

**CABLE COMMITTEE
CITY HALL CONFERENCE ROOM
APRIL 2, 2014
6:00 P. M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Introduction of New Social Media Specialist
 - B. Minutes (page 1)
- III. NEW BUSINESS
 - A. Election of Officers (page 3)
 - B. Meeting Schedule (page 4)
- IV. OLD BUSINESS
 - A. Equipment Report
 - 1. City Hall Council Chambers Remodel Project (page 11)
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly if you can't attend the meeting at
renee@paynesvillemn.com.*****

Voting Members: Harry Thielen, Bev Mueller, Donovan Mayer, Marv Niedan, and Brett Bungum. Advisory Members: Renee Eckerly and Jolyn Lindquist.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Cable Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Cable Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Cable Committee

Committee/Council Meeting Date: April 2, 2014

Agenda Section: Consent

Originating Department: Administration

Item Number: II - B

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes of the October 2, 2013 Cable Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes of the October 2, 2013 Cable Committee meeting.

**MINUTES
CABLE & TECHNOLOGY COMMISSION**

OCTOBER 2, 2013

Brett Bungum called the meeting to order at 6:00 p.m. Members present were Marv Niedan, Bev Mueller (at 6:15 p.m.), Harry Thielen, Renee Eckerly, City Administrator; and Amber Young, Social Media Specialist. Donovan Mayer was absent.

Motion was made by Niedan to approve the minutes from the April 3, 2012 meeting. Seconded by Thielen and unanimously carried.

EQUIPMENT REPORT

Eckerly reported that Rudy Vigil is working on finding acquisitioning equipment that would make it possible to web stream meetings live via the website.

SOCIAL MEDIA SPECIALIST REPORT

Eckerly introduced Young to the Commission members. Young reported that she had made changes to the City's website, including a new design template and added sections for surplus vehicles and equipment for sale. The City's Facebook page has also been updated. Young has been researching movies that can be aired on the cable station. The movies would have to be in the public domain so that there would be no copyright fee necessary to air them. Movies in Young's possession that were in public domain included "McLintock!," "Sherlock Holmes and the Secret Weapon," and "Terror By Night."

Young also reported that the Fall/Winter newsletter was mailed out in August 2013. Young added that she is happy to be here and that she is enjoying learning all aspects of the position.

MEDIACOM

Members discussed the areas that Mediacom covers and areas not covered in the City. Eckerly noted that the City was trying to find another provider to widen the audience for the cable channel.

There being no further business, the meeting was adjourned at 6:30 p.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Cable Committee

Committee/Council Meeting Date: April 2, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

ITEM DESCRIPTION: Election of Officers

Prepared by: Staff

COMMENTS:

Nominations for Chairperson.

Nominations for Vice Chairperson.

Nominations for Secretary.

ADMINISTRATOR COMMENTS:

Current Officers:

Chair – Bev Mueller

Vice Chair – Brett Bungum

Secretary – Renee Eckerly

COMMITTEE/COUNCIL ACTION:

A motion to elect _____ as Chairperson.

A motion to elect _____ as Vice Chairperson.

A motion to elect _____ as Secretary.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Cable Committee

Committee/Council Meeting Date: April 2, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - B

ITEM DESCRIPTION: Meeting Schedule

Prepared by: Staff

COMMENTS:

Every year at this time each Committee sets their yearly meeting schedule. The Committee meets bi-annually in April and October- the first Wednesday at 6:00 p.m.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to set the Cable Committee meetings for _____.

