 increase in bulk sewer rate

1480.06
1733.04
3213.10

AMPI Based on 6.0 MG Water/8.0 MG Sewer

Old Actual Bills

Water	17220.00
Sewer	26880.00
Total	44100.00

Difference: \$1,560 per month

Proposed-\$.10 increase in bulk water rate

\$.12 increase in bulk sewer rate

17820.00
27840.00
45660.00

Industrial Charges

Industrial BOD Charge	0.005 cents per LB of BOD
AMPI	80% of Aeration Pond Operation
MasterMark	8% of Aeration Pond Operation

RATE COMPARISONS				
	WATER		SEWER	
	QUARTERLY		QUARTERLY	
CITY	FLAT RATE	BULK	FLAT RATE	BULK
Avon	\$ 30.00	\$ 2.59	\$ 32.10	\$ 4.25
Cold Spring	\$ 15.00	\$ 1.80	\$ 37.50	\$ 7.00
Melrose	\$ 35.19	\$ 1.25	\$ 68.22	\$ 2.35
Paynesville	\$ 21.00	\$ 2.87	\$ 21.00	\$ 3.36
Sauk Centre	\$ 37.74	\$ 3.37	\$ 22.65	\$ 8.20
New London	\$ 40.80	\$ 7.30	\$ 67.20	\$ 13.90
Eden Valley	\$ 27.00	\$ 8.75	\$ 30.00	\$ 5.25
Richmond	\$ 70.50	\$ 3.36	\$ 33.38	\$ 10.10
Watkins	\$ 21.00	\$ 7.05	\$ 30.00	\$ 11.83

WATER/SEWER CONNECT FEE COMPARISON					
CITY	CONNECT FEE			TRUNK FEE	
	WATER	METER FEE	SEWER	WATER	SEWER
Avon	\$ 1,140.00	\$ 350.00	\$ 4,260.00	Varies by development	
Cold Spring	\$ 1,700.00	\$ 300.00	\$ 5,100.00	Do Not Charge	
Melrose	\$ 950.00	\$ 276.00	\$ 1,141.00	Do Not Charge	
Paynesville	\$ 800.00	\$ 325.00	\$ 1,000.00	\$1,390/acre	\$1,270/acre
Sauk Centre	\$ 1,268.00		\$ 1,900.00	Do Not Charge	
New London	\$ 500.00	\$200 - \$300	\$ 500.00	green lake connect 1,000	
Eden Valley	\$ 1,000.00		\$ 1,000.00	Do Not Charge	
Richmond	\$ 2,465.00	\$ 190.00	\$ 4,950.00	Do Not Charge	
Watkins	\$ 1,750.00	current cost of meter	\$ 1,750.00	Do Not Charge	

CITY OF PAYNESVILLE RATE INCREASE HISTORY				
YEAR	WATER		SEWER	
	flat rate	bulk rate	flat rate	bulk rate
2016		\$ 0.10		\$ 0.12
2015	\$ 1.00	\$ 0.10		\$ 0.51
2014	\$ 1.00	\$ 0.12		\$ 0.10
2013		\$ 0.09		\$ 0.15
2012	\$ 2.00	\$ 0.14	\$ 3.00	\$ 0.20
2011	\$ 2.00	\$ 0.17	\$ 2.00	\$ 0.10
2010	\$ 0.50	\$ 0.08		\$ 0.05
2009		\$ 0.06		\$ 0.03
2008		\$ 0.10		\$ 0.10
2007		\$ 0.10		\$ 0.10
2006	\$ 0.87	\$ 0.10	\$ 0.02	\$ -
2005		\$ 0.11		\$ 0.08

1 Gallon of gas \$2.17
 1 Gallon of milk \$2.99
 Average monthly elec bill \$175.00
 Average monthly gas bill \$75.00
 Average monthly cable bill \$150.00

WATER LOSS REPORT				
Quarter	City Water Sold		City Water Pumped	% Loss
1st	39940000		42370000	5.7%
2nd	46181000		46564000	0.8%
2 qtrs/2016	86121000		88934000	3.2%
Previous Years Totals				
2015	165354000		171194000	3.4%
2014	169693000		187751000	9.2%
2013	164746000		184361000	10.6%
2012	165084000		185966000	11.2%
2011	156930000		183339000	14.4%
2010	169329000		191288000	11.5%
2009	169119000		186094000	9.1%
2008	160667000		174154000	7.7%
2007	174309000		188067000	7.3%
2006	167632000		183376000	8.6%
2005	177680000		192445000	7.7%
2004	173812000		195327000	11.0%

SEWER LOSS REPORT				
Quarter	City Sewer Sold		City Sewer Pumped	% Loss
1st	42054000		48943000	14.1%
2nd	44122000		49248000	10.4%
2 qtrs/2016	86176000		98191000	12.2%
Previous Years Totals				
2015	173223000		216194000	19.9%
2014	198608000		250327000	20.4%
2013	198722000		229924000	13.6%
2012	208387000		220897000	5.7%
2011	212216000		280041000	24.2%
2010	208899000		279093000	25.1%
2009	208877000		270674000	22.8%
2008	202626000		252363000	19.7%
2007	199518000		238460000	16.3%
2006	195688000		233496000	16.2%
2005	205837000		236474000	13.0%
2004	199635000		216942000	8.0%

PROJECTED REVENUE WATER			
Proposed			Budgeted
Flat Rate	\$ 21.00	\$ 84,000.00	Expenses
Multi Users	\$ 15.75	\$ 17,388.00	
Bulk 75MG @	\$ 2.97	\$ 222,750.00	
Bulk 100,000-500,000 30MG	\$ 2.92	\$ 87,600.00	\$ 776,583.00
Bulk over 500,000 65MG @	\$ 2.91	\$ 189,150.00	\$ (160,782.00)
Conservation Rate	\$3.02		
Grant funds		\$ 6,500.00	
Interest Income		\$ 9,000.00	
Total		\$ 616,388.00	\$ 615,801.00
PROJECTED REVENUE SEWER			
Proposed			Budgeted
Flat Rate	\$ 21.00	\$ 84,000.00	Expenses
Multi Users	\$ 15.75	\$ 17,388.00	
Bulk 175 MG @	\$ 3.48	\$ 609,000.00	
Irrigation		\$ 91,700.00	
Interest Income		\$ 5,000.00	\$ 1,158,965.00
Master Mark			
Pretreatment Utility Charge		\$ 10,400.00	
AMPI			\$ (238,084.00)
Pretreatment Utility Charge		\$ 104,000.00	
Total		\$ 921,488.00	\$ 920,881.00

depreciation

depreciation

Cash Balances as of June 2016

Water Fund	\$ 595,149.95
Water Equipment Replacement Fund	\$ 726,110.39
Sewer Fund	\$ 290,109.88
Sewer Equipment Replacement Fund	\$ 1,092,174.91
Biosolids Removal Charge (AMPI)	\$ (118,100.00)
Water Capital Improvement	\$ 454,939.30
Sewer Capital Improvement	\$ 358,164.57
Preareation Replacement Fund	\$ 125,017.09

