

**SPECIAL BUDGET & FINANCE COMMITTEE MEETING  
CITY HALL CONFERENCE ROOM  
MONDAY, JUNE 30, 2014  
4:30 P.M.  
AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes – (page 1)
- III. NEW BUSINESS
  - A. Mayor & Council Member Salaries & Other Compensation (page 2)
  - B. IT Service Proposal (page 4)
  - C. Purchase of Copier (page 11)
- IV. OLD BUSINESS
  - A. Purchase of New/Replacement Equipment for the Police Department (page 26)
  - B. Stadium/Grandstand – Funding
  - C. Contracts:
    - 1. Bennett Office Technologies – IT Support
    - 2. Stearns County Sheriff's Department
    - 3. Recreational Programs
      - A. After Prom
      - B. Historical Society
      - C. Paynesville Area Center
      - D. Community Education
- V. INFORMATIONAL
  - A. Next Meeting – Monday, July 14, 2014 at 4:30 p.m. – Belinda will not be in attendance. Change date?
- VI. ADJOURN

**\*\*\*Please contact Renee Eckerly if you can't attend the meeting.\*\*\***

**Voting Members: Jean Soine, Belinda Ludwig, Elliot LaBeau, Kay McDaniel, and Renee Eckerly.**

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Budget & Finance Committee. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Paynesville Budget & Finance Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Budget & Finance Committee

Committee/Council Meeting Date: June 30, 2014

Agenda Section: Consent Agenda

Originating Department: Administration

Item Number: III - A

**ITEM DESCRIPTION:** Minutes

Prepared by: Staff

**COMMENTS:**

Minutes from the previous meeting may be emailed out and/or distributed at the meeting.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the minutes from the \_\_\_\_\_ Budget & Finance Committee meetings.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Budget & Finance Committee

Committee/Council Meeting Date: June 30, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

**ITEM DESCRIPTION:** Council & Mayor Salaries

Prepared by: Staff

**COMMENTS:**

Renee Eckerly will give a verbal report. If the Mayor/Council desires an increase to their salary and other compensation an ordinance amendment is required. Increases would become effective January 1, 2015. The current annual salaries are:

Mayor	\$4,703.35
Council Members	\$3,527.51

If a change is desired an Ordinance Amendment will need to be drafted.

The current per diems are:

Half Day	\$45.00
Full Day	\$90.00

If a change is desired a Resolution will need to be drafted.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to \_\_\_\_\_ and recommend such to the City Council.

ORDINANCE NO. 142, 2<sup>ND</sup> SERIES

AN ORDINANCE OF THE CITY OF PAYNESVILLE, MINNESOTA, AMENDING CITY CODE CHAPTER 2 ENTITLED "ADMINISTRATION AND GENERAL GOVERNMENT" BY AMENDING SECTION 2.11 THEREOF ENTITLED "SALARIES AND OTHER COMPENSATION OF MAYOR AND COUNCIL MEMBERS"; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 2.99 OF CHAPTER 2, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF PAYNESVILLE, MINNESOTA ORDAINS AS FOLLOWS:

Section 1. City Code, Chapter 2, Section 2.11, is hereby amended to read as follows:

**SEC. 2.11. SALARIES AND OTHER COMPENSATION OF MAYOR AND COUNCIL MEMBERS.**

Subd. 1. The salary of the Mayor shall be \$4,479.38 per year payable quarterly commencing January 1, 2013. The salary of the Mayor shall be ~~\$4,703.35~~ per year payable quarterly commencing ~~January 1, 2014.~~

Subd. 2. The salary of each council member shall be \$3,359.53 per year payable quarterly commencing January 1, 2013. The salary of each council member shall be ~~\$3,527.51~~ per year payable quarterly commencing ~~January 1, 2014.~~

Subd. 3. In addition to the foregoing, a per diem and other compensation of council members shall be set by resolution of the council.

Section 2. City Code, Chapter 1, entitled "General Provisions and Definitions Applicable to the Entire City Code Including Penalty for Violation", and Section 2.99 entitled "Violation a Misdemeanor" are hereby adopted in their entirety by reference as though repeated verbatim herein.

Adopted by the City Council of the City of Paynesville this 11<sup>th</sup> day of June, 2012.

  
Jeff Thompson, Mayor

ATTEST:

  
Renee Eckerly, City Administrator

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Budget & Finance Committee

Committee/Council Meeting Date: June 30, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - B

**ITEM DESCRIPTION:** IT Service Proposal

Prepared by: Staff

**COMMENTS:**

Renee Eckerly will give a verbal report. Please review the attached service proposal from Marco for IT services in the amount of \$1,504.00 for program set up plus a monthly fee of \$1,504.00.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to approve the service proposal from Marco for IT services in the amount of \$1,504.00 for program set up plus a monthly fee of \$1,504.00 and recommend such to the City Council.

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**Managed IT  
Service Proposal**



Date 05/14/14 | Proposal # MARQ103177 | Voice: 800.892.8548 | Fax: 800.847.3087

**Client:** City of Paynesville  
Renee Eckerly  
221 Washburne Avenue  
Paynesville, MN 56362

**Phone:** 320-243-3714  
**Email:** reneee@paynesvillemn.com

**Sales Rep:** Jared Crimando / Greg Fogarty

**Technology Planning and Managed Services**

**Program Setup (required for all clients)**

Program Setup labor for Marco Managed Services \$1,504.00

**3 Year Managed Services Agreement**

**Managed IT Service:**

Total Cost per User	\$59.00	13	\$767.00
Per User Discount for 3 Year Agreement	-\$10.00	13	-\$130.00
Email - Spam Filtering Only (minimum of 10)	\$2.00	13	\$26.00
Managed Services Anti-Virus (Must have a current Managed Services Agreement) - Priced per Machine	\$2.00	13	\$26.00
Axcient BDR - Cloud Continuity - 500GB	\$315.00	1	\$315.00
Marco Managed IT Base Charge	\$500.00	1	\$500.00
Total Monthly Program Fees			\$1,504.00

These services renew automatically unless cancelled in writing. The Client has read, signed, and understands both this Agreement and the Marco Managed IT Agreement, and acknowledges such by the signature below. All Managed Services are prepaid. The total due at signing is for the technology assessment and downpayment, if required. Following the successful completion of the Managed IT Implementation, first monthly fee, and setup fees will be due.

**Agreed by Client** \_\_\_\_\_

**Date** \_\_\_\_\_

**Agreed by Marco Managed Services** \_\_\_\_\_

**Date** \_\_\_\_\_

Serving customers throughout the Upper Midwest and nationally with offices in Minnesota, Wisconsin, North Dakota, South Dakota, and Iowa.

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# MARCO MANAGED IT AGREEMENT

This MANAGED IT AGREEMENT (the "Agreement", or "Contract"), is made and entered into on 5/14/2014, by and between **MARCO, INC.** ("Marco") and **City of Paynesville** ("Client"). Furthermore, the agreement shall be in effect for **3** year(s) from the start of service.

