

**SAFETY COMMITTEE
PAYNESVILLE CITY HALL
APRIL 15, 2013
4:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. 2013 Safety Training Day
 - B. City Hall Security Cameras For Irate Motor Vehicle Customers - Update
- V. OTHER SAFETY ISSUES/SUGGESTIONS
- VI. INFORMATIONAL
- VII. ADJOURN

Members: Bill Ludwig, Paul Wegner, Lee Schleper, Jennifer Welling, Ron Mergen, Alice McColley, & Renee Eckelry.

This agenda has been prepared to provide information regarding an upcoming meeting of the Safety Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Safety Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Safety Committee

Committee/Council Meeting Date: April 15, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the January 28, 2013 Safety Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes of the January 28, 2013 Safety Committee meeting.

MINUTES SAFETY COMMITTEE

JANUARY 28, 2013

Chairperson Lee Schleper called the meeting to order at 4:00 p.m. Other members present included Ron Mergen, Alice McColley, Bill Ludwig, and Renee Eckerly. Also present was Police Chief Paul Wegner.

Motion was made by Mergen to approve the minutes of the July 16, 2012 Safety Committee meeting. Seconded by McColley and unanimously carried.

ELECTION OF OFFICERS

Discussion was held on the election of officers.

Motion was made by Mergen to elect the following officers:

Chairperson: Lee Schleper

Vice-Chairperson: Alice McColley

Secretary: Bill Ludwig

Seconded by McColley and unanimously carried.

MEETING SCHEDULE

Discussion was held on the meeting schedule.

Motion was made by Mergen to set the Safety Committee meetings for the 3rd Monday quarterly (January, April, July and October) at 4:00 p.m. Seconded by McColley and unanimously carried.

MEMBER APPOINTMENT

Motion by McColley to appoint Paul Wegner and Jennifer Welling to the Safety Committee and recommend to the City Council. Seconded by Schleper and unanimously carried.

2013 SAFETY TRAINING DAY

Safety Training day will be October 14, 2013. The Committee will ask for ideas from employees for the afternoon session. Personal defense was suggested. Ideas will be brought to the April meeting.

SAFETY JACKETS

Mergen discussed the need for public works employees to have safety jackets in the winter versus the safety vests.

Motion was made by Eckerly to purchase safety jackets for public works employees; not exceed \$80.00. Seconded by McColley and unanimously carried.

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SECURITY CAMERAS FOR CITY HAL

The Committee discussed the need for security cameras to help monitor the issues with irate customers. Safety of the staff was also discussed.

Motion was made by McColley to research cost of cameras and audio systems for City Hall. Seconded by Mergen and unanimously carried.

There being no further business the meeting was adjourned at 4:30 p.m.