TOTAL IRRIGATION PER YEAR							
AT DESIGN FLOW OF .887 - 323.76 MG PER YEAR							
ACTUAL INCHES							
						4 Year	Running
Pivot #	2013	2014	2015	2016		Average	Average
2	9.95	7.31	9.64	1.46		7.09	6.29
3	4.41	4.47	1.37	0.12		2.59	3.81
6	13.26	14.11	11.61	0.13		9.78	7.86
8	12.80	10.27	9.22	2.21		8.63	9.63
11	6.23	6.65	6.02	0.92		4.95	6.02
12	16.52	10.95	10.62	2.20		10.07	10.63
14	8.84	8.08	5.40	1.63		5.99	10.83

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15	9.23	6.94	5.98	2.21	6.09	7.99
15C	0.17	2.00	2.00	0.00	1.04	6.44
17C	10.66	20.82	10.46	3.77	11.43	13.79
19A	6.93	9.99	8.29	2.50	6.93	8.07
19B	0.00	34.21	10.47	0.00	11.17	15.30
20	7.70	10.93	6.05	4.36	7.26	9.14
20	7.15	10.38	5.56	4.30	6.85	7.15
21	14.21	10.53	9.66	3.14	9.39	8.08

	Total	
	Gallons	Yearly
Year	Irrigated	Rainfall
1995	278.11	33.27
1996	225.36	14.28
1997	251.05	25.81
1998	202.29	24.67
1999	225.18	21.65
2000	161.84	17.02
2001	259.94	21.01
2002	258.12	34.22
2003	223.22	21.96
2004	215.89	27.62
2005	275.57	31.98
2006	79.87	17.62
2007	250.66	11.84
2008	272.35	20.57
2009	296.40	23.35
2010	283.49	24.30
2011	321.95	29.21
2012	222.58	15.30
2013	283.39	22.14
2014	316.14	28.34
2015	223.18	28.59
2016	61.44	17

*40 m.g. discharged

AS OF July 2016

2017 AGREEMENTS FOR IRRIGATION				
NAME	PIVOT #	# OF ACRES	CHARGE/ACRE	TOTAL \$ AMOUNT
Larry Rien	2	22	\$ 35.00	\$ 770.00
City of Paynesville				
Renter: Tim Wegner	2*	73.5	\$ 277.00	\$ 20,359.50
Renter: Tim Wegner	3*	39	\$ 277.00	\$ 10,803.00
Bill Pflipsen	3	105	\$ 35.00	\$ 3,675.00
Bill Phlipsen	11	65	\$ 35.00	\$ 2,275.00
Bill Pflipsen	6	69	\$ 35.00	\$ 2,415.00
Ken Jarcho / Richard Lahr	8	85	\$ 35.00	\$ 2,975.00
Art Voss	11	33	\$ 35.00	\$ 1,155.00
Art Voss	12	40	\$ 35.00	\$ 1,400.00
Renter: Jack Hennen	17N	140	\$ 45.00	\$ 6,300.00
City of Paynesville				
Renter: Steve Gottwald	14N*	70	\$ 170.00	\$ 11,900.00
City of Paynesville				
Renter: Steve Gottwald	15N	80	\$ 45.00	\$ 3,600.00
City of Paynesville				
Renter: Mages-Welle	20N	78	\$ 170.00	\$ 13,260.00
Mages-Welle	20N	45	\$ 35.00	\$ 1,575.00
Stephen Gottwald	14N	65	\$ 35.00	\$ 2,275.00
Stephen Gottwald	15N	52	\$ 35.00	\$ 1,820.00
Miller/Stanis	19A	18	\$ -	\$ -
Miller/Stanis	19B	20	\$ -	\$ -
Miller/Stanis	21	57	\$ 35.00	\$ 1,995.00
Wettels	19A	26	\$ 35.00	\$ 910.00
Buermann	21	64	\$ 35.00	\$ 2,240.00
TOTALS				\$ 91,702.50

CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND

REVENUES	2013		2014		2015		2016		2017		PERCENT VARIANCE
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE			
WATER RECEIPTS											
110-4-3720-0450 WA CONNECTION/TRUNK FEES	5,724	4,132	9,748	0	2,467	0	0	0	0.00		
110-4-3720-0780 DAMAGE DEPOSIT	0	500	1,000	0	1,000	0	0	0	0.00		
110-4-3720-1170 GRANT MONIES	0	8,466	0	0	6,544	0	0	0	0.00		
110-4-3720-2103 METERED CONSUMER SALES	487,122	499,549	524,470	591,028	282,158	0	(591,028)	100.00-			
110-4-3720-2110 WATER PURCHASED IN BULK	552	5,057	1,120	0	487	0	0	0.00			
110-4-3720-2150 SALES TAX RECEIPTS	12,437	13,310	15,498	0	8,465	0	0	0.00			
110-4-3720-2810 NEW WATER METERS	2,175	2,400	2,320	0	1,325	0	0	0.00			
110-4-3720-3100 INTEREST INCOME ON INVESTMENTS	9,641	6,867	6,831	9,000	4,967	0	(9,000)	100.00-			
110-4-3720-3110 CHANGE IN FAIR MARKET VALUE (8,323)	1,354	1,159	0	0	0	0	0.00			
110-4-3720-4030 CONTRIBUTION REVENUE	0	0	0	0	0	0	0	0.00			
110-4-3720-4031 WATER FESTIVAL DONATION	450	650	500	0	400	0	0	0.00			
110-4-3720-4050 OTHER MISCELLANEOUS INCOME	296	1,022	152	0	0	0	0	0.00			
110-4-3720-4055 WELL SEALING REIMBURSEMENT	0	0	260	0	0	0	0	0.00			
110-4-3720-5110 SPECIAL ASSESSMENTS FROM MUNI	0	0	0	0	0	0	0	0.00			
110-4-3720-5320 SPECIAL ASSESSMENTS FROM COUN	(866)	(809)	0	0	199	0	0	0.00			
110-4-3720-9600 PERMANENT TRANSFERS IN	0	0	0	0	0	0	0	0.00			
110-4-3720-9601 CAPITAL CONTRIBUTIONS FROM GEN	0	338,762	0	0	0	0	0	0.00			
TOTAL WATER RECEIPTS	508,207	881,262	563,058	600,028	308,012	0	(600,028)	100.00-			
TOTAL REVENUES	508,207	881,262	563,058	600,028	308,012	0	(600,028)	100.00-			