## RECITALS

Client desires to procure certain products and services from Marco; and Marco desires to provide such product and services to Client on the terms set forth below;

**NOW, THEREFORE**, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Client and Marco agree as follows:

### Services

This Agreement applies to the purchase of all Product and Services (collectively, the "Services") ordered by Client from Marco. Marco and Client agree that the Services to be provided by Marco to Client shall be set forth in this agreement.

### Description of Services

The **Marco Managed IT offering** includes device monitoring and remote services intended for maintaining and managing the client's PCs and Servers in regards to network connectivity, functionality of Microsoft Operating System and functionality of Microsoft Office from our Help Desk. Client also will be allowed access to Marco Inc.'s HelpDesk during the hours outlined below, for remote administration and problem resolution on the components covered by the Managed IT offering. Tasks associated and covered by a Managed IT offering are outlined in the Managed IT Statement of Work.

### HelpDesk:

Marco will make available to the Client as part of the Managed IT offering, access to the Marco HelpDesk Monday-Friday from 7:00am until 5:00pm Central Time (CT), not including published Marco Inc. holidays. Marco will attempt to minimize downtime but scheduled and unscheduled maintenance and repairs will require periods of down-time. Marco will use its best efforts to resolve the service interruptions, regardless of cause. Marco will make every attempt to provide a live-call response to all requests.

Monitoring Agents will be installed on each PC intended for coverage to provide feedback to Marco's management software and allow help desk staff to remotely access the PCs. Client agrees to allow Marco access to its network via this connection method. The minimum requirements for a PC that can be remotely supported are outlined in the Statement of Work.

For Managed IT users, unless otherwise stated, all additional or emergency service work will be billed at Marco's published contract rates or deducted from a preferred service agreement. An initial network assessment is required for all managed IT service contracts. Billing for the initial network assessment will be as set forth in the Marco Managed IT proposal to Client and or pricing addendum to this agreement.

Marco can also provide work on Client's non-covered equipment or project work on an as needed basis at the request of the Client, and all material/parts costs will be charged accordingly. Additional pricing information can be found in the "Pricing of Non-Covered Equipment Services" section of this agreement. Marco Preferred Service Agreements (prepaid blocks of labor time) can be used for related labor costs.

Marco will apply critical operating systems and office patches according to Marco's standard practices, and in accordance with Microsoft's guidelines. Operating System and Office support packs are not included for PCs. Marco will periodically and at its sole discretion upgrade operating system utilities such as Internet Explorer to the latest version. On occasion, patching services may cause problems with the machine receiving the patch. Any remediation necessary to correct the problems caused by the patch deployment is included with the purchase of this service.

### Terms of Purchase for Managed IT

The service start date shall be effective upon signing of this contract, unless otherwise specified, and shall be the date associated with the issuance of the first reoccurring invoice by Marco for Client's Managed IT Service Agreement. Except for return of the

amount paid, Marco shall not be liable to Client for any damages, including without limitation consequential and incidental damages and loss of business, due to a delay in the start date, regardless of the cause of such delay.

### **Pricing Of Non-Covered Equipment Services**

Labor rates and miscellaneous charges shall be at Marco's published prevailing rates for services rendered on non-covered equipment. These rates apply to services performed during normal business hours 8am – 5pm Monday through Friday. Services performed after hours and on weekends will be billed at the specified rate times 1.5. Services performed on holiday will be billed at the specified rate times 2.

A minimum one-hour of labor will be charged for each on-site service call. No work will be performed for Client after the first hour without Client's prior approval. In addition, for each service call, no parts will be used without Client's prior approval if the price of such parts is greater than \$100.

A minimum of 1/4 hour of labor will be charged for each call to the HelpDesk or when remote service technologies are used. All time billed on the HelpDesk will be assumed to be approved as Client is involved with or has authorized the process. If HelpDesk personnel are unable to resolve the issue, an Engineer will be dispatched to the Client location. Standard Marco rates will apply to the on-site service call. Clients under any Managed IT service program will be billed at the prevailing Marco rates.

There will be a travel charge for travel time between Marco and Client's site. Travel charges are determined by distance to the Client site. Travel will be billed according to the distance where the service site is located.

All services shall be performed during Marco's normal working hours. However, if Client requests work to be performed during non-working hours, Marco will use its best efforts to provide such services.

### **General Terms of Contract**

In furtherance of the above, Marco shall:

Provide proactive on-site maintenance and health check according to the frequency dictated to Marco at the location stated on this contract. Marco shall also provide on-site support for business addresses located within Marco's field service footprint, which have been documented during the implementation process.

Provide designated channels to receive service requests from Client. Service requests can be placed by calling Marco at (320) 259-3097 St Cloud, (651) 634-6197 St Paul, Minneapolis area, or toll free at 1-800-847-3097 from all other areas or via email at marcohlpdesk@marconet.com. If a Marco Support Representative is not immediately available when Client places a call for services, Marco will use its best efforts to respond to such service requests within two hours.

Provide the items of equipment (test equipment, tools, etc.) necessary to perform the maintenance services requested. All parts furnished in the performance of this Agreement will meet Marco's quality standards. Replaced parts removed from the Client's equipment shall become the property of Marco. Marco shall always have the option, with the client's approval, to remove Client's equipment to the Marco service depot for repairs. The goal is always to expedite repairs. When Marco removes equipment to its service depot for repairs, Marco shall be responsible for any damage to or loss of said equipment from the time the equipment is removed from Client's site until it is returned. Provide summary report to Client which shows the services performed under this Agreement.

Marco is acting only as a reseller or licensor of any hardware, software and equipment (collectively, the "Equipment") offered under this Agreement that was manufactured by a third party. Marco shall have no responsibility or liability for any malfunction or defects of Equipment either sold, licensed or provided by Marco to or purchased directly by Client used in connection with the Services. Marco shall make reasonable attempts to replace, repair or correct any such defects of equipment and to inform Client of such defects, the correction procedure being implemented, and the costs to Client of such corrective procedure. Any rights or remedies Client may have regarding the ownership, licensing, performance or compliance of the Equipment is limited to those rights extended to the Client by the manufacturer, or extended to Marco by the manufacturer and assigned by Marco to Client, in connection with this Agreement.

### **Billing and Payment**

Client shall pay the fees and other charges for each Service as set forth in this agreement and the Managed IT Services proposal.

Additional charges shall be imposed by Marco and paid by Client for: (i) hours of service provided by Marco for matters other than those for which Marco is responsible for in connection with the Service, as described in the Statement of Work or this Agreement; and (ii) any changes to the scope of any project, or other specialized services requested by the Client.

Client shall pay a late payment charge equal to one and one-half percent (1.5%) (or the highest amount permitted by law, whichever is lower) per month or portion thereof on the outstanding balance of any invoice remaining unpaid thirty (30) days after the date upon which payment is due ("Due Date"). Accounts unpaid after the Due Date may have service suspended or terminated. Such suspension or termination shall not relieve Client of Client's obligation to pay the fee due for Services rendered. Marco shall have no obligation to perform services for Client if the Client fails to keep their service account current.

