

**WELLHEAD PROTECTION COMMITTEE  
PAYNESVILLE CITY HALL  
THURSDAY, FEBRUARY 20, 2014  
4:00 P. M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - A. Minutes (page 1)
- III. NEW BUSINESS
  - A. Election of Officers (page 4)
  - B. Meeting Schedule (page 5)
  - C. 2014 Paynesville Water Festival (page 6)
  - D. Rain Barrel & Compost Bin Sale (page 9)
- IV. OLD BUSINESS
  - A. MPCA - Former Midtown Service Station - Benzene Contamination - Update
  - B. 2013 Grant - Update
- V. INFORMATIONAL
- VI. ADJOURN

**Please contact Ron Mergen at [ron@paynesvillemn.com](mailto:ron@paynesvillemn.com) or 320-243-3714 ext. 230 if you are unable to attend.**

**Members: Josh Reed, Dottie Kimbler, Mary Kiebel, Donovan Mayer, Jay Thompson, John Jr. Vanderbeek, and Bob Brauchler. Advisory Members: Jennifer Kaminskie, Dave Neiman, Carrie Raber, Chuck DeWolf, Steve Robertson, Ron Mergen, and Renee Eckerly.**

The agenda has been prepared to provide information regarding an upcoming meeting of the Wellhead Protection Committee. This document does not claim to be complete and is subject to change.

**BARRIER FREE:** All Wellhead Protection Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall at (320) 243-3714 early so that the necessary arrangements can be made.

## REQUEST FOR COMMITTEE/COUNCIL ACTION

**COMMITTEE/COUNCIL NAME: Wellhead Protection Committee**

Committee/Council Meeting Date: February 20, 2014

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

**ITEM DESCRIPTION: Minutes**

Prepared by: Staff

### **COMMENTS:**

Please review the attached minutes from the March 6, 2013 Wellhead Protection Committee meeting.

### **ADMINISTRATOR COMMENTS:**

### **COMMITTEE/COUNCIL ACTION:**

A motion to approve the minutes from the March 6, 2013 Wellhead Protection Committee meeting.

**MINUTES  
WELLHEAD PROTECTION COMMITTEE**

**MARCH 6, 2013**

Chairperson, Bob Brauchler called the meeting to order at 4:00 pm. Members present were Donovan Mayer, Josh Reed, Carrie Raber, and Dottie Kimbler. Advisory Members present were Ron Mergen, and Chuck DeWolf. Absent were Mary Kiebel and Jay Thompson.

**Motion made by Brauchler to approve the Consent Agenda and minutes of February 16, 2012 Wellhead Protection Committee meeting. Seconded by Raber and unanimously carried.**

**ELECTION OF OFFICERS**

**Motion was made by Raber to elect the following officers:  
Chairperson, Donovan Mayer  
Vice Chair, Bob Brauchler  
Secretary, Mary Kiebel  
Seconded by Reed and unanimously carried.**

**MEETING SCHEDULE**

**Motion was made by Reed to hold the Wellhead Protection Committee meetings on an as needed basis. Seconded by Brauchler and unanimously carried.**

**2013 WATER FESTIVAL**

The Water Festival will be held on May 10, 2013 at the Koronis Assembly Grounds. The schedule and task list will stay the same. The budget for the Water Festival is \$1,305.00.

**Motion was made by Brauchler to approve the \$1,305.00 budget and recommend such to the City Council. Seconded by Mayer and unanimously carried.**

**GRANT**

Raber will draft a grant for the Water Festival.

**WELLS**

In 2012 funds were provided for 14 wells that were sealed. The homeowners paid for the permit. There is some funding left. Staff will look into funding for underground tanks.

**RAIN BARREL AND COMPOST BIN**

Rain barrels and compost bins are available. They can be ordered online or be purchased through the North Fork Crow River Watershed. Orders forms can also be picked up at City Hall.

## **EXPO**

Wellhead Protection will be participating at the expo.

## **MIDTOWN SERVICE STATION**

It was reported that the problem still exists. There has been no action from the Minnesota Pollution Control Agency. More monitoring wells are to be installed for continued tracking and monitoring.

There being no further business the meeting was adjourned.

**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME:** Wellhead Protection Committee

Committee/Council Meeting Date: February 20, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - A

**ITEM DESCRIPTION:** Election of Officers

Prepared by: Staff

**COMMENTS:**

Nominations for Chairperson.

Nominations for Vice-Chair.

Nominations for Secretary.

**ADMINISTRATOR COMMENTS:**

The current officers are:

Chair – Donovan Mayer

Vice Chair – Bob Brauchler

Secretary – Mary Kiebel

**COMMITTEE/COUNCIL ACTION:**

A motion to elect \_\_\_\_\_ as Chair.

A motion to elect \_\_\_\_\_ as Vice-Chair.

A motion to elect \_\_\_\_\_ as Secretary.

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**REQUEST FOR COMMITTEE/COUNCIL ACTION**

**COMMITTEE/COUNCIL NAME: Wellhead Protection Committee**

Committee/Council Meeting Date: February 20, 2014

Agenda Section: New Business

Originating Department: Administration

Item Number: III - B

**ITEM DESCRIPTION: Meeting Schedule**

Prepared by: Staff

**COMMENTS:**

Annually each Committee sets their meeting schedule. Currently the Wellhead Protection Committee meets on an as needed basis.

**ADMINISTRATOR COMMENTS:**

**COMMITTEE/COUNCIL ACTION:**

Motion to set the Wellhead Protection Committee meetings on \_\_\_\_\_.