.00-GENERAL FUND
 CABLE TELEVISION

| EXPENDITURES | 2013 | | | 2014 | | | | |
|--|---------------|--------------|--------------|----------------|---------------|-----------------|---------------|------------------|
| | 2010 ACTUAL | 2011 ACTUAL | 2012 ACTUAL | CURRENT BUDGET | Y-T-D ACTUAL | PROPOSED BUDGET | VARIANCE | PERCENT VARIANCE |
| 00-5-4901-1000 SALARIES | 4,920 | 4,826 | 3,964 | 5,381 | 6,070 | 15,079 | 9,698 | 180.22 |
| 00-5-4901-1060 FICA WITHHOLDINGS | 281 | 273 | 251 | 334 | 373 | 935 | 601 | 180.22 |
| 00-5-4901-1070 PERA WITHHOLDINGS | 285 | 331 | 305 | 390 | 446 | 1,093 | 703 | 180.22 |
| 00-5-4901-1080 MEDICARE WITHHOLDINGS | 66 | 64 | 59 | 78 | 87 | 219 | 141 | 180.21 |
| 00-5-4901-1090 HEALTH INSURANCE | 304 | 333 | 336 | 324 | 293 | 297 | (27) | 8.20- |
| 00-5-4901-1300 PROFESSIONAL SERVICES (LEGAL) | 28 | 0 | 0 | 150 | 0 | 150 | 0 | 0.00 |
| 00-5-4901-1311 PROFESSIONAL SERVICES (GENERAL) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 00-5-4901-2000 POSTAGE | 100 | 59 | 74 | 75 | 23 | 75 | 0 | 0.00 |
| 00-5-4901-2020 TELEPHONE | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 0.00 |
| 00-5-4901-2100 PRINTING & PUBLISHING | 0 | 0 | 25 | 100 | 195 | 300 | 200 | 200.00 |
| 00-5-4901-2101 ADVERTISING | 0 | 0 | 0 | 0 | 164 | 0 | 0 | 0.00 |
| 00-5-4901-2200 UTILITIES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| 00-5-4901-2300 TRAVEL & SCHOOLS | 0 | 36 | 0 | 0 | 34 | 500 | 500 | 0.00 |
| 00-5-4901-2400 MAINTENANCE & REPAIR OF EQUIP | 80 | 681 | 64 | 500 | 72 | 500 | 0 | 0.00 |
| 00-5-4901-2900 CONTRACTUAL SERVICE | 4,548 | 2,225 | 2,129 | 2,300 | 2,081 | 2,300 | 0 | 0.00 |
| 00-5-4901-3000 GENERAL/OFFICE SUPPLIES | 174 | 92 | 208 | 150 | 185 | 150 | 0 | 0.00 |
| 00-5-4901-4100 INSURANCE AND BONDS | 0 | 0 | 0 | 0 | 101 | 100 | 100 | 0.00 |
| 00-5-4901-4110 WORKERS' COMP INS | 0 | 0 | 0 | 0 | 49 | 50 | 50 | 0.00 |
| 00-5-4901-4300 SUBSCRIPTIONS & MEMBERSHIPS | 200 | 300 | 0 | 200 | 150 | 200 | 0 | 0.00 |
| 00-5-4901-5200 NEW EQUIPMENT | 32 | 115 | 415 | 200 | 211 | 200 | 0 | 0.00 |
| 00-5-4901-5300 EQUIPMENT RENTAL/LEASE | 0 | 0 | 0 | 0 | 83 | 0 | 0 | 0.00 |
| 00-5-4901-5400 TF TO CAPITAL IMP | 500 | 500 | 500 | 500 | 500 | 500 | 0 | 0.00 |
| 00-5-4901-8020 MISCELLANEOUS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 |
| TOTAL CABLE TELEVISION | 11,517 | 9,835 | 8,330 | 10,682 | 11,121 | 22,648 | 11,966 | 112.03 |