Client shall pay all federal, state, and local sales, use, value added, excise, duty and any other taxes assessed with respect to the Services and the sale of hardware, software or equipment to Client.

## **Term and Termination**

This Agreement shall become effective on the date set forth at the beginning of the Agreement and shall continue in full force and effect until terminated by either party pursuant to this Section.

This Agreement may be terminated immediately under presence of one or more of the following conditions: (i) by the non-breaching party in the event the other party breaches a material term of this Agreement and fails to cure such breach within thirty (30) days after written notification of such breach; (ii) by the non-breaching party if the other party violates the confidentiality restrictions contained in this Agreement; or (iii) by the non-filing party if the other party files a petition for reorganization, protection from creditors, or otherwise under the bankruptcy laws or laws of any jurisdiction or is adjudicated bankrupt and which is not dismissed or cured within ninety (90) days. Upon termination or expiration of this Agreement pursuant to this Section, any license and associated rights granted to Client by Marco will expire automatically and Client shall promptly return to Marco or destroy any of Marco's Confidential Information, and copies thereof in Client's possession; and, Marco shall promptly return to Client or destroy any of Client's Confidential Information and copies thereof in Marco's possession.

This Agreement may be terminated without cause by Client with a 90 day written notice in which the Client is responsible to pay an early termination fee. In the first full twelve (12) calendar months of the Term, Client is subject to an early termination fee equal to four (4) months of the agreement. Termination by the Client beginning in calendar month thirteen (13) through twenty-four (24) of the Term, Client is subject to an early termination fee equal to three (3) months of the agreement. Termination by the Client beginning in calendar month twenty-five (25) through thirty-six (36) of the Term, Client is subject to an early termination fee equal to two (2) month of the agreement.

## **Warranty**

Except as specifically set forth in this agreement, Marco makes no warranties, express or implied, as to any services, equipment, product or documentation. Marco specifically disclaims any and all implied warranties; including without limitation any implied warranties of merchantability, fitness for a particular purpose, or title or non-infringement of third party rights.

## **Limitation of Liability**

In no event shall Marco or its employees, affiliates, agents, third-party information providers, merchants, licensors or the like be liable for any indirect, incidental, special or consequential damages, or loss of profits, revenue, data or use, by Client or any third party, whether in an action in contract, tort, strict liability or other legal theory, even in the event that Marco has been advised of the possibility of such damages. Marco's liability for any damages, losses and causes of actions, whether in contract or tort (including negligence or otherwise), shall not exceed the actual dollar amount paid by Client for the service which gave rise to such damages, losses and causes of actions during the twelve (12) months prior to the date the damage or loss occurred or the cause of action arose.

## **Confidentiality**

"Confidential Information" means all other information that is (a) disclosed by either party in any tangible form and clearly labeled or marked as confidential, proprietary or its equivalent, or (b) disclosed by either party orally or visually, and designated confidential, proprietary or its equivalent at the time of its disclosure and reduced to writing and clearly marked or labeled as confidential, proprietary or its equivalent within thirty (30) days of disclosure.

**Non-Disclosure:** A party receiving Confidential Information will restrict the use of the Confidential Information to those purposes necessary for the performance of the receiving party's obligations and the exercise of the receiving party's rights under this Agreement, at all times, will safeguard against disclosure of the Confidential Information to third parties using the same degree of care to prevent disclosure as it uses to protect its own information of like importance, but at least reasonable care. A party may make only the minimum number of copies of any Confidential Information required to carry out the purpose of this Agreement. All proprietary and copyright notices in the original must be affixed to copies or partial copies.

**Exclusions:** Neither party will be obligated to maintain any information in confidence or refrain from use if: (a) the information is or becomes public knowledge without fault of the receiving party, (b) the information was in the receiving party's possession or was known to it prior to its receipt from the disclosing party, (c) the information is independently developed by the receiving party without the utilization of Confidential Information of the disclosing party, (d) the information is or becomes available on an unrestricted basis to the receiving party from a source other than the disclosing party, (e) the information becomes available on an unrestricted basis to a third party from the disclosing party or from someone acting under its control, or (f) the information is publicly disclosed (that is, not under adequate protective order) by the receiving party under an order of a court or government agency, provided that the receiving party provides prior written notification to the disclosing party of such obligation and the opportunity to oppose such order.

## **Indemnification**

**Indemnification:** Both parties shall indemnify, defend, and hold harmless the other, its directors, officers, employees and agents, against any claim, demand, cause of action, debt or liability, including reasonable attorneys' fees, to the extent that the claim is based upon a claim that if true, would constitute a breach of any of its representations, warranties, or obligations hereunder, arises out of the negligence or willful misconduct of their actions, or arises out of any allegation that actions, materials or use of equipment infringe or violate any patents, copyrights, tradenames, trade secrets, licenses, or other rights of any third party.

**Non-Solicitation:** Client agrees not to solicit, hire, or otherwise engage in any like activity in any manner whatsoever, directly or indirectly, with any of Marco's employees during the term of this Agreement and for a period of one (1) year thereafter. For each breach by Client of the forgoing restrictions, Client will pay Marco an amount equal to any recruitment or referral fees paid by Marco for such employee and the base salary and bonus earned by such employee during the twelve (12) months proceeding Client's breach of the forgoing restrictions.

**Force Majeure:** Marco shall not be liable for failure or delay in performing its obligations hereunder if such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts of any governmental body, war, insurrection, sabotage, embargo, fire, flood, strike or other labor disturbance, interruption of or delay in transportation, unavailability of, interruption or delay in telecommunications or third party Services (including DNS propagation), inability to obtain raw materials, supplies, or power used in, or equipment needed for provision of the Services.

**Disputes**

**Arbitration:** Any dispute, controversy, cause of action, or claim, of any kind or nature whatsoever, whether legal or equitable, including, but not limited to, claims in contract, torts or product liability and claims based upon alleged violations of consumer protection laws, which arise out of (1) this Agreement, or the breach, termination or invalidity of this Agreement, (2) any services rendered pursuant to the Agreement, or (3) the sale, installation, modification or use of any related Product, but not including the collection of money due on unpaid invoices, shall be finally and exclusively settled by arbitration in accordance with the Arbitration Rules of the American Arbitration Association in effect on the date of this Agreement by one (1) arbitrator appointed in accordance with such Rules. The place of arbitration shall be St. Cloud, Minnesota. Judgment upon the award of the arbitrator may be entered in any court having jurisdiction thereof.

**Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota without regard to the choice of law or conflict of law principles.

**Attorneys Fees:** Should any legal action permissible under this Agreement be instituted to enforce the terms and conditions of this Agreement, in particular the right to collect money due on unpaid invoices, the prevailing party shall be entitled to recover reasonable attorney's fees and expenses incurred at both the trial and appellate levels.

