

**SPECIAL PARK & TREE BOARD  
AT VETERANS PARK  
JULY 10, 2014  
12:00 NOON**

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- IV. NEW BUSINESS
  - A. Decommissioning of Bi-Centennial Park & Creation of New Wayside Park – Request (page 3)
  - B. Old Raft
  - C. Park Reservation/Cancellation Policy (page 7)
- IV. OLD BUSINESS
  - A. Veterans Park & Beach
    - 1. Property For Sale (page 8)
- V. INFORMATIONAL
- VI. ADJOURN

**Please contact Ron Mergen at 320-243-3714 ext. 230 or at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) if you can't attend the meeting.**

**Board Members:** John Wimmer, Len Gilmore, Nancy Ellis, Christine Schlangen, Matt Dickhausen, Neil Herzberg, and Kay McDaniel.  
**Advisory Members:** Ron Mergen, Lee Schleper, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Park & Tree Board

Committee/Council Meeting Date: July 10, 2014

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Please review the minutes of the June 5, 2014 Special Park & Tree Board meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes the June 5, 2014 Special Park & Tree Board meeting.

**MINUTES  
SPECIAL PARK & TREE BOARD MEETING**

**JUNE 5, 2014**

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were Kay McDaniel, John Wimmer, Neil Herzberg, Nancy Ellis, and Len Gilmore. Advisory Members present were Ron Mergen, Public Works Director; Renee Eckerly, City Administrator; and Lee Schleper. Christy Schlangen was absent.

**COMMUNITY PARK SHELTER BIDS**

The bids were reviewed with a total construction cost of \$59,250.00. This amount is under the engineer's estimate of \$65,000.00. The bids are as follows:

Mechanical:  
Voss Plumbing      \$13,950.00

Building & Dirt work:  
Koronis Builders      \$48,990.00  
JP Evans              \$49,700.00  
Voss Plumbing      \$41,200.00

Electrical:  
Haines Electric      \$4,100.00

Members discussed the site lay out, color of the block, and roof. It was agreed upon to match the colors of the shelter at Veterans Park.

**Motion was made by Gilmore to approve the following bids:**

**Mechanical:  
Voss Plumbing      \$13,950.00  
Building & Dirt work:  
Voss Plumbing      \$41,200.00  
Electrical:  
Haines Electric      \$4,100.00**

**for the Community Park Shelter and recommend such to the City Council.  
Seconded by McDaniel and unanimously carried.**

**GAZEBO PARK**

Members toured the splash pad and proposed sidewalk area. The plan was to pour a 10' pad around the splash pad; however, after reviewing it, it was suggested to pour a square area around the pad to create an area to put a park bench. Also reviewed was the sidewalk to the restrooms. Members laid out a sidewalk with arch to the shelter and to the restrooms.

There being no further business, the meeting was adjourned at 12:50 p.m.

**Park Plan**

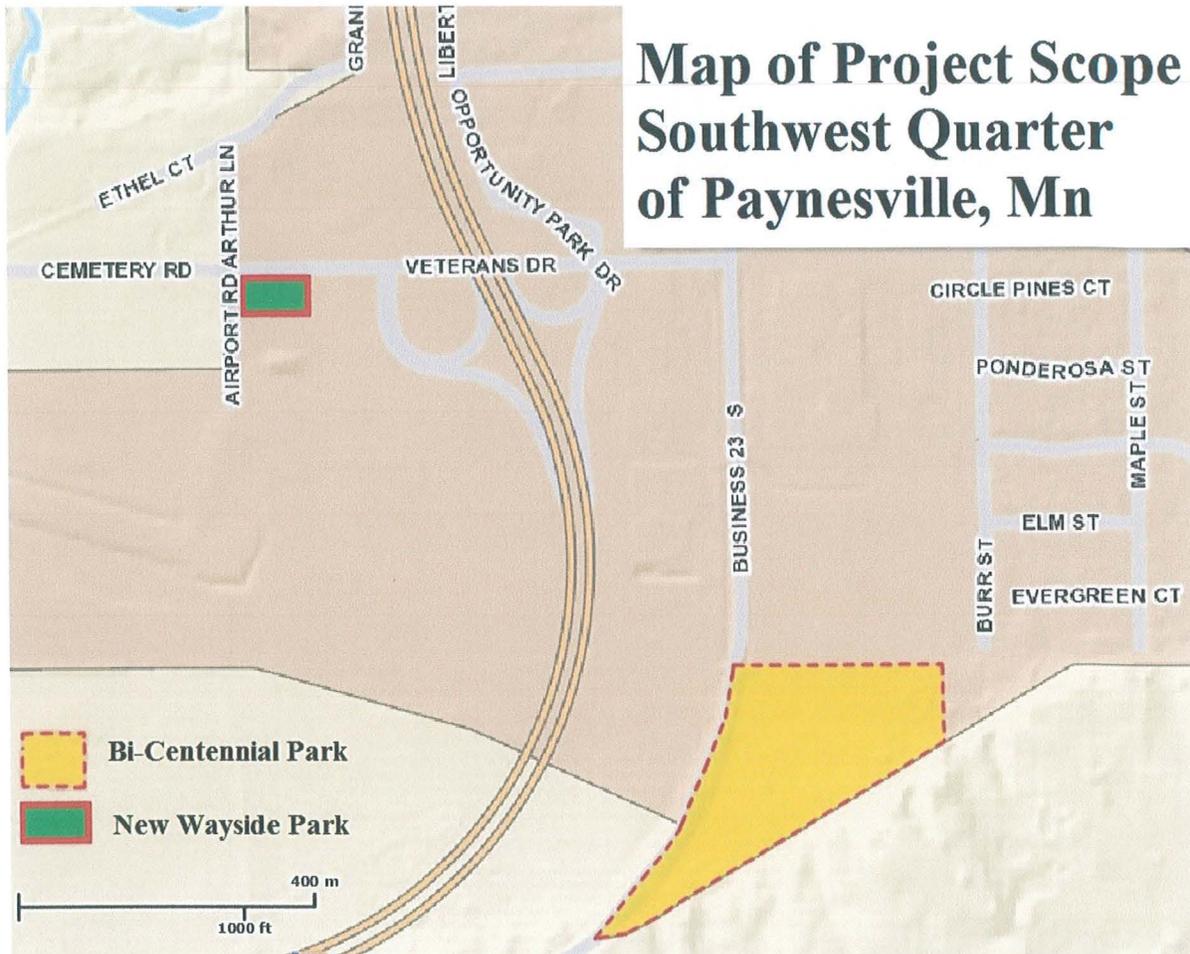
**The Decommissioning of the Bi-Centennial Park and**

