

**EDAP BOARD MEETING
WISH'N WELL CAFÉ
JUNE 16, 2015
7:00 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. EDAP Loan – LAMB Labor Services (page 2)
- IV. OLD BUSINESS
 - A. Economic Status Of Community – Update
 - B. Past Due Loans – Update
 - C. Member Appointment – Pay Del Co Representative (page 7)
 - D. EDAP Small Revolving Loan – Design Portrait Studio – Update
 - E. Combine EDAP & Bank Loan – Sweet Nook Bakery – Update
- V. INFORMATIONAL
 - A. Revolving Loan Report (page 8)
- VI. ADJOURN

***** Please call or email Renee at 320-243-3714 ext. 227 or at renee@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Don Pietsch, Don Wiese, Bruce Stang, Chris Stanley, Alan Habben, Jean Soine, and Kay McDaniel. Advisory Member: Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the EDAP Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All EDAP Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: EDAP Board

Committee/Council Meeting Date: June 16, 2015

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

The minutes from the May 19, 2015 EDAP Board meeting will be emailed out prior to and/or distributed at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the May 19, 2015 EDAP Board meeting.

Jennifer Welling

From: Renee Eckerly
Sent: Thursday, June 04, 2015 4:46 PM
To: bill@spoonerglenz.com
Cc: Jennifer Welling
Subject: FW: EDAP Loan - Len Gilmore
Attachments: SKM_C654e15060414550.pdf

Bill

Len Gilmore will be coming to the EDAP Board on June 16, 2015 to request a \$10,000 loan for the Iverson building. He is purchasing it for his business. If approved the city would be a 2nd mortgage. The documents attached. I can get a copy of the abstract from Amundsons. Len and Ron Jr will be closing around July 1, 2015. The Credit Union would have the 1st mortgage.

Please tell me if there is anything else you would need.

Thanks

Renee Eckerly
City Administrator
City of Paynesville
(320) 243-3714 ext. 227
Fax (320) 243-3713

From: Administrator
Sent: Thursday, June 04, 2015 2:56 PM
To: Renee Eckerly
Subject: scanned image

Would like to close July 1 2015

PAYNESVILLE REVOLVING LOAN FUND APPLICATION

I. GENERAL INFORMATION

Name of Business: LAMB Labor Services

Address: 402 1/2 Business 23

City: Paynesville, Mn Zip Code 56362

Business Contact Person: Len Gilmore

Telephone # 320-493-9851

Social Security # _____
(if business is a sole proprietorship)

Other contacts or application assistance providers:

Name:	Telephone #
_____	_____
_____	_____
_____	_____

Type of Business:

Sole Proprietorship Corporation General Partnership

Limited Partnership Limited Liability Partnership Other _____

If a corporation, provide the name(s) and address(s) of shareholders that own 20% or more of outstanding shares of the corporation.

If a partnership, provide name(s) and address(s) of all partners.

II. NATURE OF LOAN REQUEST

Amount of loan request \$ 10,000 Total Project Cost \$ 59,000 + closing costs

New Business or Business Expansion? _____

of existing jobs _____

of jobs to be created _____

of jobs retained _____

Amount of Private Financing \$0

III. FINANCING PURPOSE AND SOURCES (Complete all that are applicable to your loan.)

How and what funds will be used to finance project? (dollar amounts)

	RLF	Bank Loan	Equity	Other	Total
Property Acquisition	<u>\$10,000</u>	<u>\$47,200</u>	<u>\$1,800</u>	_____	<u>\$59,000</u>
Site Improvements	_____	_____	_____	_____	_____
Building Renovation	_____	_____	_____	_____	_____
New Construction	_____	_____	_____	_____	_____
Machinery/Equipment	_____	_____	_____	_____	_____
Inventory Purchase	_____	_____	_____	_____	_____
Working Capital	_____	_____	_____	_____	_____
Job Training	_____	_____	_____	_____	_____
Other (specify) - <u>closing costs</u>	_____	_____	<u>\$1,200</u>	_____	<u>\$1,200</u>
Total Project Cost	_____	_____	_____	_____	_____

IV. FINANCING TERMS AND CONDITIONS (Complete all that are applicable to your loan.)

Debt Committed

	RLF	Bank Loan	Equity	Other
Dollar Amount	_____	_____	_____	_____
% of Project Cost	_____	_____	_____	_____
Term (years)	_____	_____	_____	_____
Interest Rate	_____	_____	_____	_____
Collateral Offered	_____	_____	_____	_____
Lien Position	_____	_____	_____	_____

Name of participating Bank: CMCU

Contact Person: Chris Stanley / Evan Welle Telephone # 243-7022

Address: 1025 Main St. W Painesville

Name of participating Bank: _____

Contact Person: _____ Telephone # _____

Address: _____

Other Lender: _____

Contact Person: _____ Telephone # _____

Address: _____

Other Lender: _____

Contact Person: _____ Telephone # _____

Address: _____

- K. Appraisals/Lease Agreements/Purchase Agreements
 - 1. Provide a current independent appraisal for any real property subject to this loan request and/or offered as major collateral to secure the loan. Also, include copies of existing or proposed lease(s), purchase agreements, or other financial arrangements pertaining to the subject property.
- L. Partnership Certificate of Authorization or Corporate Certificate of Authority and Incumbency