**Miscellaneous**

**Assignment and Change of Control:** Neither this Agreement, nor any right or obligation arising under this Agreement may be assigned, sold and transferred, in whole or in part, without the prior written consent of Marco, including, without limitation, by operation of law, or in the event that Client is acquired or sells all, or substantially all, of its business or assets to another entity. This Agreement may be assigned, in whole or in part, by Marco without Client's consent. Subject to the foregoing restrictions, this Agreement will be binding and inure to the benefit of the parties and their successors and assigns.

**Notices:** All notices, approvals and other communications required under this Agreement will be in writing and will be deemed delivered upon their delivery, in the case of personal delivery, upon electronic confirmation of delivery via facsimile, in the case of delivery via facsimile, upon its sending if delivered by overnight mail or express courier, or upon three (3) days after posting by certified U.S. Mail, postage prepaid, return receipt requested, addressed to the party to whom directed at the address herein set forth or at such other address as may be from time to time designated in writing by the party changing such address.

Marco: Marco, Inc.  
4510 Heatherwood Road  
St. Cloud, MN 56302

**City of Paynesville**  
221 Washburne Avenue  
Paynesville, MN 56362

**Entire Agreement:** This Agreement (including its Attachments) sets forth the entire agreement and understanding of the parties relating to the subject matter and supersedes and replaces any and all prior discussions, agreements, understanding, promises and representations, oral or written, between them concerning the subject matter hereof. No modification of or amendment to this Agreement, nor any waiver of any rights under this Agreement, will be effective unless in writing and signed by a duly authorized officer of Marco and of Client.

**No Waiver:** The failure of either party at any time to require performance by the other party of any provisions of this Agreement will in no way affect the right of such party to require performance of that provision. Any waiver by either party of any breach of any provision of this Agreement will not be construed as a waiver of any continuing or succeeding breach of such provision, a waiver of the provision itself or a waiver of any right under this Agreement.

**Severability:** If any provision of this Agreement is held invalid by any law, order or regulation of any government or by the final determination of any state or federal court, such invalidity will not affect the enforceability of any other provisions not held to be invalid.

**Remedies:** All remedies set forth in this Agreement will be cumulative and in addition to and not in lieu of any other remedies available to either party at law, in equity or otherwise, and may be enforced concurrently or from time to time.

**Reservation of Rights:** Nothing in this Agreement will be deemed to imply that any intellectual property rights will be transferred or ceded to either party or third parties.

**Headings/Definitions:** The Section headings used in this Agreement are for reference and convenience only and will not enter into the interpretation of this Agreement. Where appropriate in context, the conjunctive will include the disjunctive, any will include all, unless will include until, and vice versa.

**Authority:** The parties executing this Agreement warrant that this Agreement is being executed with full corporate authority and that the officers whose signatures appear hereon are duly authorized and empowered to make and execute this Agreement in the name of the corporation by appropriate and legal resolution of its Board of Directors.

**Counterparts:** This Agreement may be executed in two or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument. The execution and delivery of counterparts may be accomplished by telefacsimile.

**Independent Contractor:** Both parties are independent contractors. Nothing in this Agreement will be deemed to create an agency, partnership, joint venture, or employer/employee relationship. Nothing contained in this Agreement will be construed to: (a) give either party the power to direct and control the day-to-day activities of the other; (b) constitute the parties as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking; or (c) allow Client to create or assume any obligation on behalf of Marco for any purpose whatsoever. All financial obligations associated with Client's business are the sole responsibility of Client.

**IN WITNESS WHEREOF, the parties have each caused this Agreement to be signed and delivered by its duly authorized officer or representative on the date set forth at the beginning of this Agreement.**

**City of Paynesville**

**MARCO, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Budget & Finance Committee

Committee/Council Meeting Date: June 30, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - C

**ITEM DESCRIPTION:** Purchase of Copier

Prepared by: Staff

**COMMENTS:**

Renee Eckerly will give a verbal report. Please review the attached copier quotes from Marco, Loffler, and Minnesota Computer Systems, Inc. This would be a lease not a purchase.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

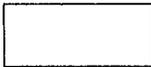
Motion to \_\_\_\_\_ and recommend such to the City Council.

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## Document Solutions Analysis

For

City of Paynesville



### Current Equipment

- (1) Toshiba Estudio 6520c
  - 65 page per minute bw and color
  - (2) 500 sheet trays w. large capacity tray
  - Staple Finisher w. Folding, and 3 hole punch

## Total Costs

- Summary

- MFP Volume BW 15,000/month
  - Cost Per Copy \$.0072
- MFP Volume Color 4,000/month
  - Cost Per Copy \$.08

- Total Lease \$247.20 per month
- Total Operational \$428.00 per month
- Monthly Total \$675.20

## New Option

- Konica C454e
  - 45 page per minute bw and color
  - Network Color Printing
  - Network Color Scanning
  - (2) 500 sheet paper trays w. 2,500 sheet LCT
  - Staple Finisher w. saddle stitch, and 3 hole punch
- 60 month agreement
  - Includes 15,000bw and 4,000color prints per month
  - Cost per copy charge lowered to \$.006bw and \$.049color
  - Includes buyout of current lease agreement on Toshiba
  - Includes shipping of the device back to lease company
  - Includes all delivery, setup, training, networking etc.
  - Includes all toner, service, parts, labor, travel etc.
  - \$524.21/ month

## New Option

- Konica C554e
  - 55 page per minute bw and color
  - Network Color Printing
  - Network Color Scanning
  - (2) 500 sheet paper trays w. 2,500 sheet LCT
  - Staple Finisher w. saddle stitch, and 3 hole punch
- 60 month agreement
  - Includes 15,000bw and 4,000color prints per month
  - Cost per copy charge lowered to \$.006bw and \$.049color
  - Includes buyout of current lease agreement on Toshiba
  - Includes shipping of the device back to lease company
  - Includes all delivery, setup, training, networking etc.
  - Includes all toner, service, parts, labor, travel etc.
  - \$579.27/ month

## New Option

- Konica C654e
  - 65 page per minute bw and color
  - Network Color Printing
  - Network Color Scanning
  - (2) 500 sheet paper trays w. 2,500 sheet LCT
  - Staple Finisher w. saddle stitch, and 3 hole punch
- 60 month agreement
  - Includes 15,000bw and 4,000color prints per month
  - Cost per copy charge lowered to \$.006bw and \$.049color
  - Includes buyout of current lease agreement on Toshiba
  - Includes shipping of the device back to lease company
  - Includes all delivery, setup, training, networking etc.
  - Includes all toner, service, parts, labor, travel etc.
  - \$635.81/ month

## Renee Eckerly

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**From:** Greg Fogarty [greg.fogarty@marconet.com]  
**Sent:** Monday, June 02, 2014 9:52 AM  
**To:** Renee Eckerly  
**Cc:** Jared Crimando  
**Subject:** Marco Managed IT References - Cities  
**Attachments:** City of Paynesville - We Know City Government.pptx

Hi Renee,

Here are a couple city references for our Managed IT services. Also, see the attached power point with two slides that may help you gain buy-in.