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND
 SOURCE OF SUPPLIES - WELL

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
110-5-4821-1320 PROFESSIONAL SERVICES (TESTING	49	70	53	200	0	200	0	0.00		
110-5-4821-2200 UTILITIES	16,102	20,462	12,902	18,000	10,865	18,000	0	0.00		
110-5-4821-2400 MAINTENANCE & REPAIR OF EQUIP	465	2,590	6,444	10,000	0	10,000	0	0.00		
110-5-4821-2500 MAINTENANCE & REPAIR OF BLDG	0	0	0	0	0	0	0	0.00		
110-5-4821-3000 GENERAL/OFFICE SUPPLIES	0	28	47	200	0	200	0	0.00		
110-5-4821-4600 LICENSES & TAXES	0	0	0	0	0	0	0	0.00		
TOTAL SOURCE OF SUPPLIES - WELL	16,616	23,150	19,447	28,400	10,865	28,400	0	0.00		

5-4821-2200 UTILITIES CURRENT YEAR NOTES:
 7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016 6
 MOS PAID TO XCEL OF 7403.65 X 2 FOR FULL YEAR AND INCREASED
 BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE ITEM SO FAR
 FOR THE 6 MONTHS AT \$289.60 X 2 FOR FULL YEAR. TOTAL IS
 \$15,638
 If production is up for any reason we need cushion

5-4821-2400 MAINTENANCE & REPAIR OF CURRENT YEAR NOTES:
 Well repairs 5,6,7 & 8 well 4 is still under mpca control

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND
 PURIFICATION

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
110-5-4823-1320 PROFESSIONAL SERVICES (TESTING	0		165		723	500	99	600	100	20.00
110-5-4823-2200 UTILITIES	20,335		31,790		23,342	24,000	16,419	29,000	5,000	20.83
110-5-4823-2400 MAINTENANCE & REPAIR OF EQUIP	1,637		536		544	2,500	337	2,500	0	0.00
110-5-4823-3000 GENERAL/OFFICE SUPPLIES	30		79		66	350	142	350	0	0.00
110-5-4823-3010 PLANT CHEMICALS	8,286		14,511		12,870	10,000	6,603	12,000	2,000	20.00
110-5-4823-3811 UNIFORMS	0		231		0	0	55	0	0	0.00
110-5-4823-5200 NEW EQUIPMENT	0		95		120	2,000	0	2,000	0	0.00
TOTAL PURIFICATION	30,258		47,406		37,666	39,350	23,656	46,450	7,100	18.04

5-4823-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
 Test equipment, reagents etc.

5-4823-2200 UTILITIES CURRENT YEAR NOTES:
 7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016 6
 MOS PAID TO XCEL OF 10,642.99 X 2 FOR FULL YEAR AND
 INCREASED BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE
 ITEM SO FAR FOR THE 6 MONTHS AT \$2117.42 X 2 FOR FULL YEAR.
 TOTAL IS \$25,893
 New Voc treatment plant to go on line in June Ron 8-16

5-4823-2400 MAINTENANCE & REPAIR OF CURRENT YEAR NOTES:
 repairs in the treatment plant, Chem. pumps, valves,
 compressor, SCADA etc.
 Ron 8-16

5-4823-3010 PLANT CHEMICALS CURRENT YEAR NOTES:
 Treatment plant chemicals, KMNO4, CL2, Fluoride
 Ron 8-16

CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND
 DISTRIBUTION

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
110-5-4824-1311 PROFESSIONAL SERVICES (GENERAL	328	343	524	500	365	550	50	10.00		
110-5-4824-1320 PROFESSIONAL SERVICES (TESTING	807	520	410	750	0	750	0	0.00		
110-5-4824-2400 MAINTENANCE & REPAIR OF EQUIP	9,673	21,009	5,734	13,000	4,291	13,000	0	0.00		
110-5-4824-2900 CONTRACTUAL SERVICE	1,200	1,700	1,200	1,900	2,409	2,000	100	5.26		
110-5-4824-3000 GENERAL/OFFICE SUPPLIES	398	795	74	800	133	500	(300)	37.50-		
110-5-4824-4300 SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0	0	0	0.00		
110-5-4824-5200 NEW EQUIPMENT	4,525	7,494	9,170	7,000	2,157	7,500	500	7.14		
TOTAL DISTRIBUTION	16,932	31,860	17,112	23,950	9,355	24,300	350	1.46		

- 5-4824-1311 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Gopher State one call
Ron 8-17
- 5-4824-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Well analysis
Ron 8-17
- 5-4824-2400 MAINTENANCE & REPAIR OF (CURRENT YEAR NOTES:
Water leaks, distributions system repairs
Ron 8-17
- 5-4824-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
Leak detection
Ron 8-17
- 5-4824-3000 GENERAL/OFFICE SUPPLIES (CURRENT YEAR NOTES:
Gopher st. on 1311
Ron 8-16
- 5-4824-5200 NEW EQUIPMENT CURRENT YEAR NOTES:
Valves, hydrants, meters, tools etc.
Ron 8-16

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND
 ADMINISTRATION AND GENERA

