

**PARK & TREE BOARD
CITY HALL CONFERENCE ROOM
APRIL 4, 2013
12:00 NOON**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
 - A. Park Comprehensive Plan – please bring your plan with you to the meeting.
- IV. OLD BUSINESS
 - A. Status of Park Projects
 - B. Parks
 - 1. Community Park
 - a. Playground Equipment
 - 2. Gazebo Park
 - a. Splash Pad
 - 3. Ampe Park – Concept Plan (page 4)
 - 4. Veterans Park
- V. INFORMATIONAL
- VI. ADJOURN

Please contact Ron Mergen at 320-243-3714 ext. 230 or at ron@paynesvillemn.com if you can't attend the meeting.

Board Members: John Wimmer, Len Gilmore, Nancy Ellis, Christine Flugga, Matt Dickhausen, Neil Herzberg, and Kay McDaniel.

Advisory Members: Ron Mergen, Lee Schleper, and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Park & Tree Board. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Park & Tree Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Park & Tree Board

Committee/Council Meeting Date: April 4, 2013

Agenda Section: Consent

Originating Department:

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the minutes of the February 7, 2013 Park & Tree Board meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

Motion to approve the minutes of the February 7, 2013 Park & Tree Board meeting.

**MINUTES
SPECIAL PARK & TREE BOARD**

FEBRUARY 7, 2103

The meeting was called to order by Chairperson, Matt Dickhausen at 12:00 p.m. Members present were Kay McDaniel, John Wimmer, and Neil Herzberg. Len Gilmore, Nancy Ellis, Christly Schlangen, Lee Schleper, and Renee Eckerly were absent. Ron Mergen and Jon Mead were also present.

Motion was made by Wimmer to approve the minutes from the October 4, 2012 Park & Tree Board meeting. Seconded by Herzberg and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Wimmer to elect Dickhausen as Chair, Herzberg as Vice Chair, and Mergen as Secretary. Seconded by Herzberg and unanimously carried.

MEETING SCHEDULE

Motion was made by Wimmer to set the Park & Tree Board meetings quarterly on the 1st Thursday of February, April, July, and October at 12:00 p.m. (noon). Seconded by Herzberg and unanimously carried.

PARKS

AMPE Park

Mead from the Chain of Lakes Soccer Organization presented a layout of Ampe Park with the following amenities:

- Three soccer fields
- Expanded parking area
- Shelter with restroom facilities and kitchen area
- Playground area
- Volleyball court
- Diamonds on the edge so the field could be utilized for softball as well
- Tree lines for shade

Mead explained the program and that the Chain of Lakes is a combination of four local communities and they have approximately 80 participates each season. The reason for the proposal for three fields is so tournaments can be hosted, which would bring in 8 teams for an all day event. The proposal also suggested doing the project in phases:

- Phase 1 seeding the fields with irrigation
- Phase 2 parking area with tree planting
- Phase 3 construction of a shelter and volleyball court

Members had a lengthy discussion and made the following suggestions:

1. The shelter should be included in phase one in order to have restroom facilities.

2. Rearrange the fields to better utilize the park and the grade of the land so less dirt would need to be moved.
3. Purchase part of the property between South St. and the park; this would protect the park area from future issues and for an additional parking area.
4. Add a walking trail around the perimeter of the park.
5. Add a basketball court.

Timing of the project – the Soccer Club would like to seed the fields this spring. The plan will be updated and brought back to the next meeting.

Community Park – It was reported that the playground equipment/tire swing is being pursued by an Eagle Scout who needs to have it completed in June. He is currently in the design and fundraising stage.

The BMX track was also discussed noting the track should be maintained and the side dressed with mulch.

Gazebo Park – A splash pad was discussed again and more information will be available at the next meeting.