Have a great day!!

Dan Coughlin – City of Olivia  
City Administrator  
320-523-2361  
[danc@olivia.mn.us](mailto:danc@olivia.mn.us)

Brian Skok – City of Le Sueur  
Director  
(507) 665-9941, Ext. 501  
[bskok@cityoflesueur.com](mailto:bskok@cityoflesueur.com)

**Greg Fogarty**  
Managed Service Specialist



651.634.6122 | Cell: 952.832.0505 | [greg.fogarty@marconet.com](mailto:greg.fogarty@marconet.com)  
7003 lake street west, suite 100, st. louis park, mn 55426 | [marconet.com](http://marconet.com)

# We Know City Government

City of Aberdeen	City of Akely	City of Albany	City of Albert Lea	City of Anoka
City of Appleton	City of Argyle	City of Arlington	City of Audubon	City of Austin
City of Badger	City of Bagley	City of Balaton	City of Baltic	City of Barnesville
City of Battle Lake	City of Baudette	City of Beaver Creek	City of Bemidji	City of Big Lake
City of Bigelow	City of Bird Island	City of Bismarck	City of Blackduck	City of Bloomington
City of Blunt	City of Braham	City of Brainerd	City of Breckenridge	City of Breezy Point
City of Bricelyn	City of Brooklyn Park	City of Cambridge	City of Canistota	City of Cannon Falls
City of Canton	City of Chaska	City of Chetek	City of Chippewa Falls	City of Circle Pines
City of Clearbrook	City of Coonass	City of Cold Spring	City of Columbia Heights	City of Columbus
City of Cosmos	City of Cottage Grove	City of Crookston	City of Crosslake	City of Danube
City of Deephaven	City of Delano	City of Dell Rapids	City of Detroit Lakes	City of Dodge Center
City of Drayton	City of Dundas	City of Dunnell	City of Eagan	City of East Grand Forks
City of Eden Prairie	City of Fargo	City of Ellsworth	City of Emerado	City of Emery
City of Fairmont	City of Foley	City of Fennimore	City of Fergus Falls	City of Fertile
City of Fisher	City of Hanley Falls	City of Franklin	City of Frazee	City of Fridley
City of Grand Forks	City of Lamberton	City of Hastings	City of Hopkins	City of International Falls
City of Kandiyohi	City of Marshall	City of Lindstrom	City of Little Canada	City of Mankato
City of Manvel	City of Moose Lake	City of Minneapolis	City of Monticello	City of Newcastle
City of Onalaska	City of Pelican rapids	City of Pine River	City of Rapid City	City of Redwood Falls
City of Sartell	City of Sioux Falls	City of South St. Paul	City of St. Cloud	City of Sturgis

**247 City Government Clients**

**March**

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# Grand Total Customer Satisfaction Results

As a corporation, Marco strives to hit a goal of 90% in the "Yes" response rate to what has been coined

'The Ultimate Question'; Would you recommend Marco?

Year	Qty Sent	Qty Received	% Received	Yes	% Yes Responses	No	% No Responses	Maybe	% Maybe Responses	N/A	% N/A Responses
FY 94	468	204	44%	191	94%	2	1%	11	5%	0	0%
FY 95	350	179	51%	164	92%	6	3%	9	5%	0	0%
FY 96	238	111	47%	102	92%	3	3%	6	5%	0	0%
FY 97	272	134	49%	125	93%	4	3%	5	4%	0	0%
FY 98	383	211	55%	191	91%	5	2%	15	7%	0	0%
FY 99	263	144	55%	139	97%	2	1%	3	2%	0	0%
FY 00	505	249	49%	241	97%	5	2%	3	1%	0	0%
FY 01	541	287	53%	275	96%	6	2%	6	2%	0	0%
FY 02	879	392	45%	342	87%	3	1%	47	12%	0	0%
FY 03	829	408	49%	350	86%	3	1%	55	13%	0	0%
FY 04	1,171	545	47%	479	88%	10	2%	56	10%	0	0%
FY 05	1,406	623	44%	549	88%	7	1%	59	10%	8	1%
FY 06	1,656	684	41%	602	88%	5	1%	70	10%	7	1%
FY 07	1,508	848	56%	738	87%	6	1%	88	10%	16	2%
FY 08	1,597	959	60%	851	89%	12	1%	73	8%	23	2%
FY 09	1,748	1,394	80%	1,260	90%	17	1%	92	7%	25	2%
FY 10	1,793	1,332	74%	1,189	89%	15	1%	97	8%	31	2%
FY 11	2,151	1,626	76%	1,444	89%	22	1%	127	8%	33	2%
FY 12	2,516	1,923	76%	1,700	88%	26	1%	163	9%	34	2%
FY 13	2,426	1,936	80%	1,761	91%	28	1%	138	7%	9	1%
<b>TOTAL</b>	<b>22,698</b>	<b>14,189</b>	<b>63%</b>	<b>12,693</b>	<b>90%</b>	<b>187</b>	<b>1%</b>	<b>1,123</b>	<b>8%</b>	<b>186</b>	<b>1%</b>



May 5<sup>th</sup>, 2014

**LOFFLER**

A Proposal for

# City of Paynesville

**Prepared By:**

Jerome J. Jacobson  
Western Minnesota Sales Executive  
Cell Phone #: 320-905-0289 – jjacobson@loffler.com

John Detra  
St. Cloud Branch Manager  
Phone #: 320-293-6255 – jdetra@loffler.com

The contents of this proposal are considered private and confidential for the exclusive use of City of Paynesville and their relationship with Loffler.

City of Paynesville

Your Most Valuable Partner for  
Innovative Business Technology & Services

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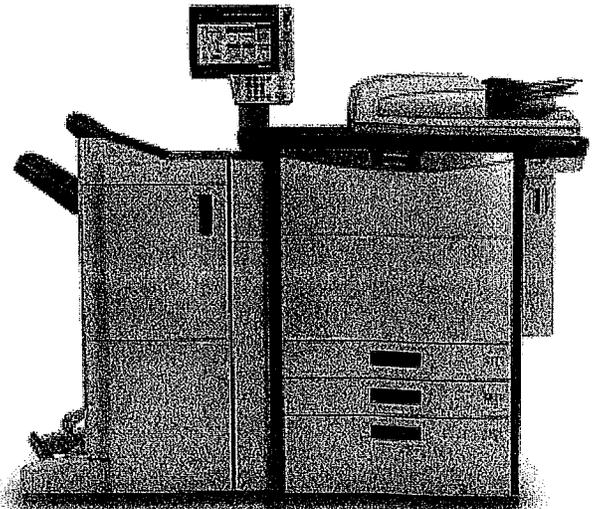
# Recommended Solution



## Toshiba e-STUDIO 6570ct

### Components Included:

- 75 Pages per Minute (B&W) Multifunction Product
- 65 Pages per Minute (Color) Multifunction Product
- Net-Ready Third Generation e-Bridge Architecture
- Med/Large Workgroup
- Copy, Print, Scan, Fax
- Secure MFP
- Eco Features
- 3,500-sheet Paper Supply (Standard)
  - (2) 540-sheet Paper Cassettes
  - 2,320-sheet Large Capacity Feeder
  - 100-sheet Bypass
- Standard Automatic Duplex Unit
- 2 GB Memory & 80 GB
- Booklet Finisher
- Finisher Rail
- (1) Fax Board
- Power Requirements/Plug: 120V,20A, 60Hz/NEMA 5-15R and N
- Delivery, Professional Service Installation, Implementation and T



<u>Equipment</u>	<u>Purchase Price</u>	<u>60-Month Lease FMV</u>
Toshiba e-STUDIO 6570ct:	\$14,623.00	\$293.48 per month
<b>INCLUDES SHIIPPING AND BUYOUT COSTS FOR CURRENT COPIER</b>		

### Service and Supply Agreement:

All B&W copies billed at \$0.0057 per copy.  
 All color copies billed at \$0.045 per copy.