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
110-5-4825-1000 SALARIES	47,556	52,779	50,701	66,722	30,293	70,900	4,178	6.26		
110-5-4825-1060 FICA WITHHOLDINGS	2,856	2,915	2,803	4,137	1,808	4,374	237	5.73		
110-5-4825-1070 PERA WITHHOLDINGS	3,426	3,632	6,201	4,917	2,396	5,198	281	5.71		
110-5-4825-1080 MEDICARE WITHHOLDINGS	668	682	656	967	423	1,023	56	5.79		
110-5-4825-1090 HEALTH INSURANCE	7,375	7,213	7,851	8,344	5,549	9,011	667	7.99		
110-5-4825-1180 ENGINEERING	0	808	500	1,000	210	1,000	0	0.00		
110-5-4825-1290 PROFESSIONAL SERVICES (SAFETY)	1,344	1,370	1,452	1,400	1,295	1,500	100	7.14		
110-5-4825-1300 PROFESSIONAL SERVICES (LEGAL)	110	566	123	500	210	600	100	20.00		
110-5-4825-1310 PROFESSIONAL SERVICES (AUDIT)	5,625	5,828	6,044	6,000	6,127	6,500	500	8.33		
110-5-4825-1311 PROFESSIONAL SERVICES (GENERAL)	167	115	270	150	55	150	0	0.00		
110-5-4825-1350 PHYSICALS	0	215	0	225	0	0	(225)	100.00-		
110-5-4825-2000 POSTAGE	1,181	1,565	1,304	1,500	755	1,500	0	0.00		
110-5-4825-2020 TELEPHONE	3,196	3,522	4,091	3,800	2,094	4,000	200	5.26		
110-5-4825-2100 PRINTING & PUBLISHING	487	1,207	828	1,400	1,759	1,400	0	0.00		
110-5-4825-2300 TRAVEL & SCHOOLS	656	492	1,230	1,250	423	1,250	0	0.00		
110-5-4825-2400 MAINTENANCE & REPAIR OF EQUIP	3,898	4,101	4,678	5,000	2,089	5,000	0	0.00		
110-5-4825-3000 GENERAL/OFFICE SUPPLIES	346	666	458	700	150	700	0	0.00		
110-5-4825-3300 MOTOR FUELS & LUBRICANTS	2,015	2,668	3,432	3,500	1,668	3,500	0	0.00		
110-5-4825-3320 CREDIT CARD FEES	0	0	0	0	263	500	500	0.00		
110-5-4825-3811 UNIFORMS	1,431	1,178	1,619	1,650	721	1,800	150	9.09		
110-5-4825-4100 INSURANCE AND BONDS	3,763	4,637	3,751	6,975	5,232	5,232	(1,743)	24.99-		
110-5-4825-4110 WORKERS' COMP INS	5,239	6,359	6,046	7,000	5,213	5,213	(1,787)	25.53-		
110-5-4825-4300 SUBSCRIPTIONS AND MEMBERSHIPS	1,040	730	686	800	565	800	0	0.00		
110-5-4825-4590 LICENSES & PERMITS	2,990	1,778	1,176	2,000	102	2,000	0	0.00		
110-5-4825-5060 NEW BUILDINGS AND STRUCTURES	0	0	0	0	0	0	0	0.00		
110-5-4825-5200 NEW EQUIPMENT	0	0	190	0	400	1,000	1,000	0.00		
110-5-4825-5300 EQUIPMENT RENTAL/LEASE	413	993	477	0	263	500	500	0.00		
110-5-4825-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00		
110-5-4825-8030 DAMAGE DEPOSIT REFUND	0	500	1,000	0	500	0	0	0.00		
TOTAL ADMINISTRATION AND GENERA	95,780	106,518	107,569	129,937	70,562	134,651	4,714	3.63		

- 5-4825-1180 ENGINEERING CURRENT YEAR NOTES:
Mapping, GIS updates
Ron 8-16
- 5-4825-1290 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Safety contract
Ron 8-16
- 5-4825-1300 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Legal issues
Ron 8-17
- 5-4825-1310 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
Audit

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

110-WATER FUND
 NON-OPERATING EXPENSES

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
110-5-4826-4920 DEPRECIATION EXPENSE	80,193	79,313	78,737	160,782	0	160,782	0	0.00		
110-5-4826-4930 GAIN/LOSS ON DISPOSAL	0	0	5,961	0	0	0	0	0.00		
110-5-4826-5010 LAND	0	0	500	0	500	0	0	0.00		
110-5-4826-5060 NEW BUILDINGS AND STRUCTURES	0	0	0	0	0	0	0	0.00		
110-5-4826-5350 WELLHEAD PROTECTION	2,037	5,215	6,047	6,500	538	6,500	0	0.00		
110-5-4826-5400 TF TO CAPITAL IMP	145,000	75,000	15,000	15,000	15,000	15,000	0	0.00		
110-5-4826-5450 TF TO WR EQUIP REPLACEMENT FUN	89,895	91,392	30,000	30,000	30,000	30,000	0	0.00		
110-5-4826-7010 PERMANENT TRANSFER OUT	0	0	0	0	0	0	0	0.00		
110-5-4826-7050 TF TO DOWNTOWN DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7080 TF TO FILTRATION PLANT DEBT	0	130,000	214,500	214,500	214,500	214,500	0	0.00		
110-5-4826-7450 TF TO INFRASTRUCTURE DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7460 TF TO 1996 STREET DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7470 TF TO 1998 STREET DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7490 TF TO 1999 WELL PROJECT	0	0	0	0	0	0	0	0.00		
110-5-4826-7500 TF TO 2000 STREET DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7510 TF TO 2002 LAKE AVE DEBT	0	0	0	0	0	0	0	0.00		
110-5-4826-7520 TF TO 2004 DEBT FUND	20,000	20,000	20,000	20,000	20,000	20,000	0	0.00		
110-5-4826-7530 TF TO 2006 DEBT FUND	10,500	10,500	10,500	10,500	10,500	10,500	0	0.00		
110-5-4826-7540 TF TO 2008 DEBT FUND	25,500	25,500	25,500	25,500	25,500	25,500	0	0.00		
110-5-4826-7550 TF TO 2010 DEBT FUND	12,000	12,000	12,000	12,000	12,000	12,000	0	0.00		
110-5-4826-7560 TF TO HWY 23 DEBT	30,000	30,000	30,000	30,000	30,000	30,000	0	0.00		
110-5-4826-7565 TF TO 2014 DEBT FUND	0	10,000	10,000	10,000	10,000	10,000	0	0.00		
110-5-4826-7575 TF TO 2016 DEBT FUND	0	0	0	4,000	4,000	8,000	4,000	100.00		
110-5-4826-8100 SALES TAX	12,459	13,284	15,505	0	8,420	0	0	0.00		
110-5-4826-8110 SAFE WATER STATE FEE	(502)	23	4	0	(2,959)	0	0	0.00		
110-5-4826-8200 REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0	0.00		
TOTAL NON-OPERATING EXPENSES	427,082	482,227	474,254	538,782	376,999	542,782	4,000	0.74		
5-4826-4920 DEPRECIATION EXPENSE										
CURRENT YEAR NOTES: Depreciation Ron 8-17										
5-4826-5350 WELLHEAD PROTECTION										
CURRENT YEAR NOTES: Wellhead protection activities Ron 8-17										
TOTAL EXPENDITURES	586,668	691,161	656,048	760,419	491,435	776,583	16,164	2.13		
REVENUE OVER/(UNDER) EXPENDITURES	(77,461)	190,101	(92,990)	(160,391)	(183,423)	(776,583)	(616,192)			

