

**PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
MAY 12, 2014
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Sewer Jetting
 - B. Well #8
 - C. Air Patching (page 2)
- IV. OLD BUSINESS
 - A. Water Plant Rehab Project – Update
 - B. MPCA Former Mid Town Service Station – Update
 - C. Alley Between River St. & Augusta Ave. – Update
 - D. 2014 Street Improvement Project – Update
 - E. Wastewater Plant Re-Scoping Project – Update
 - F. 2015 Street Improvement Project - Update
 - G. Approach To NuCara Pharmacy – Update
 - H. Cenex – Property Proposal
 - I. 2014 Street CIP (page 5)
 - J. Water System (page 7)
- V. INFORMATIONAL
 - A. Next Meeting – Monday, June 16, 2014 at 5:00 p.m.
- VI. ADJOURN

***** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you are not able to attend the meeting.*****

Members: Dave Peschong, Donovan Mayer, Melvin Schaefer, Keith Hemmesch, and Matt Quade – or his proxy.

Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: May 12, 2014

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Minutes from the April 14, 2014 Public Works Committee meeting maybe emailed out and/or distributed at the meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the April 14, 2014 Public Works Committee meeting.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: May 12, 2014

Agenda Section: New Business

Originating Department:

Item Number: III - C

ITEM DESCRIPTION: Air Patching

Prepared by: Staff

COMMENTS:

Ron Mergen will give a verbal report. Please review the two quotes for air patching:

Pavement Resources	\$3,250.00
Glieden Enterprises, LLC	\$3,094.00

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the quote from Glieden Enterprises, LLC in the amount of \$3,094.00 for air patching and recommend such to the City Council.

Pavement Resources

13535 Johnson St NE
 Ham Lake, MN 55304
 (763)434-2828 Office

Proposal

04/24/2014	2307
	05/24/2014

City of Paynesville
 Ron Mergen
 316 Railroad St
 Paynesville, MN

Jeff

04/24/2014				
04/24/2014	Repair potholes, wide cracks, alligator-cracked areas, and delaminated areas in city streets using the Spray Inject Method. Each day consists of 10 hours or one load of materials (approx 8 tons), whichever comes first.	1	3,250.00	3,250.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. Pavement Resources, Inc. is authorized to do the work as specified.

DISCLAIMER:

Accepted By _____

Accepted Date _____

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Proposal from:

Glieden Enterprises, L.L.C.

Box 74

Belgrade, MN 56312

1-800-880-1499 or 320-254-3484

Fax 320-254-1097

PROPOSAL SUBMITTED TO	
Name	City of Paynesville
Address	
City	Paynesville St MN Zip
Name	Attn Ron Mergen
Phone	320-250-6349

DESCRIPTION OF JOB	
Job	Air Patch city Streets
Name	
Address	
City	St Zip
Name	Date 04/25/14

WE HEREBY PROPOSE TO DO THE FOLLOWING:

Air Patch Full Day Quote **\$1,995**

Includes 2 people when needed

Up to 8 hours or until out of oil (250 gals) or granite chips (6 ton)

Material costs will be additional

\$3.10 per Gallon of oil (\$775 max)

\$54 per ton of granite chips (\$324 max)

Total cost for one day ----- \$3,094

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF \$ as stated above

WITH PAYMENT TO BE MADE AS FOLLOWS:

Upon Completion

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAY BEYOND OUR CONTROL.

AUTHORIZED SIGNATURE

LuAnn Rudningen

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE ACCEPTED _____

SIGNATURE _____

THANK YOU FOR THE OPPORTUNITY TO QUOTE!