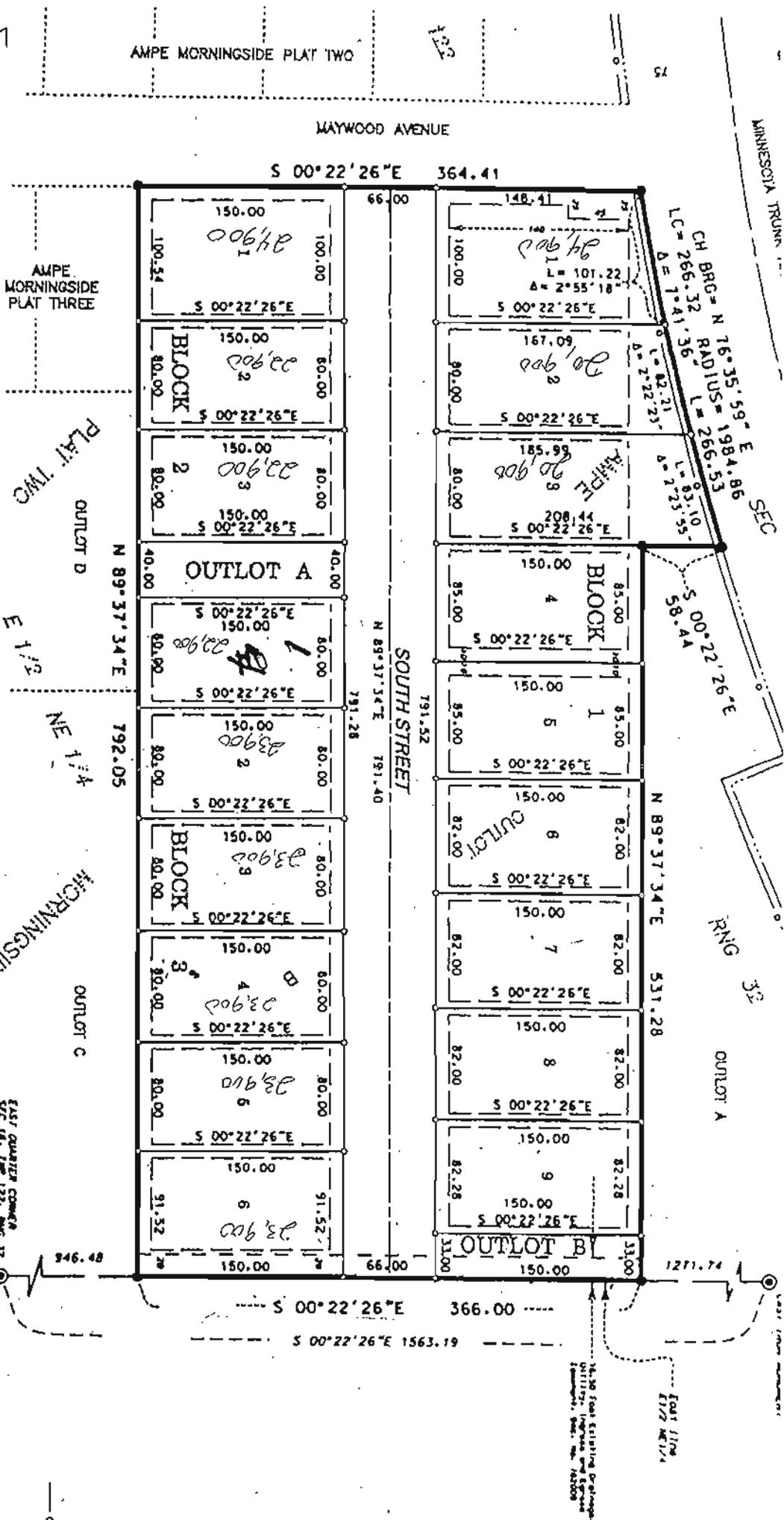
Veterans Park – The parking lot is proposed to be included on the 2014 Street Project. Costs for the project will be reviewed at the next meeting.

There was a request by Dickhausen to reserve the Veterans Park Shelter on Thursdays from 4-9 p.m., June 20th to July 18th. After a short discussion,

Motion was made by Herzberg to approve the shelter usage request for the Concert in The Park Series and recommend such to the City Council. Seconded by Wimmer and unanimously carried.

Lifeguards were discussed and five new lifeguards will need to be hired. This service will be a joint venture with Paynesville Township and the Koronis Lake Association's support and financial participation again.

There being no further business, the meeting was adjourned at 1:35 p.m.