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND

REVENUES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
SEWER RECEIPTS										
115-4-3540-0450 SE CONNECTION/TRUNK FEES	3,500	800	4,900	0	0	1,000	0	0	0.00	
115-4-3540-0490 PERMIT FEES	0	0	0	0	0	0	0	0	0.00	
115-4-3540-0990 SALE OF FIXED ASSETS	1,845	1,845	0	0	0	313	0	0	0.00	
115-4-3540-1012 MASTERMARK SURCHARGE	0	0	0	0	0	0	0	0	0.00	
115-4-3540-2102 MONTHLY CONSUMER SALES	326,780	334,144	289,515	0	0	145,598	0	0	0.00	
115-4-3540-2104 QUARTERLY CONSUMER SALES	204,966	206,077	206,996	0	0	115,508	0	0	0.00	
115-4-3540-3100 INTEREST INCOME ON INVESTMENTS	8,442	4,880	3,623	0	0	2,433	0	0	0.00	
115-4-3540-3110 CHANGE IN FAIR MARKET VALUE (7,419)	988	653	0	0	0	0	0	0.00	
115-4-3540-4030 CONTRIBUTION REVENUE	0	0	0	0	0	0	0	0	0.00	
115-4-3540-4045 DONATIONS - RV DUMP	337	513	640	0	0	345	0	0	0.00	
115-4-3540-4050 OTHER MISCELLANEOUS INCOME	395	201	690	0	0	100	0	0	0.00	
115-4-3540-4060 UTILITY PAYMENTS FROM AMPI	77,500	108,900	113,140	0	0	56,871	0	0	0.00	
115-4-3540-4570 REIMBURSEMENTS	0	0	0	0	0	700	0	0	0.00	
115-4-3540-7700 ACREAGE PAYMENTS FROM FARMERS	80,624	86,527	90,975	0	0	0	0	0	0.00	
115-4-3540-9600 PERMANENT TRANSFERS IN	0	0	0	0	0	0	0	0	0.00	
115-4-3540-9601 CAPITAL CONTRIBUTIONS FROM GEN	0	1,506,403	0	0	0	0	0	0	0.00	
115-4-3540-9670 INSPECTION FEES/MILEAGE-RON ME	4,333	5,522	5,520	0	0	3,712	0	0	0.00	
TOTAL SEWER RECEIPTS	701,303	2,256,799	716,651	0	0	326,581	0	0	0.00	
TOTAL REVENUES	701,303	2,256,799	716,651	0	0	326,581	0	0	0.00	

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 COLLECTIONS - CITY MAINS

EXPENDITURES	(----- 2016 -----)				(----- 2017 -----)			
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
115-5-4841-2200 UTILITIES	3,967	5,209	4,169	5,000	2,023	5,000	0	0.00
115-5-4841-2400 MAINTENANCE & REPAIR OF EQUIP	4,276	2,606	10,492	8,000	4,007	9,000	1,000	12.50
115-5-4841-2450 M & R OF EQUIP-LIFT STATIONS	4,322	7,524	5,399	6,000	4,644	6,500	500	8.33
115-5-4841-2900 CONTRACTUAL SERVICE	12,063	8,940	11,786	12,500	0	12,500	0	0.00
115-5-4841-3000 GENERAL/OFFICE SUPPLIES	346	105	69	500	0	500	0	0.00
TOTAL COLLECTIONS - CITY MAINS	24,973	24,384	31,915	32,000	10,673	33,500	1,500	4.69

5-4841-2200 UTILITIES CURRENT YEAR NOTES:
 7-28-16 BELINEA - XCEL IS INCREASING 1.7% SO I TOOK 2016 5
 MOS PAID TO XCEL OF 1388.69 / 5 X 12 FOR FULL YEAR AND
 INCREASED BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE
 ITEM SO FAR FOR THE 6 MONTHS AT \$805.43 X 2 FOR FULL YEAR.
 TOTAL IS \$5000

5-4841-2400 MAINTENANCE & REPAIR OF CURRENT YEAR NOTRS:
 Sewer line repairs
 Ron 8-16

5-4841-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
 Sewer jetting
 Ron 8-16

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 DISPOSAL - MAIN LIFT STAT

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
115-5-4842-1320 PROFESSIONAL SERVICES (TESTING	10,386	11,396	13,719	13,000	6,390	13,000	0	0.00		
115-5-4842-2020 TELEPHONE	1,133	1,945	1,852	1,500	1,131	2,000	500	33.33		
115-5-4842-2200 UTILITIES	14,703	20,383	16,373	16,000	12,964	19,800	3,800	23.75		
115-5-4842-2440 M & R OF EQUIP-PONDS	1,600	1,174	5,927	5,000	2,430	5,000	0	0.00		
115-5-4842-2450 M & R OF EQUIP-LIFT STATIONS	1,103	4,950	5,726	4,000	7,583	6,500	2,500	62.50		
115-5-4842-2900 CONTRACTUAL SERVICE	600	800	1,672	1,000	470	1,000	0	0.00		
115-5-4842-3000 GENERAL/OFFICE SUPPLIES	260	95	114	500	15	500	0	0.00		
115-5-4842-3010 PLANT CHEMICALS	0	315	0	0	0	0	0	0.00		
115-5-4842-3820 REFUSE COLLECTION	3,561	4,690	7,084	4,500	3,666	5,500	1,000	22.22		

TOTAL DISPOSAL - MAIN LIFT STAT 33,346 45,748 52,467 45,500 34,648 53,300 7,800 17.14

- 5-4842-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
 Wastewater analysis
 Ron 8-17

- 5-4842-2200 UTILITIES CURRENT YEAR NOTES:
 7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016 6
 MOS PAID TO XCEL OF 9213.99 X 2 FOR FULL YEAR AND INCREASED
 BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE ITEM SO FAR
 FOR THE 6 MONTHS AT \$502.24 X 2 FOR FULL YEAR. TOTAL IS
 \$19744

- 5-4842-2450 M & R OF EQUIP-LIFT STACURRENT YEAR NOTES:
 Pumps, valves, SCADA system, Air handling units ETC
 Ron 8-17

- 5-4842-2900 CONTRACTUAL SERVICE CURRENT YEAR NOTES:
 Flow meter calibration
 Ron 8-17