-4901-2300 TRAVEL & SCHOOLS

CURRENT YEAR NOTES:
 8-21-13 RENEE - SOCIAL MEDIA TRAINING

Capital Improvement Account balance \$ 9,500.00
 - 1,149.20 Quad Rack
8350.80

2014 Budget

INVOICE



420 NINTH AVENUE
NEW YORK, NEW YORK 10001
TEL 212.239.7760
FAX 212.239.7759
www.BandH.com

The Professional's Source™

For billing inquiries please e-mail arsupport@bhphoto.com

| | |
|--|----------------|
| INVOICE DATE | INVOICE NUMBER |
| 03/17/2014 | 81216672 |
| ORDER NO. | P.O. NUMBER |
| 477207230 | 46509 |
| CUSTOMER CODE | TERMS |
| 32863926 | 30 DAY |
| SALESPERSON | SHIP VIA |
| 2AU | UPS GROUND |
| PLEASE REMIT PAYMENT TO: | |
| B&H PHOTO-VIDEO REMITTANCE PROCESSING CENTER P.O. BOX 28072 NEW YORK, NY 10087-8072 | |

SOLD TO:
 4994 1 AB 0.406 E0303X I0543 D912786947 P1869841 0001:0001

SHIP TO:



CITY OF PAYNESVILLE
 ACCOUNTS PAYABLE
 221 WASHBURNE AVE
 PAYNESVILLE MN 56362-1642

CITY OF PAYNESVILLE
 221 WASHBURNE AVE
 PAYNESVILLE, MN 56362

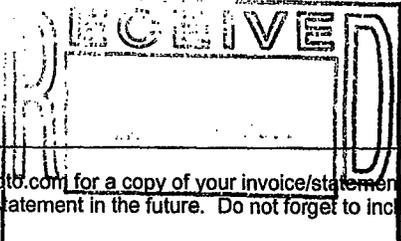
Bill Phone: (612)243-9714

Ship Phone: (612)243-9714

| QTY ORD | QTY SHIP | QTY BO | ITEM DESCRIPTION | SKU #/MFR # | ITEM PRICE | AMOUNT |
|---------|----------|--------|---|---------------------------------|------------|----------------------|
| 2 | 2 | | JVC 47" PRO LCD SIGNAGE DISPLAY MONITOR SERIAL #: JP47N2400167 JP47N2400041 This is A Special Order Item, And is Not Returnable. | JVPS470W (PS-470W) | 599.00 | 1,198.00 |
| 2 | 2 | | BENTLEY MOUNT F/37-65" TV (BLACK) Free item when purchased with JVPS470W | BEPLW1000B (PLW-1000B) | 29.99 | 59.98 (59.98) |
| 2 | 2 | | DELVCAM 3.5" QUAD RACKMOUNT LCD MONITOR SERIAL #: 341759 342050 PLEASE NOTE: ----- We will be closed From Mon April 14 Through Tue April 22 We will reopen on Wednesday April 23, at 9:00 AM | DELVMLCD35RM (DELV-MLCD35RM) | 539.95 | 1,079.90 |

121-5-4901-5200 \$1,199.20 Cable Cap Imp
 121-5-4090-5300 \$1,267.30 Multi Bld Imp

Received
 3/25/14



| | |
|--------------------------------|------------|
| SUB-TOTAL: | \$2,277.90 |
| SHIPPING & HANDLING | \$138.60 |
| TOTAL ORDER: | \$2,416.50 |

Please contact arsupport@bhphoto.com for a copy of your invoice/statement or to receive duplicate copies of your invoice/statement in the future. Do not forget to include your account number. Thank you.

Federal ID#: 13-2768071

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420 9th Ave. at 34th St. in New York City



JVPS470W

JVC PS-470W 47" ProVerite Digital Signage LCD Display



B&H # JVPS470W ■ Mfr # PS-470W



Product Highlights

- 1080p IPS Panel
- HDMI x 1
- Energy Star Compliant
- Built for the 24/7 Demands
- VESA Compatible
- Horizontal or Vertical Installation
- Carrying Handles for Easy Lifting
- On Board Power Outlet
- Auto Volume Control (AVC)
- Screen Saver Feature

You Pay: \$999.00

Availability: Usually ships in 7-10 business days

* City. paid
\$599.00
each

What's in the Box

- Infrared Remote Control
- 2 x AAA Batteries
- Power Cord
- HDMI Cable
- Quick Start Guide
- CD-ROM (User's Manual)
- 4 x VESA Mount Screws (M6 x L20)
- 4 x DMP Mount Screws (M3 x L12)
- 3-Year Warranty

Sales: 800.606.6969 or 212.444.6615 Customer Service: 800.221.5743 or 212.239.7765

Please note that B&H does not process web orders from Friday evening to Saturday evening.

