

**JOINT PLANNING BOARD
CITY HALL CONFERENCE ROOM
FEBRUARY 25, 2014
8:30 A.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Appointment of At Large Member (page 3)
 - B. Election of Officers (page 4)
 - C. Meeting Schedule (page 5)
- IV. OLD BUSINESS
 - A. Re-Zone Request - Willie Scheel Property (page 6)
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly at 320-243-3714 ext. 227 or at renee@paynesvillemn.com if you can't attend the meeting.*****

Members: Township - Don Wiese, Don Pietsch, City – Donovan Mayer, Renee Eckerly, At Large Member – Gerry Mehr

This agenda has been prepared to provide information regarding an upcoming meeting of the Joint Planning Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Joint Planning Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: February 25, 2014

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes from the October 20, 2013 Joint Planning Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes from the October 20, 2013 Joint Planning Board meeting.

**MINUTES
JOINT PLANNING BOARD**

OCTOBER 28, 2013

Chairperson Don Pietsch called the Joint Planning Board meeting to order at 8:45 a.m. Members present were Donovan Mayer, Don Wiese, and Renee Eckerly, City Administrator.

Motion was made by Mayer to approve the minutes of the April, 24, 2013 Joint Planning Board meeting. Seconded by Wiese and unanimously carried.

RE-ZONE REQUEST – WILLIE SCHEEL PROPERTY

Pietsch reviewed the plan that Scheel has regarding his property (2 acres of 10 acres & 13 acres). There is a section (5 acres) sold to Michael Bennett. Scheel transferred all of his development rights off the land to Mr. Bennett's 5 acres without having to plat it. Scheel has access off of Hwy. 55. The land is zoned agriculture. The land has to be platted and then re-zoned to Commercial. The land is in the Orderly Annexation and Urban Expansion areas. A Township Public Hearing is scheduled for November 12, 2013. The Board discussed a 50 foot or 75 foot buffer to separate the residential area from the commercial area. The type of buffer would be trees. The buffer zone would be an outlot. The Township would assign some party to be responsible for the outlot. The City's Comprehensive Plan shows Single Family. The Board called Stearns County regarding the zoning of the Bennett property with the County determining it as Ag. Adult Entertainment would be allowed in the Industrial zone in both the City and Township. The Board discussed that there be no access from Wilglo Acres (crossing the buffer zone). The land would have to be accessed off Hwy. 55 only. The 75 foot buffer zone is to remain undeveloped.

Motion was made by Mayer to support the Re-Zone request to Commercial from Willie Scheel with the understanding that there be a 75 foot tree buffer zone and positive feedback from the Public Hearing on November 12, 2013. Seconded by Wiese and unanimously carried.

APPOINTMENT OF AT LARGE MEMBER

Township Nominees:

Gerry Mehr
Mike Jacobson
Bruce Stang

City Nominees:

Marv Niedan
Bert Stanley
Jeff Thompson

The Board discussed the nominees.

Motion was made by Wiese to appoint Gerry Mehr and recommend such to the City Council. Seconded by Mayer and unanimously carried.

There being no further business, the meeting was adjourned at 9:35 a.m.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: February 25, 2014

Agenda Section: New Business

Originating Department:

Item Number: III - A

ITEM DESCRIPTION: At Large Member Appointment

Prepared by: Staff

COMMENTS:

Gerry Mehr was appointed last year to serve in the At Large position of the Board. This position is appointed on an annual basis by the Board.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to appoint _____ to the At Large position of the Joint Planning Board.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: February 25, 2014

Agenda Section: New Business

Originating Department:

Item Number: III - B

ITEM DESCRIPTION: Election of Officers

Prepared by: Staff

COMMENTS:

Nominations for Chairperson.
Nominations for Vice Chairperson.
Nominations for Secretary.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to elect _____ as Chairperson.
Motion to elect _____ as Vice Chairperson.
Motion to elect _____ as Secretary.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Joint Planning Board

Committee/Council Meeting Date: February 25, 2014

Agenda Section: New Business

Originating Department:

Item Number: III - C

ITEM DESCRIPTION: Meeting Schedule

Prepared by: Staff

COMMENTS:

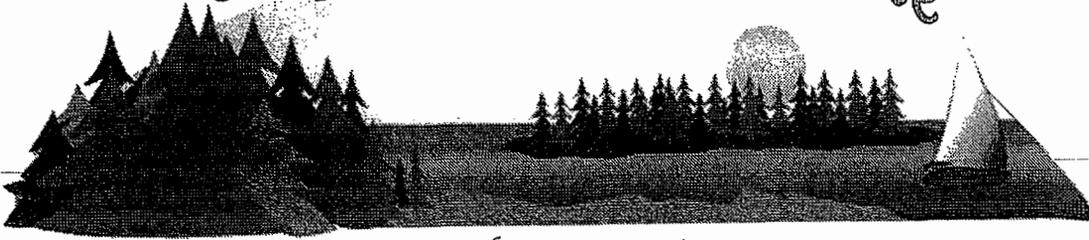
Each year every Board sets their annual meeting schedule. Currently the Board meets on an as needed basis.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to set the Joint Planning Board meetings for _____.

City of Paynesville



A Lifetime Opportunity

November 27, 2013

Jennifer Buckentine
Stearns County Environmental Services
705 Courthouse Square Room 3432
St. Cloud, MN 56303-4701

RE: Willie Scheel Re-Zone

Dear Ms. Buckentine:

The Paynesville Joint Planning Board and Paynesville City Council have unanimously approved the Willie Scheel request. To re-zone property in Paynesville Township, abutting Wilglo Acres, from Agriculture to Commercial with a 75 foot tree buffer zone between the residential properties.

Thank you.

Sincerely,

Renee Eckerly
City Administrator

RE/jlw

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