- 5-4842-3820 REFUSE COLLECTION CURRENT YEAR NOTES:
 last year we were over 7000, however with the repairs at
 AMPI the amount of gravel should decrease
 Ron 8-16

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 ADMINISTRATION AND GENERA

EXPENDITURES	2016		2017		CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL					
115-5-4843-1000 SALARIES	51,797	61,482	59,793	74,137	33,328	79,395	5,258	7.09	
115-5-4843-1060 FICA WITHHOLDINGS	3,271	3,321	3,196	4,596	2,047	4,897	301	6.55	
115-5-4843-1070 PERA WITHHOLDINGS	3,924	4,141	8,553	5,473	2,719	5,831	358	6.54	
115-5-4843-1080 MEDICARE WITHHOLDINGS	765	777	748	1,075	479	1,145	70	6.51	
115-5-4843-1090 HEALTH INSURANCE	8,446	8,144	9,012	9,466	6,313	10,504	1,038	10.97	
115-5-4843-1180 ENGINEERING	0	0	2,474	1,000	0	1,000	0	0.00	
115-5-4843-1290 PROFESSIONAL SERVICES (SAFETY)	1,259	1,430	1,437	1,500	1,295	1,500	0	0.00	
115-5-4843-1300 PROFESSIONAL SERVICES (LEGAL)	1,137	8	35	1,500	26	1,500	0	0.00	
115-5-4843-1310 PROFESSIONAL SERVICES (AUDIT)	5,625	5,828	6,004	6,000	6,992	7,000	1,000	16.67	
115-5-4843-1311 PROFESSIONAL SERVICES (GENERAL)	291	115	150	250	20	250	0	0.00	
115-5-4843-1350 PHYSICALS	0	215	0	225	0	0	225	100.00-	
115-5-4843-2000 POSTAGE	806	1,335	1,070	1,500	735	1,500	0	0.00	
115-5-4843-2020 TELEPHONE	597	1,179	1,124	1,500	705	1,500	0	0.00	
115-5-4843-2100 PRINTING & PUBLISHING	31	628	76	700	1,095	700	0	0.00	
115-5-4843-2300 TRAVEL & SCHOOLS	1,144	1,529	2,265	1,600	713	2,000	400	25.00	
115-5-4843-2400 MAINTENANCE & REPAIR OF EQUIP	4,026	4,209	2,682	5,000	3,693	5,000	0	0.00	
115-5-4843-3000 GENERAL/OFFICE SUPPLIES	738	419	178	1,000	133	750	250	25.00-	
115-5-4843-3300 MOTOR FUELS & LUBRICANTS	2,699	3,360	2,351	4,500	1,561	3,500	1,000	22.22-	
115-5-4843-3320 CREDIT CARD FEES	0	0	0	0	263	500	500	0.00	
115-5-4843-3811 UNIFORMS	1,077	1,195	896	1,600	746	1,800	200	12.50	
115-5-4843-4100 INSURANCE AND BONDS	5,126	4,357	6,585	16,380	12,408	12,408	3,972	24.25-	
115-5-4843-4110 WORKERS' COMP INS	5,211	6,359	6,046	7,000	5,213	5,213	1,787	25.53-	
115-5-4843-4300 SUBSCRIPTIONS & MEMBERSHIPS	25	50	25	50	0	50	0	0.00	
115-5-4843-4590 LICENSES & PERMITS	3,023	1,991	2,768	2,500	1,814	2,500	0	0.00	
115-5-4843-4920 DEPRECIATION EXPENSE	103,032	135,224	116,312	211,934	0	211,934	0	0.00	
115-5-4843-5200 NEW EQUIPMENT	2,660	1,688	1,351	3,500	75	3,500	0	0.00	
115-5-4843-5300 EQUIPMENT RENTAL/LEASE	389	449	477	500	263	500	0	0.00	
115-5-4843-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00	
TOTAL ADMINISTRATION AND GENERA	207,090	249,433	235,606	364,486	82,635	356,377	1,891	0.52	

- 5-4843-1180 ENGINEERING (CURRENT YEAR NOTES: GIS, Mapping, small project Ron 8-17)
- 5-4843-1290 PROFESSIONAL SERVICES (CURRENT YEAR NOTES: Safety Contract Ron 8-17)
- 5-4843-1310 PROFESSIONAL SERVICES (CURRENT YEAR NOTES: Audit Ron 8-17)
- 5-4843-1311 PROFESSIONAL SERVICES (CURRENT YEAR NOTES: Certify assessments Ron 8-17)

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 ADMINISTRATION AND GENERA

EXPENDITURES	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016		2017		PERCENT VARIANCE
				CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	
5-4843-2300 TRAVEL & SCHOOLS								
5-4843-2400 MAINTENANCE & REPAIR OF								
5-4843-3811 UNIFORMS								
5-4843-4300 SUBSCRIPTIONS & MEMBERSH								
5-4843-4590 LICENSES & PERMITS								
5-4843-5200 NEW EQUIPMENT								
5-4843-5300 EQUIPMENT RENTAL/LEASE								

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 NON-OPERATING EXPENSES

EXPENDITURES	2013		2014		2015		2016		2017	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE	
115-5-4844-4400 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0.00	
115-5-4844-4920 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0	0.00	
115-5-4844-4930 GAIN/LOSS ON DISPOSAL	0	9,775	0	0	0	0	0	0	0.00	
115-5-4844-5010 LAND	12,540	13,220	14,406	16,000	14,830	16,000	0	0.00		
115-5-4844-5200 NEW EQUIPMENT	0	0	0	0	0	0	0	0.00		
115-5-4844-5400 TF TO CAPITAL IMP	80,000	80,000	40,000	36,000	36,000	36,000	0	0.00		
115-5-4844-5500 TF TO SE EQUIP REPLACEMENT FUN	156,200	159,500	100,000	94,000	94,000	83,000	11,000	11.70-		
115-5-4844-7010 PERMANENT TRANSFER OUT	0	0	0	0	0	0	0	0.00		
115-5-4844-7050 TF TO DOWNTOWN DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7450 TF TO INFRASTRUCTURE DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7460 TF TO 1996 STREET DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7470 TF TO 1998 STREET DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7500 TF TO 2000 STREET DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7510 TF TO 2002 LAKE AVE DEBT	0	0	0	0	0	0	0	0.00		
115-5-4844-7520 TF TO 2004 DEBT FUND	14,000	14,000	14,000	14,000	14,000	14,000	0	0.00		
115-5-4844-7530 TF TO 2006 DEBT FUND	12,000	12,000	12,000	12,000	12,000	12,000	0	0.00		
115-5-4844-7540 TF TO 2008 DEBT FUND	21,000	21,000	21,000	21,000	21,000	21,000	0	0.00		
115-5-4844-7550 TF TO 2010 DEBT FUND	15,250	15,250	15,250	15,250	15,250	15,250	0	0.00		
115-5-4844-7560 TF TO HWY 23 DEBT FUND	20,000	20,000	20,000	20,000	20,000	20,000	0	0.00		
115-5-4844-7565 TF TO 2014 DEBT FUND	0	5,000	14,500	14,500	14,500	14,500	0	0.00		
115-5-4844-7570 TF TO WW FACILITY PLAN DEBT	70,000	90,000	192,000	192,000	192,000	192,000	0	0.00		
115-5-4844-7575 TF TO 2016 DEBT FUND	0	0	0	5,000	5,000	8,000	3,000	60.00		
TOTAL NON-OPERATING EXPENSES	400,990	439,745	443,156	439,750	438,580	431,750	8,000	1.82-		

