

**PUBLIC WORKS COMMITTEE
CITY HALL CONFERENCE ROOM
APRIL 10, 2013
5:00 P.M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Water Meters – No Lead (page 4)
 - B. Sewer Jetting (page 5)
- IV. OLD BUSINESS
 - A. Water Plant Rehab Project
 - B. Wastewater Facility Re-Scoping Project
 - C. MPCA Former Mid Town Service Station
 - D. Street Sweeper
 - E. Carroll Court Water Pressure
 - F. Hwy. 55 & Co. Rd. 181 Intersection
 - G. 2013 Seal Coat Bid (page 8)
- V. INFORMATIONAL
- VI. ADJOURN

*** Please call or email Ron at 320-243-3714 ext. 230 or at ron@paynesvillemn.com
if you are not able to attend the meeting.***

Members: Dave Peschong, Donovan Mayer, Melvin Schaefer, Keith Hemmesch, and Matt Quade –
or his proxy.

Advisory Members: Chuck DeWolf, Ron Mergen, and Renee Eckerly

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Public Works Committee. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Public Works Committee meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: April 10, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the March 13, 2013 Public Works Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the March 13, 2013 Public Works Committee meeting.

**MINUTES
PUBLIC WORKS COMMITTEE**

MARCH 13, 2013

The meeting was called to order by Chairperson Mel Schaefer at 5:00 p.m. Members present were Donovan Mayer, Matt Quade, Dave Peschong, and Keith Hemmesch. Advisory members present were Ron Mergen, Public Works Director and Chuck DeWolf, Bolton & Menk, Inc. Belinda Ludwig was also present.

Motion was made by Quade to approve the minutes from the February 12, 2013 Public Works Committee meeting with the correction that Mel Schaefer was absent and the meeting was opened by Vice Chair Keith Hemmesch. Seconded by Quade and unanimously carried.

UTILITY BILLING – LATE FEES

It was requested by Council that the Committee review the utility billing late fee and establish a late fee waiver policy. The current ordinance was reviewed noting that there is a current late fee of 10% with a maximum fee of \$500.00. Ludwig explained the entire billing and late fee process including the late fee, shut off notices, and payment plan information. Ludwig also elaborated that this is time consuming and each quarter there is always approximately 160 late accounts. It was discussed that on a residential bill the fee is not out of line and that in comparison the larger accounts are not out of line either.

It was asked that for what reasons should the City waive the late fee. The reasons could be endless; "I misplaced my bill", "I forgot to pay but I've never been late", "death in the family", etc. Members all agreed it would be too time consuming to keep a list of excuses and track them. It was also discussed to give Eckerly and Mergen the authority to waive the fee on a case by case bases; however, then they would have to answer to why one was given a waiver and not the next. It was also mentioned that staff has to answer to the auditors as to why the City does an adjustment. It was discussed that the City has an ordinance with the late fee in it and the City should follow it.

Motion was made by Hemmesch to make no changes to the current ordinance and that there is no waiver of any late fee for any amount and recommend such to the City Council. Seconded by Peschong and unanimously carried.

WATER PLANT REHAB

DeWolf reported that the design is nearly complete and will be submitted to the Department of Health for review. The project will be bid in June, 2013.

WASTE WATER RE-SCOPING PROJECT

DeWolf updated the Committee on the construction; that the majority of work being done is on the main lift building and pumps are being installed in the irrigation pump station.

MPCA – FORMER MIDTOWN SERVICE STATION

A letter from MPCA was reviewed. The letter noted that Well No. 6 has not failed, it is currently on line. It was suggested that the City Attorney review the Joint Powers agreement and the information from the Engineers regarding the short fall of capacity to see if the City has any recourse. It was further reported that the proposed monitoring wells will need a variance from the Department of Health.

STREET SWEEPER

Mergen reported on the visit to MacQueen. There was no recommendation at this time and that some of the units were not in any better condition than the City's current unit. Some of the biggest points of interest are the hydraulic versus chain drive, auto lube system, and the number of hours on a machine. Staff and Committee members are going to look at a unit in Willmar and report back at the next meeting.

CARROLL CT WATER PRESSURE

The past history of Council action on this was reviewed. The latest action was to pay for half the cost of installation of a booster pump for the resident that did not take advantage of the initial offer. A lengthy discussion followed that the fix was only a bandage. It was asked what the City is going to do when these pumps wear out. The City needs to fix the problem. Also discussed was the history of how the City got to where it is at. A booster station is estimated at \$100,000.00 and a new tower is estimated at \$1.5 million dollars. The area a new tower would serve was discussed; however, most of the area is not in the City limits.

Motion was made by Peschong that the City pay half of the costs of any maintenance, repairs, or replacement of the booster pumps in this area and recommend such to the City Council. Seconded by Quade and unanimously carried.

HWY. 55 & CO. RD. 181 INTERSECTION

DeWolf reported that the agreement with MnDOT is complete and a bid date will be set for April, 2013.

There being no further business, the meeting was adjourned at 6:00 p.m.

IPERL: The System

ACCURATE

Proven technology provides the benefits of accuracy without the flow tube or flow sensor expense.

INTELLIGENT

Proven technology provides a built-in, intelligent, self-cleaning, self-calibrating system that self-corrects.

EFFICIENT

Simple, robust, and ultra-durable IPERL flows with no moving parts and no need for flow tubes.

Today you may struggle to solve your irrigation system and know you are working with the industry's second-best leader. Unprecedented low flow accuracy results in the capture of lost water and lost revenue. With no moving parts, the IPERL system requires no maintenance and is not subject to wear, retaining its accuracy for the life of the unit. The IPERL system's intelligent alarm capabilities report any irregularities and less accurate devices in the field. Low flow, the IPERL system's composite alloy flow tube transmits pressure, temperature and moisture data, through a wide range of temperatures.