**Rates locked for 5 years.**

Machine Pricing is good through May, 2014

**City of Paynesville**

Jerome Jacobson  
 Account Executive  
 Loffler Companies, Inc.

Email: [jjacobson@loffler.com](mailto:jjacobson@loffler.com)  
 Direct Dial: 320-905-0289  
[www.loffler.com](http://www.loffler.com)

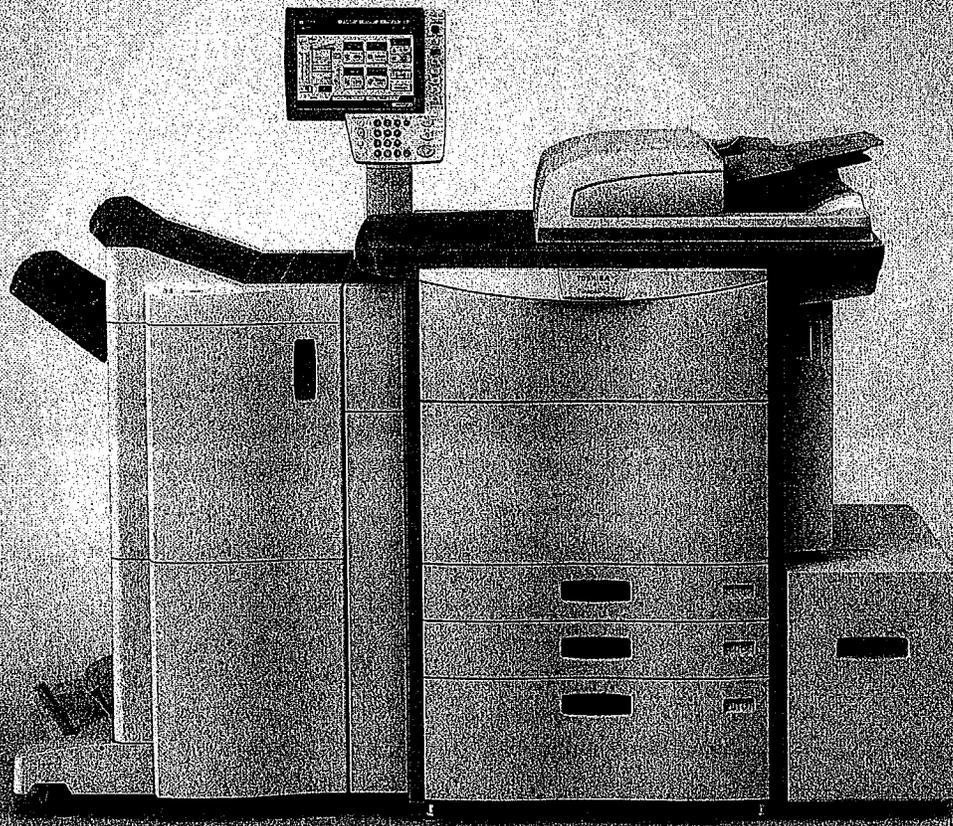


**Your Most Valuable Partner for  
 Innovative Business Technology & Services**



**TOSHIBA**  
Leading Innovation >>>

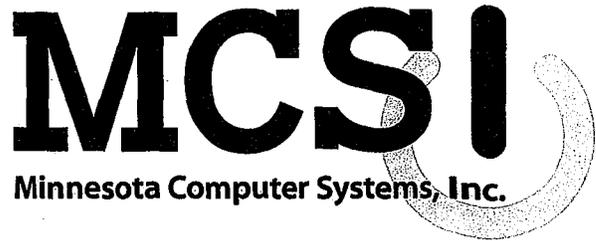
- > Color MFP
- > Up to 65 PPM Color
- > Up to 75 PPM B&W
- > Med/Large Workgroup
- > Copy, Print, Scan, Fax
- > Secure MFP
- > EPEAT Registered\*



**e-STUDIO 5560c/6560c/6570c**

\* e-STUDIO6560c/6570c only.

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Technology is POWER

# TOSHIBA e-STUDIO 6560CT DIGITAL COLOR COPIER

## FEATURES

65 PRINTS PER MINUTE  
2 CASSETTES, 550 SHEETS  
STACK FEED BYPASS, 100 SHEETS  
AUTOMATIC FEEDER  
AUTO DUPLEXING  
TOUCH SCREEN  
NETWORK PRINT & SCAN  
2,500 SHEET PAPER TRAY  
HOLE PUNCH UNIT  
FOLDING/MULTI-POSITION STAPLING  
FINISHER  
PC/ WALK UP FAX

**Fair Market Buyout**  
**63 Month Lease**  
**\*\*\$239.20\*\***  
**With Lease Buyout**  
**\*\*\$275.59\*\***

## SERVICE

For the cost of .70 cents per print (3.75 color) Minnesota Computer Systems Inc. will provide 100% of the following:

Service calls  
Parts  
Supplies (toner, developer, drums, etc)  
Preventative maintenance  
Travel costs & mileage

3900 Roosevelt Road, Suite 108  
Saint Cloud, MN 56301  
320-251-4484,  
320-251-3458 fax  
[www.mcsionline.net](http://www.mcsionline.net)

# MCSI

Minnesota Computer Systems, Inc.

