

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
OCTOBER 30, 2015
8:00 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Final Plat – J Dahl Acres – Jack Dahl (page 5)
- VI. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or
at renee@paynesvillemn.com if you can't attend the meeting.*****

**Members: Township - Don Wiese, Don Pietsch, City – Jeff Thompson, Renee Eckerly, At
Large Member – Gerry Mehr**

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: October 30, 2015

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes from the February 25, 2014 and June 5, 2015 Joint Planning Board meetings.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the February 25, 2014 and June 5, 2015 Joint Planning Board meetings.

**MINUTES
JOINT PLANNING BOARD**

FEBRUARY 25, 2014

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 8:30 a.m. Members present were Donavan Mayer, Don Wiese, Gerry Mehr, and Renee Eckerly, City Administrator.

Motion was made by Wiese to approve the minutes of the October 28, 2013 Joint Planning Board meeting. Seconded by Mayer and unanimously carried.

APPOINTMENT OF AT LARGE MEMBER

Motion was made by Wiese to appoint Gerry Mehr to the At Large Position of the Joint Planning Board. Seconded by Mayer and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Mayer to elect Pietsch as Chair, Wiese as Vice Chair, and Eckerly as Secretary. Seconded by Mehr and unanimously carried.

MEETING SCHEDULE

The Board consented to set the Joint Planning Board meetings on an as needed basis.

RE-ZONE REQUEST – WILLIE SCHEEL PROPERTY

It was reported that it is being proposed to re-zone 23.76 acres in the Township from Agriculture to Commercial with a 75' buffer and no access to Wilglo Acres. There was no opposition at the Re-Zoning Public Hearing held by Paynesville Township. The Joint Planning Board, City, and Township all support the 75' buffer zone. Marco and Stephanie Scholz submitted written opposition to the proposed re-zone directly to the Stearns County Planning Board. The Stearns County Planning Commission denied the re-zoning and 75' buffer. Stearns County wants a 150' buffer. Willie Scheel did not attend the County meeting.

City annexation would allow commercial, but not industrial. The City zoning is a 20' setback which includes the 20' buffer zone. Pietsch visited with Stearns County Commissioners to table this item until the Joint Planning Board and Paynesville Township could re-visit this item.

Yesterday Marco Scholz visited with Pietsch and Wiese. Mr. Scholz's concern is that the trees would all be removed. Wiese and Pietsch explained to Scholz the 75' buffer zone and that there would be no access to Wilglo Acres. Scholz was then fine with the proposed re-zone. Scholz requested a letter be written for him to sign (the Township will draft the letter). The buffer zone would not be re-zoned or constructed on. In the past the buffer zone has been turned over to the Township for maintenance. On the plat it would be marked as an Outlot A and turned over to the Township.

The Township will send a letter to the Stearns County Commissioners reaffirming the re-zone with at 75' buffer.

Motion was made by Mehr that the situation was reviewed by Paynesville Township with Marco Scholz and Mr. Scholz is in support of the 75' buffer zone which will be enforced in the platting process. Seconded by Wiese and unanimously carried.

The Board wants to make sure that if the Board is saying there is a 75' buffer zone that the Board makes sure it happens and it is enforceable.

2nd ISLAND

The Township is working on getting 2nd Island being included in the MN Land Trust. The Township has already put docks and boat landings in.

There being no further business, the meeting was adjourned at 9:18 a.m.

**MINUTES
JOINT PLANNING BOARD**

JUNE 5, 2015

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 11:00 a.m. Members present were Jeff Thompson and Don Wiese. Gerry Mehr and Renee Eckerly, City Administrator were absent.

Motion was made by Wiese to approve the minutes from the February 9, 2015 Joint Planning Board meeting. Seconded by Thompson and unanimously carried.

BOUNDARY/PROPERTY LINE ADJUSTMENT/CORRECTION – ETHEL MEAGHER TRUST

A map showing the boundary line adjustment was presented. Tract A (very small sliver of land 0.01 acres) is being removed from Tract B so that the shed within the dotted line property will meet setbacks. Tract A is being added to the dotted line property which lies west of Tract A & B. Tract B is being sold.

Motion was made by Thompson to approve the Boundary line adjustment for the Ethel Meagher Trust and recommend such to the City Council. Seconded by Wiese and unanimously carried.

There being no further business, the meeting was adjourned at 11:05 a.m.

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REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: October 30, 2015

Agenda Section: Old Business

Originating Department: Administration

Item Number: IV - A

ITEM DESCRIPTION: Final Plat – J Dahl Acres – Jack Dahl

Prepared by: Staff

COMMENTS:

Please review the Final Plat for J Dahl Acres.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the J Dahl Acres Final Plat.