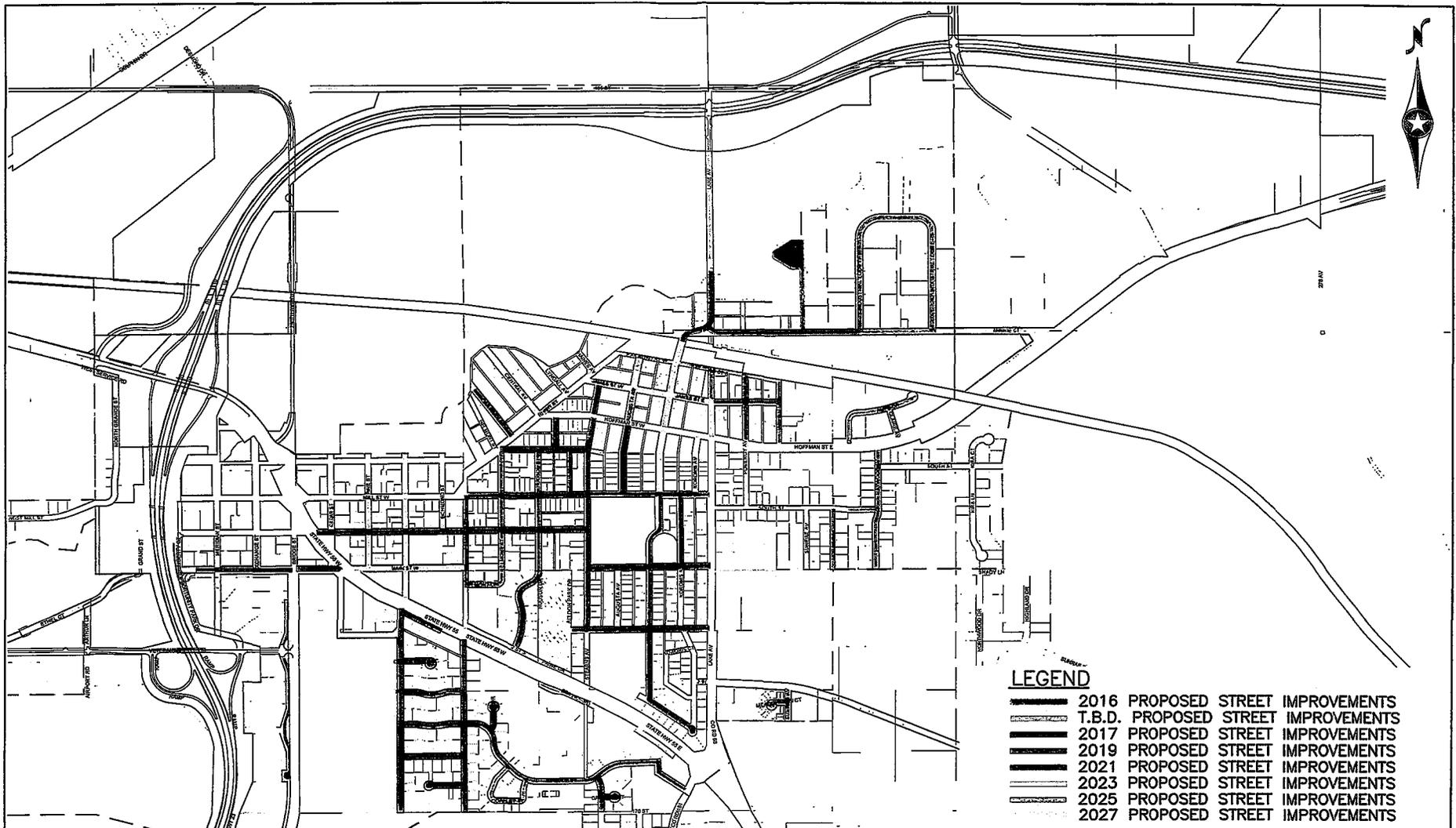
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2014 CAPITAL IMPROVEMENT PLAN UPDATE