Copy machine you have now

Technology is POWER

\*E-studio 6520CT

Monthly average	Maintenance cost	Total monthly maintenance	Lease	Total monthly investment
20,000 black prints per month	\$ .0065 per print	\$ <u>130</u>	\$247.20	
826 color prints per month	\$ .072 per print	\$ <u>59.47</u>		\$ _____

## New Copier

\*E-studio 6560CT

Monthly average	Maintenance cost	Total monthly maintenance	63 Month Lease	Total monthly investment
20,000 black prints per month	\$ .007 per print	\$140.00 1000 included	\$239.20	
826 color prints per month	\$ .0375 per print	186 included \$30.98		\$410.18

3900 Roosevelt Road, Suite 108  
Saint Cloud, MN 56301

320-251-4484,

320-251-3458 fax

www.mcsionline.net

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U.S. BANK - OEVS  
1310 Madrid St.  
Marshall, MN 56258

Client Quote Only  
Requested Date 05/07/2014  
Good Through Date 05/31/2014  
Page 1 of 2

TFS-MINNESOTA COPY SYSTEMS  
320-251-4484

**Customer:**

PAYNESVILLE CITY OF  
221 WASHBURNE AVENUE  
PAYNESVILLE, MN 56362  
320-243-3714

**Client Buyout**

Buyout Detail	Client	U.S. Bank
Outstanding Bal	\$ 0.00	\$ 1,977.60
Purchase Option	\$ 0.00	\$ <del>901.25</del>
Total Charges	\$ 0.00	\$ 0.00
<b>Sub Total</b>	<b>\$ 0.00</b>	<b>\$ 2,878.85</b>
<b>Gross Payoff</b>	<b>\$</b>	<b>2,878.85</b>
<b>Net Total Payoff</b>	<b>\$</b>	<b>2,878.85</b>

**Trade-Up**

Buyout Detail	Client	U.S. Bank
Net Outstanding Bal	\$ 0.00	\$ 1,937.06
Purchase Option	\$ 0.00	\$ 901.25
Total Charges	\$ 0.00	\$ 0.00
<b>Sub Total</b>	<b>\$ 0.00</b>	<b>\$ 2,838.31</b>
<b>Gross Payoff</b>	<b>\$</b>	<b>2,838.31</b>
<b>Net Total Payoff</b>	<b>\$</b>	<b>2,838.31</b>

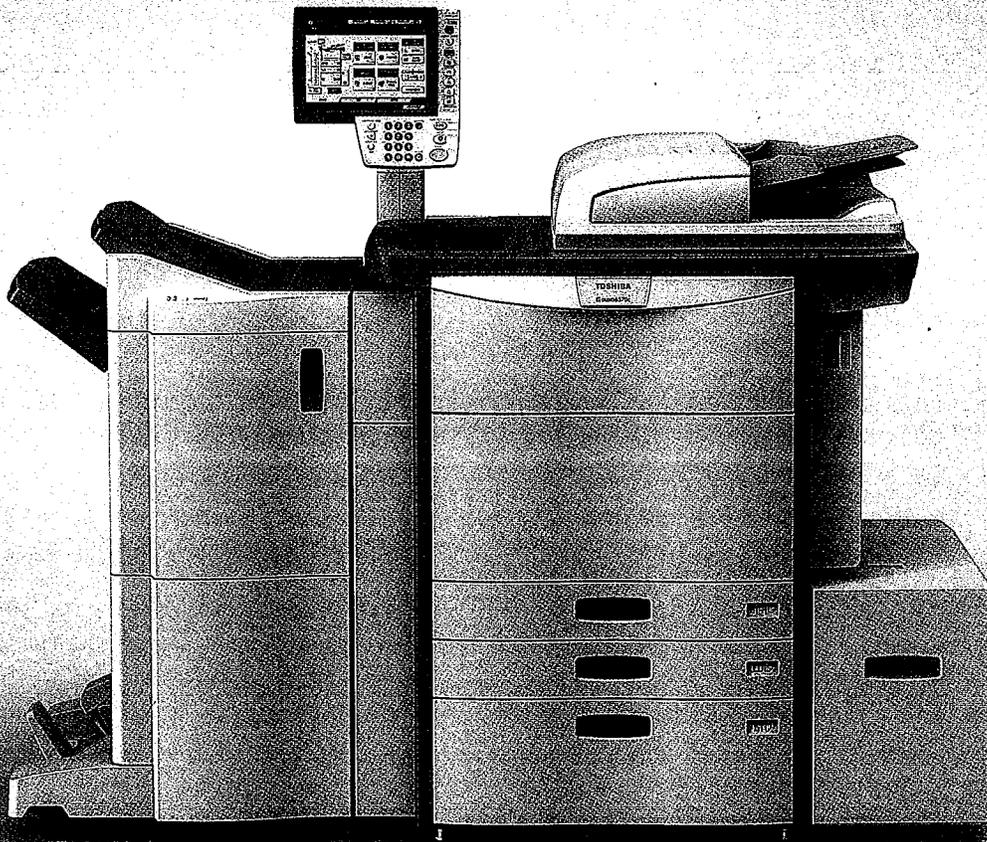
This quote includes only the Agreement(s) and Assets(s) specifically listed. Other agreements that may be active for this customer are not included in this quote.

(For internal use only: 500-0212068-000\*1)

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**TOSHIBA**  
Leading Innovation >>>

- > Color MFP
- > Up to 65 PPM Color
- > Up to 75 PPM B&W
- > Med/Large Workgroup
- > Copy, Print, Scan, Fax
- > Secure MFP
- > EPEAT Registered\*

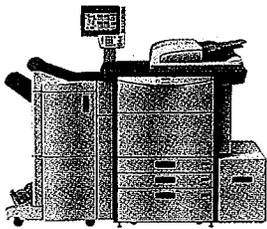


**e-STUDIO 5560c/6560c/6570c**



\* e-STUDIO6560c/6570c only.

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- > Color MFP
- > Up to 65 PPM Color
- > Up to 75 PPM B&W
- > Med/Large Workgroup
- > Copy, Print, Scan, Fax
- > Secure MFP
- > EPEAT Registered\*

**Specifications**

Copying Process	4-Drum Electrostatic Photographic Transfer System with Internal Transfer Belt
Copying Type	4-Beam Color Laser (8 bit)
Copy/Print Resolution	600 x 600 dpi/1200 x 1200 dpi
Copy/Print Speed	e-STUDIO5560c – 55 PPM Color / 55 PPM B&W e-STUDIO6560c – 65 PPM Color / 65 PPM B&W e-STUDIO6570c – 65 PPM Color / 75 PPM B&W
Warm-Up Time	Approx. 180 Seconds
First Copy Out Time	e-STUDIO5560c–6.5 Seconds Color / 5.3 Seconds B&W e-STUDIO6560c – 6.5 Seconds Color / 5.3 Seconds B&W e-STUDIO6570c – 6.5 Seconds Color / 4.6 Seconds B&W
Duty Cycle	225K / 250K / 275K Copies
Multiple Copying	Up to 9999 Copies
Acceptable Paper Size and Weight	Cassette: ST-R to 12" x 18" (17 lb Bond - 140 lb Index) Bypass: ST-R to 13" x 19" (17 lb Bond - 110 lb Cover) ST-R to 12" x 47" Banner (17 lb Bond - 110 lb Cover)
Memory	LCF: LT (17 lb Bond - 140 lb Index) Page + Main Memory: 2GB HD: 320GB FIPS 140-2 SED
Reduction/Enlargement	25% to 400%
Bypass	100-Sheet Bypass (17 lb Bond - 110 lb Cover)
Control Panel	10.4" Color Super SVGA Tilttable LCD Touch Panel
Paper Supply	Up to 6,000-Sheet Input Capacity (Tandem Version + LCF) 4 Drawer Version: 4 x 540-Sheet Cassettes (2,160 Sheets) Tandem Version: 2 x 540-Sheet Cassettes + 2,320-Sheet LCF 100-Sheet Bypass Optional 1 x 2,500-Sheet LCF
Duplex	Standard Automatic Duplex Unit (17 lb Bond - 140 lb Index)
Dimensions	Approx. 38.6" x 27.5" x 60" (W x D x H) Weight Approx. 573 lb
CMYK Toner Yield	CMY: 29.5K, K: 77.4K
Power Supply	120 V, 20 Amps
Power Consumption	Maximum 2.2 kW

