

**PUBLIC WORKS COMMITTEE  
CITY HALL CONFERENCE ROOM  
JULY 13, 2015  
5:00 P.M.**

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Review Comprehensive Water Report
- IV. OLD BUSINESS
  - A. Water Plant Rehab Project – Update
  - B. MPCA - Former Mid-Town Service Station - Update
  - C. 2016 Street Project - Update
  - D. City Shop – Future Planning - Update
- V. INFORMATIONAL

**\*\*\* Please call or email Ron at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you are not able to attend the meeting.\*\*\***

**Members: Dave Peschong, Neil Herzberg, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.**

**Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Public Works Committee

Committee/Council Meeting Date: May 15, 2015

Agenda Section: Consent

Originating Department: Public Works

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes from the June 15, 2015 Public Works Committee meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes of the June 15, 2015 Public Works Committee meeting.

**MINUTES  
SPECIAL PUBLIC WORKS COMMITTEE**

**JUNE 15, 2015**

The meeting was called to order by Vice Chairperson Keith Hemmesch at 5:00 p.m. Members present were Matt Quade, Neil Herzberg and Dave Peschong. Mel Schaefer was absent. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc.

**Motion was made by Herzberg to approve the minutes from the April 13, 2015 and May 12, 2015 Public Works Committee meetings. Seconded by Peschong and unanimously carried.**

**2016 BUDGET**

The Street and Snow & Ice budgets were reviewed:

- Increase of \$2,000.00 in maintenance and repair of streets
- Transfer to capital improvement was changed from \$15,000.00 to \$25,000.00 for the purpose of budgeting for a future shop
- Plowing of streets was increased by \$4,000.00 and salt and sand was increased by \$2,500.00; due to the Township requesting that the City purchase all the salt and bill the Township for their portion. There was a question on what happens to the moneys on years that the City does not utilize all the funds for snow plowing. These funds are transferred to the General Fund; however, once in the last seven years it was transferred to the Street CIP.

**Motion was made by Peschong to approve the proposed 2016 budget and recommend such to the Budget & Finance Committee and City Council. Seconded by Quade and unanimously carried.**

**DEPARTMENT OF HEALTH - FLORIDE**

Mergen reported on the rule change by the U.S. Dept. of Health & Human Services in the fluoride standard of .9 to 1.5. The new U.S. standard will be .5 to .9 ppm. The MN Dept. of Health stated it may take several years and if communities want to impose a different rate they can apply for a variance. It was reported that the City will save approximately \$900.00 to \$1,000.00 on chemical purchases due to the change.

**Motion was made by Hemmesch to apply for a Variance from the Department of Health and recommend such to the City Council. Seconded by Peschong and unanimously carried.**

**CITY SHOP – FUTURE PLANNING**

Mergen reported that the property next to the City shop is for sale. If the City shop remains at its existing location this is an opportunity that needs to be discussed. Members reviewed the location, site maps, and valuations:

- The property is priced at \$86,000.00 with site cleanup of approximately \$25,000.00
- Shop addition \$100,000.00
- Total improvements are estimated at \$200,000.00 - \$225,000.00

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- A zoning change would be required for \$200.00
- The cost to move to a new site would be \$800,000.00 to 1,000,000.00

The site will satisfy the City's needs for now, but the natural progression would be to purchase the property at 321 James St. also. Members noted that if this is the route the City takes staff can't come back in 5 years wanting more.

**Motion was made by Hemmesch to enter into negotiations for the property located at 315 James St. and recommend such to the City Council. Seconded by Peschong and unanimously carried.**

### WATER PLANT REHAB

DeWolf gave a brief update on the water plant stating that the painting and landscaping are not complete yet.

### MPCA FORMER MID TOWN SERVICE STATION

Members were informed that Senator Fischbach had sponsored a bill up to \$2.5 million to provide the best treatment available. Staff and Council members were called to testify on the City's behalf. The City was recently informed that the bill was passed and the Governor has signed it. An agreement will need to be signed with MPCA prior to any funds being spent.

### 2016 PROJECT

DeWolf presented the preliminary engineering report:

- Project area, Lake Ave. and Minnie St. reconfiguration, overlay on Stearns Ave., Mill St, Main St., and First St.
- Typical section will be designed for a 40' wide street with curb and gutter and a designed load rating of 10 ton
- Sidewalk (Washburne Ave. down Lake Ave.) was discussed on one side and members suggested to leave room for it, but don't install it now as the road doesn't currently lead anywhere
- Reviewed the water, sewer, and storm sewer improvements
- Reviewed the streets to be overlaid
- Mill St. from Stearns Ave. to Lake Ave. will require a 1.5" mill and overlay. Members discussed the assessment policy for the residents on this street as they should receive a prorated discount since the street has not reached its 20 year life expectancy.
- Minnie St. will also have to be prorated
- Project cost is estimated at \$1,857,600.00
- Assessment rates include street \$71.02, Minnie St. \$42.61, water service for 1" is at \$1,380.00 and 6" water service is at \$3,350.00, sanitary sewer is at \$1,150.00, and the overlay section would be \$16.16 per linear foot.

**Motion was made by Hemmesch to approve the Preliminary Engineering Report with the removal of the sidewalk and prorating the assessments on Mill St. and recommend such to the City Council. Seconded by Peschong and unanimously carried.**

There being no further business, the meeting was adjourned at 5:55 p.m.

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