

**PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
MAY 9, 2016
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. City of Roscoe Letter – Wastewater Treatment Facility Improvements (page 2)
 - B. Alley Issues:
 - 1. Alley by former Credit Union, now City property
 - 2. Alley by Napa
 - 3. Alley by 314 Stearns Ave.
 - C. Water Pressure Fluctuations Update
- IV. OLD BUSINESS
- V. INFORMATIONAL
- VI. ADJOURN

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Neil Herzberg, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: May 9, 2016

Agenda Section: Consent

Originating Department: Public Works

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

The minutes from the April 11, 2016 Public Works Committee meeting will be available at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the April 11, 2016 Public Works Committee meeting.

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City of Roscoe
305 1st St. Roscoe, MN 56371 320-597-5100
cityofroscoe@arvig.net

April 19, 2016

Mr. Ron Mergen
Public Works Director
City of Paynesville
221 Washburne Ave
Paynesville, MN 56362

RE: Wastewater Treatment Facility Improvements
City of Roscoe, MN
BMI Project No.: M25.110575

Dear Ron,

The City of Roscoe has been directed by MPCA to explore wastewater treatment facility improvements to address the issue of nitrates entering the groundwater from their existing facility. The City has retained Bolton & Menk, Inc. to assist them in this process. A Wastewater Treatment Facility Plan has been prepared and submitted to MPCA for review.

The Facility Plan discusses two alternatives for Roscoe's wastewater treatment facility. One of the alternatives is regionalization, in which the wastewater from Roscoe would be pumped to Paynesville or Richmond, and treated at their wastewater treatment facility. The purpose of this letter is to discuss that possibility with you.

The design parameters of Roscoe's Wastewater Treatment Facility are summarized in the following table:

Roscoe WW Facility - Design Parameters	
Parameter	Design Value
Design Flow (ADF)	10,000 gpd
Maximum Daily Flow (MDF)	25,000 gpd
CBOD ₅	300 mg/l
TSS	350 mg/l

The City of Roscoe is requesting responses from you on the following questions:

1. Are you interested in allowing Roscoe to regionalize with your facility?

2. Would you charge a buy-in fee, and if so, how much?

3. What would the ongoing rate structure be for the City of Roscoe?

Please also provide any additional information you feel is pertinent if not described above. If necessary, we could organize a meeting to discuss this topic further. We look forward to hearing from you regarding this matter.

Sincerely,


Mayor Don Heenan

City of Roscoe