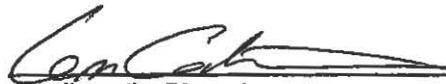
VI. OTHER REQUIRED DOCUMENTS

- A. Copy of last year's submitted business income tax statement
- B. Copy of last two year's submitted personal income tax statement
- C. Evidence of payment of last quarter's payroll tax
- D. Evidence of Workers' Comprehensive and Liability insurance coverage

*Finance Dept
City of Paynesville*

SIGNATURE OF APPLICANT(S)

I have willfully furnished this information to the Economic Development Authority of Paynesville (EDAP) for the purpose of applying for a loan. I (we) understand that this information will (may) be reviewed by City staff, the EDAP Board, City Council, and Township Board. I (we) further authorize EDAP staff to be in contact with those individuals and institutions involved in the proposed project.



 Applicant's Signature

4 June 15

 Date

 Applicant's Signature

 Date

 Applicant's Signature

 Date

 Applicant's Signature

 Date

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REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: EDAP Board

Committee/Council Meeting Date: June 16, 2015

Agenda Section: Old Business

Originating Department: Administration

Item Number: IV - C

ITEM DESCRIPTION: Member Appointment

Prepared by: Staff

COMMENTS:

It was suggested at the last meeting to appoint Wayne Nelson to the Board.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to appoint _____ to the EDAP Board, effective immediately and recommend such to the City Council

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REVOLVING LOAN STATUS REPORT

Date of Update:

6/3/2015

	Business Name	Outstanding Balance	Date of last Payment	Amount of Last Payment	Current/Next Due Date
*	Bloom Corner Floral #2	\$ 16,203.15	2/20/2015	\$ 683.80	3/15/2015
	Eats & Treats	\$ 16,397.62	6/3/2015	\$ 177.99	3/3/2015
	Koronis Lanes	\$ 5,319.77	3/3/2015	\$ 197.79	10/1/2015
*	Louis Industries	\$ 251,571.70	3/2/2015	\$ 12,126.90	6/4/2015
#	Louis Industries Deed Part A	\$ 20,000.00	3/2/2015	\$ 175.00	6/4/2015
	Louis Industries Deed Part B	\$ 50,314.34	3/2/2015	\$ 2,425.38	6/4/2015
	Midwest Cylinder #2	\$ 171,906.33	6/12/2014	\$ 2,115.64	7/22/2014
*	Queen Bee's Bar & Grill	\$ 79,264.70	5/27/2015	\$ 509.82	6/20/2015
*	Skinz #4	\$ 91,629.32	6/1/2015	\$ 637.96	6/15/2015
*	Skinz #5	\$ 77,344.76	6/1/2015	\$ 969.08	6/28/2015
*	Savage Land Partnership	\$ 314,364.09	5/29/2015	\$ 1,957.36	8/3/2015
	<u>Sweet Nook Bakery</u>	<u>\$ 9,562.34</u>	<u>5/18/2015</u>	<u>\$ 272.88</u>	<u>6/17/2015</u>
*	Joint Loans w/Township				
#	Joint Loans w/State				
	TOTAL OUTSTANDING BALANCE	\$ 1,103,878.12			

LATE PAYMENTS:

Bloom Corner Floral	\$ 341.90	Due: 3/15/15
Bloom Corner Floral	\$ 341.90	Due: 4/15/15
Bloom Corner Floral	\$ 341.90	Due: 5/15/15
Eats & Treats	\$ 177.99	Due: 3/3/15
Eats & Treats	\$ 177.99	Due: 4/3/15
Eats & Treats	\$ 177.99	Due: 5/3/15
Midwest Cylinder #2	\$ 2,115.64	Due: 7/22/14
Midwest Cylinder #2	\$ 2,115.64	Due: 8/22/14
Midwest Cylinder #2	\$ 2,115.64	Due: 9/22/14
Midwest Cylinder #2	\$ 2,115.64	Due: 10/22/14
Midwest Cylinder #2	\$ 2,115.64	Due: 11/22/14
Midwest Cylinder #2	\$ 2,115.64	Due: 12/22/14

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Midwest Cylinder #2	\$	2,115.64	Due: 1/22/15		
Midwest Cylinder #2	\$	2,115.64	Due: 2/22/15		
Midwest Cylinder #2	\$	2,115.64	Due: 3/22/15		
Midwest Cylinder #2	\$	2,115.64	Due: 4/22/15		
Midwest Cylinder #2	\$	2,115.64	Due: 5/22/15		
TOTAL DELINQUENT	\$	24,831.71			
CITY REVOLVING LOAN BALANCE (available)			\$ 257,277.74	updated 2/28/15	<i>(unaudited)</i>
CITY EDAP BALANCE			\$ 136,162.16	updated 2/28/15	<i>(unaudited)</i>
TOWNSHIP LOAN BALANCE (available)					