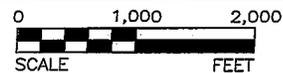
CITY OF PAYNESVILLE

May 2, 2014
PROJECT BREAKDOWN

YEAR	STREET	DATE OF LAST IMPROVEMENT	LENGTH	COST PER FOOT	ESTIMATED AMOUNT
TO BE DETERMINED	LAKE AVE - CROW RIVER BRIDGE TO HWY 23 BYPASS (NO LAND COSTS INCLUDED)	UNKNOWN	1640		\$776,800.00
	TOTAL				\$776,800.00
2016	LAKE AVE - REALIGNMENT FROM WASHBURNE AVE RR XING TO CROW RIVER BRIDGE	1993, 1985	940		\$499,600.00
	MINNIE STREET - LAKE AVE. TO INDUSTRIAL LOOP W.	1991	1620		\$719,900.00
	NORTH REGIONAL STORM WATER TREATMENT IMPROVEMENTS				\$272,560.00
	MAIN STREET - HWY 23 TO HWY 55	1995	480	\$52.34	\$25,124.41
	FIRST STREET - ALLDON PARK DRIVE TO LAKE AVENUE (WMN FROM STEARNS TO WASHBURNE BUILT IN 1971)	1995	1470	\$52.34	\$76,943.50
	STEARNS AVENUE - FIRST STREET TO HOFFMAN STREET (BUSINESS 23)	1994	2290	\$52.34	\$119,864.37
	TOTAL				\$1,713,992.27
2017	HUDSON STREET - SECOND STREET TO HUDSON DRIVE	1964	950	\$508.87	\$483,424.66
	DIEKMANN DRIVE	1993, 1996	1960	\$53.91	\$105,669.07
	MILL STREET - MAPLE STREET TO STEARNS AVENUE	1994	1260	\$53.91	\$67,930.12
	MAPLE STREET - BELMONT DRIVE TO MILL STREET (SAN & WMN NOT REPLACED YET) (1965 PLANS: FROM MAIN TO MINNESOTA, EXISTING SAN, WMN BUILT. 1974 PLANS: WMN EXTENDED FROM MAIN TO BELMONT.)	1995	1000	\$53.91	\$53,912.79
	WASHBURNE AVENUE - WASHBURNE DRIVE TO FIRST STREET	1995	790	\$53.91	\$42,591.11
	MAIN STREET - HWY 23 BYPASS TO BRIDGE STREET (BUSINESS 23)	1996	1040	\$53.91	\$56,069.30
	MINNESOTA STREET - HWY 55 TO STEARNS AVENUE	1996	2840	\$53.91	\$153,112.33
	GENESSEE STREET - MILL STREET TO WENDELL STREET	1994	450	\$53.91	\$24,260.76
	OAK PARK AVENUE - CROW RIVER TO RIVER STREET (BUSINESS 23)	1994	630	\$53.91	\$33,965.06
	WENDELL STREET - RIVER STREET (BUSINESS 23) TO STEARNS AVENUE	1998	920	\$53.91	\$49,599.77
	HUDSON STREET - WENDELL STREET TO HOFFMAN STREET (BUSINESS 23)	1998	320	\$53.91	\$17,252.09
	STEARNS AVENUE - HOFFMAN STREET (BUSINESS 23) TO JAMES STREET	1998	320	\$53.91	\$17,252.09
	AUGUSTA AVENUE - MILL STREET TO HOFFMAN STREET (BUSINESS 23)	1998	730	\$53.91	\$39,356.34
	MAIN STREET - STEARNS AVENUE TO LAKE AVENUE	1998	1290	\$53.91	\$69,547.50
	WASHBURNE AVENUE - FIRST STREET TO MILL STREET	1998	1470	\$53.91	\$79,251.81
	TOTAL				\$1,293,194.81
	2019	BURR STREET - HWY 55 TO SPRUCE STREET	1974, 1979	1260	\$539.86
CIRCLE PINES COURT - EAST OF BURR STREET		1974	390	\$539.86	\$210,544.67
PONDEROSA STREET - BURR STREET TO MAPLE STREET		1974	640	\$539.86	\$345,509.20
MAPLE STREET - HWY 55 TO SPRUCE STREET		1974, 1979	900	\$539.86	\$485,872.32
SERVICE ROAD - BURR STREET TO THE EAST		1991	475	\$366.55	\$175,063.34
TOTAL				\$1,897,210.78	
2021	MORNINGSIDE AVENUE - SOUTH OF SOUTH STREET	1991	670	\$121.87	\$81,653.02
	WASHBURNE DRIVE	1995	570	\$572.74	\$326,459.23
	BURR STREET - SPRUCE STREET TO SOUTH OF ELM STREET	1979, 1992	990	\$121.87	\$120,651.48
	ELM STREET - BURR STREET TO MAPLE STREET	1992	640	\$121.87	\$77,996.92
	EVERGREEN COURT	1992	420	\$121.87	\$51,185.48
	SPRUCE STREET - BURR STREET TO MAPLE STREET	1979	640	\$121.87	\$77,996.92
	SPRUCE STREET - MAPLE STREET TO COAKLEY STREET	1976, 1991	700	\$121.87	\$85,309.13
	SPRUCE STREET - COAKLEY STREET TO STEARNS AVENUE	1991	910	\$121.87	\$110,901.87
	MAPLE STREET - SPRUCE STREET TO SOUTH OF EVERGREEN COURT	1976, 1979, 1991	1000	\$121.87	\$121,870.19
	FLANDERS DRIVE	1976	330	\$121.87	\$40,217.16
	SPRUCE STREET - STEARNS AVENUE TO C.R. 181	2000	1250	\$60.68	\$75,849.15
	STEARNS AVENUE - SOUTH OF SPRUCE STREET	2000	380	\$60.68	\$23,058.14
	CARROLL COURT	2000	200	\$60.68	\$12,135.86
	MILL STREET - STEARNS AVENUE TO LAKE AVENUE	2000	1270	\$60.68	\$77,062.74
	KORONIS AVENUE - MAIN STREET TO MILL STREET	2000	770	\$60.68	\$46,723.08
	JAMES STREET - LAKE AVENUE TO GARFIELD AVENUE	2000	720	\$60.68	\$43,689.11
	POMEROY AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	2000	680	\$60.68	\$41,261.94
GARFIELD AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	2000	650	\$60.68	\$39,441.56	
TOTAL				\$1,453,463.00	
2023	RIVER STREET - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	1991	1020	\$394.88	\$402,777.09
	RAILROAD STREET - RIVER STREET TO WASHBURNE AVENUE	1991, 2000	620	\$394.88	\$244,825.29
	JAMES STREET - RIVER STREET TO LAKE AVENUE	1991	1360	\$394.88	\$537,036.12
	AUGUSTA AVENUE - HOFFMAN STREET (BUSINESS 23) TO RAILROAD STREET	1991, 2000	700	\$394.88	\$276,415.65
	WASHBURNE AVENUE - HOFFMAN STREET (BUSINESS 23) TO RR XING	1991, 1993	1300	\$394.88	\$513,343.35
	LAKE AVENUE - HOFFMAN STREET (BUSINESS 23) TO JAMES STREET	1994	370	\$394.88	\$146,105.42
TOTAL				\$2,120,502.92	



