

**SPECIAL PARK & TREE BOARD
PAYNESVILLE CITY HALL CONFERENCE ROOM
MARCH 12, 2015
12:00 NOON**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. New Member (page 5)
 - B. Play Safe Kangaroo Jumper
 - C. Skate Park
 - D. Community Park & Shelter
 - E. Veterans Park & Beach
 - 1. Boat Landing
 - F. Gazebo Park
 - 1. Splash Pad (page 6)
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

Board Members: John Wimmer, Len Gilmore, Nancy Ellis, Christine Schlangen, Matt Dickhausen, and Neil Herzberg.

Advisory Members: Ron Mergen, Lee Schleper, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: March 12, 2015

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutas

Prepared by: Staff

COMMENTS:

Please review the minutes of the January 8, 2015 Park & Tree Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the January 8, 2015 Park & Tree Board meeting.

**MINUTES
PARK & TREE BOARD MEETING**

JANUARY 8, 2015

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were Len Gilmore, Nancy Ellis, John Wimmer, and Neil Herzberg. Christy Schlangen was absent. Advisory Members present were Ron Mergen, Public Works Director and Lee Schleper, Maintenance Worker.

Motion was made by Herzberg to approve the minutes of the October 2, 2014 Park & Tree Board meeting. Seconded by Wimmer and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Wimmer to election Dickhausen as Chair, Herzberg as Vice Chair, and Mergen as Secretary. Seconded by Ellis and unanimously carried.

MEETING SCHEDULE

Motion was made by Wimmer to set the meetings for quarterly, the first Thursday of each month at 12:00 noon. Seconded by Herzberg and unanimously carried.

APPRECIATION GIFT

In appreciation for the work accomplished by the Park & Tree Board a tree (10-12' Autumn Spire Maple) was donated by Kay McDaniel.

VETERANS PARK RESERVATION FEES

The City has received two requests to waive the \$156.88 fee. One from Serenity Path and the second from Community Education for the Summer In The Park Concert series. These were presented to the City Council and the Council asked that the Park & Tree Board review the fees and make a recommendation. There was a lengthy discussion with several views expressed:

- The building has costs associated with operation and the City needs to cover the operational costs.
- The shelter was constructed for the community and the non-profits are all doing a service for the community; drawing people into the community and the City should be encouraging their usage, not making it more difficult; therefore, the civic groups should not be charged.
- The Concert in the Park was started by a recommendation of the Design Team to utilize the Park, if the non-profits had to pay \$100.00 each time they would likely move to a shelter with no charge.

Motion was made by Ellis to keep the policy as is (where all entities pay) and any waiver request would be reviewed by the Park & Tree Board. Seconded by Herzberg and passed (Wimmer and Gilmore abstained).

Motion was made by Herzberg to allow the Paynesville Community Education to use the Veterans Park Shelter kitchen and outdoor seating at no cost; however, the City would be listed as a Concert Series Sponsor for the Summer Concert in the Park Series to be held Thursday evenings from 4 – 9 pm June 18, 2015 to July 16, 2015. Seconded by Gilmore and unanimously carried.

Motion was made by Ellis to approve waiving the Veterans Park Shelter fee of \$156.88 for the Serenity Path Festival – A Summertime Celebration of Hope and ask that the City be listed as a sponsor. Seconded by Herzberg and unanimously carried.

PLAY SAFE KANGAROO JUMPER

Members liked the concept and requested more details on the unit.

NEW MEMBERS

New members were discussed; any potential candidate's names can be given to the Jeff Thompson, Eckerly, or Mergen.

SKATE PARK

Members discussed that this seems to be an activity that keeps being requested and it's too large for a teenager to take the lead on. Gilmore mentioned a person that may be willing to lead this type of project and will contact him/her.

COMMUNITY PARK SHELTER

Construction will commence on the shelter as soon as the weather allows.

VETERANS PARK BOAT LANDING

An agreement with the DNR for new concrete planks was reviewed.

Motion was made by Dickhausen to approve the Agreement with the DNR for the upgrade of the boat landing and recommend such to the City Council. Seconded by Wimmer and unanimously carried.

It was also reported that a request has been made to the Sportsmen's Club to replace the dock at the boat landing. The City expects to hear back from them in March.

SPLASH PAD- PHASE TWO WOW FACTOR

Dickhausen presented the concept:

1. Featuring a water tower 20 feet in height with a 30 gallon bucket that dumps when full creating a 25 foot diameter splash zone.
2. Ring of water with 12 jets shooting simultaneously creating a circle of water, the nozzles are interchangeable to control the flow and spray pattern.

3. Rain tunnel, this is 10 jets creating a tunnel effect where participants can walk through tunnels of flowing water.

Members noted that that Board has discussed the phase two and this is a wow factor.