**Creation of a New Wayside Park**

**Mark Hislop, Citizen Resident**

**June 2, 2014**

## Map of Project Scope Southwest Quarter of Paynesville, Mn



As part of America's Bicentennial Projects across the Nation, I believe the Paynesville School District worked towards the creation of a wayside park on the southwest portion of the School District property, with access to Minnesota State Highway 23.

In 1976, a log cabin was donated to the historical society as part of the bicentennial celebration. It is located permanently at the rest stop on Highway 23 west of town (Paynesville Historical Society History, 1999).

Since that time, Minnesota State Highway 23 was relocated and access to the park from the highway is close to a half mile away, and the log cabin fell into disrepair and was removed,

leaving only a gravel parking lot and the signage “Wayside Rest ½ Mile” and “Wayside Rest” on the old highway.

I believe it would be in everyone’s interest if the Bicentennial Park on Paynesville School District property be decommissioned as it does not fit the original purpose and use it was designed for due to the changed traffic pattern, and that a new multi-purpose wayside rest be constructed at the intersection of Veterans Drive and Airport Road and the “Wayside Rest” signs moved to the current highway.

This new facility could resemble the models such as the parks on the Lake Wobegon trail in the cities of Albany and Avon, a northern gateway to the Glacial Lakes bicycle trail and head of the Lake Koronis Recreational Trail, complete with parking and shelter as a traditional wayside rest with bike racks for those using the facility as a bicycle wayside rest. Map guides of the area could be posted as well as what the community has to offer, in terms of services as well as business and employment, and perhaps a soda machine.

The intent of such a project would be to limit the size to roughly an acre, half the size of the Gazebo Park, as to not add too much maintenance to the Public Works Department, but be large enough for residents and non-residents alike to have the ability to park on the opposite side of the busy traffic corridor and use the wonderful trail system we currently have, an appealing enough for non-residents to want to come back to use it time and time again.

Support has already been made for a wayside rest project in previous meetings and perhaps the park and trail committees can take the opportunity to look at this.

\*The Paynesville City Council took the following actions at their meeting on Wednesday, June 11, 2003. The council agreed that a wayside rest in the city would be a good idea but felt it should probably be addressed when plans for Highway 23 are more solid.

\*SPECIAL CITY COUNCIL MEETING AUGUST 27, 2012

WAYSIDE REST- Rasmussen was not aware of a wayside rest. Jeff Thompson stated that there has been some discussion on this. Doris Wendlandt stated that Eckerly has been checking with MnDOT and MnDOT said the City could possibly get one. It was questioned how much money is available for signage and landscaping. Rasmussen stated \$80,000.00 to \$100,000.00 for landscaping. It was questioned if the City will still have input on the landscaping layout.