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420 9th Ave. at 34th St. in New York City



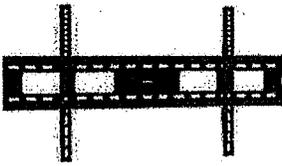
BEPLW1000B

Bentley PLW-1000B TV Mount



B&H # BEPLW1000B ■ Mfr # PLW-1000B

Bentley Mounts



Product Highlights

- For 37 - 65" TVs
- Sits Only 1" from the Wall
- Steel Construction
- Integrated Bubble Level
- VESA Compatible

You Pay: \$29.99
Availability: In Stock

*★ City paid
-0- each*

What's in the Box

- Installation Hardware
- Installation Guide
- 1 Year Manufacturer's Warranty

Sales: 800.606.6969 or 212.444.6615 Customer Service: 800.221.5743 or 212.239.7765

Please note that B&H does not process web orders from Friday evening to Saturday evening.

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420 9th Ave. at 34th St. in New York City



DELVMLCD35RM

Delvcam 3.5" Quad Rackmount DELV-MLCD Series Monitor

DELVCAM

B&H # DELVMLCD35RM ■ Mfr # DELV-MLCD35RM



Product Highlights

- Quad 3.5" LCD Monitors
- Compact 2 RU Size
- NTSC & PAL Compatible
- Takes Up Only 2 Rack Units
- View 4 Different Feeds In 1 Unit

You Pay: \$539.95

Availability: In Stock

What's in the Box

- 12V DC Universal 110/220 Power Pack
- 4 x BNC 75 Ohm Terminator
- 90-Day Limited Warranty

Sales: 800.606.6969 or 212.444.6615 Customer Service: 800.221.5743 or 212.239.7765

Please note that B&H does not process web orders from Friday evening to Saturday evening.

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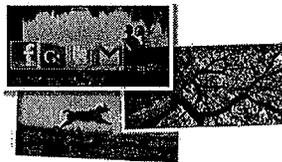
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January 8th, 2014



Proposal

Broadcast Automation Solution



Paynesville

City of Paynesville

221 Washburne Ave
Paynesville, MN 56362

Date: January 8th, 2014

Prepared by:

Todd Spychala

AV Solutions Inc.
2820 East 33rd Street
Minneapolis, MN 55408

320-281-9121 office
320-291-0305 mobile
Email: todd@avs-inc.com
www.avs-inc.com



January 8th, 2014

Equipment with Server

SD Broadcast Automation Server Video:

| | |
|--|-------------|
| Qty. (1) TRMS Multi-format SD Video Server [CBL-SXLE-3122] | \$ 8,310.00 |
| Qty. (3) TRMS Phone Installation Support [SVC-PH-INST] | \$ 437.00 |
| Qty. (1) AVS Shipping [SHIP] | \$ 135.00 |

Total Investment \$8,882.00

This proposal is for equipment and TRMS phone installation support only and does not include installation, state or local sales tax. Prices are good for 60 days from proposal date. All hardware and software warranties are covered by the prospective manufacturers; please refer to manufacturer's warranty documents for details and limitations. Structured cabling is not included in this proposal. Equipment and pricing is subject to change due to product availability.

Thank you for your time and consideration and please let me know if you have any questions or would like more information.

Todd Spychala

AV Solutions Inc.

2820 East 33rd Street

Minneapolis, MN 55408

320-281-9121office

320-291-0305 mobile

Email: todd@avs-inc.com

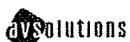
www.avs-inc.com

Todd Spychala

Date

Accepted by

Date



Broadcast Automation System AVS-COPM010814

Created by Todd Spychala