

**CABLE COMMITTEE
CITY HALL CONFERENCE ROOM
OCTOBER 2, 2013
6:00 P. M.**

AGENDA

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Minutes (page 1)
- III. NEW BUSINESS
- IV. OLD BUSINESS
 - A. Equipment Report
 - B. Social Media Specialist Report
- V. INFORMATIONAL
- VI. ADJOURN

*****Please contact Renee Eckerly if you can't attend the meeting at
renee@paynesvillemn.com.*****

Voting Members: Harry Thielen, Bev Mueller, Donovan Mayer, Marv Niedan, and Brett Bungum. Advisory Members: Amber Young and Renee Eckerly.

This agenda has been prepared to provide information regarding an upcoming meeting of the Paynesville Cable Commission. This document does not claim to be complete and is subject to change.

BARRIER FREE: All Paynesville Cable Commission meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact City Hall (320) 243-3714 early, so necessary arrangements can be made.

REQUEST FOR COMMITTEE/COUNCIL ACTION

COMMITTEE/COUNCIL NAME: Cable Committee

Committee/Council Meeting Date: October 2, 2013

Agenda Section: Consent

Originating Department: Administration

Item Number: II - A

ITEM DESCRIPTION: Minutes

Prepared by: Staff

COMMENTS:

Please review the attached minutes of the April 3, 2012 Cable Committee meeting.

ADMINISTRATOR COMMENTS:

COMMITTEE/COUNCIL ACTION:

A motion to approve the minutes of the April 3, 2012 Cable Committee meeting.

**MINUTES
CABLE COMMITTEE**

APRIL 3, 2013

Renee Eckerly called the meeting to order at 6:00 p.m. Members present were Donavan Mayer, Marv Niedan, Bev Mueller, Harry Thielen, Renee Eckerly, City Administrator; and Ashley Alsum, Cable Coordinator. Brett Bungum was absent.

Motion was made by Niedan to approve the minutes of the October 12, 2012 Cable Committee meeting. Seconded by Thielen and unanimously carried.

ELECTION OF OFFICERS

Motion was made by Thielen to elect Mueller as Chairperson, Bungum as Vice Chair, and Eckerly as Secretary. Seconded by Niedan and unanimously carried.

MEETING SCHEDULE

Motion was made by Thielen to set the Cable Committee meetings for the first Wednesday of April and October at 6:00 p.m.

DISCUSS HIRING A CABLE COORDINATOR

Alsum is leaving May 1, 2013. Eckerly reported that she is revamping the position to be 24 hours a week and more structured. The Committee discussed a possible mentorship with a student from the school or area school as an independent study or college student's internship.

EQUIPMENT

Eckerly reported on a Sling Box; so that Rudy Vigil can dial into the channel. On May 1, 2013 Mediacom will be switching from analog to digital. Haines Electric has added more electronic ports so power strips don't have to be used.

The Committee discussed the digital converter needed to receive Mediacom after April 23, 2013.

Motion was made by Thielen to adjourn the meeting. Seconded by Niedan and unanimously carried.

There being no further business, the meeting was adjourned at 6:35 p.m.