Flow Rate	Accuracy	ULF Flow Accuracy	Operating Temperature
100 gpm	±1%	0.03 gpm	0.11 to 28 gpm
10 gpm	±1%	0.03 gpm	0.11 to 35 gpm
1 gpm	±1%	0.03 gpm	0.11 to 28 gpm
0.1 gpm	±1%	0.03 gpm	0.11 to 15 gpm

Sensus: The Solution

- Offers the industry's most accurate, proven technology, 100% accuracy for the full range of flow rates.
- Flow rate range of 0.03 to 35 gpm. Accuracy throughout the full range of the IPERL system.
- Capable of up to 10 flow units per sensor, only a single transmitter, over the local network.

- All components are fully integrated through a common network, for fast and easy installation of new systems.
- Proven accuracy and performance with a wide range of water and other applications in a variety of environments.
- The 3-year proven battery design of the transmitter system allows for easy field service replacement.

- Low power transmitter and receiver power flow rates to water utility, energy, government and other users.
- The exclusive Sensus data link technology allows for communication with 400+ sensors from one M2 SmartPoint transmitter.

Introducing the most accurate, proven technology, the IPERL, a Sensus replacement system with the Proven™ system M2 SmartPoint transmitter, offering water utilities a wide range of remote system management options via its two-way communications architecture. With the M2 SmartPoint transmitter, offering an accurate meter reading and a variety of field operations, monitor plantation lines for leaks and educate customers by interacting through phone area networks. The M2 SmartPoint transmitter also provides utilities with the needed to manage irrigation systems, providing a 100% accuracy. Only Flechtel gathers the right power, FCC licensed primary-use, combined power supply, primary low-current data and low-carbon footprint, while increasing customer satisfaction.



Proposal

www.visu-sewer.com

To: Ron Mergen
City of Paynesville
221 Washburne Ave
Paynesville, MN 56362-1697
320-243-3714 ron@paynesvillemn.com

From: Ron Fenney
Visu-Sewer Clean & Seal, Inc.

Date: 4/3/13

Project: 2013 Sanitary Sewer Cleaning Proposal

Visu-Sewer will provide cleaning approximately 15,000 LF of 8" & 10" sanitary sewer at a cost of:

\$ 0.65 per LF

This will include mobilization and typed reports of each line cleaned.

Rootcutting will be an additional:

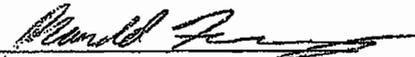
\$ 0.45 per L.F.

Price is based on:

- Cleaning with a Jet/Vac combination unit to thoroughly clean each line.
- access to each MH provided by city
- no plugging or bypass pumping
- Water from Hydrants throughout the project area
- Dump site provided by city

Should you have any questions or would like to discuss scheduling please call our office.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.


Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.
Visu-Sewer, Inc. is authorized to do the work as specified.

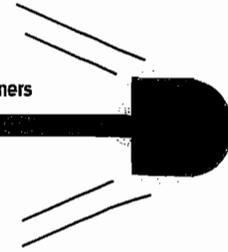
Date: _____ Signature: _____

Visu-Sewer, Inc.

3155 104th Lane NE, Blaine, MN 55119 4899 (P) 888-876-8478 / 763-252-0004 (F) 763-252-0008

Equal Employment Opportunity/Affirmative Action Employer

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Price Quote for: City of Paynesville, MN

(Quote Date: April 3rd, 2013)

Project: Cleaning and Vacuuming Sanitary Sewer mainlines

Approx. 15,000 Feet of 8", 10", & 12" pipe

Cleaning - Approx. 15,000 ft. @ \$0.63/ft. = \$9,450.00

Mobilization - = \$300.00 (Lump)

NOTE: Heavy Cleaning: If the Jetting takes over 3 full passes, Same rates per/ft. will apply (up to 3 more passes) until the cleaning is complete or **Directed by the Owner.**

Owner Obligations - Provide solid access, locate, & expose manholes. Provide water and dump site, Bond if needed, and sewer bypass pumping if necessary.

Johnson Jet-Line, Inc. We will furnish televising and cleaning reports. Also, the televising video will be in a DVD, VHS, or USB flash drive format of your choice. Prices are only good for **30 days.**

If using our **Quote**, Please **SIGN & FAX** back: **320-965-2309**

Sign: _____ Date: _____

Infratech

Infrastructure Technologies
21040 Commerce Blvd.
Rogers, MN 55374-9341
Phone 763 428 6488 / Fax 763 428 6489
Web Site www.infratechonline.com

April 3, 2013

To: Ron Mergen
City of Paynesville

RE: Quote
Project: Cleaning of Sanitary Sewers
Bid Date: 4-3-13

Jet/Vac Cleaning of Approximately 15,000 LF of 10"-12" San. Sewer at \$0.87 /LF
Total \$13,050.00

Please phone with any questions or concerns. Thank you for considering Infratech.

Sincerely,

Greg Ranta
Project Administrator
Infratech



Paynesville 4-3-13

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REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Public Works Committee

Committee/Council Meeting Date: April 10, 2013

Agenda Section: Old Business

Originating Department:

Item Number: IV - G

ITEM DESCRIPTION: 2013 Seal Coat Bid

Prepared by: Staff

COMMENTS:

Ron Mergen will give a verbal report. One bid was received and opened on March 25, 2013 at 11:00 a.m. for the 2013 Seal Coat Project. The bid was from Caldwell Asphalt, Hawick, MN in the amount of \$57,470.72.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to accept the Seal Coat bid from Caldwell Asphalt, Hawick, MN in the amount of \$57,470.72 and recommend such to the City Council.