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- \* A. **Reservation.** Because of the significant demand for park shelters during the summer months, the Renter's hold on a particular shelter is not official until this Rental Agreement has been completed and the rental fee, tax, and deposit have been paid. Renters are encouraged to secure an official reservation as soon as possible.
- \* B. **Cancellation.** If the Renter cancels their reservation at least three months in advance of the reserved date; 100% of their rental fee, tax, and deposit will be refunded. If cancelled with less than three months notice, the rental fee, tax, and deposit will not be refunded, but the Renter will have no further obligation. Since late cancellations means that another renter will not likely be found for the date you reserved, unfortunately, there are no exceptions to this policy.
- C. **Park Hours.** The park hours are 6:00 a.m. to one-half hour after sunset. Renters are permitted to use the rented facility between these hours. The Renter may be ejected from the facility during the hours not permitted.
- D. **Alcohol.** The Renter will be subject to ejection and prosecution for the consumption of intoxicating beverages by minors, whether it is occurring with or without the Renter's knowledge. Absolutely no sale of intoxicating beverages is permitted. The Renter shall indemnify and hold the City harmless for any liability introduced by the consumption of alcoholic beverages upon City property during the rental period. Anyone who violates the restrictions on the use of alcohol would be subject to forfeiture of the damage deposit. No glass containers are allowed. The consumption of alcohol can only be consumed within the lawn area outside the shelter, which is between the shelter and Cedar Point Road; between the shelter and the parking lot; and between the shelter and the woods, and which area is further defined by signs indicating "No Alcohol Beyond This Point". It shall be the responsibility of the person or persons signing the rental agreement with the City to make sure that all members of their party clearly understand the rules of the rental agreement with respect to the use and consumption of alcohol. Violation of the conditions and limitations on the use of alcohol will subject the renter to forfeiture of the damage deposit.
- E. **Nuisance.** The Renter is responsible for the conduct of guests during the rental period, causing a public nuisance may, at the discretion of the Police Department, be grounds for ejection from the facilities. Specifically, the Police Department will monitor the parks for events that create noise in violation of the City Ordinance.
- F. **Parking.** Parking is permitted on-street or in designated areas only. Overnight parking in parks is prohibited.
- G. **Trash.** Trash containers will be provided; Renters must ensure that all refuse is placed in these containers. City employees will dispose of trash in the containers at the end of each event.
- H. **Keys.** Keys for the facility can be picked up the last business day prior to the rental date. Keys to the park facilities must be returned to City Hall the next business day immediately following the rental date. Renters shall be responsible for the cost of replacing lost or damaged keys, or re-keying the facilities. If preferred, Renters may return the key by depositing it in the drop box located at the main entrance of City Hall.
- I. **Damage and Deposit.** There is a \$50.00 deposit required in addition to the rental fee and tax which shall be returned only if City staff determines that all conditions of this Rental Agreement have been met. The Renter's responsibility shall not be limited to the amount of the deposit. In the event of a violation of this Rental Agreement, the deposit may be retained to recover the administrative cost of recovering damages from the Renter which shall be in addition to the deposit amount. In the event of a violation of this Rental Agreement or the Veterans Park Shelter Clean-Up Checklist provided contemporaneously with the Rental Agreement, the deposit may be retained to recover the administrative costs of recovering damages from the renter, which shall be in addition to the deposit amount.
- J. **Minimum Age.** Renters must be at least eighteen (18) years of age and the event must be supervised by a responsible adult at least eighteen (18) years of age at all times.
- K. **Admission Charged.** The Renter is prohibited from using the park facilities for events for which an admission is charged or that are held for-profit without the written approval of the City. Failure to disclose that an admission was or will be charged shall be grounds for cancellation of the reservation and forfeiture of the rental fee, tax, and deposit.
- L. **Facilities Rented.** The City's park system requires a substantial annual cost, with most of the usage occurring on weekends. Most of the events for which shelters are rented also occur on weekends. So the Renter is advised that the facilities for which rental fees are paid reserves only the park shelter. The only restrooms for the park are located in this shelter so all patrons must share them respectfully. If a Renter encounters a conflict they are encouraged to contact the Police Department's non-emergency number at 320-243-7346.
- M. **Rate Increases.** The rental rates are subject to change at any time, but generally the City Council reviews all fees in December of each year. If the rental rate is increased between the date that a park shelter is reserved and the date of your event, the new rate(s) will apply.
- N. **Refunds.** There are no refunds in part or in whole of the rental fee, tax, or deposit, whether due to inclement weather, messy facilities, or for any other reason, unless as described in Section B. Cancellation. At times the shelters are rented for several consecutive days by different patrons, so the condition of the shelter is dependent upon how well the previous renter adheres to this Rental Agreement. If the facility has not been adequately cleaned when the Renter takes occupancy, they are encouraged to photograph the preexisting condition to assist the City in dealing with that previous renter, but unfortunately, you will be expected to leave the shelter and grounds in good condition at the end of your event.