Motion was made by Wimmer to pursue the project and obtain price quotes for the project and recommend such to the City Council. Seconded by Herzberg and unanimously carried.

There being no further business, the meeting was adjourned at 1:05 p.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: March 12, 2015

Agenda Section: Old Business

Originating Department:

Item Number: IV - A

ITEM DESCRIPTION: New Member

Prepared by: Staff

COMMENTS:

Jonathan Truwe is interested in serving on the Park & Tree Board.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to appoint Jonathan Truwe to the Park & Tree Board and recommend such to the City Council.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: March 12, 2015

Agenda Section: Old Business

Originating Department: Administration

Item Number: IV - F

ITEM DESCRIPTION: Gazebo Park – Splash Pad

Prepared by: Staff

COMMENTS:

Ron Mergen will give a verbal report. Please review the attached documents.

Estimated costs include:

Rain Deck – parts, materials, and shipping	\$24,154.00
Concrete and Installation	\$34,000.00
Landscaping	\$ 1,500.00
Sub Total	\$59,654.00
Less sidewalk approved in 2014	\$ 7,875.00
TOTAL	\$51,779.00

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to _____.



License #58961 PM

East Hwy 23 - P.O. Box 77
Paynesville, Minnesota 56362
Phone: 320-243-3644
Fax: 320-243-3664
www.vossplumbing.com

Proposal

2/18/2015

City of Paynesville
221 Washburne Ave
Paynesville, MN 56362

RE: SPLASH PAD EXTENSION GAZEBO PARK

Quote is for:

- Excavation of topsoil, import granular borrow for subgrade, provide misc. plumbing materials and installation of splash pad accessories, installation of header and water connection in bathroom mechanical room, installation of water tower foundation, form and pour 4" concrete slab per plan with color includes thickened edge, saw cutting concrete, caulking joints of saw cuts, sealing slab, Excavation and placement of 4" sidewalk (natural concrete color) from bathrooms to splash pad, and placement of topsoil along edges.
- Color Allowance up to \$30.00/CY for splash pad

Not included:

- Seeding of topsoil along edges.
- Splash Pad Accessories provided by others

Total Labor, Materials, and taxes: \$34,000.00

The Prices quoted are based on present material costs and are in effect for 30 days. After this period, in the event of a price increase by the manufacturer, this quotation becomes void and we reserve the right to requote.

Authorized and Accepted

Signature _____ Date _____

Voss PLUMBING-HEATING
PAYNESVILLE MN

Steve Sill

Subject: Rain Deck - Sales Order - #13144
From: Rain Deck (ryanw@raindeck.com)
To: bulldogfitness@yahoo.com; ryanw@raindeck.com;
Date: Friday, January 23, 2015 3:36 PM



Dear Matt Dickhausen,

Thank you for choosing Rain Deck for your splash pad needs! Please carefully review the order details below including any custom paint colors and the correct billing and shipping address. When you are ready to place your order, simply select the "APPROVE" link at the bottom of the order.

Sales Order: #13144

Product	Quantity	Price	Total
Rain Deck 3" Nozzle Tool (RD100-0) (#RD100-0)	1	\$19.00	\$19.00
Rain Deck 3" Universal Housing (RD102-0) (#RD102-0)	2	\$33.00	\$66.00
Rain Deck 3" Adjustable Nozzle (RD103-0) (#RD103-0)	2	\$34.00	\$68.00
Rain Deck Footing Base w/ Cap and Hardware (RD399-0) (#RD399-0)	2	\$250.00	\$500.00
Rain Deck Footing Base Spray Plate – Rain Spider (RD399-3) (#RD399-3)	2	\$68.00	\$136.00

Rain Deck SS Bucket Tower 1 (RDS351-0) (#RDS351-0)	1	\$16,800.00	\$16,800.00
Rain Deck 8-Nozzle Ring of Water (RD129-0) (#RD129-0)	1	\$695.00	\$695.00
11" x 11" Box Drain – 4" PVC Connection (RD437-0) (#RD437-0)	2	\$89.00	\$178.00
Special Order Item (#SO) Custom 2" Manifold with (2) 3/4" solenoids: And (3) 1.5" solenoids with (1) 1.5" ball valve	1	-	\$1,150.00
Rain Deck 8 Zone Multi-Program Electronic Controller (RD500-0) (#RD500-0)	1	\$1,295.00	\$1,295.00
Rain Deck Sof-Touch™ Electronic Timer Box (RD550-1) (#RD550-1)	1	\$592.00	\$592.00
Rain Deck Sof-Touch™ Ground Sensor w/ Footing Base (RD555-0) (#RD555-0)	1	\$795.00	\$795.00
Order Subtotal:			\$22,294.00
Shipping:			\$1,860.00
Order Total:			\$24,154.00

