ENVIRONMENTAL COMMITTEE
CITY HALL COUNCIL CHAMBERS
APRIL 7, 2016
6:00 P.M.

AGENDA

I. CALL TO ORDER

II. CONSENT AGENDA
   A. Minutes (page 1)

III. NEW BUSINESS
   A. Permitted Open Burning Ordinance (page 2)

IV. OLD BUSINESS
   A. Curb-side Scavenging – April 22 – 24 (page 3A)
   B. Spring Clean Up/Household Hazardous Waste Collection (page 4)
      - Saturday, April 30, 2016 from 8 – 11 a.m.
      - High School North Parking Lot
      - The County needs 4 volunteers
      - Shredding Service – Bank of the West
   C. Compost Site (page 6)
   D. Member Vacancy – Any Suggestions?

V. INFORMATIONAL

VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are unable to attend the meeting.

Members: Donavan Mayer, Bev Aas, Neil Herzberg, Brandon Michaelis, Duane Olmscheid, Harry Thielen, Mike Jensen, VACANCY, Chuck Koshiol, and Hockey Association Representative, Chad Woelfel. Advisory Members: Don Williamson, Ron Mergen, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Environmental Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Environmental Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Environmental Committee

Committee/Council Meeting Date: April 7, 2016

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Minutes from the March 10, 2016 Environmental Committee meeting will be available at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes from the March 10, 2016 Environmental Committee meeting.

ORDINANCE NO. 70, 2ND SERIES

AN ORDINANCE OF THE CITY OF PAYNESVILLE, MINNESOTA, AMENDING CITY CODE CHAPTER 10 ENTITLED "PUBLIC PROTECTION, CRIMES AND OFFENSES" BY MODIFYING SECTION 10.21 ENTITLED "PERMITTED OPEN BURNING"; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 10.99, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF PAYNESVILLE ORDAINS:

Section 1. City Code, Chapter 10, Section 10.21, is hereby amended to read:

Section 10.21. PERMITTED OPEN BURNING.

Subd. 1. Recreational Fires. Subject to the following limitations and conditions, recreational fires shall be permitted. For purposes of this ordinance allowing recreational fires, a recreational fire by definition must be a fire contained within a fire ring or pit no more than three (3) feet in diameter. Furthermore, a recreational fire shall be limited to the burning of clean, dry wood properly cut to fit within the diameter of the fire ring or pit. A recreational fire shall be maintained so that flames do not exceed three (3) feet in height.

Subd. 2. Limits and Conditions Applicable to the Burning of Leaves & Recreational Fires.

A. No burning of leaves shall be permitted.

B. No recreational fires shall be permitted during an air pollution alert, warning or emergency declared by the Minnesota Pollution Control Agency.

C. No recreational fires shall take place during a fire danger alert declared by the Fire Chief of the City of Paynesville or by the Commissioner of the Minnesota Department of Natural Resources. Notice of any fire danger or alert or of any air pollution alert, warning or emergency shall be broadcast on any day when recreational fires would be prohibited by these conditions.

D. No recreational fires shall be permitted on the land of another without the permission of the owner thereof or the owner's agent.

E. No recreational fires shall be permitted on any publicly owned or controlled lot or parcel of land, public bridge, street, sidewalk or other public place.

F. No recreational fires shall be permitted on any private land unless the recreational fire is at a location not less than thirty (30) feet from any structure and adequate provision is made to prevent the fire from spreading to within thirty (30) feet of such structure.

G. All such fires shall be attended at all times, by a person of suitable age and discretion, in any event no less than 16 years of age, and such person shall have a garden hose connected to a water supply or other fire extinguishing equipment readily available for use.

Subd. 3. Unlawful Act. It is a petty misdemeanor for any person to kindle or maintain any fire permitted by this section or to authorize such fire to be ignited or maintained if the materials to be burned consist of anything other than clean dry wood properly cut to fit within a fire ring or pit. However, the third violation of the provision of this section any subsequent violations within a two (2) year period shall constitute a misdemeanor.

Section 2. City Code, Chapter 1, entitled "General Provisions and Definitions Applicable to the Entire City Code Including Penalty for Violation" and Section 10.99 entitled "Violation a Misdemeanor" are hereby adopted in their entirety by reference as though repeated verbatim herein.

Adopted by the City Council of the City of Paynesville this 14th day of July, 2004.

Jeff Thompson

Jeff Thompson, Mayor

ATTEST:

Steve Helget

Steven Helget, City Administrator

Published in the Paynesville Press on July 21, 2004.

Could your TRASH

Be someone else's TREASURE ?

Too busy, no storage, not enough items to have a garage sale?
Take part in

PAYNESVILLE AREA SCAVENGER DAYS

Place your items on the boulevard and passersby may scavenge through your free items.
We ask that all items be removed from the boulevard no later than Sunday, April 24th.
For more information please contact Ron Mergen at the City of Paynesville
320-243-3714 ext. 230

- All items are free/give away
- Save time, trouble, and expense to dispose of unwanted items
- Start date Friday April 22, 2016
- End date Sunday April 24, 2016

Paynesville Area Spring Clean Up &
Household Hazardous Waste
Collection is on:
Saturday, April 30, 2016
8:00 a.m.—11:00 a.m.
Paynesville Area
High School North Parking Lot

Sponsored by: Paynesville Environmental Committee

What do you do with hazardous chemicals in your home?

Take advantage of the household hazardous waste collection!

Senior Citizens and handicapped residents may contact the R.O.S.E. Center at 320-243-5144 for assistance.

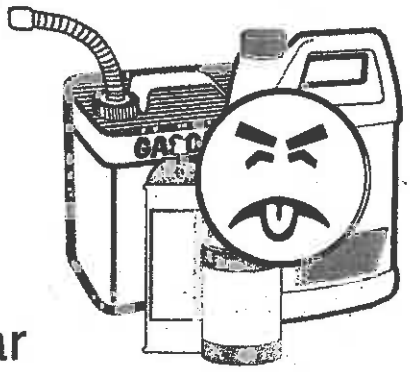
Saturday, April 30, 2016

8 a.m. - 11 a.m.

Paynesville Area High School

Items accepted include:

- Paints
- Automotive Chemicals
- Garden Chemicals
- Adhesives
- Cleaners
- Sealers
- Aerosols
- Poisons
- Solvents
- Roofing Tar
- Rechargeable Batteries
- Pool Chemicals
- Mothballs
- Fuels
- Fluorescent Bulbs (Household, no 8ft.)
- Mercury
- Button Batteries



Items NOT accepted include:

- Business Waste
- Agricultural Waste
- Household Garbage
- Unknowns
- Explosives
- Pharmaceutical Waste
- Medical Waste
- Car Batteries
- Appliances
- Furniture
- Tires

***Used oil (FREE) Used Oil Filters (50¢) Antifreeze ($1/gallon) May be taken to the Oil Recycling Facility located at the Paynesville Township Hall parking lot.**

COMPUTERS & TVs:
COMPLETE SYSTEM (Monitor, Tower, Keyboard, Mouse) $20 ea.
MONITORS $25 ea. • TOWERS $5 ea. • KEYBOARDS $2 ea.
PRINTERS $10 ea. • TVs $25 ea. • CONSOLE TVs $50 ea.

Sponsored by Paynesville Township and the City of Paynesville: 320-243-3714
and Stearns County Environmental Services: 1-800-450-0852

- SEE SPRING CLEANUP ON REVERSE SIDE! -

GET RID OF YOUR JUNK

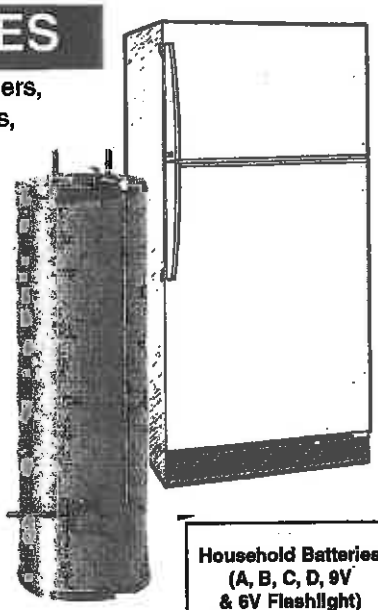
at the Paynesville Area Spring Clean-Up!

Acceptable Items include Appliances, Computers, Tires, Basic Trash, and Recyclables

APPLIANCES

Washers, Dryers, Dishwashers, Air Conditioners, Freezers, Refrigerators, Ranges, Dehumidifiers, Water Heaters, Water Softeners, Microwaves

$10.00 per appliance



TIRES

Car ***$4*** [with rim $9]
Light Truck ***$5*** [with rim$10]
Truck ***$15*** [with rim $20]
Tractor ***$57***

***Used oil (FREE)**
Used Oil Filters (50¢)
Antifreeze ($1/gallon)
May be taken to the Oil Recycling Facility located at the Paynesville Township Hall parking lot.

Saturday, April 30, 2016

8 - 11 a.m.

Paynesville Area High School

Senior Citizens and handicapped residents may contact the R.O.S.E. Center at 320-243-5144 for assistance.

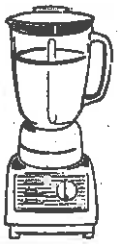
Household Batteries (A, B, C, D, 9V & 6V Flashlight) Manufactured after 1991 are disposable in your regular garbage collection. Button Batteries are Household Hazardous Waste

COMPUTERS & TVs

(COMPLETE SYSTEM) ***$30 each***
Includes Monitor, Tower, Keyboard, Mouse
MONITORS ***$25 each***
TOWERS ***$5 each***
KEYBOARDS ***$2 each***
PRINTERS ***$10 each***
TVs ***$25 each***
CONSOLE TVs ***$30 each***
ELECTRONICS **$10 each**
Includes VCR's, Stereo's ETC.

BASIC TRASH

If it is nonrecyclable, nonhazardous, and is NOT an appliance. Items that may be too large for regular garbage container. ***6¢ per pound***
Mattress and box spring
$5 each



WEST CENTRAL Shredding

Shredding available at the Paynesville Area High School 8 a.m. - 11 a.m.

BANK OF THE WEST

RECYCLABLES

CARDBOARD:
We accept flattened corrugated boxes, packing, and brown grocery bags. Large quantities should be delivered to the recycling center.

SCRAP IRON:
All types of scrap steel. Lawn mowers must be drained of oil and gas. Bicycles must have tires **removed**.

NEWSPAPER, MAGAZINES, & OFFICE PAPER:
Newspaper includes all paper delivered with the paper. Must be contained (bagged, boxed, tied). Magazines, phone books, newspapers, comic books, plastic, and cellophane.

Batteries:
ATV, car, and truck batteries.

Sponsored by Paynesville Township and the City of Paynesville: 320-243-3714

- SEE HAZARDOUS WASTE COLLECTION ON REVERSE SIDE! -

April 1, 2016

Name
Address
City

RE: City of Paynesville Compost Site

This letter is to inform you of the new regulations at the Compost Site. On March 28, 2016, the City Council adopted ordinance number 155, 2nd series which sets Compost Site Regulations. I have enclosed a copy of the ordinance and highlighted in yellow the subdivisions detailing the acceptable and not acceptable material. I have also highlighted in yellow on the back page the subdivision explaining the fines that will be imposed for violation of the ordinance.

I have enclosed 6 of the worst pictures out of the 29 pictures taken of **NOT** acceptable material that was dumped at the Compost Site last year. This costs the City of Paynesville labor and additional costs to remove. This is the reason for the new regulations for the Compost Site.

I have also enclosed a copy of the new signage that is posted at the Compost Site repeating the fine information. This year the Compost Site will be going through some changes one of which is the addition of cameras to help us detect who is dumping the not acceptable material.

The City of Paynesville appreciates you purchasing a permit for the Compost Site. If you have any questions regarding the Compost Site or the new regulations, please contact Ron Mergen, Public Works Director/Airport Manager at (320) 243-3714 ext. 230.

Sincerely,

Renee Eckerly
City Administrator

Enclosures

ORDINANCE NO. 155, 2ND SERIES

AN ORDINANCE OF THE CITY OF PAYNESVILLE, MINNESOTA, AMENDING CITY CODE CHAPTER 10 ENTITLED "PUBLIC PROTECTION, CRIMES & OFFENSES", BY ADDING A NEW SECTION 10.19 ENTITLED "COMPOST SITE REGULATION"; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 10.99, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF PAYNESVILLE, MINNESOTA ORDAINS THAT EFFECTIVE UPON ITS PASSAGE AND PUBLICATION:

Section 1. City Code, Chapter 10, is amended to add a new Section 10.19 as follows:

SECTION 10.19. COMPOST SITE REGULATIONS.

Subd. 1. Purpose. The purpose of this Ordinance is to regulate the materials dropped off by the members of the public and businesses making use of the City of Paynesville compost site to ensure that the site is receiving materials which can be used for the intended purpose of compost, and that non-acceptable materials are not left at the compost site.

Subd. 2. Acceptable Materials. Materials acceptable for being deposited or left at the compost site are leaves, grass trimmings, garden vegetation, tree prunings of branches less than 4" in diameter, lake weeds, pine cones, acorns, mulch, corn stalks, and sunflower stalks.

Subd. 3. Materials that Are Not Acceptable. Any materials which do not fit the definition of acceptable materials are not acceptable for deposit at the compost site. Materials that are not acceptable for deposit at the compost site specifically include garbage, plastic bags, construction materials and debris, tree stumps, shrub roots, tree branches or other parts of trees 4" in diameter or greater, and rocks.

Subd. 4. Division of Materials. Every member of the public or business using the compost site is responsible to divide their materials as follows:

a) Grass trimmings, leaves and garden vegetation are to be placed on the mulch pile.

b) All other acceptable materials are to be placed on the brush pile. If acceptable materials include a mixture of items which would otherwise be appropriate in part for the mulch pile and in part for the brush pile, the entire mixture shall be deposited on the brush pile.

Subd. 5. Prohibited Dumping of Materials. It shall be a violation of this Ordinance for any member of the public or business to deposit materials that are not acceptable at the compost site. Anyone depositing materials at the compost site shall be responsible for knowing what is included in the materials that they are depositing, for ensuring that it includes no materials that are not acceptable and for depositing the materials at the appropriate location.

Subd. 6. Violations. a) Notice. Upon discovery of a violation the alleged violator may be issued, either personally or by mail, an administrative citation setting forth the

alleged violation, and which shall inform the alleged violator of his or her right to be heard on the accusation of the dumping of unacceptable materials at the compost site.

b) Hearing. If a person accused of violating this Ordinance so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

c) Hearing Officer. The City Council shall serve as the hearing officer.

d) Decision. If the hearing officer determines that a violation of this Ordinance did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under Subd. 6 of this Ordinance, shall be recorded in writing, and a copy shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such finding shall be recorded and a copy provided to the accused violator.

e) Appeals. Appeals of any decision made by the hearing officer shall be filed in District Court in Stearns County, Minnesota.

f) Misdemeanor Prosecution. Nothing in this Section shall prohibit the City from seeking prosecution of a violation of this Ordinance as a misdemeanor. If the City elects to seek misdemeanor prosecution, no administrative penalty shall be imposed.

g) Denial of Access to Compost Site. In addition to any monetary penalty imposed, a person or business committing a second or subsequent violation may be subject to being denied future access to the compost site for a time to be set by the City Council.

Subd. 7. Fines. Any member of the public or business found to have violated the provisions of this Ordinance shall be subject to an administrative fine of $250.00 for a first violation and $500.00 for a second or subsequent violation within 24 months of a first violation.

Section 2. City Code Chapter 1 entitled "General Provisions and Definitions Applicable to the Entire City Code, Including Penalty Provision for Violation" and Section 10.99 entitled "Violation a Misdemeanor", are hereby adopted in their entirety by reference as though repeated verbatim herein.

Adopted by the City Council of the City of Paynesville this 28th day of March, 2016.

Jeff Thompson

Jeff Thompson, Mayor

ATTEST:

Renee Eckerly

Renee Eckerly, City Administrator

Published in the Paynesville Press on April 6, 2016.

Dumping of unacceptable material is illegal.

VIOLATORS WILL BE FINED

$250.00 First Violation

$500.00 Subsequent Violation

City Ordinance 155, 2nd Series