- LEGEND**
- 2016 PROPOSED STREET IMPROVEMENTS
 - T.B.D. PROPOSED STREET IMPROVEMENTS
 - 2017 PROPOSED STREET IMPROVEMENTS
 - 2019 PROPOSED STREET IMPROVEMENTS
 - 2021 PROPOSED STREET IMPROVEMENTS
 - 2023 PROPOSED STREET IMPROVEMENTS
 - 2025 PROPOSED STREET IMPROVEMENTS
 - 2027 PROPOSED STREET IMPROVEMENTS



BOLTON & MENK, INC.
 Consulting Engineers & Surveyors
 MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN
 BURNSVILLE, MN WILLMAR, MN CHASKA, MN
 RAMSEY, MN MAPLEWOOD, MN BRAINERD, MN AMES, IA

CITY OF PAYNESVILLE, MINNESOTA
 2014 CAPITAL IMPROVEMENT PLAN UPDATE
 PROPOSED IMPROVEMENT AREAS

MAY, 2014

FIGURE NO. 1

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Ampe Park

Improvements to the park are in a slow progression. This is going back to the Park & Tree Board this summer for improvements to start late fall or next year.

Gazebo Park

The splash pad is the main focus for the Park & Tree Board this year.

Eckerly asked that two items be added to the list:

1. Credit Card Sales
2. Land Sales

Water System

DeWolf distributed a handout and reviewed the project details. The Council discussed the following regarding the low pressure in the Project 55 addition (Carroll Court area):

- Dual pressure zones
- Options:
 - Booster pumps
 - Neighborhood station
 - New tower
 - City expansion/growth phase approach

Mayer stated that he initiated this to be on the agenda and expressed the following:

- His concern with the clear well
- If the plans and specifications are completed on the project and when the Council would see them
- Is this in the Water Comprehensive Plan
- He supports the clear well underground
- He does not support a 470,000 gallon reservoir
- The issues with the current water system is a direct result of the placement of the tank (at ground level)
- Build above ground tank does not solve the current problems
- There is initial cost savings, but in the long run it doesn't fix the problems

Saffert stated the reason it's being built above ground is that the Department of Health won't allow it to be underground due to setbacks.

