

**SPECIAL PARK & TREE BOARD
PAYNESVILLE CITY HALL CONFERENCE ROOM
JULY 9, 2015
12:00 NOON**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Community Park & Shelter
 - B. Veterans Park & Beach
 - C. Gazebo Park
 - 1. Splash Pad - Fundraising – Update (page 3)
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

Board Members: John Wimmer, Len Gilmore, Nancy Ellis, Christine Schlangen, Matt Dickhausen, Jonathan Truwe, and Neil Herzberg.

Advisory Members: Ron Mergen, Lee Schleper, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: July 9, 2015

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the June 18, 2015 Park & Tree Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the June 18, 2015 Park & Tree Board meeting.

**MINUTES
SPECIAL PARK & TREE BOARD MEETING**

JUNE 18, 2015

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were Len Gilmore, Nancy Ellis, John Wimmer, and Neil Herzberg. Christy Schlangen, Jonathan Truwe, Lee Schleper, and Renee Eckerly were absent. Advisory Member present was Ron Mergen, Public Works Director.

Motion was made by Ellis to approve the minutes of the May 14, 2015 Park & Tree Board meeting. Seconded by Herzberg and unanimously carried.

VETERANS PARK

Ellis reported that the grass ditch between the parking lot and the road is being damaged by vehicles driving through the area. Something needs to be put up to prevent persons driving over the grass; possibly don't cut the grass.

GAZEBO PARK SPLASH PAD

Members discussed the fundraising options and strategies for the splash pad. There is currently \$1,200.00 committed and that Herzberg, Dickhausen, and Mergen were at the Paynesville Township Board meeting and the response was very positive. Other points of discussion were:

- Dickhausen presented a video he made of the splash pad being utilized and interviewed several kids and parents; this is to be shown on the local access channel
- On line donations
- Draft a letter to be sent to all local businesses in the City and Township and then follow that up with a phone call or personal visit
- A number of businesses and individuals were suggested to be contacted including the Legion, Lions, MasterMark, Ted's RV, Highline, etc.
- Dickhausen will meet with the Press to do a story and press release
- Flyers and donation cans at businesses
- Temperature gauge to show how much money has been raised

NEXT MEETING

The next meeting was set for July 9, 2015 at noon.

There being no further business, the meeting was adjourned at 12:50 p.m.



June 23, 2015

RE: Donation Request

Dear Valued Vendor: (or personal name, etc)

The City of Paynesville and our entire surrounding community value and enjoy the park system we have created and supported. We who live, work, play, and visit the Paynesville Community are proud of the vision we have for the parks and the numerous amenities they include.

In 2013 the City of Paynesville installed a small 400 sq. ft. splash pad at a cost of just under \$20,000.00. There has been a great deal of excitement and overwhelming usage these past two summers. However, due to the amount of usage the City is also receiving complaints that there is not enough room or amenities at the splash pad for all of the ages using the pad. Safety and enjoyment are of the utmost importance to the City and with that in mind the Park & Tree Board has proposed an expansion (Phase 2) to the existing pad that would include:

Amenities:

- Rain deck tower bucket – 20 foot diameter splash!
- 8 nozzle ring of water
- 2 adjustable spray nozzles
- Sidewalk from the splash pad to the restrooms
- Doubling the concrete pad area of the splash pad



Estimated expenses:

• Materials	\$24,154.00
• Installation including the sidewalk	\$34,000.00
• Landscaping	\$1,500.00
• Miscellaneous	\$500.00
Total	\$60,154.00

The City Council has authorized the project if the Park Board can raise \$20,000.00. We currently have raised approximately \$1,200.00. We are asking that you please thoughtfully consider partnering with us on this project.

For your convenience we have enclosed a self-addressed stamped envelope; your donation is greatly appreciated! If you have any questions, please contact Ron Mergen at ron@paynesvillemn.com or at 320-243-3714.

To watch a video of the current splash pad in use and to learn more about this exciting opportunity please go to www.paynesvillemn.com and click on the Splash Pad Expansion Link.

Thank you.

Sincerely,

Ron Mergen
Public Works Director