

**SPECIAL SAFETY COMMITTEE
PAYNESVILLE CITY HALL
JULY 22, 2013
4:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. 2013 Safety Training Day Ideas:
 - 1. Self Defense (page 4)
 - 2. Healthy Eating
 - 3. Active Shooter (page 5)
 - B. City Hall Security Cameras For Irate Motor Vehicle Customers - Update
- V. OTHER SAFETY ISSUES/SUGGESTIONS
- VI. INFORMATIONAL
- VII. ADJOURN

Members: Bill Ludwig, Paul Wegner, Lee Schleper, Jennifer Welling, Ron Mergen, Alice McColley, & Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Safety Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Safety Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Safety Committee

Committee/Council Meeting Date: July 15, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the January 28, 2013 Safety Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes of the January 28, 2013 Safety Committee meeting.

**MINUTES
SAFETY COMMITTEE**

JANUARY 28, 2013

Chairperson Lee Schleper called the meeting to order at 4:00 p.m. Other members present included Ron Mergen, Alice McColley, Bill Ludwig, and Renee Eckerly. Also present was Police Chief Paul Wegner.

Motion was made by Mergen to approve the minutes of the July 16, 2012 Safety Committee meeting. Seconded by McColley and unanimously carried.

ELECTION OF OFFICERS

Discussion was held on the election of officers.

Motion was made by Mergen to elect the following officers:

**Chairperson: Lee Schleper
Vice-Chairperson: Alice McColley
Secretary: Bill Ludwig
Seconded by McColley and unanimously carried.**

MEETING SCHEDULE

Discussion was held on the meeting schedule.

Motion was made by Mergen to set the Safety Committee meetings for the 3rd Monday quarterly (January, April, July and October) at 4:00 p.m. Seconded by McColley and unanimously carried.

MEMBER APPOINTMENT

Motion by McColley to appoint Paul Wegner and Jennifer Welling to the Safety Committee and recommend to the City Council. Seconded by Schleper and unanimously carried.

2013 SAFETY TRAINING DAY

Safety Training day will be October 14, 2013. The Committee will ask for ideas from employees for the afternoon session. Personal defense was suggested. Ideas will be brought to the April meeting.

SAFETY JACKETS

Mergen discussed the need for public works employees to have safety jackets in the winter versus the safety vests.

Motion was made by Eckerly to purchase safety jackets for public works employees; not exceed \$80.00. Seconded by McColley and unanimously carried.

SECURITY CAMERAS FOR CITY HAL

The Committee discussed the need for security cameras to help monitor the issues with irate customers. Safety of the staff was also discussed.

Motion was made by McColley to research cost of cameras and audio systems for City Hall. Seconded by Mergen and unanimously carried.

There being no further business the meeting was adjourned at 4:30 p.m.

Renee Eckerly

From: Heather McLain [mclainheather@gmail.com]
Sent: Wednesday, April 24, 2013 8:57 AM
To: Renee Eckerly
Subject: Re: Self Defense

I hope it not too late -

I would charge a base rate of 50\$ with a per person fee of 20\$. We can use my gym and I am pretty flexible on when it would work, though a Saturday morning might work - but if you want it to be during the work day I can work with that as well.

Thanks -
Master Heather

On Fri, Apr 12, 2013 at 11:05 AM, Renee Eckerly <Renee@paynesvillemn.com> wrote:

It would be 7 to 11 people (men & women).

Renee Eckerly

City Administrator

City of Paynesville

(320) 243-3714 ext. 227

Fax (320) 243-3713

From: Heather McLain [mailto:mclainheather@gmail.com]
Sent: Friday, April 12, 2013 9:31 AM
To: Renee Eckerly
Subject: Self Defense

I am sorry for the delay - yes we could use my gym - that would be a great option. HOW many people would be at this? I can fill the 3 hours. I usually run a base and then per person - but depends on the number of people. Let me know and I will get you a price.

Thanks - I am looking forward to it!

Stephan Salmonson, ProTective Services, Inc. will be presenting a combination of - Active Shooter -

Preparing For The Unthinkable (**SEE ALSO:** Worked To Death) Schools, corporations, restaurants, theaters and houses of worship have all become killing fields. A "shooter" may strike at any time. Now, more than ever, preparation is of paramount importance. This presentation is available in several configurations ranging from basic survival options to due diligence considerations for risk managers and corporate executives. Proven preparations, recommendations and survival protocol documents will also be offered that may significantly reduce your risk. Response to a critical incident **must** be the result of training, practice and the empowerment to act. **Worked To Death – The Workplace Violence Phenomenon** - This information packed class is offered weekly to appreciative clients. The content is practical; the recommendations are useful and support equipment cost effective. Risk factors, prevention measures, emergency responses, actor profiles, warning signs, verbal and non-verbal risk factors, victim protection methods, "active shooter" Survival recommendations and Crisis/Incident Management (CIM) are primary topics.)

and Identity Theft (Phishing, skimming, on-line fraud and so

much more! One in twenty three US citizens will become the victim of ID (and related) theft. The crime occurs every three seconds. Phishing, skimming, electronic fraud and organized crime rings are only a few of the crimes being committed. Learn how these crimes are perpetrated, how to detect them and proven methods of recovery/repair. NOTE: This class has been attended by several thousand business managers and insurance agents.)