

**WELLHEAD PROTECTION COMMITTEE
PAYNESVILLE CITY HALL
MARCH 26, 2014
4:00 P. M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Election of Officers (page 4)
 - B. Meeting Schedule (page 5)
 - C. 2014 Paynesville Water Festival (page 6)
 - D. Rain Barrel & Compost Bin Sale (page 9)
- IV. OLD BUSINESS
 - A. MPCA - Former Midtown Service Station - Benzene Contamination - Update
 - B. 2013 Grant - Update
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at ron@paynesvillemn.com or 320-243-3714 ext. 230 if you are unable to attend.

Members: Josh Reed, Dottie Kimbler, Mary Kiebel, Donovan Mayer, Jay Thompson, John Jr. Vanderbeek, and Bob Brauchler. Advisory Members: Jennifer Kaminskie, Dave Neiman, Carrie Raber, Chuck DeWolf, Karen Voz, Ron Mergen, and Renee Eckerly.

The agenda has been prepared to provide information regarding an upcoming meeting of the Wellhead Protection Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Wellhead Protection Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall at (320) 243-3714 early so that the necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: March 26, 2014

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the March 6, 2013 Wellhead Protection Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes from the March 6, 2013 Wellhead Protection Committee meeting.

**MINUTES
WELLHEAD PROTECTION COMMITTEE**

MARCH 6, 2013

Chairperson, Bob Brauchler called the meeting to order at 4:00 pm. Members present were Donovan Mayer, Josh Reed, Carrie Raber, and Dottie Kimbler. Advisory Members present were Ron Mergen, and Chuck DeWolf. Absent were Mary Kiebel and Jay Thompson.

Motion made by Brauchler to approve the Consent Agenda and minutes of February 16, 2012 Wellhead Protection Committee meeting. Seconded by Raber and unanimously carried.

ELECTION OF OFFICERS

**Motion was made by Raber to elect the following officers:
Chairperson, Donovan Mayer
Vice Chair, Bob Brauchler
Secretary, Mary Kiebel
Seconded by Reed and unanimously carried.**

MEETING SCHEDULE

Motion was made by Reed to hold the Wellhead Protection Committee meetings on an as needed basis. Seconded by Brauchler and unanimously carried.

2013 WATER FESTIVAL

The Water Festival will be held on May 10, 2013 at the Koronis Assembly Grounds. The schedule and task list will stay the same. The budget for the Water Festival is \$1,305.00.

Motion was made by Brauchler to approve the \$1,305.00 budget and recommend such to the City Council. Seconded by Mayer and unanimously carried.

GRANT

Raber will draft a grant for the Water Festival.

WELLS

In 2012 funds were provided for 14 wells that were sealed. The homeowners paid for the permit. There is some funding left. Staff will look into funding for underground tanks.

RAIN BARREL AND COMPOST BIN

Rain barrels and compost bins are available. They can be ordered online or be purchased through the North Fork Crow River Watershed. Orders forms can also be picked up at City Hall.

EXPO

Wellhead Protection will be participating at the expo.

MIDTOWN SERVICE STATION

It was reported that the problem still exists. There has been no action from the Minnesota Pollution Control Agency. More monitoring wells are to be installed for continued tracking and monitoring.

There being no further business the meeting was adjourned.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: March 26, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

ITEM DESCRIPTION: Election of Officers

Prepared by: Staff

COMMENTS:

Nominations for Chairperson.

Nominations for Vice-Chair.

Nominations for Secretary.

ADMINISTRATOR COMMENTS:

The current officers are:
Chair – Donovan Mayer
Vice Chair – Bob Brauchler
Secretary – Mary Kiebel

COMMITTEE/COUNCIL ACTION:

A motion to elect _____ as Chair.

A motion to elect _____ as Vice-Chair.

A motion to elect _____ as Secretary.

4

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Wellhead Protection Committee

Committee/Council Meeting Date: March 26, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - B

ITEM DESCRIPTION: Meeting Schedule

Prepared by: Staff

COMMENTS:

Annually each Committee sets their meeting schedule. Currently the Wellhead Protection Committee meets on an as needed basis.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to set the Wellhead Protection Committee meetings on _____.