Order Notes:

Splash Pad Expansion Equipment

Customer Details:

Email: bulldogfitness@yahoo.com

Phone: 320-243-7570

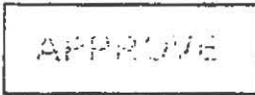
Billing Address:

Matt Dickhausen
City of Paynesville
221 Washburne Avenue
Payneville
MN
56362
Edit - Billing Address

Shipping Address:

Matt Dickhausen
City of Paynesville
221 Washburne Avenue
Paynesville
MN
56362
Edit - Shipping Address

To approve the current order as is, please click the **APPROVE** button below. After clicking the **APPROVE** button, you will be re-directed to a secure payment processing page.



If you have any questions, please call us at 888-445-7246 or email sales@raindeck.com.

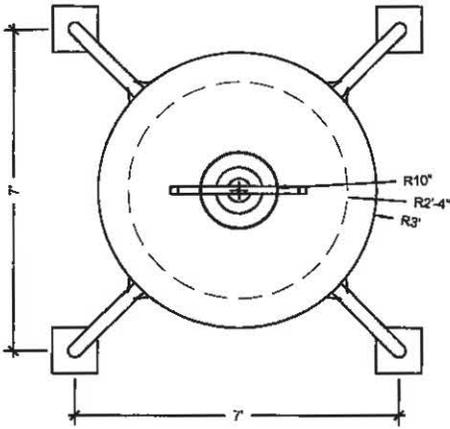
Thank you,

Rain Deck

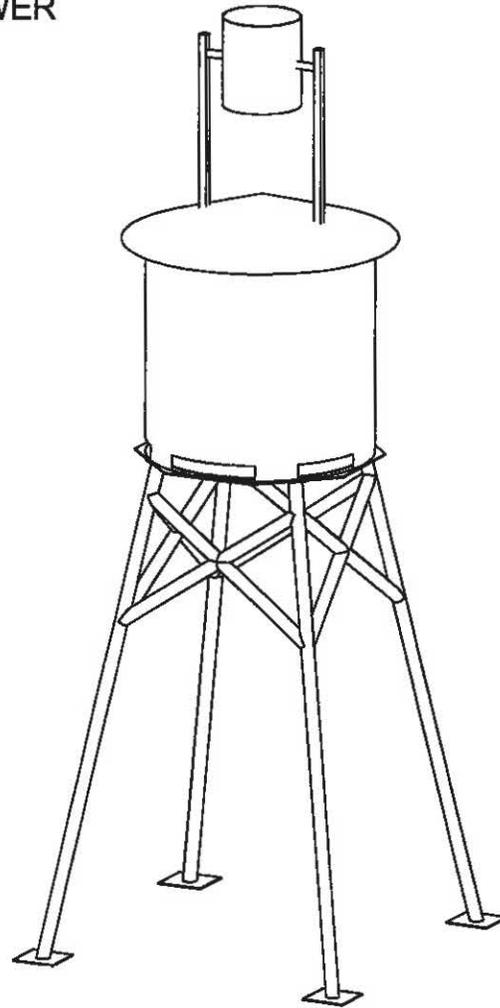
***NOTE: This sales order is subject to the Rain Deck Terms and Conditions. Rain Deck is not responsible for knowing local code requirements. Client should verify all requirements prior to placing order.**

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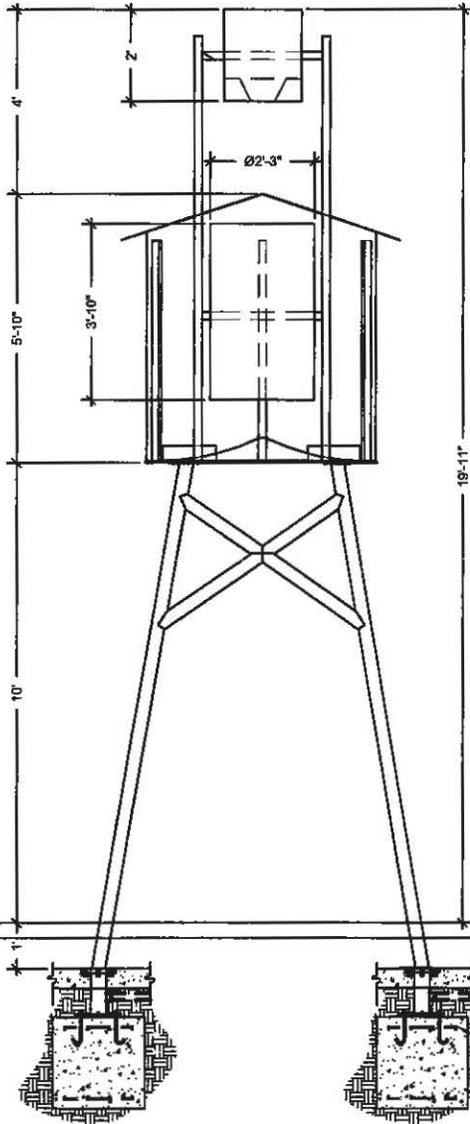
RDS356-0
DUAL-BUCKET
WATER TOWER



TOP VIEW



SCALE
N.T.S.