2/10/2014

**2014 Paynesville Area Water Festival  
Task List**

	<b>TASK</b>	<b>RESPONSIBLE PARTY</b>	<b>CONFIRMED</b>
1.	<b>Confirm dates with school &amp; teachers</b>		
2.	<b>Schedule Speakers</b>		
3.	<b>Confirm site location and reserve alternative site due to bad weather</b>		
4.	<b>Arrange busses</b>		
5.	<b>Green Bags</b>		
6.	<b>T-shirts - cost was discussed \$25.00/color plus \$5.00 for each shirt not to exceed \$7.00/shirt</b>		
7.	<b>Information Packets – delivered to the school day before the event</b>		
8.	<b>Prepare a map with directions to Assembly Grounds</b>		
9.	<b>Contact Paynesville Press</b>		
10.	<b>Video Tape Event</b>		
11.	<b>Lunches for volunteers and speakers - pizzas, coffee, and rolls</b>		
12.	<b>Signs – Water Festival &amp; Station Titles – Map</b>		
13.	<b>Adequate tables &amp; chairs for students/speakers</b>		
14.	<b>Bring Supplies: markers, tape, stapler, paper, first aid kit, extension cords, etc.</b>		
15.	<b>Names tags for speakers/volunteers and staff</b>		
16.	<b>Find Volunteers (12) 2 – Co-op, 3 – teachers, 6 – adult parents &amp; Committee members</b>		
17.	<b>Weather Watcher</b>		
18.	<b>Noon Activities: Fish Casting</b>		
19.	<b>Trees</b>		
20.	<b>Digital Camera – city camera</b>		
21.	<b>Jug of Ice Water – if hot, if needed</b>		
22.	<b>Horn or noise maker to sound when groups are to switch stations</b>		
23.	<b>Evaluation Sheets</b>		
24.	<b>Event schedules for teachers, committee members, &amp; volunteers (copies delivered to the school the day before the event) – Map</b>		

**2014**  
**12<sup>TH</sup> ANNUAL PAYNESVILLE AREA WATER FESTIVAL**

WHEN:

WHERE: Koronis Ministeries

WHO: Paynesville 5<sup>th</sup> Graders

Tour: Tour Wastewater Treatment Facility and Ponds prior to going to the Assembly Grounds.

TOPICS:

**SESSION A.** *Fabulous Fish & Lake Management*

Fisheries/Lake Management Lake Predator and Prey

Instructor: Dave Coahran, MN DNR

**SESSION B.** *Water Cycle*

Incredible Journey

Instructors: National Honor Society

**SESSION C.** *Is Your Dihydrogen Monoxide Safe*

Water Chemistry Activities

Instructor: Jay Thompson & students

**SESSION D.** *Incredible Invertebrates*

Macro Invertebrate Identification

Instructor: Jesse Rasmussen

**SESSION E.** *Vegetation, Erosion Control, Composting & Planting*

Erosion Control Activity-It All Runs Downhill

Instructors: Koronis Lake Association

**SESSION F.** *Groovy Groundwater & Pollution /Flush It Down*

Groundwater Model – Enviroscape & Septic Systems

Instructors: NFCRSWD

**SESSION G.** *Shore Land & Wetland Adventures*

Wetland Plant Identification

Instructors: Don Schuck

**2014**  
**PAYNESVILLE AREA WATER FESTIVAL**

Kid Group	9:10	9:20	9:55	10:00	10:35	11:10	11:45	12:25	1:00	1:35	2:10	2:20
Red	Welcome	A	Break	B	C	D	Lunch	E	F	G	Close	Load Buses
Green	Welcome	B	Break	C	D	E	Lunch	F	G	A	Close	Load Buses
Blue	Welcome	C	Break	D	E	F	Lunch	G	A	B	Close	Load Buses
Orange	Welcome	D	Break	E	F	G	Lunch	A	B	C	Close	Load Buses
Yellow	Welcome	E	Break	F	G	A	Lunch	B	C	D	Close	Load Buses
Purple	Welcome	F	Break	G	A	B	Lunch	C	D	E	Close	Load Buses

Topics:

SESSION A. Fabulous Fish & Lake Management

SESSION B. Water Cycle

SESSION C. Is Your Dihydrogen Monoxide Safe

SESSION D. Incredible Invertebrates

SESSION E. Vegetation, Erosion Control, Composting & Planting

SESSION F. Groovy Groundwater & Pollution/Flush It Down

SESSION G. Shore Land & Wetland Adventures

**SCHEDULE**

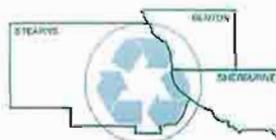
8:30 – 9:00	Tour
9:00 – 9:10	Buses Arrive
9:10 – 9:20	Welcome
9:20 – 9:55	Session A
9:55 – 10:00	Break
10:00 – 10:35	Session B
10:35 – 11:10	Session C
11:10 – 11:45	Session D
11:45 – 12:25	Lunch
12:25 – 1:00	Session E
1:00 – 1:35	Session F
1:35 – 2:10	Session G
2:10 – 2:20	Closing Remarks
2:20 – 2:30	Load Buses

# Rain Barrel & Compost Bin SALE!



**Compost Bin**   **Rain Barrel**  
**Sale \$55**   **Sale \$69**  
**Reg. \$105**   **Reg. \$139**

Order online then pick up your pre-ordered rain barrel & compost bin in St. Cloud on Friday, May 23, 2014!  
Visit our website for details!



For more info & to order visit:  
**RecycleMinnesota.org**