2/10/2014

**2014 Paynesville Area Water Festival
Task List**

	TASK	RESPONSIBLE PARTY	CONFIRMED
1.	Confirm dates with school & teachers		
2.	Schedule Speakers		
3.	Confirm site location and reserve alternative site due to bad weather		
4.	Arrange busses		
5.	Green Bags		
6.	T-shirts - cost was discussed \$25.00/color plus \$5.00 for each shirt not to exceed \$7.00/shirt		
7.	Information Packets – delivered to the school day before the event		
8.	Prepare a map with directions to Assembly Grounds		
9.	Contact Paynesville Press		
10.	Video Tape Event		
11.	Lunches for volunteers and speakers - pizzas, coffee, and rolls		
12.	Signs – Water Festival & Station Titles – Map		
13.	Adequate tables & chairs for students/speakers		
14.	Bring Supplies: markers, tape, stapler, paper, first aid kit, extension cords, etc.		
15.	Names tags for speakers/volunteers and staff		
16.	Find Volunteers (12) 2 – Co-op, 3 – teachers, 6 – adult parents & Committee members		
17.	Weather Watcher		
18.	Noon Activities: Fish Casting		
19.	Trees		
20.	Digital Camera – city camera		
21.	Jug of Ice Water – if hot, if needed		
22.	Horn or noise maker to sound when groups are to switch stations		
23.	Evaluation Sheets		
24.	Event schedules for teachers, committee members, & volunteers (copies delivered to the school the day before the event) – Map		

6

02/10/14

2014
12TH ANNUAL PAYNESVILLE AREA WATER FESTIVAL

WHEN:

WHERE:

Koronis Ministeries

WHO:

Paynesville 5th Graders

Tour:

Tour Wastewater Treatment Facility and Ponds prior to going to the Assembly Grounds.

TOPICS:

- SESSION A.** *Fabulous Fish & Lake Management*
Fisheries/Lake Management Lake Predator and Prey
Instructor: Dave Coahran, MN DNR
- SESSION B.** *Water Cycle*
Incredible Journey
Instructors: National Honor Society
- SESSION C.** *Is Your Dihydrogen Monoxide Safe*
Water Chemistry Activities
Instructor: Jay Thompson & students
- SESSION D.** *Incredible Invertebrates*
Macro Invertebrate Identification
Instructor: Jesse Rasmussen
- SESSION E.** *Vegetation, Erosion Control, Composting & Planting*
Erosion Control Activity-It All Runs Downhill
Instructors: Koronis Lake Association
- SESSION F.** *Groovy Groundwater & Pollution /Flush It Down*
Groundwater Model – Enviroscape & Septic Systems
Instructors: NFCRSWD
- SESSION G.** *Shore Land & Wetland Adventures*
Wetland Plant Identification
Instructors: Don Schuck

2014
PAYNESVILLE AREA WATER FESTIVAL

Kid Group	9:10	9:20	9:55	10:00	10:35	11:10	11:45	12:25	1:00	1:35	2:10	2:20
Red	Welcome	A	Break	B	C	D	Lunch	E	F	G	Close	Load Buses
Green	Welcome	B	Break	C	D	E	Lunch	F	G	A	Close	Load Buses
Blue	Welcome	C	Break	D	E	F	Lunch	G	A	B	Close	Load Buses
Orange	Welcome	D	Break	E	F	G	Lunch	A	B	C	Close	Load Buses
Yellow	Welcome	E	Break	F	G	A	Lunch	B	C	D	Close	Load Buses
Purple	Welcome	F	Break	G	A	B	Lunch	C	D	E	Close	Load Buses

Topics:

SESSION A. Fabulous Fish & Lake Management

SESSION B. Water Cycle

SESSION C. Is Your Dihydrogen Monoxide Safe

SESSION D. Incredible Invertebrates

SESSION E. Vegetation, Erosion Control, Composting & Planting

SESSION F. Groovy Groundwater & Pollution/Flush It Down

SESSION G. Shore Land & Wetland Adventures

SCHEDULE

8:30 – 9:00	Tour
9:00 – 9:10	Buses Arrive
9:10 – 9:20	Welcome
9:20 – 9:55	Session A
9:55 – 10:00	Break
10:00 – 10:35	Session B
10:35 – 11:10	Session C
11:10 – 11:45	Session D
11:45 – 12:25	Lunch
12:25 – 1:00	Session E
1:00 – 1:35	Session F
1:35 – 2:10	Session G
2:10 – 2:20	Closing Remarks
2:20 – 2:30	Load Buses

Rain Barrel & Compost Bin

SALE!

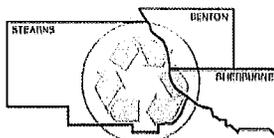


Compost Bin **Rain Barrel**
Sale \$55 **Sale \$69**
Reg. \$105 **Reg. \$139**

Order online then pick up your pre-ordered rain barrel & compost bin in St. Cloud on Friday, May 23, 2014!
Visit our website for details!



RECYCLING
ASSOCIATION
of Minnesota



For more info & to order visit:
RecycleMinnesota.org