Mayer questioned why the reservoir has increased in size. DeWolf stated that it increases the City's overall supply to the system.

Mergen presented 2 issues:

1. A second pressure zone would be driven by development to the south.
2. Growth to the North or West – there is no need for a second zone.

Mayer suggested doing a second zone now. Mergen stated that it is not feasible, why build a second zone when it's not needed.

Mayer doesn't understand why the City can't have an above ground storage facility work in this community. There was further discussion on an above versus below ground facility and the capacity.

There was some discussion on the setbacks needed to expand the facility and the possibility of purchasing additional land so that setbacks would not be an issue. It was noted that there is a balancing act of aesthetics versus capacity.

It was suggested to research this so that the City can get an entire overview for 10 years from now. Costs and available funding was discussed. There was some discussion on the MPCA benzene contamination.

The water pressure in Project 55 was discussed. This will be put back on the City Council's agenda.

Community Events

National Night Out is tentatively being set for August 6, 2013. The Kids Fair had over 100 kids in attendance.

Zoning Ordinance

Eckerly stated that this needs to be added as high so that quotes can be obtained to codify the ordinance.

Staffing

Liquor Store – staffing is complete and good.

Police Department – staffing is good. Department is applying for a grant for a school officer which will not be just a 4 year program. Wegner would like to boost part-time staff with staff from other agencies.

Administration – this is on the Polices & Procedures Committee meeting agenda for tomorrow night.

Records Management

The records management is still being reviewed.

RFP Building Inspector

Eckerly reported:

- Wasmund has been very ill
- Talked to Gary Utsch to get help in cleaning up the Minnie Street properties
- The Planning Commission does not want to lose Gary Utsch
- Utsch is very loyal to Wasmund
- She has not had the time to put together the community piece for the RFP's

Minnie Street Properties

It was reported:

- Cost approximately \$11,000.00 to clean the property up plus back taxes
- The conservator wants to move the property
- Photos of the property have been taken

LAND RENT BIDS/FARM LEASE – TIM WEGNER

The bid results for land rent were presented with the apparent high bid from Tim Wegner in the amount of \$277.50 per acre. Also for consideration is the Farm Lease, Cash Rent agreement between the City of Paynesville and Tim Wegner. The Public Works Committee has reviewed this and recommends approval.

Motion was made by Mayer to approve the Farm Lease, Cash Rent agreement between the City of Paynesville and Tim Wegner. Seconded by Beavers and unanimously carried.

BOOSTER STATION

A preliminary layout of a proposed booster station at an approximate cost of \$630,000.00 was presented. A site for the station will need to be explored. DeWolf reported that this is a part of the Comprehensive Water Plan as a phase approach to correct the pressure levels in the Project 55 area. A booster station could be installed now with smaller pumps and in the future as development occurs the pumps could be changed out with larger pumps. The \$630,000.00 does not include possible land purchase costs. There was some discussion on the location of the station and to locate it to not create negative pressure. PFA, low interest loan funding for the project was discussed.

Motion was made by Mayer to authorize Chuck DeWolf, Bolton & Menk, Inc. to explore the project and PFA funding for such. Seconded by Soine and unanimously carried.

DERICHS PROPERTIES, LLC – AMENDMENT TO LETTER OF INTENT

An Amendment To Letter Of Intent between the City of Paynesville and Derichs Properties, LLC was presented. Eckerly reported that the amendment is good for 120 days. The Liquor Board is reviewing the proposed new location. Spooner stated his concern with 120 days; that it may be too long.

Motion was made by Soine to approve the Amendment To Letter Of Intent between the City of Paynesville and Derichs Properties, LLC. Seconded by McDaniel and unanimously carried.

INFORMATIONAL

Thompson reviewed the following informational items: January Police Reports and Mediacom Rate Increase. The City closed on the property with Stan & Joann Yarmon on January 31, 2014.