FRONT VIEW

1 1/2" INLET
SEE DETAIL RAIN DECK STAINLESS
STEEL FOOTING BASE RDS386-0

DUAL-BUCKET
WATER TOWER
RDS356-0

SCALE
1/4"=1'-0"

RAINDECK
Ph. 888.445.RAIN
Fax. 866.869.3942
info@raindeck.com

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REV.	DATE	BY	DESCRIPTION
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Δ			
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**RAIN DECK
DUAL-BUCKET
WATER TOWER**

SEAL

DATE

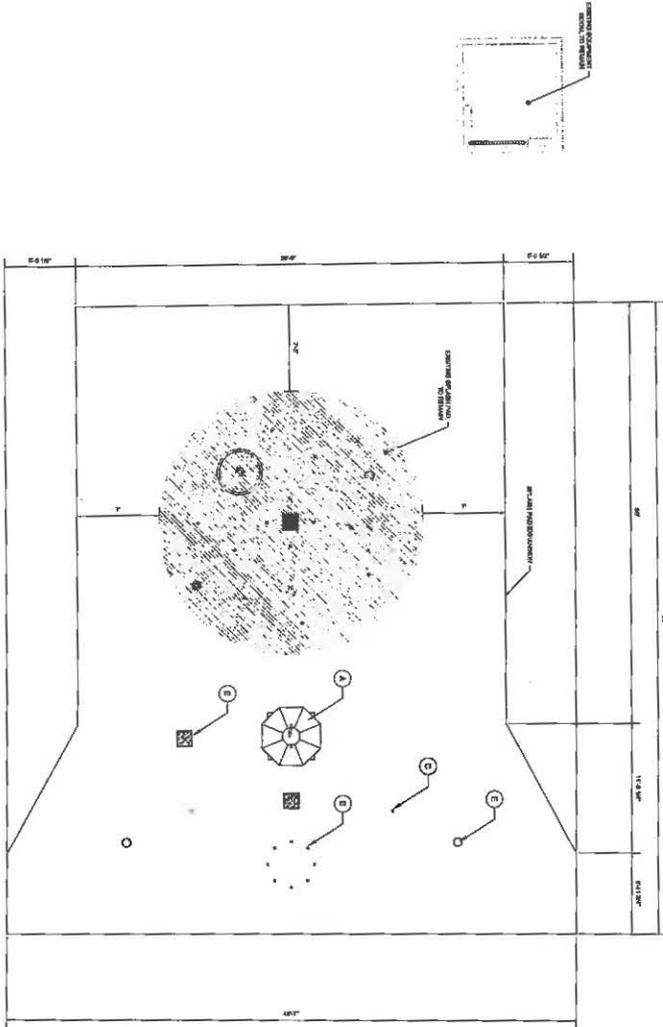
DRAWN BY RS	REVIEWED BY RW
DATE DECEMBER 2014	
SHEET	
MFR# RDS356-0	

Paynesville's WOW FACTOR



The Dumping Bucket Water Tower

Our new Water Tower features a 30-gallon bucket sitting top the nearly 20'-tall tower creating a 25' diameter splash zone! This feature also includes the option of adding a secondary internal bucket for an even bigger splash.



FEATURE SCHEDULE	
ITEM	DESCRIPTION
A	1 RAIN DECK RIBBED 63 IN DIA TOWER
B	1 RAIN DECK RIBBED 36 IN DIA TOWER
C	2 RAIN DECK RIBBED 36 IN DIA TOWER
D	2 RAIN DECK RIBBED 36 IN DIA TOWER
E	1 RAIN DECK RIBBED 36 IN DIA TOWER

FEATURE LAYOUT

SCALE: 1/4" = 1'-0"

DRAWN BY: **SP1.1**
 CHECKED BY: **SP1.1**
 DATE: **01/11/2013**
 PROJECT: **SP1.1**

**PAYNESVILLE SPLASH PAD
FEATURE LAYOUT**

REV.	DATE	BY	DESCRIPTION
1			
2			
3			
4			

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