5-4844-5010 LAND CURRENT YEAR NOTES:
 Prpoerty taxes
 Ron 8-17

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 IRRIGATION

EXPENDITURES			(------ 2016 -----) (------ 2017 -----)					
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
115-5-4845-1000 SALARIES	31,021	29,566	28,829	33,945	19,098	36,703	2,758	8.12
115-5-4845-1060 FICA WITHHOLDINGS	1,731	1,697	1,676	2,105	1,077	2,262	157	7.46
115-5-4845-1070 PERA WITHHOLDINGS	2,048	2,127	2,220	2,545	1,432	2,736	191	7.50
115-5-4845-1080 MEDICARE WITHHOLDINGS	405	397	392	492	252	529	37	7.52
115-5-4845-1090 HEALTH INSURANCE	4,315	3,775	4,406	4,423	3,055	5,107	684	15.46
115-5-4845-1180 ENGINEERING	0	0	0	500	0	500	0	0.00
115-5-4845-1300 PROFESSIONAL SERVICES (LEGAL)	48	209	0	1,000	0	1,000	0	0.00
115-5-4845-1320 PROFESSIONAL SERVICES (TESTING)	800	897	1,248	1,250	1,000	1,250	0	0.00
115-5-4845-2000 POSTAGE	0	0	226	50	22	50	0	0.00
115-5-4845-2100 PRINTING & PUBLISHING	0	62	0	75	60	75	0	0.00
115-5-4845-2200 UTILITIES	8,728	7,670	4,754	7,500	2,718	6,000	1,500	20.00-
115-5-4845-2210 UTILITIES-ELEC, HEAT (PUMPING)	23,605	30,787	24,060	25,000	10,802	25,425	425	1.70
115-5-4845-2300 TRAVEL & SCHOOLS	0	357	0	400	0	400	0	0.00
115-5-4845-2400 MAINTENANCE & REPAIR OF EQUIP	6,527	11,098	6,925	11,500	14,370	12,000	500	4.35
115-5-4845-2900 CONTRACTUAL SERVICE	0	0	0	0	0	0	0	0.00
115-5-4845-3000 GENERAL/OFFICE SUPPLIES	128	340	111	500	143	500	0	0.00
115-5-4845-3300 MOTOR FUELS & LUBRICANTS	1,055	2,208	1,581	3,000	0	2,500	500	16.67-
115-5-4845-3811 UNIFORMS	220	225	101	300	119	300	0	0.00
115-5-4845-4100 INSURANCE AND BONDS	12,583	12,973	9,742	17,001	16,451	16,451	550	3.24-
115-5-4845-4920 DEPRECIATION EXPENSE	26,770	26,636	14,321	26,150	0	26,150	0	0.00
115-5-4845-5200 NEW EQUIPMENT	646	262	1,260	1,500	0	1,500	0	0.00
115-5-4845-7010 PERMANENT TRANSFER OUT	0	0	0	0	0	0	0	0.00
115-5-4845-8020 MISCELLANEOUS	0	0	0	0	0	0	0	0.00
TOTAL IRRIGATION	120,633	131,284	101,850	139,236	70,601	141,438	2,202	1.58

5-4845-1180 ENGINEERING CURRENT YEAR NOTES:
 GIS & Mapping
 Ron 8-17

5-4845-1300 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
 Irrigation contracts
 Ron 8-17

5-4845-1320 PROFESSIONAL SERVICES (CURRENT YEAR NOTES:
 soil testing and water analysis
 Ron 8-17

5-4845-2200 UTILITIES CURRENT YEAR NOTES:
 7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016 6
 MOS PAID TO XCEL OF 1058.94 X 2 FOR FULL YEAR AND INCREASED
 BY 1.7% AND ADDED THE OTHER BILLS IN THIS LINE ITEM SO FAR
 FOR THE 6 MONTHS AT \$185.24 X 2 FOR FULL YEAR. TOTAL IS
 \$2,524

5-4845-2210 UTILITIES-ELEC, HEAT (CURRENT YEAR NOTES:

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CITY OF PAYNESVILLE
PROPOSED BUDGET REPORT
AS OF: AUGUST 31ST, 2016

115-SEWER FUND
IRRIGATION

EXPENDITURES	2016		2017		CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL					

7-28-16 BELINDA - XCEL IS INCREASING 1.7% AND ONLY ONE BILL
HAS BEEN PAID IN 2016 DUE TO A CREDIT SO I TOOK 2015 ACTUAL
X 1.7%

5-4845-2400 MAINTENANCE & REPAIR OF CURRENT YEAR NOTES:
Repair on pivots, piping, valves, pumps, motor controls,
Ron 8-16

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CITY OF PAYNESVILLE
 PROPOSED BUDGET REPORT
 AS OF: AUGUST 31ST, 2016