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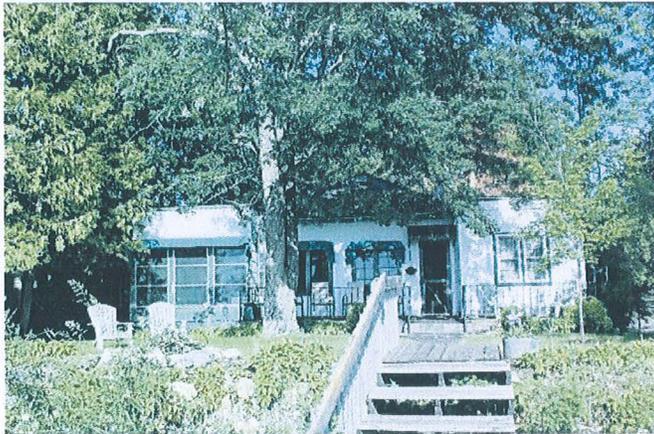
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# MLS # 4494577 - \$209,000

15569 Cedar Point Road - Paynesville, MN 56362 - Koronis Lake

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## Property Description

Contact Us

\$209,000 | MLS # 4494577 | 15569 Cedar Point Road - Paynesville, MN 56362

ENJOY BEAUTIFUL SUNSETS FROM THIS COZY 2 BR, 1 BA CABIN ON LAKE KORONIS WITH WEST VIEW OF THE LAKE. LARGE ENCLOSED PORCH FOR ENTERTAINING. CLOSE TO BEACH AND PARK.

## Property Details

Contact Us

\$209,000 | MLS # 4494577 | 15569 Cedar Point Road - Paynesville, MN 56362

Class: SF  
 Acres: 0.200

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Lot Size Dimensions: 60x146  
 Waterfront Type: Lake Front  
 Waterfront Name: Koronis  
 Waterfront Feet: 60  
 Waterfront View: West  
 Wooded Acres: 0.000  
 Style: (SF) One Story  
 Garage Stalls: 1  
 Garage Description: Detached Garage  
 Exterior Type: Other  
 Roof Type: Asphalt Shingles  
 Basement Type: None  
 Fuel Type: Propane  
 Heating Description: Forced Air  
 Cooling Description: None  
 Appliances: Range, Refrigerator, Dryer  
 Sewer: Holding Tanks  
 Water: Well  
 Handicap Access: None  
 Courtesy Listing: Granite Realty of MN

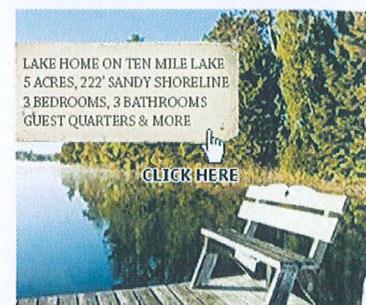
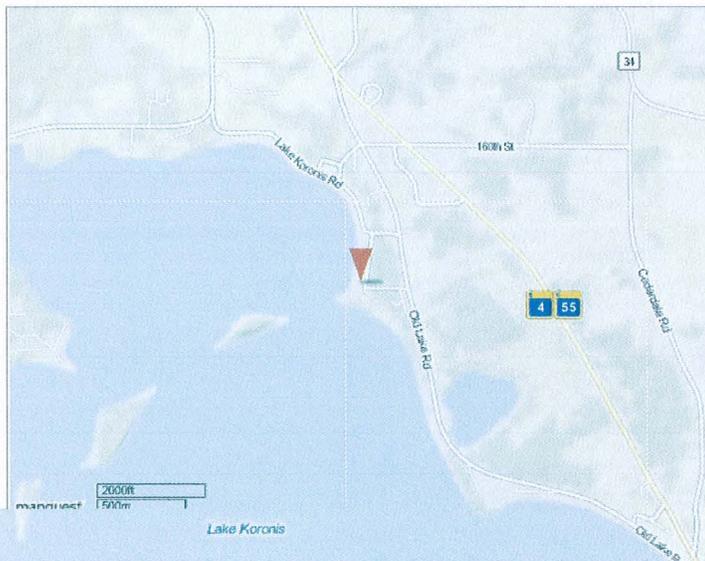
**Additional Details**

County Name: Stearns  
 Tax Year: 2014  
 Taxes: \$2,166  
 Body of Water Name: Koronis  
 Zoning: Shoreline  
 Year Built: 1950  
 Above Ground Finished: 974  
 Total Finished Sq Ft: 974  
 Number of Bedrooms: 2  
 Total Baths: 1  
 Three Quarter Baths: 1  
 School District: 741 - Paynesville  
 School District Phone: 320-243-3410  
 Lender Owned: No

**Approximate Location**

[Contact Us](#)

\$209,000 | MLS # 4494577 | 15569 Cedar Point Road - Paynesville, MN 56362



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