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2040 Highway 12 East • Willmar, MN 56201-5818

Phone (320) 231-3956 • Fax (320) 231-9710

www.bolton-menk.com

January 27, 2014

Mr. Ron Mergen, Public Works Director
City of Paynesville
221 Washburne Ave
Paynesville, MN 56362

RE: Booster Station
City of Paynesville, Minnesota

Dear Ron,

Attached please find a preliminary layout of a proposed booster station. This station would boost the pressure in the water distribution system for the Project 55 area, which will increase the water pressure for the properties in that area and create dual pressure zones in the City. This station would allow the in-home pressure stations that some residents have installed to be removed from their homes.

The booster station will originally pump 45 to 60 gallons per minute (gpm) to serve the residences in the Project 55 area. In addition, the facility would contain hydro-pneumatic tanks so the pumps do not need to run constantly. The building has adequate size to accommodate larger pumps (approximately 1,000 gpm) that would be used in the future to fill a future water tower that would serve the upper elevations of the community to the south and east. The masonry building is approximately 500 square feet in area and would need to be located in the vicinity of the Project 55 area. We will need to explore and evaluate potential sites for the station that are available. The total estimated cost of the booster station is \$630,000.

If and when the Council wants to move forward with this project, we could explore potential funding programs to help fund the project.

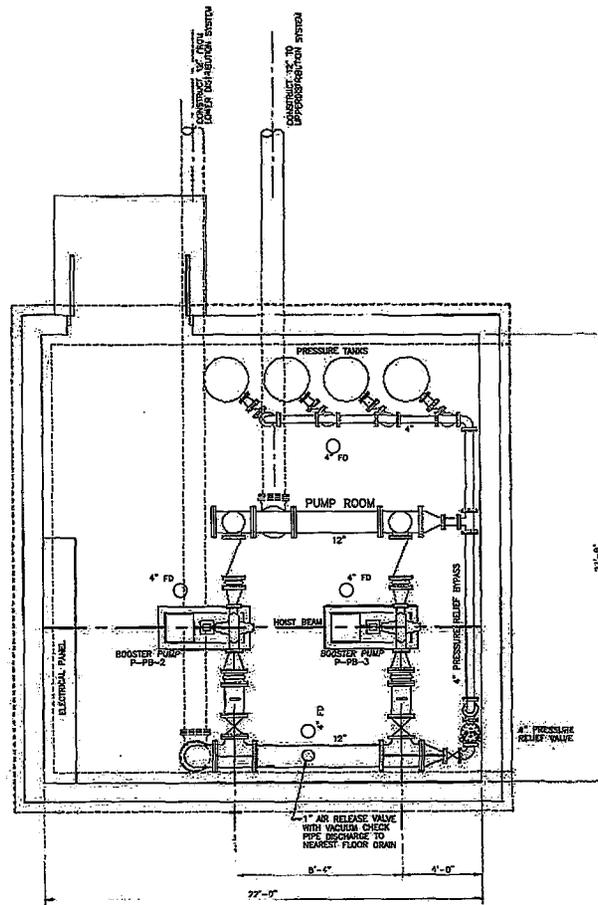
If you have any further questions, please feel free to contact me at any time.

Sincerely,
BOLTON & MENK, INC.


Chuck DeWolf, P.E.
City Engineer

Enclosure

cc: Renee Eckerly, City Administrator



PLAN
SCALE: 3/8"=1'-0"

SCALES SHOWN ON DRAWINGS ARE FOR
24" X 36" SIZE SHEETS ONLY. DRAWINGS
PLOTTED ON ANY OTHER SIZE SHEETS
NEED TO HAVE SCALES ADJUSTED ACCORDINGLY
© Bolton & Menk, Inc. 2013. All Rights Reserved
S:\Projects\14211031\14211031-BOOSTER STATION\BOOSTER STATION.dwg 11/26/13 2:52 pm

BOLTON & MENK, INC.
Consulting Engineers & Surveyors
WISCONSIN, ILL. ILLINOIS, IN. MISSOURI, IOWA, MISSOURI, ILL. MISSOURI, ILL.
INDIANA, ILL. MISSOURI, ILL. MISSOURI, ILL.
MISSOURI, ILL. MISSOURI, ILL. MISSOURI, ILL.

REV.	DATE
1	11-26-13

PAYNESVILLE, MINNESOTA
WATER TREATMENT IMPROVEMENTS
PRESSURE BOOSTER STATION

SHEET
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11