115-SEWER FUND
 AERATION POND

EXPENDITURES	2016				2017			
	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROPOSED BUDGET	VARIANCE	PERCENT VARIANCE
115-5-4846-2200 UTILITIES	95.573	127,207	126,431	110,000	76,622	130,000	20,000	18.18
115-5-4846-2400 MAINTENANCE & REPAIR OF EQUIP	201	646	881	1,000	4,293	2,500	1,500	150.00
115-5-4846-3000 GENERAL/OFFICE SUPPLIERS	0	3	18	100	0	100	0	0.00
115-5-4846-5200 NEW EQUIPMENT	97	1,590	0	0	0	0	0	0.00
115-5-4846-5400 TF TO CAPITAL IMP	0	0	0	0	0	0	0	0.00
115-5-4846-7480 TF TO PRETREATMENT POND DEBT	0	0	0	0	0	0	0	0.00
TOTAL AERATION POND	95.871	129,446	127,330	111,100	80,914	132,600	21,500	19.35
5-4846-2200 UTILITIES	CURRENT YEAR NOTES: 7-28-16 BELINDA - XCEL IS INCREASING 1.7% SO I TOOK 2016 6 MOS PAID TO XCEL OF 66110.37 X 2 FOR FULL YEAR AND INCREASED BY 1.7%. TOTAL IS \$134469							
5-4846-2400 MAINTENANCE & REPAIR OFCURRENNT YEAR NOTES:	Repairs on VFD motor controls, SCADA system etc. Ron 8-17							
TOTAL EXPENDITURES	882.904	1,020,039	992,324	1,132,072	718,051	1,158,965	26,893	2.38
REVENUE OVER/(UNDER) EXPENDITURES	(181.601)	1,236,760	(275,673)	(1,132,072)	(391,471)	(1,158,965)	(26,893)	

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IRRIGATION AGREEMENT EXHIBIT C

The User, in exchange for the City's conditional guarantee to provide 6 inches of water per year for each acre of land under irrigation in a given year promises to pay to the City of Paynesville on or before January 1 of each year for the years commencing January 1, 2012 and ending December 31, 2016, the following sums:

- January 1, 2012, \$31.00 per acre under irrigation
- January 1, 2013, \$32.00 per acre under irrigation
- January 1, 2014, \$33.00 per acre under irrigation
- January 1, 2015, \$34.00 per acre under irrigation
- January 1, 2016, \$35.00 per acre under irrigation

The Users acknowledge that its remedy against the City for failure to meet the City's conditional guarantee to provide 6 inches of water per year for each acre of land under irrigation is the right to avoid its obligation for payment to the City. The User further acknowledges and agrees that the City shall have no liability for consequential damages such as crop loss resulting from the City's failure to supply the guaranteed quantity of water.

DATED: 5.18.12

DATED: 5/9/12

CITY OF PAYNESVILLE

By: Jeff Thompson
Jeff Thompson, Mayor

Gerald Buermann
Gerald Buermann

By: Renee Eckerly
Renee Eckerly, City Administrator

Mary Jo Buermann
Mary Jo Buermann

SNOWPLOWING CONTRACT

THIS AGREEMENT, is made and entered into by and between the City of Paynesville, a municipal corporation under the laws of the State of Minnesota, hereinafter "the City", and D & D Snowplowing, a Minnesota Corporation, hereinafter "the Contractor".

WHEREAS, the City is desirous of contracting for snowplowing services on the public streets and airport within the City of Paynesville; and

WHEREAS, the City has advertised for bids for winter snowplowing and provided a general description and specifications for the requirements of the job; and

WHEREAS, the Contractor represents that they have sufficient manpower and equipment to provide the services specified; and

WHEREAS, the Contractor was the successful bidder for the providing of these services;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1) Term of Agreement. This Agreement shall be for a term of one (1) years commencing October 15, 2016 and terminating October 14, 2017.

2) Services to be Provided. The Contractor shall provide the services as outlined in the general description and specifications, a copy of which are attached hereto, labeled Contract Exhibit A and incorporated herein by reference.

3) Payment for Services. The City shall pay the Contractor as and for snow removal services as follows:

- a) For road grader time, \$120.00/hour
- b) For plow truck time, \$120.00/hour
- c) For 4 cu/yd Payloader time, \$120.00/hour
- d) For snow hauling, dump truck time \$ 120.00

Starting on November 1, 2016, and on the first day of each month thereafter, through and including March 1, 2017, the City shall pay to the Contractor a retainer of \$1,000.00 a month which shall be earned on payment regardless of whether any snowplowing is required during those months. To the extent that snowplowing is required, the retainer shall pay for the first 10.0 hours of road grader, plow truck or 4 cu/yd Payloader time expended during each of these months.

The Contractor shall submit monthly invoices for services showing hours of use of each of the various types of equipment and crediting against those hours the retainer referenced above.

4) Indemnity & Insurance. a) Indemnity. The Contractor does hereby agree that it will defend, indemnify and hold harmless the City against any and all liability, loss, damages, costs and expenses, which the City may sustain, incur, or be required to pay by reason of bodily injury, death, property loss or damage caused by the Contractor furnishing the snow removal services provided for under the terms of this Agreement, or caused by any negligent act, omission or intentional act of the Contractor, its agents, officers or employees.

b) Insurance. The Contractor agrees that in order to protect itself, as well as the City under the indemnity provision hereinabove set forth, it will at all times during the term of this Agreement have and keep in full force and effect the liability insurance as set forth on the certificate of liability insurance which is attached hereto and incorporated herein by reference.

5) Independent Contractor. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners as between the parties hereto, or as constituting the Contractor as the agent, representative or employee of the City, for any purpose or in any manner whatsoever. The Contractor is to be and shall remain an independent Contractor with respect to all services performed under this Agreement. The Contractor represents that the Contractor has or will or secure at its own expense, all personnel required to perform the services under this Agreement. Any and all personnel of the Contractor, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall have no contractual relationship with the City and shall not be considered employees of the City, and any and all claims that may or might arise under the Unemployment Compensation Act or Workers Compensation Act to the State of Minnesota, on behalf of said personnel arising out of employment or alleged employment including, without limitation, claims of discrimination, shall in no way be the responsibility of the City; and the Contractor shall defend,

indemnify and hold the City, its officers, agents and employees harmless from any and all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission or Court. Such personnel or other persons shall neither be required nor entitled to any compensation, rights or benefits of any kind whatsoever from the City, including without limitation 10 year rights, medical and hospital care, sick or vacation leave, workers compensation, unemployment compensation, disability, severance pay or retirement benefits.

6) Subcontracting & Assignment. Contractor shall not enter into any subcontract for performance of any of the services contemplated under this contract, nor assign any interest in the contract without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. The Contractor shall be responsible for the performance of all subcontractors.

7) Cancellation. This contract may be cancelled by either party at any time with or without cause, upon 90 days written notice delivered by mail or in person.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

CITY OF PAYNESVILLE:

CONTRACTOR:

By: _____
Its:

By: _____
Its:

By: _____
Its:

By: _____
Its: