

**PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
JANUARY 11, 2016
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Election of Officers (page 4)
 - B. Meeting Schedule (page 5)
- IV. OLD BUSINESS
 - A. 2016 Street Improvement Project
 - 1. Review Plans
 - 2. Purchase Land For Pond
 - B. CIP – 2017 Project (page 6)
- V. INFORMATIONAL

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Neil Herzberg, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: January 11, 2016

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the December 14, 2015 Public Works Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the December 14, 2015 Public Works Committee meeting.

**MINUTES
PUBLIC WORKS COMMITTEE**

DECEMBER 14, 2015

The meeting was called to order by Chairperson Mel Schaefer at 5:00 p.m. Members present were Matt Quade, Neil Herzberg, Dave Peschong, and Keith Hemmesch. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

Motion was made by Quade to approve the minutes from the October 12, 2015 Public Works Committee meeting. Seconded by Peschong and unanimously carried.

MAIN LIFT GREASE ISSUE

Mergen explained to members that since the new upgrade, the City has been experiencing a grease buildup of over a foot within a month's time. A fire truck has been brought out to blow it apart. Staff also installed a mixer unit and that is working very well. The cost of the mixer is approximately \$7,500.00 plus electrical hook up. Members suggested to identify the source and either have them pay for it or stop sending the oil or grease through the system.

LAKE AVE. NORTH OF CROW RIVER TO HWY 23

Members were informed that this section of road is in a state of disrepair and needs to be put on the CIP plan. The suggested project would be added to the 2017 project. It was noted this will be 100% assessable. Members suggested to write Mr. Ferche a letter informing him of the condition of the road and the City's intentions of reconstructing the road in 2017.

RADIO READS MXU

Members reviewed a quote from HD Water supply for 200 MXU boxes in the amount of \$21,000.00. It was noted that staff currently has approximately 500 units installed. All the monthly accounts are on the system and it considerably reduces the time required to read. Once all the units are in, Mergen estimates only several hours to read the entire town. After a short discussion,

Motion was made by Peschong to approve a quote from HD Water Supply in the amount of \$21,000.00 for 200 MXU units and recommend such to the City Council. Seconded by Quade and unanimously carried.

2016 STREET PROJECT

DeWolf updated the Committee on the 2016 St. Project; reviewing the layout of Minnie St. and Washburne Ave. noting the proposed 40 feet street width. In addition, DeWolf briefly described the storm sewer layout. The schedule is to bring the entire plan to the January meeting and plan to open bids in February.

MPCA – FORMER MID TOWN SERVICE STATION

Members were informed that the contract is scheduled for approval and to start the pilot study. Members question Well #4 and if that can be incorporated into the project. The DNR, MPCA, and Dept. of Health all concur that Well #4 is being utilized as a pump out well and will not consider it for municipal usage.

There being no further business, the meeting was adjourned at 5:40 p.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: January 11, 2016

Agenda Section: New Business

Originating Department:

Item Number: III - A

ITEM DESCRIPTION: Election of Officers

Prepared by: Staff

COMMENTS:

Nominations for Chairperson.

Nominations for Vice Chair.

Nominations for Secretary.

ADMINISTRATOR COMMENTS:

Current officers are:

Chair – Mei Schaefer

Vice Chair – Keith Hemmesch

Secretary – Ron Mergen

COMMITTEE/COUNCIL ACTION:

Motion to appoint _____ as Chairperson.

Motion to appoint _____ as Vice Chair.

Motion to appoint _____ as Secretary.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: January 11, 2016

Agenda Section: New Business

Originating Department:

Item Number: III - B

ITEM DESCRIPTION: Meeting Schedule

Prepared by: Staff

COMMENTS:

Every year each Committee sets their meeting schedule. Currently the Public Works Committee meets on the second Wednesday of each month at 5:00 p.m.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to set the Public Works Committee meeting schedule for _____.

2016 CAPITAL IMPROVEMENT PLAN UPDATE

CITY OF PAYNESVILLE

January 5, 2016
PROJECT BREAKDOWN

YEAR	STREET	DATE OF LAST IMPROVEMENT	LENGTH	COST PER FOOT	ESTIMATED AMOUNT	
2016	LAKE AVE - REALIGNMENT FROM WASHBURNE AVE RR XING TO CROW RIVER BRIDGE	1993, 1985	940		\$499,600.00	
	MINNIE STREET - LAKE AVE. TO INDUSTRIAL LOOP W.	1991	1620		\$719,900.00	
	NORTH REGIONAL STORM WATER TREATMENT IMPROVEMENTS				\$272,560.00	
	MAIN STREET - HWY 23 TO HWY 55	1995	480	\$52.34	\$25,124.41	
	FIRST STREET - ALLDON PARK DRIVE TO LAKE AVENUE (WMN FROM STEARNS TO WASHBURNE BUILT IN 1971)	1995	1470	\$52.34	\$76,943.50	
	STEARNS AVENUE - FIRST STREET TO HOFFMAN STREET (BUSINESS 23)	1994	2290	\$52.34	\$119,864.37	
	MILL STREET - MAPLE STREET TO STEARNS AVENUE	1994	1260	\$52.34	\$65,951.57	
	MILL STREET - STEARNS AVENUE TO LAKE AVENUE	2000	1270	\$68.50	\$87,000.00	
					\$1,866,943.85	
2017	LAKE AVE - CROW RIVER BRIDGE TO HWY 23 BYPASS		1640		\$776,800.00	
	DIEKMANN DRIVE	1993, 1996	1960	\$53.91	\$105,669.07	
	MAIN STREET - HWY 23 BYPASS TO BRIDGE STREET (BUSINESS 23)	1996	1040	\$53.91	\$56,069.30	
	MINNESOTA STREET - HWY 55 TO STEARNS AVENUE	1996	2840	\$53.91	\$153,112.33	
	GENESSEE STREET - MILL STREET TO WENDELL STREET	1994	450	\$53.91	\$24,260.76	
	OAK PARK AVENUE - CROW RIVER TO RIVER STREET (BUSINESS 23)	1994	690	\$53.01	\$33,965.06	
	WENDELL STREET - RIVER STREET (BUSINESS 23) TO STEARNS AVENUE	1998	920	\$53.91	\$49,599.77	
	HUDSON STREET - WENDELL STREET TO HOFFMAN STREET (BUSINESS 23)	1998	320	\$53.91	\$17,252.09	
	STEARNS AVENUE - HOFFMAN STREET (BUSINESS 23) TO JAMES STREET	1998	320	\$53.91	\$17,252.09	
	AUGUSTA AVENUE - MILL STREET TO HOFFMAN STREET (BUSINESS 23)	1998	730	\$53.91	\$39,356.34	
	MAIN STREET - STEARNS AVENUE TO LAKE AVENUE	1998	1290	\$53.91	\$69,547.50	
	WASHBURNE AVENUE - FIRST STREET TO MILL STREET	1998	1470	\$53.91	\$79,251.81	
						\$1,422,136.13
	2019	BURR STREET - HWY 55 TO SPRUCE STREET	1974, 1979	1260	\$539.86	\$680,221.24
CIRCLE PINES COURT - EAST OF BURR STREET		1974	390	\$539.86	\$210,544.67	
PONDEROSA STREET - BURR STREET TO MAPLE STREET		1974	640	\$539.86	\$345,509.20	
MAPLE STREET - HWY 55 TO SPRUCE STREET		1974, 1979	900	\$539.86	\$485,872.32	
SERVICE ROAD - BURR STREET TO THE EAST		1991	475	\$368.55	\$175,063.34	
HUDSON STREET - SECOND STREET TO HUDSON DRIVE		1964	550	\$539.86	\$552,665.22	
BELMONT STREET - BUSINESS 23 TO ONE BLOCK NORTH		VERIFY	440	\$539.86	\$237,537.58	
					\$2,647,613.58	
2021	STEARNS AVENUE - TH 55 TO 1ST STREET W	1987	580	\$572.74	\$332,186.58	
	MORNINGSIDE AVENUE - SOUTH OF SOUTH STREET	1991	670	\$121.87	\$81,653.02	
	WASHBURNE DRIVE	1995	570	\$572.74	\$326,459.23	
	BURR STREET - SPRUCE STREET TO SOUTH OF ELM STREET	1979, 1992	990	\$121.87	\$120,651.48	
	ELM STREET - BURR STREET TO MAPLE STREET	1992	640	\$121.87	\$77,996.92	
	EVERGREEN COURT	1992	420	\$121.87	\$51,185.48	
	SPRUCE STREET - BURR STREET TO MAPLE STREET	1979	640	\$121.87	\$77,996.92	
	SPRUCE STREET - MAPLE STREET TO COAKLEY STREET	1976, 1991	700	\$121.87	\$85,309.13	
	SPRUCE STREET - COAKLEY STREET TO STEARNS AVENUE	1991	910	\$121.87	\$110,901.87	
	MAPLE STREET - SPRUCE STREET TO SOUTH OF EVERGREEN COURT	1976, 1979, 1991	1000	\$121.87	\$121,870.19	
	FLANDERS DRIVE	1976	330	\$121.87	\$40,217.16	
	WASHBURNE AVENUE - WASHBURNE DRIVE TO FIRST STREET	1995	790	\$60.68	\$47,936.67	
	SPRUCE STREET - STEARNS AVENUE TO C.R. 181	2000	1250	\$60.68	\$75,849.15	
	STEARNS AVENUE - SOUTH OF SPRUCE STREET	2000	380	\$60.68	\$23,058.14	
	CARROLL COURT	2000	200	\$60.68	\$12,135.86	
	KORONIS AVENUE - MAIN STREET TO MILL STREET	2000	770	\$60.68	\$46,723.06	
	JAMES STREET - LAKE AVENUE TO GARFIELD AVENUE	2000	720	\$60.68	\$43,689.11	
POMEROY AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	2000	680	\$60.68	\$41,261.94		
GARFIELD AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	2000	650	\$60.68	\$39,441.56		
					\$1,756,523.51	
2023	RIVER STREET - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	1991	1020	\$394.88	\$402,777.09	
	RAILROAD STREET - RIVER STREET TO WASHBURNE AVENUE	1991, 2000	620	\$394.88	\$244,825.29	
	JAMES STREET - RIVER STREET TO LAKE AVENUE	1991	1360	\$394.88	\$537,036.12	
	AUGUSTA AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	1991, 2000	700	\$394.88	\$276,415.65	
	WASHBURNE AVENUE - HOFFMAN STREET (BUSINESS 23) TO RR XING	1991, 1993	1300	\$394.88	\$513,343.35	
	LAKE AVENUE - HOFFMAN STREET (BUSINESS 23) TO JAMES STREET	1994	370	\$394.88	\$146,105.42	
					\$2,120,502.92	

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2016 CAPITAL IMPROVEMENT PLAN UPDATE

CITY OF PAYNESVILLE

January 5, 2016
PROJECT BREAKDOWN

YEAR	STREET	DATE OF LAST IMPROVEMENT	LENGTH	COST PER FOOT	ESTIMATED AMOUNT	
2025	SOUTH STREET - 160' EAST OF MORNINGSIDE AVENUE TO MAYWOOD AVENUE	2002	320	\$137.17	\$43,893.11	
	MAYWOOD AVENUE - SOUTH STREET TO HOFFMAN STREET (BUSINESS 23)	2002	660	\$137.17	\$90,529.54	
	MEADOWVIEW COURT	2004	180	\$137.17	\$24,689.87	
	SUNRISE AVENUE - SOUTH OF C.R. 34	2004	330	\$137.17	\$45,264.77	
	COAKLEY STREET	2004	940	\$137.17	\$128,936.01	
	RAILROAD STREET - WASHBURNE AVENUE TO GARFIELD AVENUE	2004	1130	\$137.17	\$154,997.54	
	LAKE AVENUE - JAMES STREET TO RAILROAD STREET	2004	320	\$137.17	\$43,893.11	
	BELMONT DRIVE - MAPLE STREET TO BELMONT AVENUE	2004	360	\$137.17	\$49,379.75	
	BELMONT STREET - BELMONT DRIVE TO WENDELL STREET	2004	1340	\$137.17	\$183,802.40	
	HUDSON STREET - HUDSON DRIVE TO WENDELL STREET	2004	1200	\$137.17	\$164,599.16	
	TH 55 SERVICE ROAD - SOUTH SIDE HWY 55, WEST OF STEARNS AVENUE	2004	550	\$137.17	\$75,441.28	
	MAYWOOD AVENUE - SOUTH OF SOUTH STREET (AMPE 4TH)	2005	650	\$137.17	\$89,157.88	
	MINNIE STREET - INDUSTRIAL LOOP W TO INDUSTRIAL LOOP EAST	1979	840	\$137.17	\$115,219.41	
	INDUSTRIAL LOOP W - MINNIE STREET TO INDUSTRIAL LOOP E	1979	1540	\$137.17	\$211,235.59	
	INDUSTRIAL LOOP E - MINNIE STREET TO INDUSTRIAL LOOP W	1979	1500	\$137.17	\$205,748.95	
	AMPE DRIVE - HOFFMAN STREET (BUSINESS 23) TO DEAD END	1979	1040	\$137.17	\$142,652.61	
	CLAIRE AVENUE - HOFFMAN STREET (BUSINESS 23) TO AMPE DRIVE	1979	310	\$137.17	\$42,521.45	
	TOTAL					\$1,611,862.44
	2027	SOUTH STREET - MAYWOOD AVENUE TO CITY LIMITS	2006	1300	\$72.45	\$94,190.57
		KIRA LANE - SOUTH STREET TO CITY LIMITS	2006	1060	\$72.45	\$76,801.54
KIRA COURT		2006	450	\$72.45	\$32,604.43	
WASHBURNE AVENUE - MILL STREET TO HOFFMAN STREET (BUSINESS 23)		2006	660	\$72.45	\$47,819.83	
KORONIS AVENUE - MILL STREET TO HOFFMAN STREET (BUSINESS 23)		2006	600	\$72.45	\$43,472.57	
SOUTH STREET - LAKE AVENUE TO 160' EAST OF MORNINGSIDE AVENUE		2006	1440	\$72.45	\$104,334.17	
POWEROY AVENUE - SOUTH STREET TO HOFFMAN STREET (BUSINESS 23)		2006	640	\$72.45	\$46,370.74	
CENTRAL AVENUE - RIVER STREET (BUSINESS 23) TO CROW RIVER		2006	540	\$72.45	\$39,125.31	
MAIN STREET - HWY 55 TO MAPLE STREET		2008	1190	\$72.45	\$86,220.60	
MAPLE STREET - BELMONT DRIVE TO HWY 55		2008	470	\$72.45	\$34,053.51	
AUGUSTA AVENUE - 1ST STREET TO MAIN STREET		2008	620	\$72.45	\$44,921.66	
KORONIS AVENUE - WASHBURNE DRIVE TO MAIN STREET		2008	1710	\$72.45	\$123,896.83	
KORONIS COURT		2008	910	\$72.45	\$65,933.40	
2ND STREET - KORONIS AVENUE TO LAKE AVENUE		2008	140	\$72.45	\$10,143.60	
AMBULANCE ROAD AND PARKING LOT		2008	790	\$72.45	\$57,238.89	
CEDAR STREET - MINNESOTA STREET TO MILL STREET (BUSINESS 23)		2010	350	\$72.45	\$25,359.00	
PINE STREET - MAIN STREET TO MILL STREET (BUSINESS 23)		2010	700	\$72.45	\$50,718.00	
BURR STREET - HWY 55 TO NATURE PARK		2010	1460	\$72.45	\$105,783.26	
RICHMOND STREET - MINNESOTA STREET TO MILL STREET (BUSINESS 23)		2010	350	\$72.45	\$25,359.00	
SUNRISE AVENUE - SOUTH STREET TO 670' SOUTH		2010	670	\$72.45	\$48,544.37	
MINNIE STREET - INDUSTRIAL LOOP EAST TO BUSINESS 23	2010	1170	\$72.45	\$84,771.51		
MAPLE STREET - BELMONT DRIVE TO MILL STREET (SAN & WMN NOT REPLACED IN 1995)	1995	1000	\$653.86	\$653,876.13		
TOTAL					\$1,931,538.93	

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