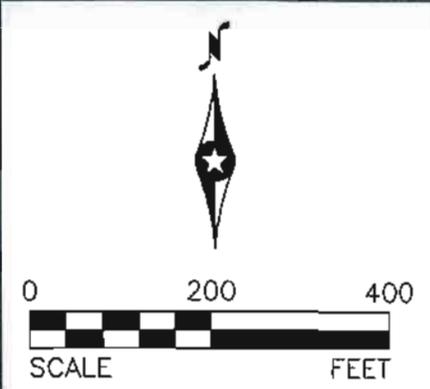
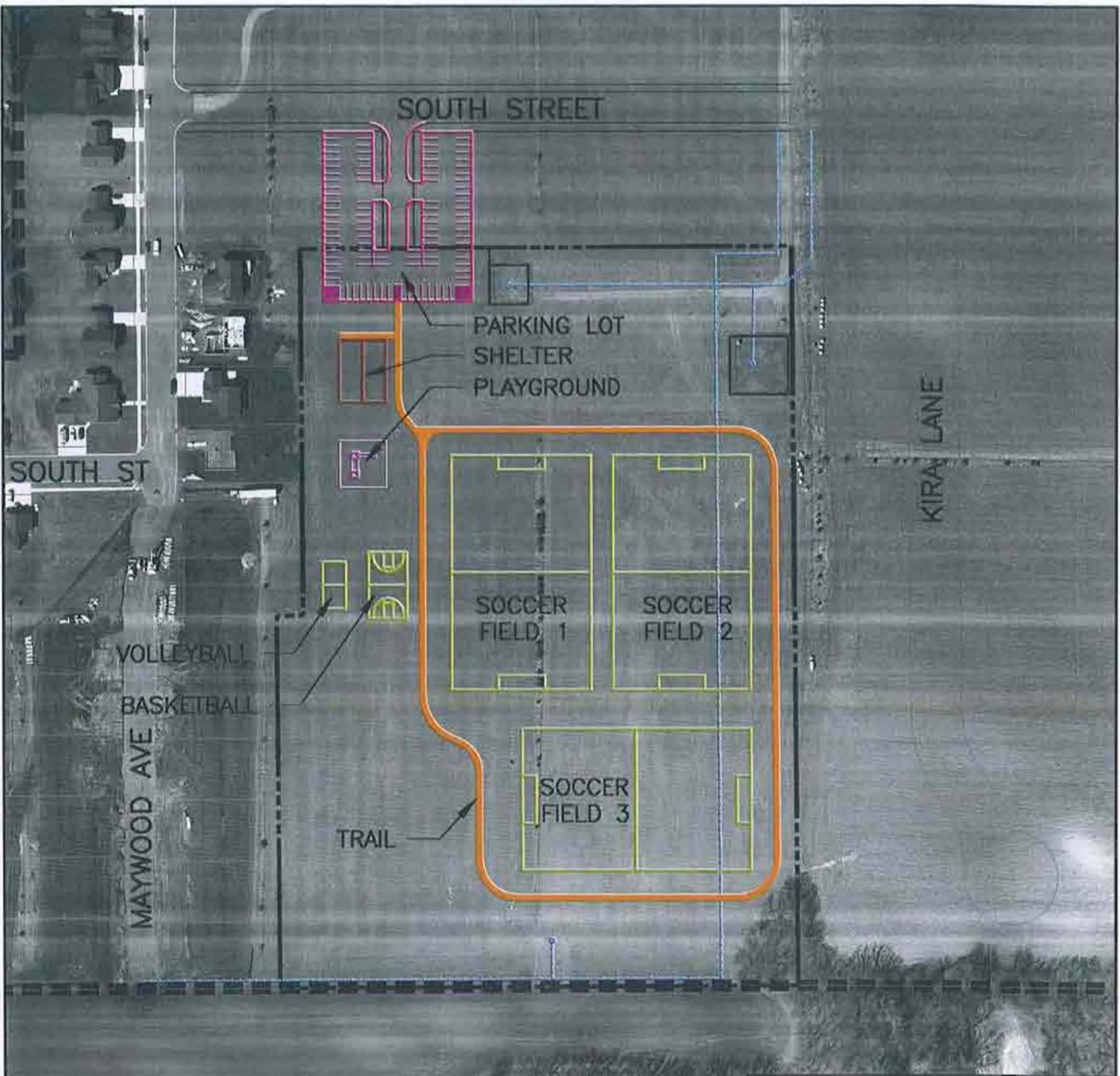


ALL RECORDS OF THESE PLATS ARE TO BE KEPT IN THE OFFICE OF THE CLERK OF THE DISTRICT COURT, MINNESOTA, IN THE CITY OF MINNEAPOLIS, MINNESOTA.

I hereby certify that I have surveyed and found the property described in this plat to be AMPE MORNINGSIDe PLAT TWO, and that the same is a correct representation of the survey, that all distances are correctly shown on this plat in feet and subdivisions of a foot, that all bearings have been correctly found, that the whole boundary lines are correctly designated on this plat and that there are no omissions or additions in Minnesota Statutes, Section 366.02, Subdivision 1 or other statutes to be designated other than as above.

I hereby certify that this plat has been checked and approved. This plat is a correct representation of the survey, that all distances are correctly shown on this plat in feet and subdivisions of a foot, that all bearings have been correctly found, that the whole boundary lines are correctly designated on this plat and that there are no omissions or additions in Minnesota Statutes, Section 366.02, Subdivision 1 or other statutes to be designated other than as above.

STEARNS COUNTY SURVEYOR, Minnesota, License Number _____



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**CITY OF PAYNESVILLE
 COMPREHENSIVE PARK PLAN
 AMPE PARK**

FIGURE NO. 5