**Print Specifications**

PDL Support	PCL6 & PostScript 3
Operating Systems	Netware 6.x, Windows XP, Windows Server 2003, 2008, Vista, Citrix MetaFrame, Macintosh, Linux, UNIX
Protocol Support	IPX/SPX, TCP/IP, V4/V6 Dual Stack, Ethertalk, AppleTalk PAP, NetBIOS Over TCP/IP, LPR/LPD, IPP, SMB, SNMP, Netware, Port 9100
Drivers	Windows 2000, Server 2003/2008/2012, Windows 7, 8, Vista, XP, Macintosh OS 10.4/10.5/10.6/10.7/10.8/10.9
Connectivity	UNIX, AS400 via iData & Port 9100, SAP R/3 10/100/1000BaseTX Ethernet, 802.11b/g/n Wireless LAN, USB
Device Management	TopAccess
Certification	Windows (XP, Vista, 7, 2003, 2008) (WHQL) Novell

**Scan Specifications**

Scan Resolution	Up to 600 dpi
Scan Speed	Up to 77 SPM Color / 77 SPM B&W
File Format	TIFF, PDF, JPEG, XPS

**Facsimile Specifications**

Compatibility	Super G3
Data Compression	MH / MR / MMR /JBIG
Transmission Speed	Approx. 3 Seconds Per Page
Fax Modem Speed	33.6 Kbps
Fax Memory	500 MB Transmission, 200 MB Reception (HDD)
Memory Transmission	100 Jobs, 1,000 Destinations Max. 400 Destinations /Job
Scan Speed	.7 Seconds Per Page, Maximum 50 SPM

**E-Filing Specifications**

Operation Method	Color Touch Screen Control Panel or Client PC
Number of Boxes	1 Public Box, 200 Private User Boxes
Capacity of Boxes	100 Folders Per Box, 400 Documents Per Folder 200 Pages Per Document

**Security (Standard)**

Data Encryption	256 Bit AES
HDD Overwrite	Meets Department of Defense (DoD) standard 5220.22M
Authentication	LDAP, SMTP, Windows Server Domain

**Accessories (Options)**

<b>Additional Paper Options</b>		
Large Capacity Feeder (LCF): 2,500-Sheet Drawer, Letter		MP2501
<b>Finishing Options</b>		
Multi-Position Finisher Stationary Tray: 250-Sheets		MJ1103
Finishing Tray: 3,000-Sheets		
Staple Capacity: 50 Sheets		
Saddle-Stitch Finisher Stationary Tray: 250-Sheets		MJ1104
Finishing Tray: 3,000-Sheets		
Staple Capacity: 50 Sheets		
Saddle Tray Stitcher: Up to 50 Sets		
Side Exit Tray		KA6570
Hole Punch Unit (for MJ1103/MJ1104) 2- or 3-Hole Punch Capability		MJ6102

**Connectivity/Security Options**

EFI Controller	GA1310EX
Fax Board	GD1270NXF
2nd Line Fax	GD1260F
Wireless LAN Adapter	GN1060
Wireless Antenna	GN3010
IP SEC Enabler	GP1080
Meta Scan Enabler for e-CONNECT	GS1010
Advanced Scanning	GB1280T
Harness Kit for Coin Controller	GQ1200



<b>Corporate Office</b>	9740 Irvine Blvd., Irvine, CA 92618-1631 Tel: 949-462-6000
<b>East Coast</b>	959 Route 46 East, 5th Floor, Parsippany, NJ 07054 Tel: 973-316-2700
<b>Midwest</b>	8770 W. Bryn Mawr Ave., Suite 700, Chicago, IL 60631 Tel: 773-380-6000
<b>South</b>	2037 Bakers Mill Rd., Dacula, GA 30019 Tel: 678-546-9385
<b>West Coast</b>	9740 Irvine Blvd., Irvine, CA 92618 Tel: 949-462-6000
<b>Web Site</b>	www.business.toshiba.com

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\* e-STUDIO6560c/6570c only.

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## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME:** Budget and Finance Committee

Committee/Council Meeting Date: June 30, 2014

Agenda Section: Old Business

Originating Department: Police Department

Item Number: IV - A

**ITEM DESCRIPTION:** Purchase of New/Replacement Equipment for the Police Department

Prepared by: Chief Paul Wegner

### **COMMENTS:**

The Police Department is in need of replacing some of the old/nonfunctioning equipment. In April, the City Council transferred the remaining balance of the 2013 budget into the departments capital improvement account. With the additional funds, the department would like to purchase the following items:

- Tasers- New Tasers. Current X26 tasers purchased in 2005 and 2006. One of the Tasers currently is inoperable. Recommended replacement is 5 years. Taser has come out with a new program called TAP. Upfront costs are slightly less however there is a yearly fee of \$615. This amount is included in the quoted price for year one. At the end of 5 yrs, Taser will replace the Tasers at no cost with the newest Taser in that class. The department would be given 4 Tasers for the price of 3, thus eliminating the need to purchase a taser in 2015 (Cost \$4,300- This covers X2 Taser, Extended Warranty, cartridges, holster, and power magazine)
- Squad Camera- Replace current Digital Ally with Watch Guard. Digital Ally Video Manager may have issues running in Windows 7. Camera will be able to transfer to future squads. This will provide the department with two like in squad camera systems. The current WatchGuard camera system is functioning great and has provided exceptional evidence when needed. The department applied for and was awarded a matching grant from CenterPoint Energy to cover half the cost of the camera system. (Cost \$2,450)

Total Expense: Estimated \$6,750 (This is down from the initial \$11,500 originally requested)

Chief Wegner has prepared a depreciation scale for the continued replacement of aging equipment. With the purchase of these items, the department will use the depreciation scale for future purchases of these items.

The Police Department currently has over \$70,000 in capital improvement. This does not include a possible transfer of \$10,000 into the Capital Improvement Fund at the end of the year. (Based on need from the hiring of Officer Klingfus)

### **ADMINISTRATOR COMMENTS:**

### **COMMITTEE/COUNCIL ACTION:**

Motion to Approve the purchase of New X2 Tasers on the TAP program through Taser and a new WatchGuard Camera System with a matching grant from CenterPoint Energy from the Police Departments Capital Improvement Fund and recommend such to the City Council.